

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

Regular In Person Meeting Agenda

Wednesday, July 20, 2022

5:00 PM

**Water Pollution Control Facility
31 Wauregan Road, Killingly CT**

1. Roll Call
2. Citizen Participation (on items not subject to public hearing)
3. Town Council Liaison Participation
4. Adoption of the Meeting Minutes June 15, 2022
5. Finance Report
 - a. Monthly Finance Report
6. Report of Project Manager
7. Frito-Lay Representation
8. Unfinished Business
 - a. Buck Street Sewer Project
 - b. Facility Update
 - c. I Park Pump Station
9. New Business
 - a. North River Lane to Maple Street Sewer Line
10. Correspondence
11. Other`
12. Adjournment

Elyse Baker, PM, Quisicon
RECEIVED
TOWN CLERK, KILLINGLY, CT
2022 JUL 15 AM 8:37

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

**Regular In Person Meeting
Wednesday, June 15, 2022
5:00 PM
Room 102 Killingly Town Hall
172 Main Street, Killingly CT**

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the meeting to order at 5:00 p.m.
Members Present:
Patrick McLaughlin
Joseph Higgins
Andrew Danna
Donald Aubrey

Staff Present:
David Capacchione, Director of Engineering and Facilities
Jennifer Hawkins, Director of Finance
Joe Couture, Veolia

Also Present:
Sil Quenga, Frito-Lay Project Engineer
Michelle Murphy, Town Council Liaison
2. **Citizen Participation** (on items not subject to public hearing)
There were no comments from the public. David Capacchione stated that no comments had been received in the office.
3. **Town Council Liaison Participation**
Michelle Murphy reported:
 - Reynolds Street Sewer Replacement Project was approved for ARPA Funds (\$795,510).
 - The Town Manager explained to Town Council about the Buck Street Sewer Project.
 - The DEEP is enforcing only 2 percent trash in recycling and only 2 percent recycling in trash. They have been taking photos at the transfer station. Mr. Capacchione stated that this is per Statute.
 - Matt Lohbush was appointed as Director of Parks and Recreation.
 - She explained about the nip Statute. The Town will receive approximately \$17,000 - \$18,000. It has not yet been determined how the Town will clean up this litter. This will be before the Solid Waste Sub-Committee to consider.
There was discussion.
4. **Adoption of the Meeting Minutes May 18, 2022**

Motion was made by Andrew Danna to approve the Minutes of the Regular Meeting of May 18, 2022, as presented.

Second by Joseph Higgins. No discussion.

Motion carried by voice vote (3-0-0). Donald Aubrey abstained.

5. Finance Report

a. Monthly Finance Report

Jenn Hawkins reported:

- Revenues, although look a little under budget, she believes we will come close to our Revenue target.
- Expenses continue to remain on track.
- All Debt Service is paid for the year.
- They have made the transfers to Capital.
- She will recognize receivables in June for those revenues that are still due and not collected. Revenues will balance out.

There was discussion. Ms. Hawkins explained that revenue adjustments need to be made, particularly with the Town of Brooklyn.

6. Report of Project Manager

Joe Couture reported:

- ATMR test results came back and temperature was within range – passed.
- Veolia started their de-mobilization.
- He does not see any issues and is looking for a smooth transition. Still have same deadlines and number will be the same.
There was discussion.
- No concerns about the MOR, even though they may have to do it manually. Suez is still responsible for June's in July.
There was discussion regarding testing.

7. Frito-Lay Representation

Sil Quenga gave a PowerPoint presentation for the Site Expansion Project:

- Adding 270,000 s.f. to the Facility.
- Additional 103 million pounds of product to be produced at this Site.
- October 1st – Four-Day Shutdown.
- Distribute to northern Maine down to New York/New Jersey/Long Island.
- He explained about the average daily increase in sewer flow which, right now, will only be when they sanitize. He estimates a ten-percent increase when they do the TC line.
- He met with Haskell today and he expects that the 90-percent Design Review will in two weeks.
- They expect to break ground next spring.

There was discussion regarding odor which is more noticeable with changes in temperature. He explained about the emergency basin (which used to be called the equalization basin).

Wastewater upgrades will come with the TC3 line (if it gets approved). He is putting new screens in the wastewater area.

8. Unfinished Business

a. Buck Street Sewer Project

David Capacchione reported:

- Project started last week – approximately 80 feet of line is installed.
- They camera'd the lines to identify the laterals.
- He does not think it will take 60 days to complete.

b. Recruitment of Treatment Plant Personnel

David Capacchione reported:

- They have acquired the following: Class 3 Operator; Class 2 Operator; Class 1 Operator; and Administrative Clerk. They are currently recruiting Operators-In- Training (OITs). No official applications for Class 4 – two applied, but did not have the qualifications (no Class 4 License). In good shape for the transition.

Jenn Hawkins reported:

- They met with IT yesterday. They are on track and they don't expect any issues.
- They are waiting on the letter of transfer from Suez for internet/phone lines/utilities, etc.
- She does not anticipate a lot of costs incurred in the 2022/2023 Budget.
- Will mostly be up and running by July 1st.

There was discussion regarding the number of employees (total of 8), union vs. nonunion, vehicles. There may be a need for another vehicle, but we are okay for now. For the next meeting, Ms. Hawkins will work on a draft for how it would fit into the approved budget.

9. New Business

a. I Park Pump Station

Joe Couture reported:

- Both pumps are failing due to rodents that get into the motors. Everything is worn out (it is all original equipment from 1975 or 1977). The ideal situation would be to remove and replace with a different style which would be easier for maintenance. He obtained three quotes. Eighteen-week lead time on the parts. He explained that, if a pump fails, they could take one from Adelaide and change the voltage, but that would leave Adelaide without a spare. He explained that more work than quoted may need to be done. He feels that some welding may need to be done to hold the pump bases in, also, the sump pump has failed which will need some additional work, and someone will be needed to pump the wet well and the force main down so they can get in there to work. There may be additional unknowns. Ms. Hawkins explained, for the record, that this is considered a sole source emergency repair. This is not a State bid.

Motion was made by Andrew Danna to approve the quote from Smith & Loveless, Inc. for the full retro-fit of the Industrial Park Pump Station, including the two pumps, not to exceed \$47,000, freight included (to come from Capital).

Second by Donald Aubrey.

There was discussion about where it is coming from, that freight is included, and how the parts need to be Smith & Loveless rather than piecemeal. Everything will be new except for the controls inside which were updated about ten years ago. They are working on rodent issues. Motion carried unanimously by voice vote (4-0-0).

b. 30 Morin Avenue

David Capacchione reported:

- Photos were provided.
- Mr. Capacchione explained that two years ago, the Town Highway Department replaced the catch basin and took out one stick of pipe (which was not a full length) to the right of the catch basin (which they needed to do in order to replace the catch basin). Mr. Capacchione indicated the patch shown in the photo.

A year ago, the property owner had a problem with the sewer line and called a plumber who came out to clean it (correspondence included in packets to Authority Members). Mr. Capacchione explained that, in May of this year, the property owner's lateral became blocked (location of the collapsed, clay lateral is indicated in the photo by an "X" in the road). The question is, "Did that pipe settle due to the work that the Highway Department did or was that line cracked and compromised anyway?"

The property owner had the work done and is seeking reimbursement. Mr. Capacchione asked if this is something that the Sewer Authority wants to consider. There was discussion and the Authority Members were in agreement that this would not be an issue for the Sewer Authority but, rather, for the Highway Department to consider.

10. Correspondence

a. Nitrogen Credits

David Capacchione explained that there is information in the packet from the State. The Town will be getting back over \$2,000 this year.

b. CT DEEP Inspection (included in packets for informational purposes).

11. Other – None.

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 6:03 p.m.

Second by Andrew Danna. No discussion.

Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary

Water Pollution Control Authority
Estimated Revenue & Expenditure Detail
Monthly Report Through June, 2022

Revenues	Fiscal Year		Fiscal Year		Variance
	2020-21 Actuals	2021-2022 Budget	2021-2022 June		
Sewer Use Charges	4,479,558	6,168,599	6,104,258		(64,341)
Assessment Interest	9,643	-	10,615		10,615
Special Work	11,493	5,000	10,427		5,427
Use Charge Interest	57,270	40,000	79,468		39,468
Interest Income	8,496	34,000	21,010		(12,990)
Liens	9,114	7,000	9,705		2,705
Sewer Connection Fees	57,400	-	2,100		2,100
Assessment Liens	96	-	216		216
Sewer Assessment	21,439	-	49,753		49,753
Miscellaneous	4,124	1,000	8,130		7,130
Fund Balance Appropriation	-	381,729	-		(381,729)
Total Revenues	4,658,633	6,637,328	6,295,682		(341,646)
Expenditures					
Printing	-	150	15		135
Advertising	374	700	684		16
Postage & Delivery	109	400	194		206
Professional Development	-	200	300		(100)
Contractual Svc. - Support	67,016	145,000	34,647		110,353
Contractual Svc. - Office	184,816	188,668	188,668		-
Contractual Svc. - M&E	928	15,000	11,069		3,931
Contractual Svc. - Sewer Line Maintenance	7,333	40,000	11,793		28,207
Professional Services	2,609,737	2,956,999	2,592,143		364,856
Data Processing Year End	49,936	50,000	50,000		-
Debt Service - Transfer	241,011	240,275	240,275		-
Debt Service - Sewer Replacement	428,869	426,252	426,252		-
Debt Service - CWF Rogers	178,032	175,369	175,369		-
Debt Service - Facility upgrade	104,577	1,820,765	1,820,765		-
Debt Issuance Costs	10,500	15,000	-		15,000
Property Insurance	80,000	82,400	82,400		-
Self-Insured Contribution	10,000	10,000	10,000		-
Contingency	8,360	20,000	8,540		11,460
Office Supplies	129	150	58		92
Capital Projects	404,000	350,000	350,000		-
Due to CNR	100,000	100,000	100,000		-
General Fund - Sewer Assessments	21,439	-	-		-
Total Expenditures	4,507,166	6,637,328	6,103,172		534,156
Total Revenue Over/(Under) Expenditures	151,467	-	192,510		

	Audited	Unaudited
Beginning Undesignated Fund Balance	2,839,348	2,990,815
Supplemental Appropriations	-	-
Increase / (Decrease) Fund Balance	151,467	192,510
Ending Fund Balance	2,990,815	3,183,325



RUSSELL RESOURCES, INC.

P.O. BOX 3276
BREWER, ME 04412
PH. 207-989-0591

OFFICE1@R-R-INC.COM

Quote

Date	Quote #
6/22/2022	220860

Name / Address
Veolia NA 31 Wauregan Road Danielson, CT 06239

FOB
BREWER

Item	Description	Qty	U/M	Cost	Total
8L47D	SUMP PUMP HIGH CAPACITY 1/2 HP (REPLACES 8L1 7 8L47) S/N 08-7561	1		1,210.30	1,210.30
Total					\$1,210.30



RUSSELL RESOURCES, INC.
 P.O. BOX 3276
 BREWER, ME 04412
 PH. 207-989-0591
 OFFICE1@R-R-INC.COM

Quote

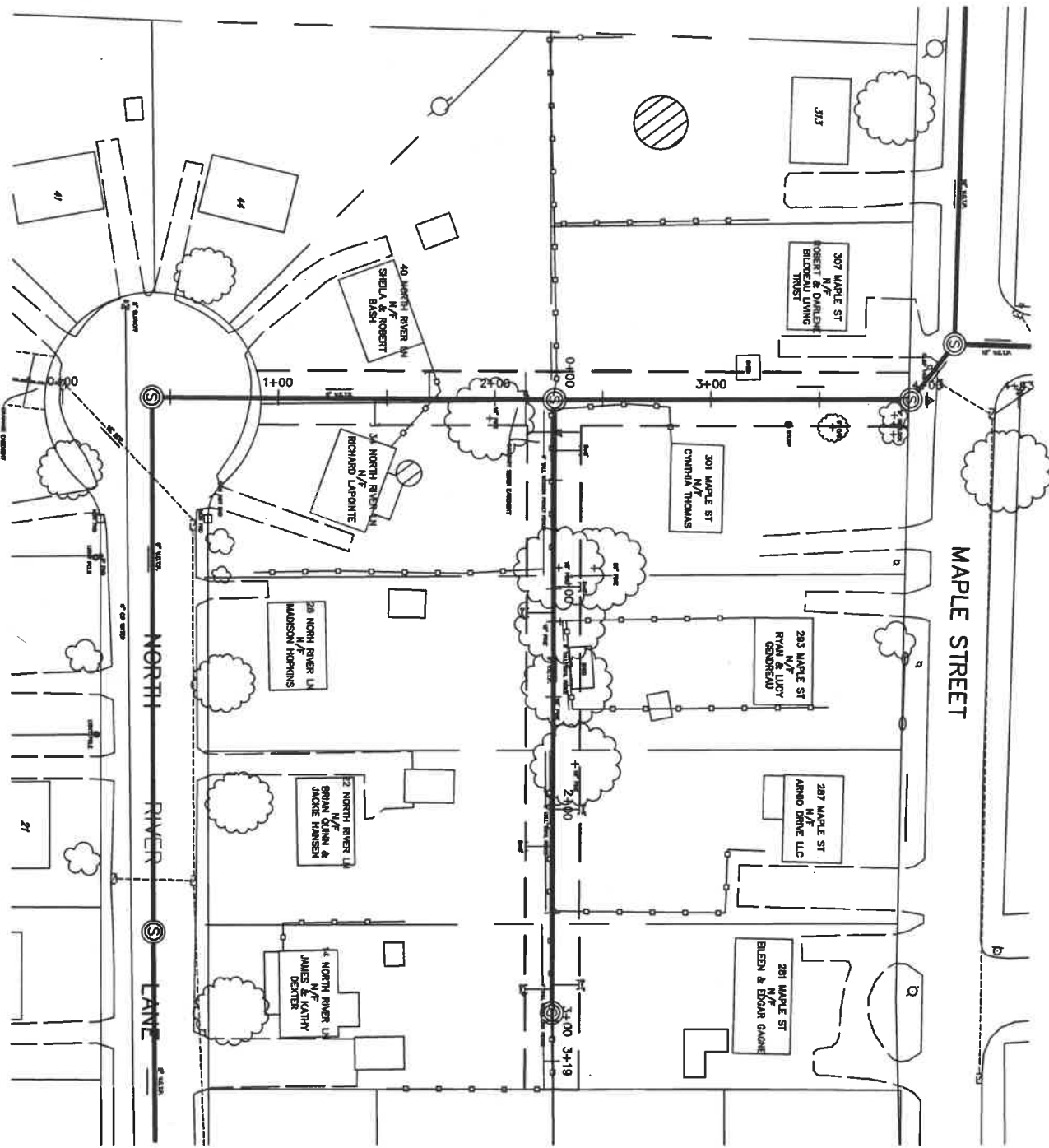
Date	Quote #
6/20/2022	220859

Name / Address
Suez 31 Wauregan Road Danielson, CT 06239

FOB
BREWER

Item	Description	Qty	U/M	Cost	Total
2L34A-300	VALVE CHK SWG CI AQUA 4 RH FLGD W/ LEVER & SPRING	1		2,143.00	2,143.00
2L34AA-300	VALVE CHECK AQUA 4" LH FLGD WITH SPRING LOADED ARM	1		2,143.00	2,143.00
2L196A	VALVE GATE CI 4 FLGD RESIL WG HEAVY PRESS W/ HNDWL	4		1,990.00	7,960.00

Total				\$12,246.00
--------------	--	--	--	--------------------



MAPLE STREET

NORTH RIVER LANE

40 NORTH RIVER LN
N/F
SHEILA & ROBERT
BASH

38 NORTH RIVER LN
N/F
RICHARD LAPORTE

32 NORTH RIVER LN
N/F
BRIAN QUINN &
JACQUE HANSEN

27 NORTH RIVER LN
N/F
JAMES & KATHY
DECKER

307 MAPLE ST
N/F
ROBERT & DANIEL
BLOOM & TRACY

301 MAPLE ST
N/F
CHRISTA THOMAS

283 MAPLE ST
N/F
RYAN & LUCY
GRENFIELD

287 MAPLE ST
N/F
ARNOLD DRIVE LLC

281 MAPLE ST
N/F
BLEEN & EDGAR GARDNER

