



**TOWN OF KILLINGLY, CT**  
**PLANNING AND ZONING COMMISSION**

**MONDAY – SEPTEMBER 30, 2019**  
**SPECIAL WORKSHOP MEETING**

RECEIVED  
TOWN CLERK, KILLINGLY, CT

2019 OCT -4 AM 9:20

*Elizabeth M. Wilson*

**PLAN OF CONSERVATION AND DEVELOPMENT**

**6:00 PM**

**TOWN MEETING ROOM**

**Killingly Town Hall**

**172 Main St., Killingly**

**MINUTES**

I. **CALL TO ORDER** – Acting Chair, Brian Card, called the meeting to order at 6:00 pm.

**ROLL CALL** – Virge Lorents, Sheila Roddy, Brian Card. Keith Thurlow arrived at 6:16 p.m.  
Milburn Stone was absent with notice. Matthew Wendorf was absent.

**Staff Present** – Ann-Marie Aubrey, Director of Planning and Development.

**Also Present** – Lynn LaBerge, Town Council Liaison.

II. **SEATING OF ALTERNATES** – None.

III. **ENTERTAIN MOTION TO SUSPEND THE RULES AND RECEIVE COMMENTS FROM THE GENERAL PUBLIC** - No members of the public were present.

IV. **PLAN OF CONSERVATION AND DEVELOPMENT (POCD) – (REVIEW / DISCUSSION / ACTION)**

A) Final Review – Overall Review of Goals; Policies; and Action Items

B) Final Review – Assignment of Action Items and Assignment of Time Frames for Action Items

Ms. Aubrey asked for direction regarding format. There was agreement expressed for just updating the current format (by chapters). Ms. Roddy explained her suggestion for leaving the document by topic vs. geographic area because she feels that some sections of Town may be under-represented due to lack of feedback that had been received. She also feels that this avoids a lot of repetition throughout the document.

On Friday, October 4, 2019, Ms. Aubrey will e-mail the updated draft of Goals, Policies, Action Items and Chapters/Sections with graphs to Commission Members for review. She suggested that it be finalized at the regular meeting of October 21<sup>st</sup> to be sent to NECCOG and Town Council in November. There was discussion regarding timeline (Town Council must receive it 65 days in advance of the public hearing to give feedback). Ms. Aubrey will speak with the Town Manger. She explained that it is important to approve before the

expiration of the current POCD which could affect eligibility for certain grants. M. Card suggested that it be conveyed to Town Council that their feedback is needed by a certain date. Ms. Aubrey also include timeline information in her e-mail to Commission Members on October 4<sup>th</sup>.

Mr. Card noted the following corrections to be made:

- Page 3 – Policy 5, Action Items 4 and 5 should be changed to 3 and 4.
- Page 13 – Policy 3, Action Item 9 should be changed to 8.
- Page 16 – Policy 2, Action Item 46 should be changed to 4.
- Page 21 – Policy 2, Action Item 6 should be changed to 5.

Keith Thurlow arrived at 6:16 p.m. and assumed the position of Chair. Mr. Card and Ms. Aubrey briefed him on the discussion that had taken place.

There was discussion regarding the following three Maps: Wetlands & Watercourses; Conservation Land; Agricultural Soils (included in packets to Commission Members). Ms. Aubrey explained that they have a new GIS program and information can be taken from the DEEP and transfer it onto the Town's maps (in compliance with the State). Ms. Aubrey explained that updates to the Maps will be ready on October 10<sup>th</sup> for review on October 11<sup>th</sup>.

C) Begin Review – “Chapters” of the new POCD – No discussion.

D) Discussion of next steps – set next meeting date for POCD workshop

Next special meeting of the PZC is scheduled for October 7, 2019. If another special meeting of the PZC is needed, the tentative date is Tuesday, October 15<sup>th</sup>.

E) General Discussion from Commission and General Public – None.

## **V. MOTION TO ADJOURN**

Motion was made by Sheila Roddy to adjourn at 6:23 p.m. Second by Virge Lorents. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Clerk