



TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER

172 Main Street

Killingly, CT 06239

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2022 FEB -7 PM 1:43

Elizabeth M. Wilson

PERSONNEL SUBCOMMITTEE MEETING

Tuesday, February 8, 2022

6:15 p.m.

Conference Room 102

172 Main Street

Killingly, CT 06239

Council Members:

Jason Anderson

Tammy Wakefield

Raymond Wood

This is an in-person meeting. Public can attend the meeting at the Town Hall. Emailed public comment will still be accepted and presented at the meeting.

Meeting Agenda

1. Call to Order
2. Election of Officers
3. Citizens' Participation
Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 2pm the day of the meeting. Public comment will be posted on the Town's website www.killinglyct.gov.
4. Adoption of minutes of previous meetings:
 - a) July 29, 2021
5. New Business
6. Executive Session
 - a) Collective Bargaining Negotiations – DPW Union
 - b) Collective Bargaining Negotiations – UPSEU Union
6. Adjournment

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PERSONNEL SUBCOMMITTEE MEETING

July 29, 2021, 7:30PM

Town Meeting Room

172 Main Street

Killingly, CT 06239

Meeting Minutes

Members Present:

Kevin Kerttula, Ernest Lee, Ray Wood

Others Present:

Mary Calorio, Town Manager

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1. **Call to Order**
Chairman Kerttula called the meeting to order at 7:30pm.
2. **Citizens Participation** – None
3. **Adoption of minutes of previous meeting:**
 - a.) February 16, 2021 – R. Wood made a motion to accept the minutes as presented. Motion seconded by E. Lee. Motion passed unanimously.
4. **New Business**
 - a.) **Discussion/recommendation of non-union employees and management staff salary increases for fiscal year 21-22.**
Members discussed proposed percentage increase.

K. Kerttula made a motion to recommend approval of the non-union and management staff employee salary increases at a rate of 2.25% to the Town Council. Motion seconded by E. Lee. Motion passed unanimously.
 - b.) **Discussion/recommendation of revised personnel policies.**
Manager Calorio reviewed the proposed revisions. Members discussed changes.

E. Lee made a motion to recommend approval of the Employee Manual with minor revisions to the Town Council. Motion seconded by R. Wood. Motion passed unanimously.
5. **Executive Session - None**
6. **Adjournment**
Motion was made to adjourn the meeting by E. Lee and seconded by R. Wood at 8:08 pm. Motion passed unanimously.

Respectfully submitted,
Mary T. Calorio, Town Manager