

KILLINGLY HOUSING AUTHORITY
MAPLE COURT II
NOVEMBER 17, 2015
MINUTES OF REGULAR MEETING

The Meeting was called to order at 7:00 P.M. by Chairman Pappas.

1. Roll Call: Present was Roxanne Pappas, Robert Loiselle, Philip Stedman, Andrea Jacobi and Eileen Page. Also present was Carol Greene, Executive Director, Ed Grandelski, Town Council Liaison and David Griffiths, Town Council Elect.
2. It was moved by Robert Loiselle, seconded by Philip Stedman, to approve the minutes of the Regular Meeting of the Town of Killingly Housing Authority held on Oct. 20, 2015. The vote to approve the minutes was unanimous.
3. It was moved by Andrea Jacobi, seconded by Robert Loiselle, to approve as presented the Treasurer's Report for Oct., 2015 for Maple Courts and Birchwood Terrace. The motion passed unanimously.
4. It was moved by Philip Stedman, seconded by Eileen Page, to approve as presented the Treasurer's Report for Oct., 2015 for Maple Courts II. Motion was unanimously approved.
5. It was moved by Eileen Page, seconded by Andrea Jacobi, to approve the Section 8 Financial and Activity Reports for Oct., 2015. Motion was unanimously approved.
6. In addition to her written report, the Executive Director advised the Board that Payne Environmental would be conducting Phase I and Phase II environmental testing on the site of Maple Court I and Maple Court II over the next several weeks. The testing is a condition of the grant for expanding Maple Court II. She also explained about the Housing Academy email within the "Correspondence" section of the agenda. This is an invitation to attend training sessions conducted over a period of four months preparing housing authorities to submit applications for grants for new construction. The Director was thanked for her report.
- 6a. Motion by Andrea Jacobi, seconded by Robert Loiselle, to accept the Resident Service Coordinator's report as written. The motion was unanimously approved.
7. Motion by Philip Stedman, seconded by Robert Loiselle, to accept the Congregate Housing Manager's report as written. Andrea Jacobi questioned whether there would possibly be a replacement for the administering of monthly blood pressure testing as a result of the lay-off of the hospital employee that has been administering them for years. The Director advised that other options were being explored. Motion passed unanimously.
8. Ed Grandelski, Town Council Liaison, reported that the Town had recently purchased a vacant building on Main Street with the intent of re-selling it to a developer. He advised the Board of the results of the recent election and he spoke

briefly regarding the State of Connecticut's denial to allow KB Ambulance the intercept contract. Mr. Grandelski was thanked for his report.

9. Citizen's Comments:

a. David Griffiths, Town Councilor Elect, advised the Board that speed bumps on the property should be painted yellow for greater visibility. He also requested information regarding the present PILOT calculation regarding sewer charges.

10. Commissioners' Comments:

a. Robert Loiselle discussed the Authority's need for jetting sewer lines and the possibility of hiring the Killingly Water Pollution Control Authority when and if they acquire the necessary equipment. The past cost to the Authority for opening blocked lines has been very high.

b. In addition, Robert Loiselle made a motion to add agenda item 13h requesting authorization for the Director to attend the Housing Academy sponsored by DOH and CHFA. The motion was seconded by Eileen Page and unanimously approved.

11. Communications: (As indicated within the agenda)

- a. Email from CHFA regarding a technical assistance team assigned to Killingly
- b. Email from CHFA inviting Killingly to attend a Housing Academy for training on grant applications for new building

12. Old Business: None

13. New Business:

a. Motion by Robert Loiselle, seconded by Andrea Jacobi, to allow the maturing CD in the amount of \$57,359.50 at CNB to roll-over for twelve additional months at the rate of .0035. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

b. Motion by Andrea Jacobi, seconded by Eileen Page, to allow the maturing CD in the amount of \$30,460.81 at Jewett City Savings Bank to roll over for twelve additional months at the rate of .0035. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

c. Motion by Andrea Jacobi, seconded by Eileen Page, to approve the Administration Fund Operating Statement for Maple Court and Birchwood Terrace for quarter ending Sept. 30, 2015. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

d. Motion by Robert Loiselle, seconded by Philip Stedman, to approve the Administration Fund Operating Statement for Maple Court II for quarter ending Sept. 30, 2015. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

e. Motion by Robert Loiselle, seconded by Andrea Jacobi, to approve the Administration Fund Operating Statement – Congregate Services for Maple Court II for quarter ending Sept. 30, 2015. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

f. Motion by Andrea Jacobi, seconded by Eileen Page, to approve the Section 8 Operating Statement for quarter ending Sept. 30, 2015. Motion passed unanimously with the following roll call vote:

Roxanne Pappas	Yes	Robert Loiselle	Yes
Andrea Jacobi	Yes	Philip Stedman	Yes
Eileen Page	Yes		

g. Motion by Andrea Jacobi, seconded by Eileen Page, to approve payment of Oct., 2015 bills numbered 37473 through 37555, EFT and EFTPS for Maple Court and Birchwood Terrace and bills numbered 10568 through 10590 for Maple Court II. Motion passed unanimously.

h. Motion by Robert Loiselle, seconded by Eileen Page, to authorize the Executive Director to attend training through the Affordable Housing Academy to position redevelopment projects for success. Such training is scheduled for Jan., 2016 through Apr., 2016 having approximately two days each month. Motion passed unanimously.

14. Motion by Eileen Page, seconded by Andrea Jacobi, to adjourn at 8:00 P.M.

Respectfully submitted,

Eileen A. Page

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Secretary