

# TOWN OF KILLINGLY

Killingly Town Hall  
172 Main Street, Danielson, CT 06239  
PERMANENT BUILDING COMMISSION (PBC)

## REGULAR MEETING MINUTES Wednesday, March 6, 2024 7:00 p.m.

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1. Call of the Meeting and Roll Call: Chairman Thomas Weaver called the meeting to order at 7:03 p.m.

**Members Present:** Tom Weaver, Kyle Zadora, Stewart Rivers, Dan Toth, Marcel Lussier

**Members Absent:** Adam Reynolds (with notification)

**Also Present:** Mary Bromm, Community Development Administrator; Kevin Kertula, BOE Liaison; Mike LoSasso and David Ferris from Antinozzi Associates; Frank Tomcak and Doug Triba from Downes Construction

2. Citizens Participation: None

3. Adoption of Minutes:

**MOTION (1)** made by Mr. Toth **SECONDED BY** Mr. Zadora that the Permanent Building Commission approve the February 7, 2024 special meeting minutes as presented

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIED**

**MOTION (2)** made by Mr. Toth **SECONDED BY** Mr. Zadora that the Permanent Building Commission approve the February 7, 2024 regular meeting minutes as presented

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIED**

**MOTION (3)** made by Mr. Toth **SECONDED BY** Mr. Zadora that the Permanent Building Commission approve the February 27, 2024 special meeting minutes as presented

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIED**

4. Unfinished Business:

- a. **KMS RENOVATE AS NEW WITH ADDITION PROJECT:**

Mr. Zadora made a statement to the PBC members and others present regarding suspending the rules for the citizen attending the February 27, 2024 meeting. A short discussion with Downes Construction ensued.

Michael LoSasso of Antinozzi provided a presentation of change orders for this project. A spreadsheet of change items, separated by categories was provided to the members. Frank Tomcak of Downes Construction presented a high-level view of how PCO s are created and the number of actual change orders that have moved forward to the PBC.

Discussion ensued regarding future site walks at KMS to include a more structured review of potential change orders.

**MOTION (4)** made by Mr. Rivers **SECONDED BY** Mr. Toth that the Permanent Building Commission approve a revised site walk agenda structure to include actual PCO areas to be reviewed

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIED**

**MOTION (5)** made by Mr. Toth **SECONDED BY** Mr. Rivers that the Permanent Building Commission approve PCO #083 – Repair to Foundation Wall at Column Line 2.3 for an amount of \$2,103.00 from a back charge to contractor

**VOICE VOTE: UNANIMOUS**

**MOTION CARRIED**

5. New Business: None
6. Other: None
7. Correspondence: None.
8. Council Member Report:  
Mr. Kerttula reported that the Town Council reappointed three people to Boards and Commissions.
9. Adjournment:

**MOTION (6)** made by Mr. Toth **SECONDED BY** Mr. Rivers that the Permanent Building Commission adjourn the meeting at 7:37 p.m.

**VOICE VOTE: UNANIMOUS;**

**MOTION CARRIED**

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Mary Bromm", followed by a horizontal line.

Mary Bromm  
Staff Liaison