



TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER
172 Main Street
Killingly, CT 06239
Tel: 860 779-5335 Fax: 860 779-5394

****NOTICE****
TOWN COUNCIL
REGULAR MEETING

DATE: TUESDAY, February 11, 2020
TIME: 7:00 PM
PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

1. CALL TO ORDER
2. PRAYER
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
 - a) Special Town Council Meeting: 1/2/2020
 - b) Special Town Council Meeting: 1/7/2020
 - c) Regular Town Council Meeting: 1/14/2020
6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS
 - a) Proclamation recognizing the week of February 22nd – 29th as National FFA Week
 - b) Proclamation recognizing February as Teen Dating Violence Prevention and Awareness Month
 - c) Proclamation recognizing February as Black History Month
 - d) Wright Investors' Service Holdings Inc (WISH) – Killingly dams
7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION
8. CITIZEN STATEMENTS AND PETITIONS
Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
9. COUNCIL/STAFF COMMENTS
10. APPOINTMENTS TO BOARDS AND COMMISSIONS

RECEIVED
TOWN CLERK, KILLINGLY, CT
2020 FEB -6 AM 10:41
Elizabeth M. Wilson

11. REPORTS FROM LIAISONS
 - a) Board of Education Liaison
 - b) Borough Council Liaison

12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS
 - a) Summary Report on General Fund appropriations for Town government
 - b) System Object Based on Adjusted Budget for the Board of Education

13. CORRESPONDENCE/COMMUNICATIONS/REPORTS
 - a) Town Managers Report

14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION
 - a) Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,550, 000 for improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an addition and authorize the issuance of bonds and notes in the same amount.

 - b) Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,100,000 for improvements to Westfield Avenue School, including renovations needed to serve as the Community Center, and authorize the issuance of bonds and notes in the same amount

15. NEW BUSINESS
 - a) Consideration and action on a resolution authorizing the appropriation of State LoCIP grant funds for the resurfacing of the Owen Bell Park playground in the amount of \$80,000

 - b) Consideration and action on a resolution to endorse the RPIP grant applications submitted by NECCOG.

 - c) Consideration and action on a resolution authorizing the Town Manager to execute the registration documents as the Authorizing Authority for the Town's website domain .GOV.

 - d) Discussion on Wright Investors' Service Holding Inc (WISH) proposal.

16. COUNCIL MEMBER REPORTS AND COMMENTS

17. EXECUTIVE SESSION

18. ADJOURNMENT

Note: Town Council meeting will be televised

**KILLINGLY TOWN COUNCIL
SPECIAL TOWN COUNCIL MEETING**

Date: Thursday, January 2, 2020

Time: 7:00 p.m.

Place: Town Meeting Room
Killingly Town Hall

**AGENDA
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Thursday, January 2, 2020 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

- 1. Call to Order**
- 2. Roll Call**
- 3. Executive Session**
- 4. Adjournment**

1. Chairman Anderson called the special meeting to order at 7:00 p.m.

2. On Roll Call, all counselors were present except Ms. Brakenwagen, who was absent with notification. Town Manager Calorio and Council Secretary Buzalski were also present.

3. Executive Session

Mr. Kerttula made a motion, seconded by Mr. Wood, to move to Executive Session with Town Manager Calorio and representatives from the law firms of Murtha Cullina and Halloran & Sage for interviews.

Moved to Executive Session at 7:01 p.m. and returned from Executive Session at 8:50 p.m.

8. Adjournment

Mr. Lee made a motion, seconded by Mr. Grandelski, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 8:51 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

**KILLINGLY TOWN COUNCIL
SPECIAL TOWN COUNCIL MEETING**

Date: Tuesday, January 7, 2020

Time: 7:00 p.m.

Place: Town Meeting Room
Killingly Town Hall

**AGENDA
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, January 7, 2020 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

- 1. Call to Order**
- 2. Roll Call**
- 3. Interviews of Board/Commission applicants**
- 4. Citizens' Statements and Petitions** (limited to the subject(s) on this agenda; individual presentations not to exceed 5 minutes; limited to an aggregate of 45 minutes)
- 5. Old Business**
- 6. New Business:**
 - a) Presentation of Killingly Energy Center by Tim Eves, NTE
 - b) Appointment of Town Attorney
- 7. Executive Session**
 - a) Evaluation of Town Attorney Candidates
- 8. Adjournment**

1. Chairman Anderson called the special meeting to order at 7:00 p.m.

2. On Roll Call, all counselors were present except Ms. George, who was absent with notification. Town Manager Calorio and Council Secretary Buzalski were also present.

3. Interviews of Board/Commission applicants:

Councilors interviewed **Fred Ruhlmann**. Mr. Ruhlmann is interested in being reappointed to the Inland Wetlands & Watercourses Commission as an Alternate Member. The new term would run from 09/2019 through 08/2021.

Councilors interviewed **Gerard CinqMars**. Mr. CinqMars is interested in being reappointed to the Water Pollution Control Authority as a Regular Member. The new term would run from 11/2019 through 10/2021.

The Conservation Commission currently has one Regular vacancy and one Alternate vacancy. The Regular term would run 3/2019 thru 2/2024. The Alternate term would run 5/2019 thru 10/2021.

Councilors interviewed **Jacob Gadbois** of 68 Pratt Rd, Dayville, CT. Mr. Gadbois is interested in being appointed as a Regular Member of the Conservation Commission.

Councilors interviewed **Jean Mountford** of 281 Bailey Hill Rd, Danielson, CT. Ms. Mountford is interested in being appointed as either a Regular Member or an Alternate Member of the Conservation Commission.

Councilors interviewed **John Sarantopoulos** of 37 Tunk City Rd, Danielson, CT. Mr. Sarantopoulos is interested in being appointed as either a Regular or Alternate member of the Planning and Zoning Commission. There are currently two Alternate Vacancies. The alternate term would run 1/2020 thru 12/2023.

The Public Safety Commission currently one Regular vacancy and one Alternate vacancy. The Regular term would run 1/2020 thru 12/2024. The Alternate term would run 1/20 thru 2/2022.

Councilors interviewed **Mark LeFebvre, Jr**, 137A Reynolds St, Danielson, CT. Mr. LeFebvre is interested in being appointed as either a Regular or Alternate member of the Public Safety Commission.

Councilors interviewed **Tammy Wakefield**, 130 North St, Killingly, CT. Ms. Wakefield is interested in being appointed as either Regular or Alternate Member of the Public Safety Commission.

The Zoning Board of Appeals currently has two Regular vacancies and three Alternate vacancies. The Regular term would run 2/2018 thru 1/2023. The Alternate term would run 2/2019 thru 1/2024.

Councilors interviewed **Lynn LaBerge**, 28 East Franklin St Apt B, Killingly, CT. Ms. LaBerge is interested in either the Regular or Alternate member of the Zoning Board of Appeals.

4. Citizens' Statements and Petitions:

Pam McWilliams, 215 North Shore Rd, spoke against the proposed power plant because of health concerns that would occur with the increased pollution.

Peter Kerensky, 196 Forest Lane, spoke about the dangers of natural gas and fracking and the problems with the Algonquin Pipeline.

Nancy Grandelski, Upper Maple St, asked for a question-and-answer period after the NTE presentation. She also asked the Council to consider a non-binding resolution against the power plant.

Diane Smith, 38 Robert Ave, questioned the use of the Lake Road Generating plant stack as a model for the KEC project and feels the comparison was incomplete and misleading

Roger Kuhns, 7 Bradley Lane, Mystic, CT, spoke against the power plant and noted inconsistency with the Global Warming Solutions Act of zero carbon by 2050 and NTE's goal of an 80% reduction of emissions by 2040. He suggested one alternative to more power plants could an increased use of microgrids.

Dave Clark, 105 Alm Rd, Thompson, CT, spoke about the lack of need for another fossil fuel power plant in the area.

Kate Donnelly, 202 Station Rd, Hampton, CT, spoke against the power plant, citing the potential for increased health risks for the community and asked the Council to withdraw their support for the project.

Ian McDonald, 548 Valley Rd, spoke against the power plant.

Bill Kerensky, 117 Perry Hill Rd, Ashford, CT, spoke against the power plant.

Amy Sterling, Maple St, spoke about the problems with methane leakage and emissions.

Melinda Fields, Hampton, CT, spoke about the inversion effect in the area where the power plant would be sited and how that effect would cause serious problems with pollution.

Ed McWilliams, North Shore Rd, spoke about the downwash effect and the stack height being too short. He also pointed out that NTE's initial application reports that the KEC will exceed the significant impact levels for NO2 and PM2.5 standards under some conditions.

Dan Berk, Lannon Farm, 251 Lake Rd, is concerned about runoff water contamination from the power plant site. He feels there should be no connection point between the runoff water and the wetlands.

Rachel Gershin, Hampton, CT, spoke against the proposed plant and asked if there were any contingency plans for a catastrophic event.

Earl McWilliams, 215 North Shore Rd, spoke about the EPA's 2.5 rule about stack height and feels that NTE's plan for the stack height is misleading. He also noted that FAA rules limit the stack height. He is concerned with the project being started and then abandoned for lack of funds.

5. Old Business: None

6. New Business

6a. Presentation of the Killingly Energy Center by Tim Eves, NTE

Tim Eaves, NTE, presented an update on the Killingly Energy Center to the Council.

6b. Appointment of Town Attorney

Agenda item moved after Executive Session.

7. Executive Session

Mr. Grandelski made a motion, seconded by Mr. Lee, to move to Executive Session with Town Manager Calorio to discuss the Town Attorney Candidates.

Voice vote: Unanimous. Motion passed.

Moved to Executive Session at 9:46 p.m. and returned from Executive Session at 10:33 p.m.

6b. Appointment of Town Attorney

Mr. Grandelski made a motion, seconded by Mr. Wood, to adopt the following:

RESOLUTION APPOINTING TOWN ATTORNEY

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter IX, Section 902, of the Killingly Town Charter, that:

- a) the firm of Halloran & Sage be appointed as Town Attorney:

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
This 7th day of January 2020

Discussion followed.

Voice vote: Unanimous. Motion passed.

8. Adjournment

Mr. Kerttula made a motion, seconded by Ms. Brakenwagen, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 10:36 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

Draft

8. Adjournment

Mr. Kerttula made a motion, seconded by Ms. Brakenwagen, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 10:36 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

**TOWN COUNCIL
REGULAR MEETING**

DATE: TUESDAY, January 14, 2020

TIME: 7:00 P.M.

PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, January 14, 2020 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
 - a) Regular Town Council Meeting: 11/12/2019
 - b) Orientation Regular Town Council Meeting: 12/2/2019
 - c) Regular Town Council Meeting: 12/10/2019
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
 - a) KRPD, Volunteer of the Year
 - b) Westfield Avenue/Community Center Project
 - c) KMS Classroom Replacement Project
 - d) Revaluation Review
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **CITIZEN'S STATEMENTS AND PETITIONS**
(individual presentations not to exceed 5 minutes)
9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
11. **REPORTS FROM LIAISONS**

- a) Board of Education Liaison
 - b) Borough Council Liaison
- 12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
- a) Summary Report on General Fund Appropriations for Town Government
 - b) System Object Based on Adjusted Budget for the Board of Education
- 13. CORRESPONDENCE/COMMUNICATIONS/REPORTS**
- a) Town Manager Report
 - b) Northeast District Department of Health Annual Report
 - c) Resignation from Zoning Board and Appeals/ P. Gazzola
- 14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**
- a) Discussion of potential comment on the Draft Plan of Conservation and Development
- 15. NEW BUSINESS**
- a) Consideration and action on a resolution appointing Special Counsel
 - b) Consideration and action on a resolution affirming a Fair Housing Resolution
 - c) Consideration and action on a resolution authorizing the Town Manager to execute and implement an Affirmative Action Policy Statement.
 - d) Consideration and action on a resolution authorizing the Town Manager to execute and implement an Armstrong/Walker "Excessive Force" Certification
 - e) Consideration and action on a resolution for the Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan
 - f) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Compliance Statement with the Title VI of the Civil Rights Act of 1964
 - g) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low- and moderate-income person and businesses when using federal funds.
 - h) Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,550, 000 for improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an addition and authorize the issuance of bonds and notes in the same amount.
 - i) Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,100,000 for improvements to Westfield Avenue School, including renovations needed to serve as the Community Center, and authorize the issuance of bonds and notes in the same amount.
 - j) Consideration and action on a resolution to authorize the Town Attorney to resolve the Big Y Foods tax appeal by entry into a stipulate judgement
 - k) Consideration and action on a resolution to authorize the Town Attorney to resolve the Dayville Properties tax appeal by entry into a stipulated judgement.
 - l) Consideration and action on a resolution to authorize the Town Attorney to resolve the Rogers Corporation tax appeal by entry into a stipulated judgement.
 - m) Consideration and action on a resolution to authorize the Town Attorney to resolve the Target tax appeal by entry into a stipulated judgement.
- 16. COUNCIL MEMBER REPORTS AND COMMENTS**

17. EXECUTIVE SESSION

a) Pending Litigation with Tax Appeals

18. ADJOURNMENT**KILLINGLY TOWN COUNCIL**

1. Chairman Anderson called the meeting to order at 7:00 p.m.
2. Prayer by Mr. Wood.
3. Pledge of Allegiance to the flag.

Mr. Kerttula asked for a moment of silence for the passing of Ms. Larrow's father.

4. Upon roll call all Councilors were present except Mr. LaPrade, who was absent. Also present were Town Manager Calorio and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Mr. Kerttula made a motion, seconded by Mr. Grandelski, to adopt the minutes of the Regular Town Council Meeting of 12 November 2019, the Orientation Regular Town Council Meeting of 2 December 2019, and the Regular Town Council Meeting of 10 December 2019. Discussion followed. Mr. Kerttula noted a correction on the bottom of page 481 that Mr. Kerttula (not Mr. Anderson) was unanimously voted Town Council Vice-Chairman. Mr. Anderson noted that on both the November 12th and December 10th meetings, agenda item 8, Citizens Statements and Petitions should only read "(individual presentations not to exceed 5 minutes)" to match the posted agenda. Then, on page 486, Ms. Sterling's comments should be a number 1 instead of an exclamation point.

Voice Vote: Unanimous. Motion passed, as corrected.

6. Presentations, proclamations and declarations:

6a. KPRD, Volunteer of the Year

Mr. Anderson read the following:

**PROCLAMATION HONORING
THE KILLINGLY-BROOKLYN ROTARY CLUB
2019 VOLUNTEERS OF THE YEAR**

WHEREAS, parks and recreation programs and events are a part of our community and essential to its spirit; and

WHEREAS, The Killingly-Brooklyn Rotary has contributed more than a decade's time with their involvement in the "Frosty's Big Night Out" event serving up hot chocolate, cookies and holiday spirit to all in attendance.

WHEREAS, The Killingly-Brooklyn Rotary philanthropic nature has supported the town and its residents with many fundraising activities and projects that benefit so many in various ways. Having also been the very first volunteer organization to commit and sign on for the town's largest volunteer-based event in "Killingly Bike Night" but to have also come back year after year with significant volunteers to keep the program going and growing strong now into its 6th year.

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY, to recognize The Killingly-Brooklyn Rotary as the recipients of the Volunteers of the Year Award for the Killingly Parks and Recreation Department for the year 2019, and

BE IT FURTHER PROCLAIMED that the Town Council urges all citizens and organizations to see how they can help their community by volunteering their time and knowledge.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of January 2020

Tracy Mason, Director of Parks & Recreation, presented a plaque to members of the Killingly-Brooklyn Rotary Club.

6b. Westfield Avenue/Community Center Project and;

6c. KMS Classroom Replacement Project

Paul Jorgenson, Silver/Petrucelli & Associates, gave a presentation on the proposed changes to the Westfield Ave property and the KMS Classroom Replacement Project.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to suspend the rules to allow Superintendent Rioux to speak.

Voice vote: Unanimous. Motion passed.

Superintendent Rioux responded to questions related to the agreements between EASTCONN and the Board of Ed and other questions and comments from Council members.

6d. Revaluation Review

Paul Hopkins, Assistant Town Manager and Assessor, gave a presentation on the revaluation process and responded to Councilors' questions and comments.

7. Unfinished Business for Town Meeting Action: None

8. Citizens' Statements and Petitions:

Donna Bromwell, Bailey Hill Rd, Chair of the Conservation Commission, recommends the appointment to the Conservation Commission of both candidates who were interviewed recently. She also brought more of the Town Open Spaces brochures and said that the Commission's website is being worked on.

Denise Archambault, North Shore Rd, feels that the traffic plan for the area around the proposed power plan needs to be addressed. She asked who was responsible for trash on the entrances to I395. She also feels that the potential sale of the Broad St Community Center should be factored in to the cost of the project on Westfield Ave. Her final issue is with GPS directions having trucks mistakenly turn onto North Shore Rd.

Joyce Ricci, Sunset Drive, wished the new Council good luck, noted that Town Manager Calorio does a good job on the radio, loves the Vo-Ag section for the Rec Department, and feels the wrestling team should be located at the new High School. She also feels the Rec Dept is doing a fantastic job for all age levels and especially enjoys the Senior Movies.

Lynne LaBerge, East Franklin St, asked the Council to support both the upgrades to KMS and Westfield Ave. She said that the Westfield Ave project is the most cost-effective plan because there is no room to expand at the current Broad St location.

Lydia Rivera-Abrams, 45 Mason Hill, while fully supporting both projects, would only make one Bond for both projects. She also does not support any kind of construction while students and staff are in the facilities. She suggested using the Westfield Ave facility for the students while the KMS project is under construction.

9. Council/Staff Comments:

Town Manager Calorio said that trash removal on the I395 exit ramps is under State control. She will ask the Town Highway Dept to reach out to the State about the issue. She will also look into the GPS issue. Mr. Grandelski said that he heard a comment by Senator Blumenthal about the problem with GPS programs pushing commercial vehicles onto the Merritt Parkway.

Mr. Kerttula said that there was a presentation a few years ago to the Council on the cost of a Renovate-as-New for the current Community Center on Broad St. Town Manager Calorio said that it would cost close to \$22 million to do that which is what spurred discussion and brought the Town to where it is now. Mr. Anderson asked if the time-tables have been set for these projects. Town Manager Calorio said that the time-tables have not been set yet.

10. Appointments to Boards and Commissions:

Mr. Kerttula made a motion, seconded by Mr. Wood, to reappoint Fred Ruhlemann to his existing position with the Inland Wetland & Water Courses Commission. The new term would run 9/2019 thru 8/2021.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Ms. Walsh, to reappoint Gerard CinqMars to the Water Pollution Control Authority as a Regular Member. The new term would run 11/2019 through 10/2021.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Ms. George, to appoint Jacob Gadbois, to the Conservation Commission as a Regular Member. The term would run from 3/2019 through 2/2024.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Mr. Wood, to appoint Jean Mountford to the Conservation Commission as an Alternate Member. The term would run from 5/2019 through 10/2021.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Ms. Walsh made a motion, seconded by Mr. Lee, to appoint John Sarantopoulos to the Planning and Zoning Commission as an Alternate Member. The term would run from 1/2020 through 12/2023.

Discussion followed.

Voice Vote: Majority, Mr. Grandelski abstained. Motion passed.

Mr. Wood made a motion, seconded by Ms. Brakenwagen, to appoint Tammy Wakefield to the Public Safety Commission as a Regular Member. The term would run from 1/2020 through 12/2024.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Ms. George made a motion, seconded by Mr. Kerttula, to appoint Mark LeFebvre to the Public Safety Commission as an Alternate Member. The Term would run from 1/2020 through 12/2024.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to appoint Lynn LaBerge to the Zoning Board of Appeals as a Regular Member. The term would run from 2/2018 through 1/2023.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

11. Reports from Liaisons:

11a. Report from the Board of Education Liaison

No report.

11b. Report from the Borough Liaison:

Borough Liaison LaBerge reported on various activities of the Borough of Danielson.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to take a five-minute recess.

Voice vote: Unanimous. Motion passed.

Meeting recessed at 9:18 p.m. and resumed at 9:25 p.m.

12. Discussion and Acceptance of Monthly Budget Reports:

12a. Summary Report on General Fund Appropriations for Town Government:

Mr. Wood made a motion, seconded by Mr. Grandelski, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

12b. System Object Based on Adjusted Budget for the Board of Education:

Mr. Wood made a motion, seconded by Ms. Walsh, to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Mr. Kerttula made a motion, seconded by Mr. Grandelski, to suspend the rules to allow Superintendent Rioux to speak.

Voice Vote: Unanimous. Motion passed.

Superintendent Rioux responded to Councilors' questions and comments.

On the original motion, voice vote: Unanimous. Motion passed.

13. Correspondence/Communications/Reports:

13a. Town Manager Report

Town Manager Calorio discussed her report and responded to comments and questions from Council Members.

14. Unfinished Business for Town Council Action:

14a. Discussion of potential comment on the Draft Plan of Conservation and Development

Town Manager Calorio explained that this is a place-holder in the event that Councilors wanted to give any input on the PoCD and that Ann-Marie Aubrey is available to answer questions.

Mr. Grandelski made a motion, seconded by Mr. Kerttula, to suspend the rules to allow Director of Planning and Development Aubrey to speak.

Voice vote: Unanimous. Motion passed.

Director Aubrey responded to Councilors' questions and comments about the PoCD.

15. New Business:

15a. Consideration and action on a resolution appointing Special Counsel

Mr. Kerttula made a motion, seconded by Mr. Grandelski, to adopt the following:

RESOLUTION APPOINTING SPECIAL COUNSEL

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Chapter IX, Section 902, of the Killingly Town Charter, that

- a) the firm of Day, Pitney, LLP be appointed as special bond counsel;
- b) the firm of Pullman & Comley, LLC be appointed as special counsel for revenue collection matters

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

Discussion followed.

Voice vote: Unanimous. Motion passed.

Mr. Grandelski made a motion, seconded by Ms. Walsh, to adopt the six following resolutions:

15b. Consideration and action on a resolution affirming a Fair Housing Resolution

**FAIR HOUSING RESOLUTION
TOWN OF KILLINGLY**

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing related opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of KILLINGLY is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Killingly hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and

enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Killingly or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Killingly and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the FT Fair Housing Center, legal services, or other fair housing organizations to protect his/her right to equal housing opportunities.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15c. Consideration and action on a resolution authorizing the Town Manager to execute and implement an Affirmative Action Policy Statement

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT AN AFFIRMATIVE ACTION POLICY STATEMENT

WHEREAS, all American citizens are afforded a right to employment opportunities based solely on the basis of job-related skills, ability and merit; and

WHEREAS, State and Federal Equal Employment Opportunity laws prohibit employment discrimination based on race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity or expression, or any other legally protected status; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Action Policy Statement publicly endorsing the right of all people to nondiscrimination in employment on any basis prohibited by law, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement an Affirmative Action Policy Statement to ensure a policy of nondiscrimination in employment on any basis prohibited by law; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, acting as the Equal Employment Opportunity Officer, or his designated representative, is responsible for

responding to any person who alleges to be the victim of an illegal discriminatory employment practice in the Town of Killingly.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15d. Consideration and action on a resolution authorizing the Town Manager to execute and implement an Armstrong/Walker “Excessive Force” Certification

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT AN ARMSTRONG/WALKER “EXCESSIVE FORCE” CERTIFICATION

WHEREAS, the Town of Killingly wishes to prohibit the use of excessive force by law enforcement agencies against any individual engaged in nonviolent civil rights demonstrations; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing excessive force, and realizes that a Certification must supplement these laws, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement the Armstrong/Walker “Excessive Force” Certification; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of excessive force by law enforcement in the Town of Killingly.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15e. Consideration and action on a resolution for the Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND
IMPLEMENT A RELOCATION POLICY AND RESIDENTIAL ANTI-**

DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS, the Town of Killingly wishes to minimize the displacement of persons when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing relocation and displacement, and realizes that a Relocation Policy Statement must supplement these laws; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement a Relocation Policy and Residential Anti-Displacement and Relocation Assistance Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal displacement in the Town of Killingly.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15f. Consideration and action on a resolution authorizing the Town Manager to execute and implement a Compliance Statement with the Title VI of the Civil Rights Act of 1964

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE
AND IMPLEMENT A COMPLIANCE STATEMENT WITH TITLE VI OF
THE CIVIL RIGHTS ACT OF 1964**

WHEREAS, all American citizens are afforded a right to equal opportunities in programs and activities receiving federal financial assistance; and

WHEREAS, State and Federal laws prohibit discrimination based on race, color, religion, or national origin in any program; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by a Title VI Compliance Statement publicly endorsing the right of all people to nondiscrimination in all programs; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement a Title VI of

the Civil Rights Act of 1964 Compliance Statement to ensure a policy of nondiscrimination in the administration of its programs and contractual agreements as required by law.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15g. Consideration and action on a resolution authorizing the Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low- and moderate-income person and businesses when using federal funds

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE
AND IMPLEMENT A SECTION 3 PLAN TO PROVIDE FEASIBLE
ECONOMIC OPPORTUNITIES TO LOW- AND MODERATE-INCOME
PERSONS AND BUSINESSES WHEN USING FEDERAL FUNDS**

WHEREAS, the Town of Killingly wishes to provide economic opportunities to low- and moderate-income persons and businesses to the greatest extent feasible when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing federal procurement and contracting, and realizes that a Section 3 Plan must supplement these laws; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement a Section 3 Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of non-compliance with the Section 3 Plan in the Town of Killingly.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

Discussion followed.

Voice vote: Unanimous. All six motions passed.

15h. Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,550, 000 for improvements to Killingly Memorial School, including removal of portable

structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an addition and authorize the issuance of bonds and notes in the same amount
Mr. Kerttula made a motion, seconded by Ms. Brakenwagen, to adopt the following:

RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING AND SPECIAL TOWN MEETING, TO BE ADJOURNED TO MACHINE VOTE, ON AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and a Special Town Meeting on Tuesday, February 11, 2020. The Public Hearing will begin at 7:00 p.m., and the Town Meeting will convene immediately following the Public Hearing, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut; said Special Town Meeting to be adjourned to a machine vote to be held on Tuesday, February 18, 2020, between the hours of 6:00AM and 8:00PM, at the Killingly High School, 226 Putnam Pike, Killingly, CT:

AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) for costs associated with improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an approximately 18,950 square foot addition, substantially as described as Site Concept A3, dated September 25, 2019, prepared by Silver/Petrucci & Associates. The appropriation may be spent for design and construction costs, site improvements, demolition, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) to finance the

appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Board of Education is authorized on behalf of the Town to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the Town Engineer, the Board of Education, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020
Discussion followed.

Mr. Grandelski made a motion, seconded by Ms. Walsh, to table the resolution.

Voice vote: Unanimous. Motion passed to table the resolution.

15i. Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,100,000 for improvements to Westfield Avenue School, including renovations needed to serve as the Community Center, and authorize the issuance of bonds and notes in the same amount

Mr. Wood made a motion, seconded by Mr. Kerttula, to table the following:

RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING AND SPECIAL TOWN MEETING, TO BE ADJOURNED TO MACHINE VOTE, ON AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY

MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and a Special Town Meeting on Tuesday, February 11, 2020. The Public Hearing will begin at 7:00 p.m., and the Town Meeting will convene immediately following the Public Hearing, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut; said Special Town Meeting to be adjourned to a machine vote to be held on Tuesday, February 18, 2020, between the hours of 6:00AM and 8:00PM, at the Killingly High School, 226 Putnam Pike, Killingly, CT:

AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) for costs associated with improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an approximately 18,950 square foot addition, substantially as described as Site Concept A3, dated September 25, 2019, prepared by Silver/Petrucci & Associates. The appropriation may be spent for design and construction costs, site improvements, demolition, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Board of Education is authorized on behalf of the Town to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the Town Engineer, the Board of Education, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

Discussion followed.

Voice vote: Unanimous. Motion passed to table the resolution.

Agenda items 15j through 15m and 16 moved after Executive Session.

17. Executive Session

17a. Pending Litigation with Tax Appeals

Mr. Wood made a motion, seconded by Ms. Brakenwagen, to move to Executive Session with Town Manager Calorio and Assistant Town Manager Hopkins to discuss pending litigation with Tax Appeals.

Voice vote: Unanimous. Motion passed.

Moved to Executive Session at 10:24 p.m. and returned from Executive Session at 10:42 p.m.

Mr. Wood made a motion, seconded by Mr. Lee to adopt the following four resolutions:

15j. Consideration and action on a resolution to authorize the Town Attorney to resolve the Big Y Foods tax appeal by entry into a stipulate judgement

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO
RESOLVE THE BIG Y FOODS TAX APPEAL BY ENTRY INTO A
STIPULATED JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated

Judgment to resolve the Big Y Foods Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2019 through the October 1, 2022 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15k. Consideration and action on a resolution to authorize the Town Attorney to resolve the Dayville Properties tax appeal by entry into a stipulated judgement

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO
RESOLVE THE DAYVILLE PROPERTIES TAX APPEAL BY ENTRY
INTO A STIPULATED JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated Judgment to resolve the Dayville Properties Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2019 through the October 1, 2022 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15l. Consideration and action on a resolution to authorize the Town Attorney to resolve the Rogers Corporation tax appeal by entry into a stipulated judgement

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO
RESOLVE THE ROGERS CORPORATION TAX APPEAL BY ENTRY
INTO A STIPULATED JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated Judgment to resolve the Rogers Corporation Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2019 through the October 1, 2022 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

15m. Consideration and action on a resolution to authorize the Town Attorney to resolve the Target tax appeal by entry into a stipulated judgement

**RESOLUTION TO AUTHORIZE THE TOWN ATTORNEY TO
RESOLVE THE TARGET TAX APPEAL BY ENTRY INTO A
STIPULATED JUDGMENT**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Attorney acting on behalf of the Town of Killingly is hereby authorized to enter into a Stipulated Judgment to resolve the Target Tax Appeal, said Judgment to be on the terms outlined by the Town Assessor; to be in effect only for the tax year of October 1, 2019 through the October 1, 2022 Grand List; and to be without cost to either party.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of January 2020

Discussion followed.

Voice vote: Unanimous. All four motions passed.

16. Council Member Reports and Comments:

Mr. Grandelski reported on the WPCA

Mr. Lee attended the KBA monthly meeting, the Solid Waste Seminar, and CCM training.

Mr. Anderson attended the IW/WC meeting and the Board of Ed meeting.

Ms. George reported on the Ag Commission meeting.

18. Adjournment:

Mr. Kerttula made a motion, seconded by Mr. Grandelski, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 10:50 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

Item #6 (a)

**PROCLAMATION RECOGNIZING NATIONAL FFA WEEK
FEBRUARY Feb. 22 – 29, 2020**

WHEREAS, the FFA and agricultural education programs provide a strong foundation for the youth of America and the future of the food, fiber and natural resources systems; and

WHEREAS, FFA promotes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success among its members; and

WHEREAS, agricultural education and FFA ensures a steady supply of young professionals to meet the growing needs science, business and technology of agriculture; and

WHEREAS, the FFA moto “Learning to Do, Doing to Learn, Earning to Live, Living to Serve” gives direction of purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes volunteerism, citizenship, patriotism and cooperation;

NOW, THEREFORE, BE IT PROCLAIMED BY THE KILLINGLY TOWN COUNCIL that the week of February 16 – 23, 2019 be recognized as FFA Week.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 11th day of February 2020

Item #6(b)

**PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2020 AS
TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH
IN THE TOWN OF KILLINGLY**

WHEREAS, Teen Dating Violence Prevention and Awareness Month is a national effort to raise awareness about abuse in teen and 20-something relationships and promotes programs that prevent this abuse during the month of February; and

WHEREAS, teen dating violence is a wide-spread problem, affecting youth in every community across the nation; and

WHEREAS, one in three young people are affected by physical, sexual, or verbal dating violence; one in ten in a serious relationship have reported being slapped, pushed, hit, threatened or coerced by their partner, and recognizing breakups are a time of greater risk, even when a relationship was never physically abusive; and

WHEREAS, young people can choose better relationships when they understand that healthy relationships are based on respect and learn to identify early warning signs of an abusive relationship; and

WHEREAS, elimination of dating violence must be achieved through cooperation of individuals, organizations, and communities and young people across the nation have organized to put a stop to dating abuse and work alongside their adult allies to educate young people about this violence; and

WHEREAS, Dating Violence Prevention and Awareness Month provides an excellent opportunity for citizens to learn more about preventing dating violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims; now

THEREFORE, the Killingly Town Council does hereby proclaim the month of February 2020, as Dating Violence Prevention and Awareness Month in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 11th day of February 2020

Item #6(c)

**PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2020 AS
BLACK HISTORY MONTH
IN THE TOWN OF KILLINGLY**

WHEREAS, Black History Month is observed annually across the United States in February. We celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual and political development; and

WHEREAS, In 1915, Dr. Carter Godwin Woodson, a noted historian and author, second African American to earn a PH.D. from Harvard University, founded the Association for the Study of Negro Life and History, which was later renamed the Association for the Study of African American Life and History (ASALH); and

WHEREAS, Dr. Woodson initiated Black History Week on February 12, 1926; and for many years, the second week of February, chosen to coincide with the birthdays of Frederick Douglas and Abraham Lincoln, has been celebrated by African Americans in the United States;

WHEREAS, in 1976, President Gerald Ford officially declared Black History Month as part of the nation's bicentennial, Black History Week was expanded and became established as Black History Month, and is now celebrated all across North America; and, in our current year of 2020, we celebrate 150 years since the ratification of the Fifteenth Amendment granting African American men the right to vote;

NOW, THEREFORE, the Killingly Town Council does hereby proclaim the month of February 2020, as Black History Month which is a time for honoring the significant achievements, inspirations and contributions African Americans have made to our town, state and nation.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 11th day of February 2020



THE HISTORIC PONDS OF CHESTNUT HILL RESERVOIR COMPANY EAST KILLINGLY, CONNECTICUT

Description: Wright Investors' Service Holdings, Inc, (formerly National Patent Development Corporation) is proposing to donate the land and flowage rights of 561-acres on five reservoirs that make up the headwaters of the Whetstone Brook to the people of the Town of Killingly/Killingly Conservation Commission and, by extension, those parties deemed to be direct beneficiaries. Far beyond any assessed monetary value of these properties, protection of these natural areas offers very unique opportunities for passive recreation as well as water, land and wildlife conservation for Killingly, the Last Green Valley and the entire State of Connecticut.

History: The Chestnut Hill Water Company (a predecessor company to National Patent Development Corporation) acquired the land approximately 200 years ago for a reservoir system including **Eddy Pray Reservoir, Middle Reservoir, Bog Meadow Reservoir, Alvia Chase Reservoir and Old Killingly Pond** to generate power for saw mills and textile mills along Whetstone Brook. Although no longer used by the mills, the land and water remain essentially undisturbed by development.

Local, State and Regional Significance: The ponds of East Killingly are located in the heart of the Borderlands region of eastern Connecticut and western Rhode Island, and is a part of the federally designated "Last Green Valley" (Quinebaug-Shetucket) National Heritage Corridor. It is also believed that ponds enjoy certain recognition and support of The Nature Conservancy and the Orton Family Foundation. This region is celebrated for its rural lands, historic mill villages and natural resources. The reservoirs have been identified by local, state and regional agencies and organizations for their critical natural and cultural resources:

Clean Water: Natural underground springs in Old Killingly Pond contribute water to the entire Whetstone Brook watershed which is very clean and helps to maintain healthy water quality in Five Mile River and Quinebaug River for people, fish and other wildlife. The ability to maintain such healthy water quality under local control is likely a decided advantage.

Wildlife Conservation: The reservoirs are home to breeding and migrating birds such as Ring-necked Ducks, Hooded Mergansers, and Buffleheads as well as Ospreys and other raptors. The upper Thames River Basin is recognized by the U.S. Fish and Wildlife Service as a critical area for waterfowl. Many rare and threatened plant species found in this region are dependent on the forests and clean water of the ponds.

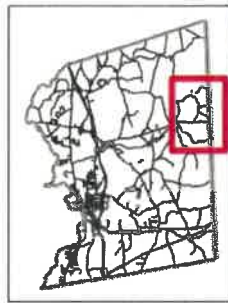
Open Space Connections: The ponds and streams of Whetstone Brook watershed are part of an interstate wildlife corridor used by mammals, birds and amphibians for breeding, feeding and traveling. The land and water connect Connecticut State Forest at Old Killingly Pond, Redwing Land Trust property and Killingly Pond Management Area in Rhode Island.

Public Access, Scenic Beauty and Passive Recreation: The ponds provide excellent opportunities for paddling, fishing, hiking and bird watching. Adding this scenic, natural area to the state forest and park system will provide attractive, sought after open and locally protected space for Connecticut and Killingly.

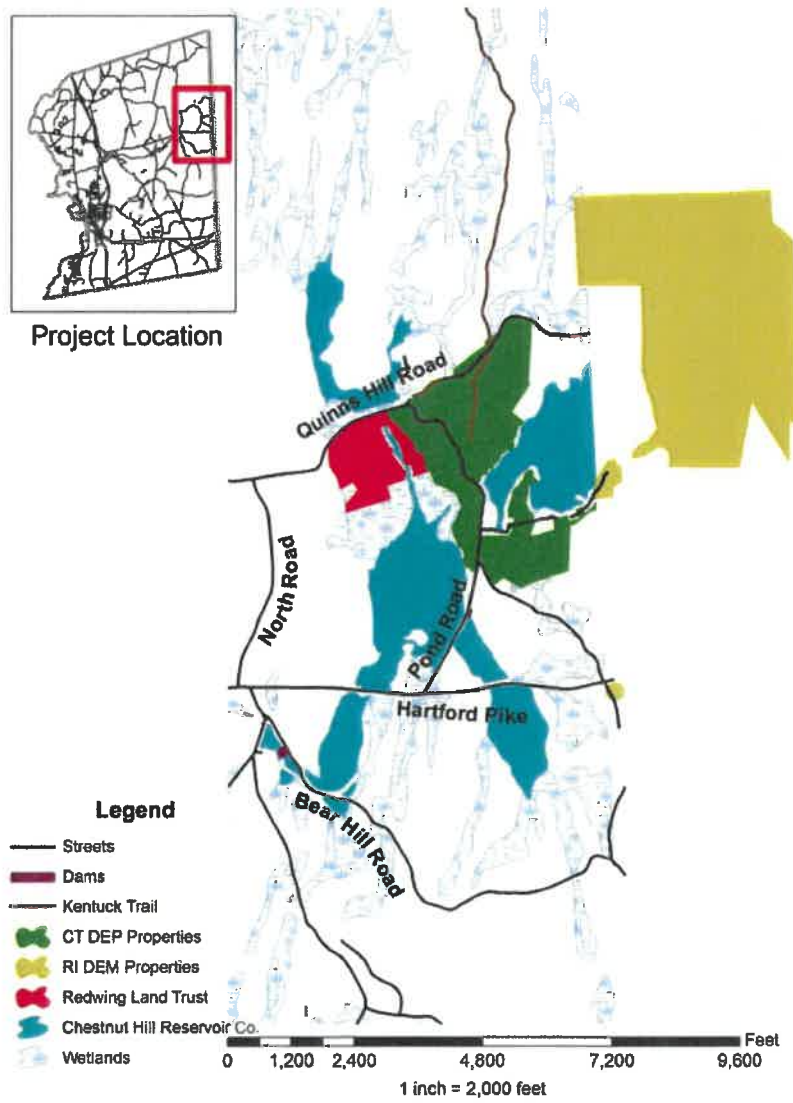




Photos Courtesy of Virge Lorents



Project Location



Legend

- Streets
- Dams
- Kentucky Trail
- CT DEP Properties
- RI DEM Properties
- Redwing Land Trust
- Chestnut Hill Reservoir Co.
- Wetlands

(NOTE: all indicated dimensions are estimated and not necessarily to scale)

Agenda Item #10

Appointments to Boards/Commissions

Reappointments:

Marcel Lussier has been reappointed to the Permanent Building Commission as a Regular Member. The term would run 12/2019 thru 12/2024.

Mr. Lussier has been a member of the PBC since 2004. Mr. Lussier's attendance has been steady over the course of his tenure.

Stewart Rivers has been reappointed to the Permanent Building Commission as a Regular Member. The term would run 12/16/2019 thru 12/15/2024.

Mr. Rivers attendance has been impeccable since his initial appointment in 2008.



TOWN OF KILLINGLY

FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

Finance Department Budget Review

January 31, 2020

To: Mary Calorio, Town Manager

January 2020 Revenues

The Town's fiscal year 2019-2020 collections appear to be within expectations at 61.54% of the overall budget for General Town revenue. In the prior year, January 2019 revenue collections represented 61.71%. Favorable year to date receipts include revenues for property taxes, licenses, permits and charges for services. Intergovernmental grants for both Town and Education remain to be collected, however receipts of these funds are expected in future months during the fiscal year as these items are remitted by the State at certain times throughout the fiscal year.

January 2020 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 40.57% for the month of January 2020, compared to 42.89% in the prior year (January 2019). Many subscriptions and services with annual renewal become due and payable within the first few months of the fiscal year and several other services are subject to a payment schedule due in quarterly installments. To date, the Town has moved forward with many highway initiatives related to road maintenance in effort to focus on those tasks which can be completed before the winter season. As such, costs related to the purchase of materials and supplies have significant utilization. Regarding the winter season, commitments have been made for purchasing winter materials and supplies such as salt and calcium.

Current Month Discussion:

As of January 31, 2020, there were no new items in the current month that had significant utilization. However, we have noted that we are anticipating an increased need related to materials and supplies for cleaning costs both at the Town Hall and Library. Beginning in February cleaning services for the Town are being provided by a part time custodian. As the Town transitioned from the use of an external contractor for these services, additional supplies and equipment will be needed for startup here at the Town Hall. The Library transition to a part time custodian is anticipated for March 2020. We are currently monitoring both the departmental budget for both the Town Hall building and the Library for potential savings in other areas that may be available to offset these costs and will continue to evaluate whether a future transfer will be needed.

January 2020 Expenditures (Continued)

Prior Month Discussion:

Below is a summary discussion of expenditure line items with significant year to date utilization outlined in the prior month(s) budget reports, but remain within budgeted expectations:

1. Town Manager - Contractual Services
Year to date costs represent annual dues and subscriptions for professional development and affiliations for which become due and payable in August for the entire fiscal year. The year to date budget to actual is consistent with expectations and the prior year.
2. Legal Services
Year to date legal costs are related to labor, tax appeals and land use matters. At the current time year to date legal costs are within expectations but we will continue to monitor as we enter the second half of the fiscal year.
3. Town Commissions & Service Agencies – Contractual Services
Budgeted expenditures remain consistent with expectations. Year to date utilization of budget is higher than overall budget expectations due to the timing of payments due each year for the activities related to Town commissions and related service agencies.
4. Information Technology – Contractual Services
Current expenditures for information technology included quarterly installments for many of the Town's IT products. Current costs to date remain with budgeted expectations.
5. Highway Maintenance- Contractual Services/Materials and supplies
Current expenditures reflect commitments for line striping, tree removal and paving projects on various Town roadways which were conducted during the summer/fall season. These are planned initiatives reflective of what has been approved in the current year budget.
6. Highway Winter Maintenance – Materials and Supplies
Year to date costs consist of commitments for the purchase of salt and calcium for the upcoming winter season.
7. Recreation Admin and Program - Personnel Services
Consistent with budget expectations, year to date budget to actual includes the seasonal staff for summer programs and these costs are also consistent with the prior year.
8. Recreation Admin and Program - Contractual
Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.
9. Parks and Grounds – Personal Service and Contractual Services
Current expenditures for personnel service include services related to seasonal labor for the summer and fall parks and grounds and contractual services for the fall fertilization application for the recreation fields and landscaping. Fertilization services are typically performed twice per year.
10. Public Library - Contractual Services
Costs related to data processing are renewed annually and are within budget expectations.

January 2020 Expenditures (Continued)

Prior Month Discussion (Continued):

11. Animal Control – Contractual Services

Animal control services are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

12. Human Service Subsidies

A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

13. Insurance

Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

TOWN OF KILLINGLY
Estimated Revenue Detail
Monthly Report Through January, 2020

REVENUE ITEM	Budget	Fiscal Year 2019-2020	
		January	Percent
TAXES			
Current Property Taxes	35,335,858	23,497,197	66.50%
Back Taxes	750,000	303,711	40.49%
Penalty Fees	11,260	3,605	32.02%
Tax Interest	360,668	130,528	36.19%
Supplemental Motor Vehicle	350,000	402	0.11%
Remediation Financing	(150,595)	(75,298)	50.00%
TOTAL	\$36,657,191	23,860,145	65.09%
LICENSES & PERMITS			
Building Permits	215,000	99,804	46.42%
P&Z Permits	14,000	2,995	21.39%
Other Permits	8,000	2,580	32.25%
Airplane Tax	1,800	2,050	113.89%
TOTAL	\$238,800	\$107,429	44.99%
FINES & FEES			
Library Fines & Fees	14,500	8,321	57.38%
Alarm Reg Fees and Fines	1,500	5,175	345.00%
Animal Control Fines & Fees	500	1,798	359.50%
TOTAL	\$16,500	\$15,293	92.69%
USE OF MONEY & PROPERTY			
Interest Income	80,000	150,626	188.28%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Communication Tower Lease	110,000	57,862	52.60%
TOTAL	\$190,090	\$208,488	109.68%
STATE GRANTS IN LIEU OF TAXES			
State-Owned Property	149,332	149,332	100.00%
Disability Exemption	4,162	4,060	97.56%
Veterans' Exemption	11,665	9,569	82.03%
Distressed Municipalities-Manufacturing Exemption	-	160,505	100.00%
Municipal Stabilization Grant (New)	268,063	268,063	100.00%
	\$433,222	591,529	136.54%
OTHER STATE GRANTS			
Pequot/Mohegan Fund Grant	94,184	31,395	33.33%
Municipal Grants - In - Aid	706,717	-	0.00%
Adult Education	104,002	72,138	69.36%
TOTAL	\$904,903	\$103,533	11.44%

TOWN OF KILLINGLY
Estimated Revenue Detail
Monthly Report Through January, 2020

REVENUE ITEM	Budget	Fiscal Year 2019-2020	
		January	Percent
CHARGES OF SERVICE			
Community Development	100,000	16,942	16.94%
Town Clerk	166,000	102,085	61.50%
Conveyance Tax	200,000	172,228	86.11%
Elderly Housing - Sewer PILOT	20,939	-	0.00%
Recreation	124,500	45,876	36.85%
District Collections	15,275	9,504	62.22%
TOTAL	626,714	346,635	55.31%
OTHER REVENUES			
Miscellaneous	50,000	104,543	209.09%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	1,231,695	1,231,695	100.00%
PILOT - Telecommunications	50,000	-	0.00%
School Capital Contribution	267,579	274,440	102.56%
TOTAL	1,614,274	1,610,678	99.78%
GENERAL TOWN REVENUE	\$40,681,694	\$26,843,730	65.98%
SCHOOL			
Educational Cost Sharing	15,245,633	7,622,816	50.00%
Vocational Agriculture	645,347	502,082	77.80%
Non-Public School - Health	-	22,871	100.00%
Tuition:			
Regular	1,548,612	1,057,115	68.26%
Special Ed-Voluntary	200,000	-	0.00%
Vocational-Agriculture	818,760	642,727	78.50%
F-1 Tuition Student	310,460	78,000	0.00%
TOTAL	\$18,768,812	9,925,611	52.88%
Fund Balance	300,000	-	0.00%
TOTAL REVENUES	59,750,506	36,769,341	61.54%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through January, 2020

Expenditure	Fiscal Year			Percent
	Budget	Transfers	January	
GENERAL GOVERNMENT				
Town Council				
Personnel Services	11,100	-	3,938	35.47%
Contractual Services	34,100	-	16,328	47.88%
Materials and Supplies	1,000	-	424	42.36%
Total	\$46,200	\$0	\$20,689	44.78%
Town Manager				
Personnel Services	263,300	-	130,189	49.44%
Contractual Services	27,300	-	17,405	63.75%
Materials and Supplies	2,500	-	1,707	68.27%
Total	\$293,100	\$0	\$149,300	50.94%
Legal Services				
Contractual Services	79,200	-	51,435	64.94%
Total	\$79,200	\$0	\$51,435	64.94%
Town Clerk				
Personnel Services	156,940	1,600	88,478	55.81%
Contractual Services	30,100	-	13,596	45.17%
Materials and Supplies	1,800	-	976	54.25%
Total	\$188,840	\$1,600	\$103,050	54.11%
Finance				
Personnel Services	231,840	3,490	133,480	56.72%
Contractual Services	54,650	-	2,517	4.61%
Materials and Supplies	1,700	-	631	37.14%
Total	\$288,190	\$3,490	\$136,629	46.84%
Assessor				
Personnel Services	173,455	1,100	96,126	55.07%
Contractual Services	7,560	-	2,429	32.13%
Materials and Supplies	1,500	-	358	23.89%
Total	\$182,515	\$1,100	\$98,913	53.87%
Revenue Collection				
Personnel Services	188,140	1,650	105,838	55.77%
Contractual Services	35,500	-	5,857	16.50%
Materials and Supplies	2,300	-	749	32.54%
Total	\$225,940	\$1,650	\$112,444	49.41%
Registration/Elections				
Personnel Services	56,065	-	15,813	28.20%
Contractual Services	16,450	-	8,516	51.77%
Materials and Supplies	500	-	170	33.99%
Total	\$73,015	\$0	\$24,498	33.55%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through January, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	January	
Town Comm. & Service Agencies				
Contractual Services	72,214	-	51,434	71.22%
Total	\$72,214	\$0	\$51,434	71.22%
Planning and Development				
Personnel Services	237,275	5,760	132,443	54.50%
Contractual Services	6,210	-	2,805	45.17%
Materials and Supplies	1,100	-	894	81.32%
Total	\$244,585	\$5,760	\$136,143	54.38%
Information Technology				
Contractual Services	193,000	-	127,635	66.13%
Total	\$193,000	\$0	\$127,635	66.13%
Town Hall Building				
Personnel Services	0	5,400	-	0.00%
Contractual Services	86,880	(5,400)	41,820	51.32%
Materials and Supplies	2,700	-	638	23.64%
Capital Outlay	11,006	-	-	0.00%
Total	\$100,586	\$0	\$42,458	42.21%
Economic Development				
Personnel Services	129,205	1,695	72,780	55.60%
Contractual Services	7,700	-	3,899	50.63%
Materials and Supplies	500	-	187	37.42%
Total	\$137,405	\$1,695	\$76,866	55.26%
Highway Division Supervision				
Personnel Services	222,910	-	104,341	46.81%
Contractual Services	11,000	-	4,310	39.18%
Materials and Supplies	750	-	388	51.72%
Capital Outlay	7,313	-	-	0.00%
Total	\$241,973	\$0	\$109,039	45.06%
Engineering				
Personnel Services	332,510	3,435	153,761	45.77%
Contractual Services	16,000	-	2,838	17.74%
Materials and Supplies	8,700	-	3,672	42.20%
Capital Outlay	11,074	-	-	0.00%
Total	\$368,284	\$3,435	\$160,270	43.12%
Central Garage				
Personnel Services	225,470	-	118,399	52.51%
Contractual Services	126,700	-	44,755	35.32%
Materials and Supplies	286,000	-	126,114	44.10%
Capital Outlay	6,067	-	-	0.00%
Total	\$644,237	\$0	\$289,269	44.90%
Highway Maintenance				
Personnel Services	821,000	-	444,968	54.20%
Contractual Services	54,250	-	21,362	39.38%
Materials and Supplies	316,000	-	242,957	76.89%
Capital Outlay	331,738	-	-	0.00%
Total	\$1,522,988	\$0	\$709,287	46.57%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through January, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	January	
Highway Winter Maintenance				
Personnel Services	115,000	-	40,505	35.22%
Contractual Services	9,000	-	2,220	24.67%
Materials and Supplies	294,500	-	264,699	89.88%
Total	\$418,500	\$0	\$307,424	73.46%
Recreation Admin. & Program				
Personnel Services	387,710	1,700	234,685	60.27%
Contractual Services	52,500	-	37,563	71.55%
Materials and Supplies	20,750	-	5,886	28.37%
Capital Outlay	3,053	-	0	0.00%
Total	\$464,013	\$1,700	\$278,134	59.72%
Parks and Grounds				
Personnel Services	158,675	2,425	93,500	58.04%
Contractual Services	54,620	-	31,747	58.12%
Materials and Supplies	42,900	-	19,164	44.67%
Capital Outlay	17,713	-	-	0.00%
Total	\$273,908	\$2,425	\$144,411	52.26%
Public Library				
Personnel Services	411,368	9,330	222,431	52.87%
Contractual Services	141,850	(7,800)	90,812	67.74%
Materials and Supplies	10,750	-	4,612	42.90%
Capital Outlay	2,301	-	-	0.00%
Total	\$566,269	\$1,530	\$317,855	55.98%
Civic & Cultural Activities				
Contractual Services	3,500	-	-	0.00%
Total	\$3,500	\$0	\$0	0.00%
Community Center				
Personnel Services	17,500	-	8,985	51.34%
Contractual Services	78,000	-	35,819	45.92%
Materials and Supplies	9,000	-	3,167	35.19%
Total	\$104,500	\$0	\$47,971	45.91%
Other Town Buildings				
Contractual Services	15,080	-	7,511	49.80%
Materials and Supplies	750	-	648	86.34%
Total	\$15,830	\$0	\$8,158	51.54%
Building Safety & Inspections				
Personnel Services	258,160	3,000	128,048	49.03%
Contractual Services	6,350	-	2,424	38.17%
Materials and Supplies	1,950	-	576	29.54%
Capital Outlay	13,924	-	-	0.00%
Total	\$280,384	\$3,000	131,047	46.24%
Animal Control				
Contractual Services	54,092	-	40,569	75.00%
Materials and Supplies	60	-	-	0.00%
Total	\$54,152	\$0	40,569	74.92%

TOWN OF KILLINGLY
Estimated Expenditure Summary
Monthly Report Through January, 2020

Expenditure	Fiscal Year 2019-20			Percent
	Budget	Transfers	January	
Law Enforcement				
Personnel Services	334,500	-	108,364	32.40%
Contractual Services	711,610	-	24,742	3.48%
Materials and Supplies	13,000	-	4,976	38.27%
Capital Outlay	25,500	-	-	0.00%
Total	\$1,084,610	\$0	\$138,082	12.73%
Community Development				
Personnel Services	163,270	1,435	84,749	51.46%
Contractual Services	11,450	12,000	13,908	59.31%
Materials and Supplies	1,150	-	232	20.14%
Total	\$175,870	\$13,435	\$98,889	52.24%
Human Service Subsidies				
Contractual Services	469,173	5,000	320,494	67.59%
Total	\$469,173	\$5,000	\$320,494	67.59%
Employee Benefits				
Contractual Services	1,592,850	-	791,226	49.67%
Total	\$1,592,850	\$0	\$791,226	49.67%
Insurance				
Contractual Services	725,000	-	482,178	66.51%
Total	\$725,000	\$0	\$482,178	66.51%
Special Reserves & Programs				
Contractual Services	352,000	(45,820)	49,030	16.01%
Total	\$352,000	(\$45,820)	\$49,030	16.01%
General Town Operating Expenditures	\$11,482,831	\$0	\$5,554,828	48.38%
Debt Service				
Contractual Services	3,508,900	-	494,241	14.09%
Total	\$3,508,900	\$0	\$494,241	14.09%
Solid Waste Disposal Fund Subsidy				
Contractual Services	321,191	-	321,191	100.00%
Total	321,191	\$0	\$321,191	100.00%
Due To CNR Education				
Contractual Services	291,978	-	-	0.00%
Total	291,978	\$0	\$0	0.00%
Teachers Retirement				
Contractual Services	98,333	-	-	0.00%
Total	98,333	\$0	\$0	0.00%
TOTAL OPERATIONS & DEBT SERVICE	\$15,703,233	\$0	\$6,370,260	40.57%
General Fund - Education				
Contractual Services	44,047,273	-	19,819,870	45.00%
Total	44,047,273	\$0	\$19,819,870	45.00%
Total Expenditures	\$59,750,506	\$0	\$26,190,130	43.83%

Town of Killingly
Town Manager's Report
February 11, 2020

1. Reminder – FOIA Training on February 13th

Tom Hennick from CT Freedom of Information Office will be presenting a training on the Freedom of Information Act and how it relates to Boards and Commission. The training begins at 6pm. Doors open at 5:30pm. Hope to see you all there.

2. Capital Projects – KMS Modular Classroom Replacement Project and Westfield Ave/Community Center Project

Silver, Petrucelli prepared the attached poster board displays which will be in each of the Town/School buildings. The public information sessions are scheduled for Wednesday, February 12th at 9:30am, Thursday, February 20th at 6:00pm and Saturday, February 22nd at 9:00am. The Saturday meeting will include public tours of each of the facilities. I've attached a copy of the flyer. They have been advertised in the Turnpike Buyer, Town website, and social media pages. You will receive a copy of the presentation on Tuesday night.

3. Grand List

The October 1, 2019 Grand List has been filed with the State. The total net grand list increased by 1.55% or \$20,860,897. Two main contributing factors to this increase are: 1) previously exempted manufacturing equipment which are no longer eligible for the exemption 2) increase in registration of tow behind generators. Below is a comparison of the 2018 and 2019 Grand List:

	<u>2018</u>	<u>2019</u>
Real Estate – Net Assessment	\$ 1,089,069,356	\$ 1,071,862,224
Motor Vehicle – Net Assessment	113,916,475	125,378,410
Personal Property – Net Assessment	<u>143,307,906</u>	<u>169,914,000</u>
Total Net Assessment	<u>\$ 1,346,293,737</u>	<u>\$ 1,367,154,634</u>

4. Access No Freeze Shelter

The No-Freeze Shelter at 254 Broad Street opened its doors on Friday Jan 17th. The program provides overnight sheltering from 8pm to 8am. Access Agency is operating the shelter program. Trained volunteers assist with the nightly intake process. Access Agency employee provides overnight supervision.

5. WPCA – Sludge Tank Mixer

The mixer in the sludge tank broke last week. SUEZ was able to make a work around that is temporarily functioning. This mixer is scheduled to be replaced with the facility upgrade and the part has been on order for some time. While the new mixer part has arrived on site, the new wiring components have not been upgraded yet. The old mixer (picture below) cannot be repaired. They will continue with the temporary fix and are working with the contractors for fast track the electrical components for this section.

Attached is a project update from Dave Capacchione, Town Engineer, on the Facilities Upgrade Project and the Prospect Street Sewer Project.



Picture – Broken Sludge Mixer

6. Meeting Attended

I attended the following meetings/conferences

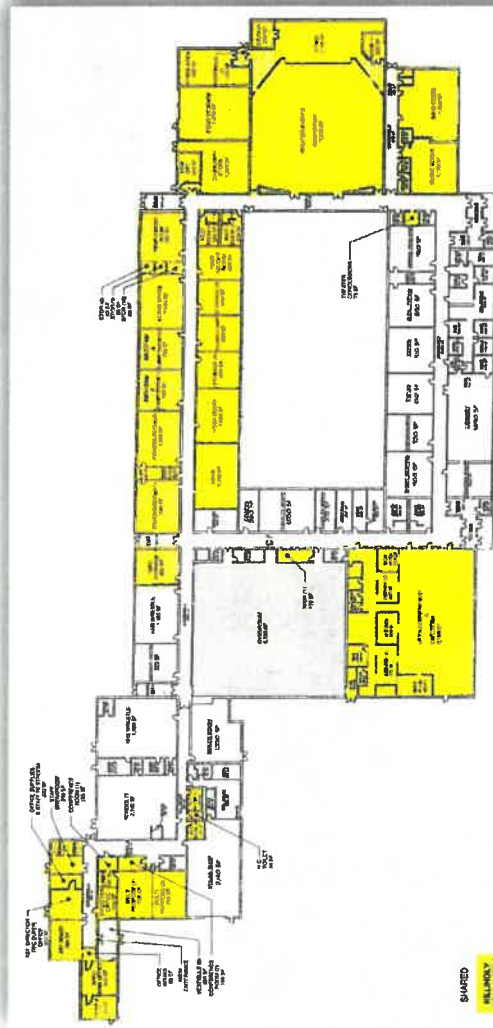
- CTCMA Quarterly Meeting – Ethics Training
- CCM – FMLA Update – Training
- Fiscal Subcommittee regular meeting
- NECCOG regular meeting
- Public Safety Commission regular meeting
- Ordinance Subcommittee regular meeting
- Town Council Facility Tour
- Town Council Goal Setting Session
- Northeast District Department of Health Orientation
- CCM – Supporting Redevelopment of Brownfield Sites – Training
- CCM Legislative Committee regular meeting

Note – Attached update from NDDH regarding the 2019 Novel Coronavirus

SILVER/PETRUCELLI + ASSOCIATES
 Architects / Engineers / Interior Designers
 3190 Whitney Avenue, Hamden, CT 06518
 Tel: 203 230 9007 Fax: 203 230 8247
 www.silverpetrucelli.com



Killingly Community Center at Westfield Avenue



FIRST FLOOR

KILLINGLY HIGH SCHOOL



ENTRANCE



LOBBY

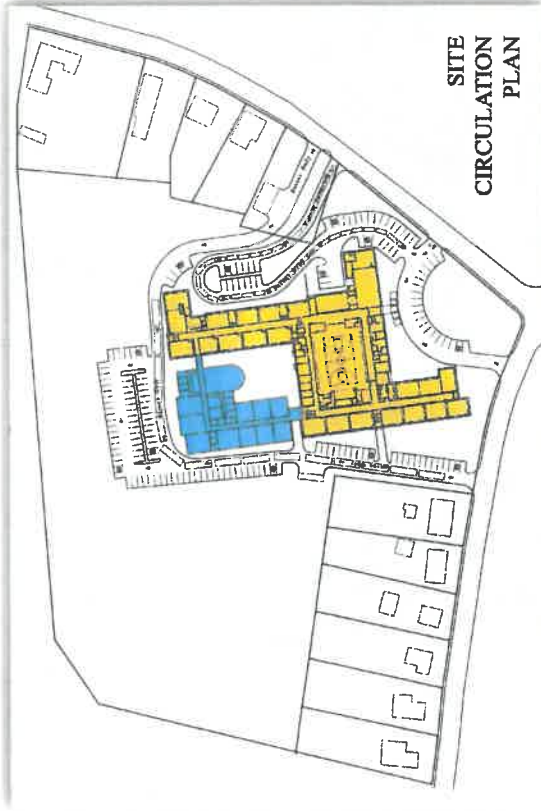
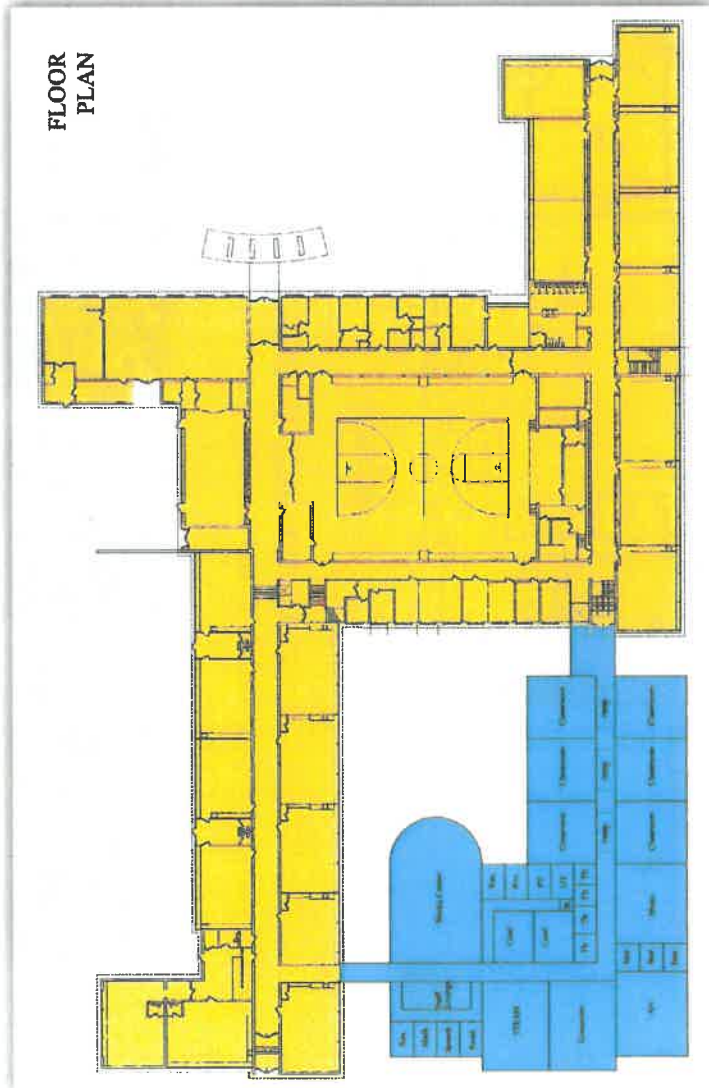


EXISTING CONDITIONS

Town of Killingly Renovation of Westfield Avenue School Including relocation of Community Center to site			
	Westfield Ave Renovation	Community Center Space	Total Project Costs
Exterior Conditions	4,005,000	535,000	4,540,000
Interior Renovations	560,000	2,048,000	3,008,000
Hazardous Material Abatement	500,000	200,000	700,000
Plumbing & Mechanical Systems	1,090,000	1,192,500	2,282,500
Electrical Systems	948,500	882,000	1,830,500
Total	7,103,500	4,857,500	11,961,000
Construction Contingency (1.6%)	994,480	680,850	1,675,340
Estimated soft costs (20%)	3,420,700	971,500	2,392,200
Total Costs	9,518,680	6,509,850	16,027,740

Request authorization of \$16,100,000

Killingly Memorial School Portable Removals and Addition



KMS Portable Removal Study

24-Sep-19
Revised 13-Dec-19

Conceptual Construction Cost
Maximum Enrollment 564, based on 8 year projection
Existing building: 70,039 SF
Allowable building SF for reimbursement: 65,198 SF

Full program addition

Remove portable structures (4,500 & 6,100 = 10,600 SF)	\$325,000
Site Reconfiguration (50% eligible for reimbursement)	\$1,500,000
Minor Upgrade to existing building systems (non-reimbursable)	\$500,000
Provide elevator to lower level	\$375,000
Build 18,950 SF addition (Total building 78,350 SF, 13,152 over allowable)	\$9,475,000
Construction Cost	\$12,175,000
Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3%	\$4,017,750
Furniture, fixtures and equipment (FF+E)	\$353,000
Total Project Cost	\$16,545,750
State Reimbursement 72%, pro-rated (.83) based on allowable building SF: 59.7%	\$9,131,563
Cost to Town	\$7,414,187



SITE PLAN OF BUILDING REMOVALS

SILVER/PETRUCELLI + ASSOCIATES
Architects / Engineers / Interior Designers
3190 Whitney Avenue, Hamden, CT 06518
Tel: 203 230 9007 Fax: 203 230 8247
www.silverpetrucelli.com



Town of Killingly Public Informational Meetings
for the Killingly Memorial School and Westfield Avenue/Community
Center Projects

Killingly Town Hall - Town Community Meeting Room

172 Main St, Killingly, CT 06239

Wednesday, February 12, 2020 9:30 am to 11:30 am

Thursday, February 20, 2020 6:00 pm to 8:00 pm

And

Beginning at Killingly Memorial School

***Saturday, February 22, 2020 9:00 am to 12:00 pm.**

*This session will include a tour of the following: Killingly Memorial School, Westfield Avenue (BOE Central Office, proposed site of the Community Center) and the current Killingly Recreation Dept. Transportation will be provided. *



Town of Killingly

Engineering Department
172 Main Street, Killingly, CT 06239
Phone 860-779-5360 Fax 860-779-5326

MEMORANDUM

TO: Mary Calorio, Town Manager

FROM: David Capacchione, Town Engineer; Gary Martin, Assistant Town Engineer

DATE: February 5, 2020

RE: Project Update for WPCA Facility Upgrade and Prospect Street Sewer Replacement Projects, Killingly Ct

CC: Janice Rockwood-Berry; file

The Town Engineering department has prepared this memorandum to summarize the status of the WPCA Facility Upgrade and the Prospect Street Sewer Replacement Projects.

Item 1: WPCA Facility Upgrade

The project consists of upgrades throughout the facility including pumps, valves motors, controls, electrical, treatment process, waste handling and dewatering systems. The equipment has been ordered and a substantial portion is on-site or in storage.

Please keep in mind that as various pieces of equipment are removed and replaced odors may increase.

A partial list of work completed or underway includes:

- Relocation of sewer lines for the dewatering addition
- Installation of an Oil Water Separator
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- Erection of beams for the new dewatering addition

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- Concrete repair
- Hydrant repair

A partial list of upcoming work includes:

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- Rehabilitation of the aeration basins
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- Cleaning and repair of various tanks
- Generator testing
- Influent pumps
- Testing of new controls
- New electrical service
- Installation of mixers
- Phosphorous removal system
- Modifications to the process for improved Nitrogen removal
- Rag removal system
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The project will address systematically improving the sanitary sewer service of an area of Town that has had issues for several years.

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Please contact the Town of Killingly Engineering Office at (860) 779-5360 if you have any questions or need additional information. We will be happy to meet with you to discuss the above referenced projects.



Northeast District Department of Health

69 South Main Street, Unit 4, Brooklyn, CT 06234 860-774-7350 / Fax 860-774-1308 www.nddh.org

MEMO

To: NDDH Board Members and Medical Advisor, Town Officials, School Superintendents & Nurses
From: Sue Starkey, MPH, MS, RD, Director of Health
Date: Monday, February 3, 2020
RE: 2019 Novel Coronavirus (2019-nCoV) Update

Many people are concerned about the Novel Coronavirus outbreak that began in China and is now drawing international attention. The World Health Organization (WHO) has declared the outbreak a “public health emergency of international concern” requiring a coordinated international response. The United States reported the first confirmed instance of person-to-person spread of this virus on January 30, 2020. While this situation poses a very serious public health threat, the Centers for Disease Control and Prevention (CDC) believes the immediate risk to the U.S. public to be low at this time.

We are writing to assure you that NDDH is actively engaged in efforts to protect the district. We are part of a national response plan and are collecting information from multiple sources including state and national agencies. We are developing and implementing action plans, including preparing our workforce, educating the public, and providing updates to you and other important community partners.

This situation is rapidly evolving, and recommendations may change frequently as new information becomes available. NDDH will send updates of local importance as they arise. We recommend the CDC and the Connecticut Department of Public Health (DPH) as reliable sources of up-to-date information:

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The most important message that we continue to stress is that you can protect yourself from this and other infectious diseases by following everyday prevention actions:

- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in a lined trash container.
- Clean and disinfect any frequently touched objects and surfaces.
- Get an annual flu shot.

A useful CDC fact sheet is attached for your convenience.

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Brooklyn • Canterbury • Eastford • Hampton • Killingly • Plainfield • Pomfret • Putnam • Thompson • Sterling • Union • Woodstock

Novel Coronavirus (2019-nCoV) and You



What is 2019 novel coronavirus?

The 2019 novel coronavirus (2019-nCoV) is a new virus that causes respiratory illness in people and can spread from person-to-person. This virus was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get 2019-nCoV?

The 2019-nCoV is spreading from person-to-person in China and limited spread among close contacts has been detected in some countries outside China, including the United States. At this time, however, this virus is NOT currently spreading in communities in the United States. Right now, the greatest risk of infection is for people in China or people who have traveled to China. Risk of infection is dependent on exposure. Close contacts of people who are infected are at greater risk of exposure, for example health care workers and close contacts of people who are infected with 2019-nCoV. CDC continues to closely monitor the situation.

Have there been cases of 2019-nCoV in the U.S.?

Yes. The first infection with 2019-nCoV in the United States was reported on January 21, 2020. The current count of cases of infection with 2019-nCoV in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

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This virus probably originally emerged from an animal source but now seems to be spreading from person-to-person. It's important to note that person-to-person spread can happen on a continuum. Some viruses are highly contagious (like measles), while other viruses are less so. At this time, it's unclear how easily or sustainably this virus is spreading between people. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of 2019-nCoV?

Patients with 2019-nCoV have reportedly had mild to severe respiratory illness with symptoms of:

- fever
- cough
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What are severe complications from this virus?

Many patients have pneumonia in both lungs.

How can I help protect myself?

The best way to prevent infection is to avoid being exposed to this virus.

There are simple everyday preventive actions to help prevent the spread of respiratory viruses. These include:

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If you are sick, to keep from spreading respiratory illness to others, you should:

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What should I do if I recently traveled to China and got sick?

If you were in China within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should get medical care. Call the office of your health care provider before you go and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against 2019-nCoV. The best way to prevent infection is to avoid being exposed to this virus.

Is there a treatment?

There is no specific antiviral treatment for 2019-nCoV. People with 2019-nCoV can seek medical care to help relieve symptoms.

Town of Killingly
Town Manager's Report
February 11, 2020

1. Reminder – FOIA Training on February 13th

Tom Hennick from CT Freedom of Information Office will be presenting a training on the Freedom of Information Act and how it relates to Boards and Commission. The training begins at 6pm. Doors open at 5:30pm. Hope to see you all there.

2. Capital Projects – KMS Modular Classroom Replacement Project and Westfield Ave/Community Center Project

Silver, Petrucelli prepared the attached poster board displays which will be in each of the Town/School buildings. The public information sessions are scheduled for Wednesday, February 12th at 9:30am, Thursday, February 20th at 6:00pm and Saturday, February 22nd at 9:00am. The Saturday meeting will include public tours of each of the facilities. I've attached a copy of the flyer. They have been advertised in the Turnpike Buyer, Town website, and social media pages. You will receive a copy of the presentation on Tuesday night.

3. Grand List

The October 1, 2019 Grand List has been filed with the State. The total net grand list increased by 1.55% or \$20,860,897. Two main contributing factors to this increase are: 1) previously exempted manufacturing equipment which are no longer eligible for the exemption 2) increase in registration of tow behind generators. Below is a comparison of the 2018 and 2019 Grand List:

	<u>2018</u>	<u>2019</u>
Real Estate – Net Assessment	\$ 1,089,069,356	\$ 1,071,862,224
Motor Vehicle – Net Assessment	113,916,475	125,378,410
Personal Property – Net Assessment	<u>143,307,906</u>	<u>169,914,000</u>
 Total Net Assessment	 <u>\$ 1,346,293,737</u>	 <u>\$ 1,367,154,634</u>

4. Access No Freeze Shelter

The No-Freeze Shelter at 254 Broad Street opened its doors on Friday Jan 17th. The program provides overnight sheltering from 8pm to 8am. Access Agency is operating the shelter program. Trained volunteers assist with the nightly intake process. Access Agency employee provides overnight supervision.

5. WPCA – Sludge Tank Mixer

The mixer in the sludge tank broke last week. SUEZ was able to make a work around that is temporarily functioning. This mixer is scheduled to be replaced with the facility upgrade and the part has been on order for some time. While the new mixer part has arrived on site, the new wiring components have not been upgraded yet. The old mixer (picture below) cannot be repaired. They will continue with the temporary fix and are working with the contractors for fast track the electrical components for this section.

Attached is a project update from Dave Capacchione, Town Engineer, on the Facilities Upgrade Project and the Prospect Street Sewer Project.



Picture – Broken Sludge Mixer

6. Meeting Attended

I attended the following meetings/conferences

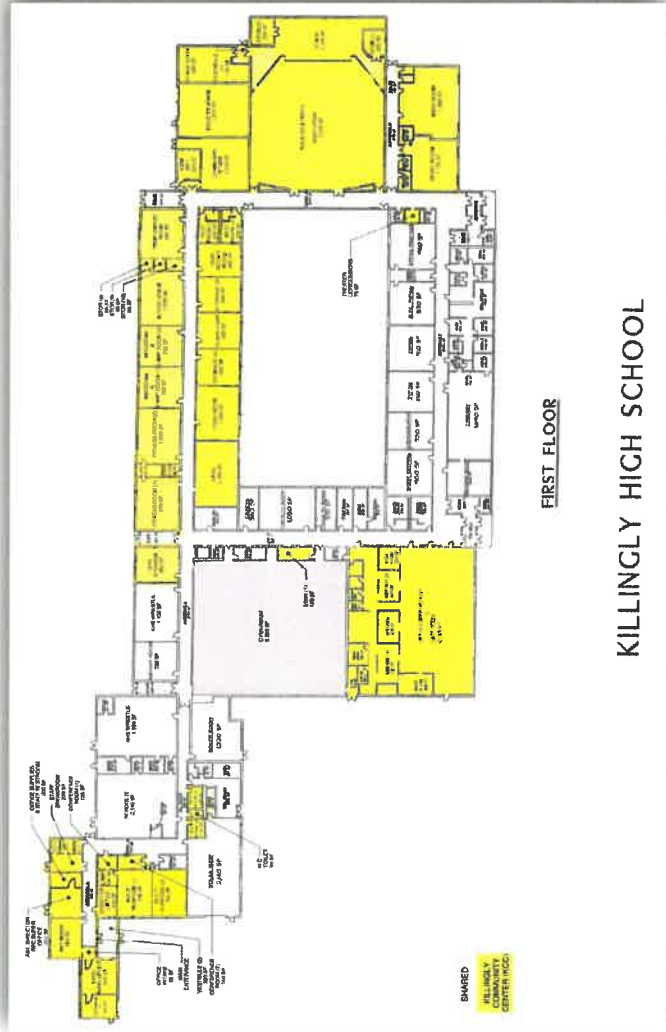
- CTCMA Quarterly Meeting – Ethics Training
- CCM – FMLA Update – Training
- Fiscal Subcommittee regular meeting
- NECCOG regular meeting
- Public Safety Commission regular meeting
- Ordinance Subcommittee regular meeting
- Town Council Facility Tour
- Town Council Goal Setting Session
- Northeast District Department of Health Orientation
- CCM – Supporting Redevelopment of Brownfield Sites – Training
- CCM Legislative Committee regular meeting

Note – Attached update from NDDH regarding the 2019 Novel Coronavirus



SILVER/PETRUCELLI + ASSOCIATES
Architects / Engineers / Interior Designers
 3190 Whitney Avenue, Hamden, CT 06518
 Tel: 203 230 9007 Fax: 203 230 8247
 www.silverpetrucelli.com

Killingly Community Center at Westfield Avenue



ENTRANCE



LOBBY

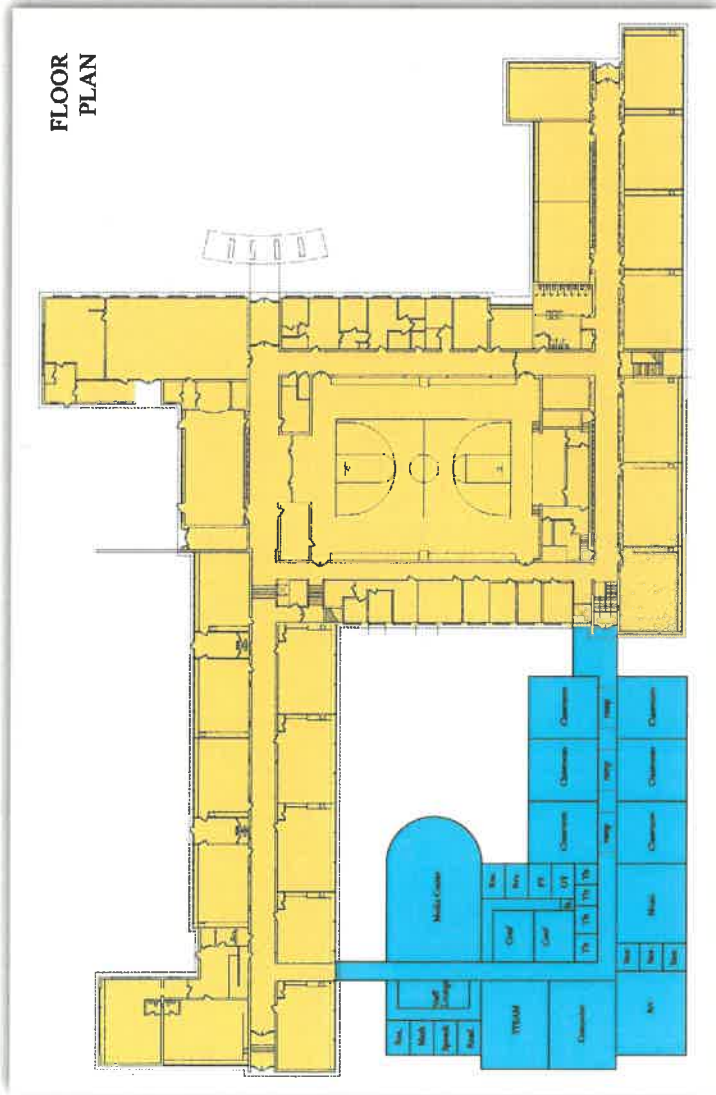


EXISTING CONDITIONS

Town of Killingly Renovation of Westfield Avenue School including relocation of Community Center to site		Community Center Space	Total Project Costs
Exterior Conditions	4,005,000	535,000	4,540,000
Interior Renovations	560,000	2,448,000	3,008,000
Hazardous Material Abatement	500,000	200,000	700,000
Plumbing & Mechanical Systems	1,090,000	1,192,500	2,282,500
Electrical Systems	946,500	682,000	1,430,500
Total	7,103,500	4,057,500	11,961,000
Construction Contingency (1.5%)	994,490	680,050	1,674,540
Estimated soft costs (20%)	1,430,700	971,500	2,402,200
Total Costs	9,528,690	6,509,050	16,027,740

Request authorization of \$16,100,000

Killingly Memorial School Portable Removals and Addition



KMS Portable Removal Study

24-Sep-19
Revised 13-Dec-19

Conceptual Construction Cost
Maximum Enrollment: 564, based on 8 year projection
Existing building: 70,039 SF
Allowable building SF for reimbursement: 65,198 SF

Full program addition

Remove portable structures (4,500 & 6,100 = 10,600 SF)	\$325,000
Site Reconfiguration (50% eligible for reimbursement)	\$1,500,000
Minor Upgrade to existing building systems (non-reimbursable)	\$500,000
Provide elevator to lower level	\$375,000
Build 18,950 SF addition (Total building 78,350 SF, 13,152 over allowable)	\$9,475,000
Construction Cost	\$12,175,000
Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3%	\$4,017,750
Furniture, fixtures and equipment (FF+E)	\$353,000
Total Project Cost	\$16,545,750
State Reimbursement 72%, pro-rated (.83) based on allowable building SF: 59.7%	\$9,131,563
Cost to Town	\$7,414,187



SITE PLAN OF BUILDING REMOVALS

SILVER/PETRUCCELLI + ASSOCIATES
Architects / Engineers / Interior Designers
3190 Whitney Avenue, Hamden, CT 06518
Tel: 203 230 9007 · Fax: 203 230 8247
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Town of Killingly Public Informational Meetings
for the Killingly Memorial School and Westfield Avenue/Community
Center Projects

Killingly Town Hall - Town Community Meeting Room

172 Main St, Killingly, CT 06239

Wednesday, February 12, 2020 9:30 am to 11:30 am

Thursday, February 20, 2020 6:00 pm to 8:00 pm

And

Beginning at Killingly Memorial School

***Saturday, February 22, 2020 9:00 am to 12:00 pm.**

*This session will include a tour of the following: Killingly Memorial School, Westfield Avenue (BOE Central Office, proposed site of the Community Center) and the current Killingly Recreation Dept. Transportation will be provided. *



Town of Killingly

Engineering Department
172 Main Street, Killingly, CT 06239
Phone 860-779-5360 Fax 860-779-5326

MEMORANDUM

TO: Mary Calorio, Town Manager

FROM: David Capacchione, Town Engineer; Gary Martin, Assistant Town Engineer

DATE: February 5, 2020

RE: Project Update for WPCA Facility Upgrade and Prospect Street Sewer Replacement Projects, Killingly Ct

CC: Janice Rockwood-Berry; file

The Town Engineering department has prepared this memorandum to summarize the status of the WPCA Facility Upgrade and the Prospect Street Sewer Replacement Projects.

Item 1: WPCA Facility Upgrade

The project consists of upgrades throughout the facility including pumps, valves motors, controls, electrical, treatment process, waste handling and dewatering systems. The equipment has been ordered and a substantial portion is on-site or in storage.

Please keep in mind that as various pieces of equipment are removed and replaced odors may increase.

A partial list of work completed or underway includes:

- Relocation of sewer lines for the dewatering addition
- Installation of an Oil Water Separator
- Rehabilitation of 1 chlorine contact tank
- Installation of the emergency generator
- Installation of 1 gravity belt thickener
- Miles of electrical conduit and duct banks
- Numerous valves, pumps motors VFD's (variable frequency drives) and MCC's (motor control centers)
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Item 2: Prospect Street Sewer Replacement

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MEMO

To: NDDH Board Members and Medical Advisor, Town Officials, School Superintendents & Nurses
From: Sue Starkey, MPH, MS, RD, Director of Health
Date: Monday, February 3, 2020
RE: **2019 Novel Coronavirus (2019-nCoV) Update**

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Agenda Item #14(a)
AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,550,000 for improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an addition and authorize the issuance of bonds and notes in the same amount

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 11, 2020

TOWN MANAGER APPROVAL:



ITEM SUMMARY: This item is to introduce and schedule a public hearing and special town meeting, to be adjourned to a machine vote, on an ordinance to appropriate \$16,550,000 for the replacement of the modular classroom space at Killingly Memorial School. The Board of Education met with the Town Council in spring 2019 to discuss priority capital projects. Due to the deteriorating condition of the modular classrooms, the BOE requested immediate evaluation on replacement options. The Town Council assigned the project to the Permanent Building Commission to evaluate replacement options and receive cost estimations for said replacement. The Permanent Building Commission engaged with Silver, Petrucelli & Associates (SP&A) to perform the evaluation and estimation. SP&A met with school staff to determine program needs, evaluated the existing modular classroom spaces and evaluated the overall site. They developed several options for the school and Permanent Building Commission to review. At the December 4th regular meeting the Permanent Building Commission recommended Option 3 – Full Program Addition and Concept Plan 2.2 to the Town Council for funding consideration.

FINANCIAL SUMMARY: The appropriation amount provides for the removal of the modular classrooms and construction of an addition for classroom space at Killingly Memorial School. The project could be eligible for a percentage reimbursement under the State School Construction Grant Program. The remainder of costs would be bonded. This appropriation request is subsequent to extensive study and planning by the Permanent Building Commission. Attached is the projected impact to debt service and mil rate.

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: Reviewed by Bond Counsel

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Permanent Building Committee Memo
- Projected Debt Service & Mil Rate Impact
- Proposed calendar

RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING AND SPECIAL TOWN MEETING, TO BE ADJOURNED TO MACHINE VOTE, ON AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and a Special Town Meeting on Tuesday, March 10, 2020. The Public Hearing will begin at 7:00 p.m., and the Town Meeting will convene immediately following the Public Hearing, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut; said Special Town Meeting to be adjourned to a machine vote to be held on Tuesday, March 17, 2020, between the hours of 6:00AM and 8:00PM, at the Killingly Public Library, 25 Westcott Road, Killingly, CT:

AN ORDINANCE APPROPRIATING \$16,550,000 FOR IMPROVEMENTS TO KILLINGLY MEMORIAL SCHOOL INCLUDING REMOVAL OF PORTABLE STRUCTURES, SITE RECONFIGURATION, UPGRADES TO EXISTING STRUCTURE, ADDITION OF AN ELEVATOR, AND CONSTRUCTION OF AN ADDITION AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) for costs associated with improvements to Killingly Memorial School, including removal of portable structures, site reconfiguration, upgrades to existing structure, addition of an elevator, and construction of an approximately 18,950 square foot addition, substantially as described as Site Concept A3, dated September 25, 2019, prepared by Silver/Petrucelli & Associates. The appropriation may be spent for design and construction costs, site improvements, demolition, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION FIVE HUNDRED FIFTY THOUSAND DOLLARS (\$16,550,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Board of Education is authorized on behalf of the Town to apply for and accept state grants for the project. The Board of Education is authorized to file applications with the State Board of Education, to execute grant agreements for the project, and to file such documents as may be required by the State Board of Education to obtain grants for the costs of financing the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the

Town Engineer, the Board of Education, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 11th day of February 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 11, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

PROJECT PRESENTATION

Killingly Memorial School Portable Removal & Design Concepts

January 7, 2020

SILVER / **PETRUCELLI** + ASSOCIATES



Project Details

- ▶ Remove modular classrooms
- ▶ Replace with a new school wing & library
- ▶ Develop concept plans and site layout
- ▶ Develop cost estimates



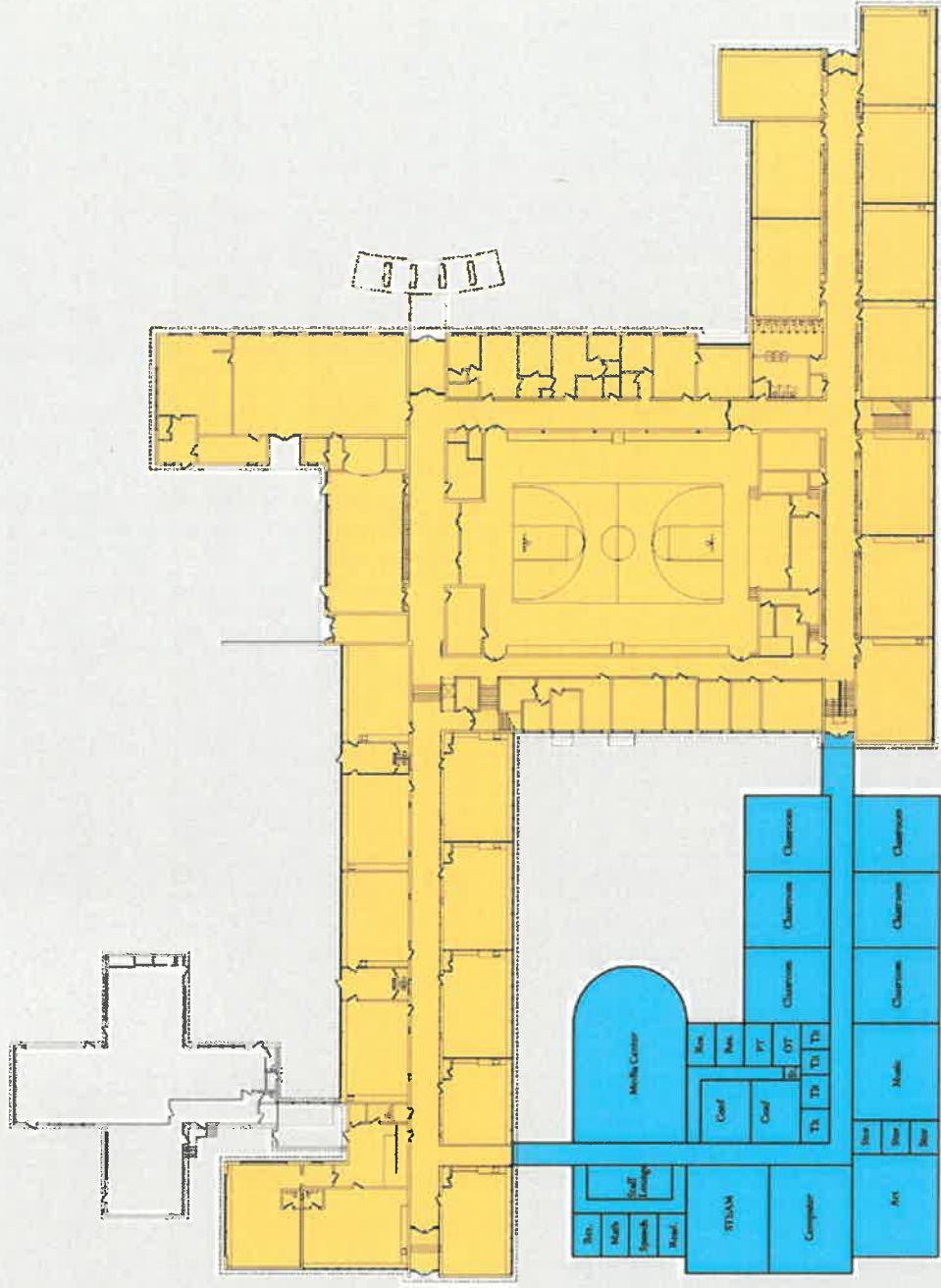
Program Sheet

Killingly Memorial School (KMS) Portable Removal Concept PRELIMINARY SPACE PROGRAM 10-Sep-19				
SPACE COMPONENT	DELIVERED SQUARE FOOTAGE (ADDITION)			
	No.	Proposed NSF	Actual NSF	Notes:
Program				
Classroom (full size, 800 sf)	3	2400		
Media Center/Library	1	1800		
Media Specialist Office	1	150		
Professional Development Conference Room	1	350		
Art Classroom	1	1000		
Art Storage	1	100		
Physical Therapist (PT)	1	150		
Occupational Therapist (OT)	1	150		
Math	1	150		
Speech	1	150		
Reading	1	150		
Staff Lounge	1	350		
Staff Toilets (75 SF)	2	150		
Student Toilets (140 SF)	2	280		
Storage (50 SF)	2	100		
Subtotal		7,430		
Classroom (full size, 800 sf)	3	2400		
Music Classroom	1	1000		
Music Storage	1	100		
Computer Lab	1	1000		
Conference Room	1	350		
Science Room/STEAM Lab	1	1000		
Resource Rooms (150 sf)	2	300		
Restorative Room	1	150		
Subtotal		6,300		
Total Area		13,730		
Circulation (20%)		2,746		
Total Net square footage		16,476		
Structure 1.5%		2,471		
Total Gross square footage		18,947		

Existing Site



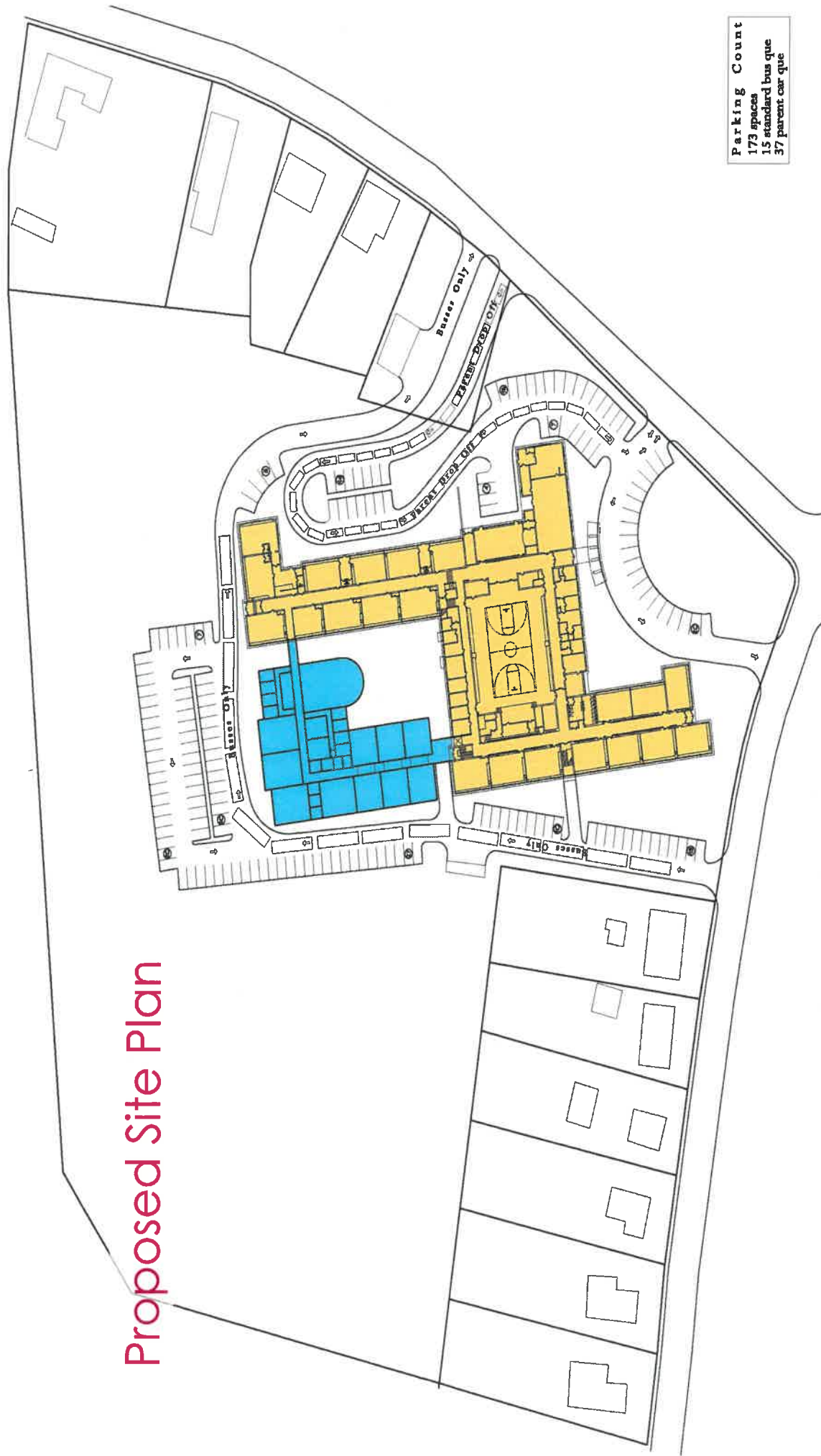
Proposed Concept Floor Plan



Concept 2.2

- 1 story addition
- 17,500 s.f.
- media center
- 10 classrooms
- 2 conference rooms
- 2 resource rooms
- 1 restorative room
- 5 offices
- 1 staff lounge
- 2 staff toilets
- 2 student toilets

Proposed Site Plan



Parking Count
173 spaces
15 standard bus que
37 parent car que

KMS Portable Removal Study

24-Sep-19
Revised (500) 13-Dec-19

Conceptual Construction Cost Comparison

Maximum Enrollment 564, based on 8 year projection
Existing building: 70,039 SF
Allowable building SF for reimbursement: 65,198 SF

OPTION 1: Maximize State Reimbursement Rate

Remove portable structures (4,500 & 6,100 = 10,600 SF) \$325,000
 Site Reconfiguration (50% eligible for reimbursement) \$1,500,000
 Minor Upgrade to existing building systems (non-reimbursable) \$375,000
 Provide elevator to lower level \$375,000
 Build minimal 5,799 SF addition (Total allowable building 65,198 SF) \$2,900,000
 Construction Cost \$5,475,000
 Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3% \$1,806,750
 Furniture, fixtures and equipment (FF+E) \$125,000
 Total Project Cost \$7,406,750
 State Reimbursement: 72% \$4,522,860
 Cost to Town \$2,883,890

OPTION 2: Replace Portable Square Footage

Remove portable structures (4,500 & 6,100 = 10,600 SF) \$325,000
 Site Reconfiguration (50% eligible for reimbursement) \$1,500,000
 Minor Upgrade to existing building systems (non-reimbursable) \$375,000
 Provide elevator to lower level \$375,000
 Build 10,600 SF addition (Total building 70,039 SF, 4,841 over allowable) \$5,300,000
 Construction Cost \$7,875,000
 Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3% \$2,598,750
 Furniture, fixtures and equipment (FF+E) \$205,000
 Total Project Cost \$10,678,750
 State Reimbursement, pro-rated (.93) based on oversize building: 66.9% \$6,391,459
 Cost to Town \$4,287,291

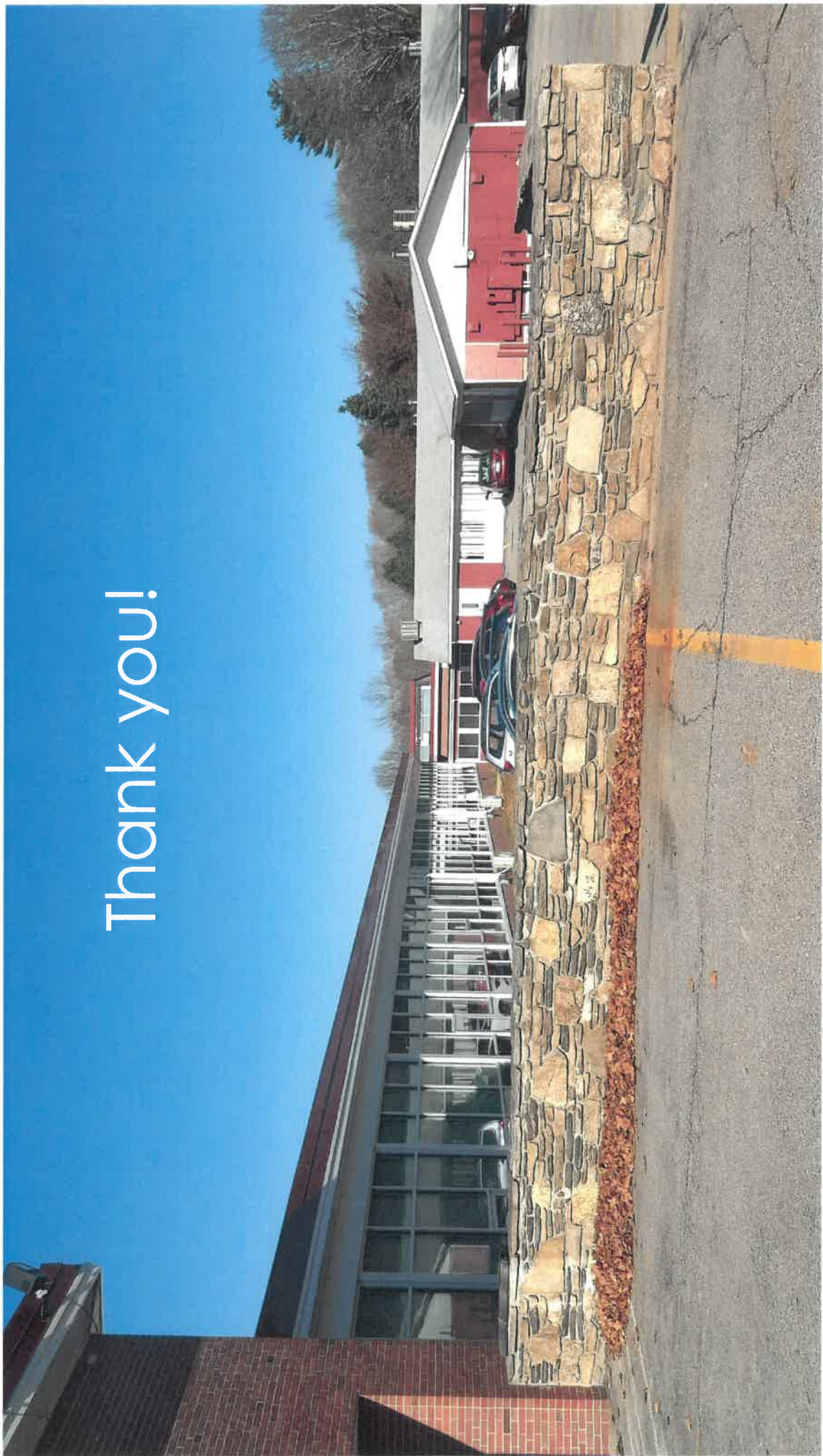
OPTION 3: Full program addition

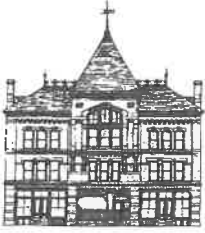
Remove portable structures (4,500 & 6,100 = 10,600 SF) \$325,000
 Site Reconfiguration (50% eligible for reimbursement) \$1,500,000
 Minor Upgrade to existing building systems (non-reimbursable) \$500,000
 Provide elevator to lower level \$375,000
 Build 18,950 SF addition (Total building 78,350 SF, 13,152 over allowable) \$9,475,000
 Construction Cost \$12,175,000
 Construction Contingency 10%, Soft Costs 20%, 2020 Inflation 3% \$4,017,750
 Furniture, fixtures and equipment (FF+E) \$353,000
 Total Project Cost \$16,545,750
 State Reimbursement, pro-rated (.83) based on oversize building: 59.7% \$9,131,563
 Cost to Town \$7,414,187

Cost Summary

\$325,000
 \$1,500,000
 \$500,000
 \$375,000
 \$9,475,000
 \$12,175,000
 \$4,017,750
 \$353,000
 \$16,545,750
 \$9,131,563
 \$7,414,187

Thank you!





Town of Killingly

Memorandum Community Development Office

TO: Mary T. Calorio, Town Manager
FROM: ^{mb} Mary E. Bromm, Community Development Administrator
DATE: December 16, 2019
RE: KMS Portable Classroom Removal Study

The Permanent Building Commission met with Paul Jorgensen, the project architect for the above-referenced project at their December 4, 2019 meeting. Commission members reviewed the conceptual designs prepared by Silver Petrucelli and received input from Steven Rioux, Killingly Superintendent of Schools on school department space needs. Based on the discussion, the Permanent Building Commission voted to recommend Conceptual Plan 2 A2 with the Option 3 (Full program addition) cost estimate. Attached for your use is the approved conceptual design. The cost estimate is currently being revised and will be forwarded upon receipt. The PBC also voted to send the project back to the Town Council for consideration and possible funding.

If you have any questions or require additional information, do not hesitate to contact me at 860-779-5355.

Total Budget excluding WPCA Budget for 2019-2020 \$ 59,978,906

Fiscal Year	Total Debt Service Per Fiscal Year	% of Budget	FY 20 Issuance				Total with Proposed New Debt	% of Budget	Increase to Debt Service	Based on 10/1/18 GL Impact to Mil Rate
			\$5.1M GO School, Town Bridge Projects	\$7.5M GO KMS Project	\$8.1M GO Westfield/ KCC Project	\$8M GO Westfield/ KCC Project				
FY 2020	\$ 2,519,632.50	4.20%				\$ 2,519,632.50	4.20%			
FY 2021	\$ 2,441,217.50	4.07%	\$ 470,862.00			\$ 2,912,079.50	4.76%			
FY 2022	\$ 2,343,910.00	3.91%	\$ 443,573.00	\$ 634,688.00	\$ 685,463.00	\$ 4,107,634.00	6.52%	\$ 1,320,151.00	1.02	
FY 2023	\$ 2,294,837.50	3.83%	\$ 430,823.00	\$ 619,688.00	\$ 669,263.00	\$ 4,692,489.50	7.23%	\$ 1,966,829.00	1.52	
FY 2024	\$ 2,019,262.50	3.37%	\$ 418,073.00	\$ 604,688.00	\$ 653,063.00	\$ 4,360,086.50	6.59%	\$ 1,922,751.00	1.49	
FY 2025	\$ 1,993,455.25	3.32%	\$ 405,323.00	\$ 589,688.00	\$ 636,863.00	\$ 4,274,329.25	6.33%	\$ 1,875,551.00	1.45	
FY 2026	\$ 1,895,532.50	3.16%	\$ 392,573.00	\$ 574,688.00	\$ 620,663.00	\$ 4,116,456.50	5.98%	\$ 1,828,351.00	1.41	
FY 2027	\$ 1,833,450.00	3.06%	\$ 379,823.00	\$ 559,688.00	\$ 604,463.00	\$ 3,994,424.00	5.69%	\$ 1,781,151.00	1.38	

Set out below are draft schedules of proceedings in connection with a referendum, based on the assumption that actions by the various boards involved will be taken at regular meetings, and the form of each ordinance.

Schedule for Referendum February 18

Date	Action
Tuesday, January 14	Town Council introduces Bond Ordinance and sets public hearing, town meeting and referendum dates. <i>Advocacy limitations commence.</i>
Monday, January 20	Planning and Zoning Commission C. G. S. § 8-24 approval
Posted <u>not later than</u> Friday, January 17; published <u>not later than</u> Saturday, January 18	Notice of Public Hearing, Special Town Meeting and Referendum. Must publish ordinance in full.
Tuesday, February 11	Town Council Public Hearing and Meeting to act on Bond Ordinance
Tuesday, February 11	Special Town Meeting held to introduce and discuss Bond Ordinance
Tuesday, February 18	Referendum held
Published post-Referendum	Notice of Passage ordinance title only
Fifteenth day after publication	Effective Date

Schedule for Referendum March 17

Date	Action
Tuesday, February 11	Town Council introduces Bond Ordinance and sets public hearing, town meeting and referendum dates. <i>Advocacy limitations commence.</i>
Monday, February 17	Planning and Zoning Commission C. G. S. § 8-24 approval
Posted <u>not later than</u> Friday, February 14; published <u>not later than</u> Saturday, February 15	Notice of Public Hearing, Special Town Meeting and Referendum. Must publish ordinance in full.
Tuesday, March 10	Town Council Public Hearing and Meeting to act on Bond Ordinance
Tuesday, March 10	Special Town Meeting held to introduce and discuss Bond Ordinance
Tuesday, March 17	Referendum held
Published post-Referendum	Notice of Passage ordinance title only
Fifteenth day after publication	Effective Date

AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution to introduce and set a date for a public hearing and special Town Meeting, to be adjourned to machine vote, on an ordinance to appropriate \$16,100,000 for improvements to Westfield Avenue School, including renovations needed to serve as the Community Center, and authorize the issuance of bonds and notes in the same amount

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 11, 2020

TOWN MANAGER APPROVAL:



ITEM SUMMARY: This item is to introduce and schedule a public hearing and special town meeting, to be adjourned to a machine vote, on an ordinance to appropriate \$16,100,000 for the renovations at Westfield Avenue to include improvements needed to serve as the Community Center. The Town has been exploring alternative locations for the Killingly Community Center. In October 2018, the Town commissioned a study to evaluate the cost to build a new facility or renovate as new the existing facility (copy attached). After reviewing this study, the Town Council requested the Town Manager to evaluate other potential solutions. Town staff and Board of Education staff worked to evaluate the possibility of locating the Community Center at the Westfield Avenue school. The school was evaluated to determine what improvements were needed to the building without the Community Center. We engaged with Silver Petrucelli & Associates (SP&A) to perform the evaluation and cost estimation of both projects. The current roof, windows, boiler, and HVAC controls all need to be replaced in the near future to maintain the current use of the building. There are several other required repairs that need to be performed on the building for it to remain functional. These renovations/improvements total \$9,600,000. The next step was to determine the renovations and costs required to locate the Community Center into the former Vo-ag, rear corridor and auditorium wings. This includes constructing administrative office space in the former Vo-ag wing, program space and fitness space in the classroom hallway, renovating restrooms and adding necessary security to the interior spaces. The renovation cost to relocate the Community Center in the school is estimated at \$6,500,000. The combined project totals \$16,100,000. The Board of Education reviewed the proposal at their December 11, 2019 meeting and authorized the shared use of the Westfield Avenue facility, contingent on an agreed MOU between the Town and BOE (memo attached). The site provides sufficient space for current recreational programming with adjacent playing fields and courts. The site also allows for space for the future construction of an auxiliary gym as program needs expand.

FINANCIAL SUMMARY: The appropriation amount provides for the removal renovation of Westfield Avenue school to include the relocation of the Community Center. The project would be bonded. This appropriation request is subsequent to extensive study and planning by the Permanent Building Commission. Attached is the projected impact to debt service and mil rate.

STAFF RECOMMENDATION:

Approval of the Resolution

TOWN ATTORNEY REVIEW:

Reviewed by Bond Counsel

COUNCIL ACTION DESIRED:

Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Probable Construction Costs Renovate as New option
- Probable Construction Costs New Construction Option
- BOE Memo authorizing shared space
- Projected Debt Service & Mil Rate Impact
- Proposed Calendar

RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING AND SPECIAL TOWN MEETING, TO BE ADJOURNED TO MACHINE VOTE, ON AN ORDINANCE APPROPRIATING \$16,100,000 FOR IMPROVEMENTS TO WESTFIELD AVENUE SCHOOL, INCLUDING RENOVATIONS NEEDED TO SERVE AS A COMMUNITY CENTER, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for a public hearing and a Special Town Meeting on Tuesday, March 10, 2020. The Public Hearing will begin at 7:00 p.m., and the Town Meeting will convene immediately following the Public Hearing, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut; said Special Town Meeting to be adjourned to a machine vote to be held on Tuesday, March 17, 2020, between the hours of 6:00AM and 8:00PM, at the Killingly Public Library, 25 Westcott Road, Killingly, CT:

ORDINANCE APPROPRIATING \$16,100,000 FOR IMPROVEMENTS TO WESTFIELD AVENUE SCHOOL, INCLUDING RENOVATIONS NEEDED TO SERVE AS A COMMUNITY CENTER, AND AUTHORIZING THE ISSUANCE OF BONDS AND NOTES IN THE SAME AMOUNT

BE IT HEREBY ORDAINED,

Section 1. That the Town of Killingly appropriate SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000) for costs associated with improvements to Westfield Avenue School, including (1) renovation of the areas utilized by the Board of Education for Central Administration Offices and the EASTCONN program of Westfield Avenue School to include roof replacement, repair of the brick veneer, boiler replacement, new HVAC controls, windows and doors, fire panel, ADA compliant restrooms, replace exterior lighting, and (2) renovation of the former Vo-Ag wing and rear hall of the building to serve as a Community Center, including expansion of the parking lot and lighting, installation of HVAC system, painting, flooring, ceilings, ADA bathrooms, installation of administration offices and staff breakroom/restroom. The appropriation may be spent for design and construction costs, site improvements, engineers' and other consultants' fees, administrative fees, legal fees and other professional fees, equipment, materials, net temporary interest and other financing costs, and other costs related to the project and its financing. The Killingly Permanent Commission on Public Buildings shall determine the particulars and scope of the project and may reduce or modify the project, and the entire appropriation may be expended on the project as so reduced or modified.

Section 2. That the Town issue bonds or notes in an amount not to exceed SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000) to finance the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project. The bonds or notes shall be issued pursuant to Sections 7-369 and 10-289 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

Section 3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed SIXTEEN MILLION ONE HUNDRED THOUSAND DOLLARS (\$16,100,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of said General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

Section 4. That the Town Manager and the Town Treasurer shall sign the bonds, notes or obligations by their manual or facsimile signatures. The Treasurer shall keep a record of the bonds, notes or obligations. The law firm of Day Pitney LLP is designated as bond counsel to approve the legality of the bonds, notes or obligations. The Town Manager and the Treasurer are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds, notes or obligations; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds, notes or obligations; to provide for the keeping of a record of the bonds, notes or obligations; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds, notes or obligations at public or private sale; to deliver the bonds, notes or obligations; and to perform all other acts which are necessary or appropriate to issue the bonds, notes or obligations.

Section 5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

Section 6. That the Town Manager and the Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the bonds, notes or temporary notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

Section 7. That the Town Manager, is authorized on behalf of the Town to apply for and accept state grants for the project. Any grant proceeds may be used to pay project costs or principal and interest on bonds, notes or temporary notes.

Section 8. That the Town Council, the Chairman of the Town Council, the Vice Chairman of the Town Council, the Town Manager, the Treasurer, the Director of Finance, the Town Engineer, the Killingly Permanent Commission on Public Buildings and other proper officers and officials of the Town are each authorized to take any other action which is necessary

or desirable to enable the Town to complete the project and to issue bonds, notes or temporary notes to finance the aforesaid appropriation.

Section 9. That this Ordinance shall become effective on a date fifteen (15) days after publication of the title of this Ordinance in a newspaper having a general circulation in the Town of Killingly after final adoption by the voters of the Town at a Special Town Meeting and referendum called for such purpose.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 11th day of February 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 11, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

PROJECT PRESENTATION

Killingly Community Center Relocation

January 7, 2020

SILVER / PETRUCELLI + ASSOCIATES



Community Center Considerations

- ▶ Create a new, more modern community center for Killingly residents to better meet current and future needs
- ▶ Renovate a portion of the existing building at 79 Westfield Avenue to accommodate the community center

Existing Community Center



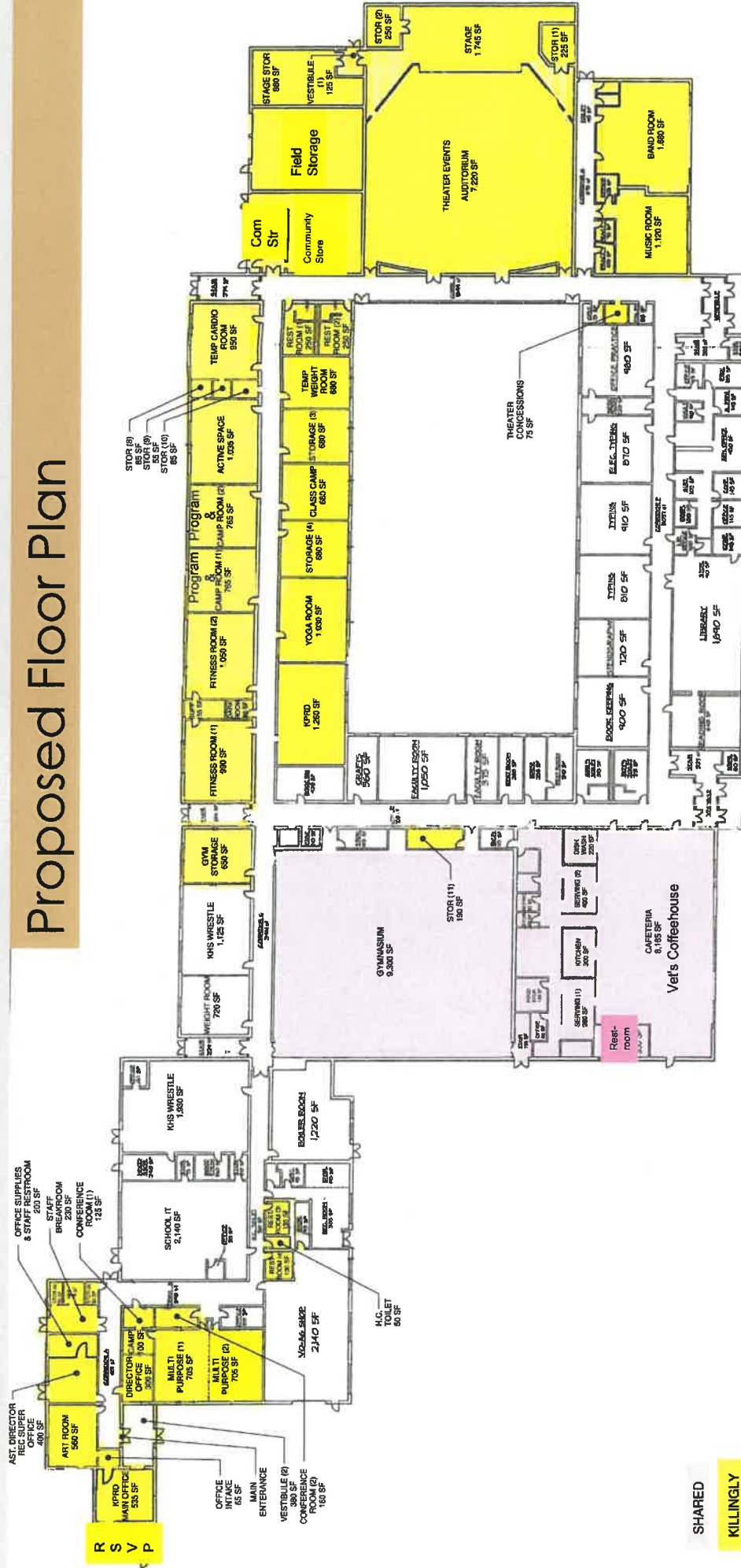
79 Westfield Avenue



Work Completed to Date

- ▶ Review of Westfield Avenue building & site for code and maintenance requirements
- ▶ Space analysis and programming – how much room is available/usable
- ▶ Floor plan review – what fits?
- ▶ Cost estimates for Westfield Avenue location
- ▶ Conceptual images developed for proposed renovations
- ▶ Updated estimate

Proposed Floor Plan

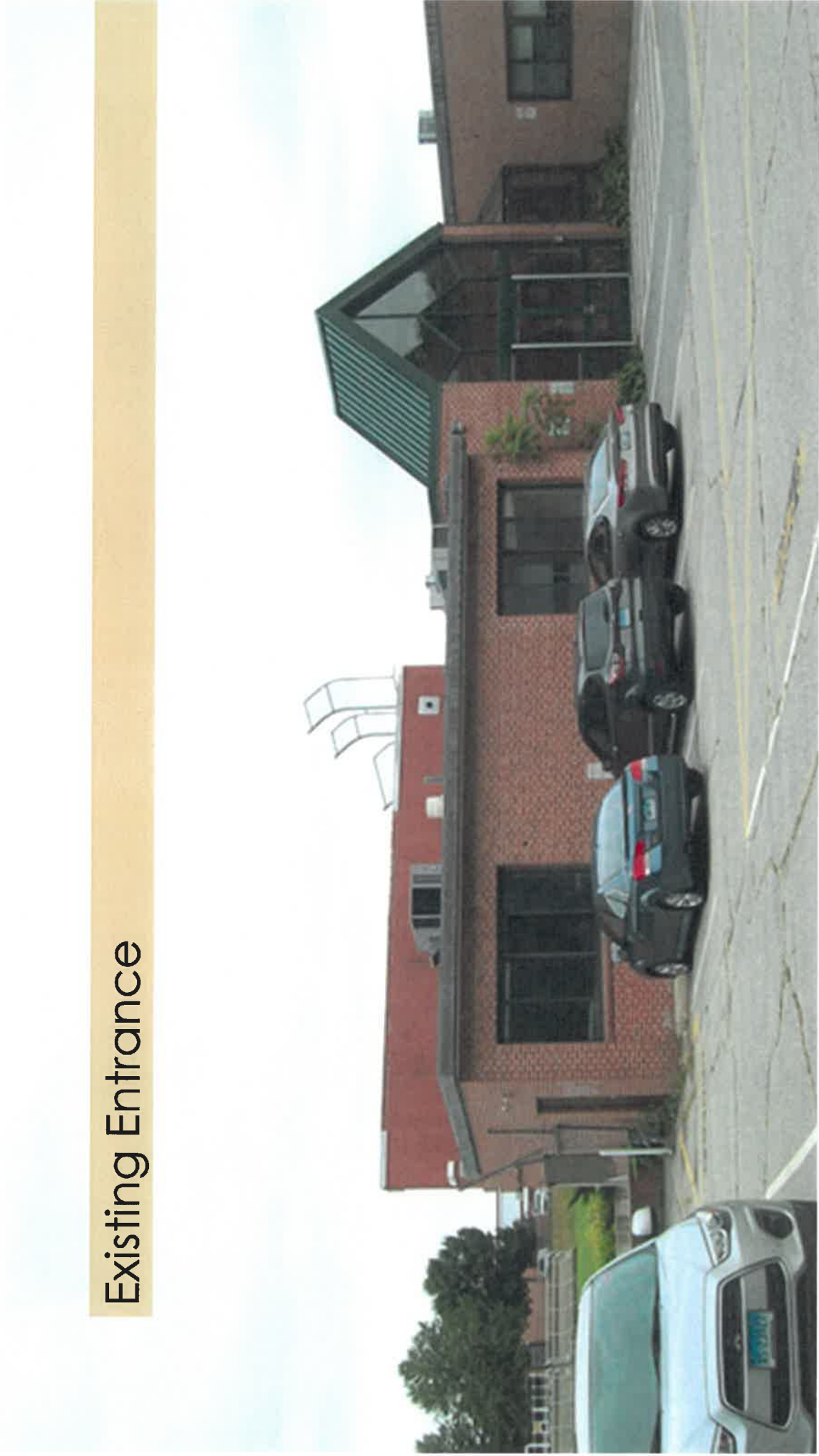


SHARED
KILLINGLY
COMMUNITY
CENTER (KCC)

Existing Building



Existing Entrance



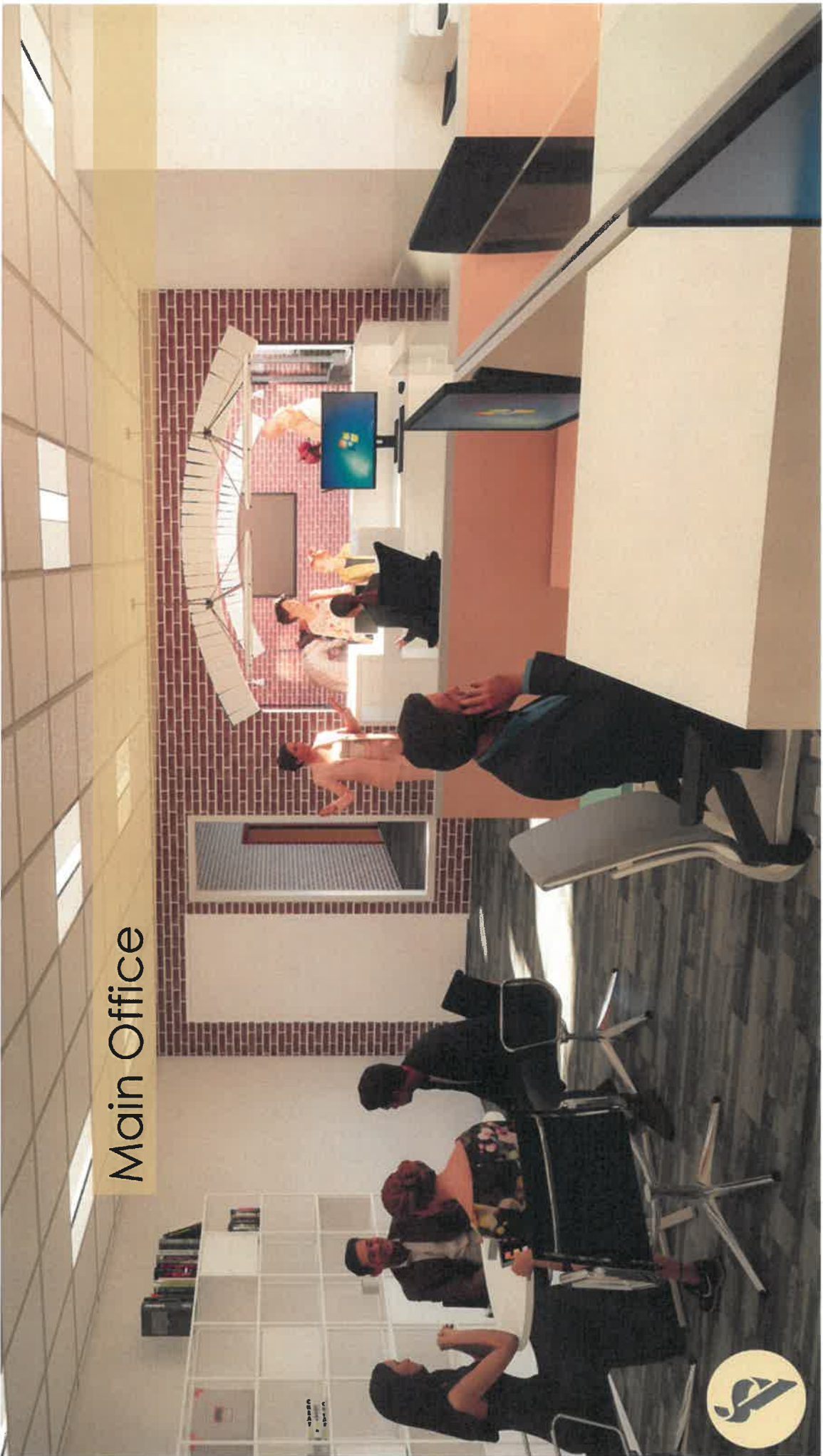
Project Estimates

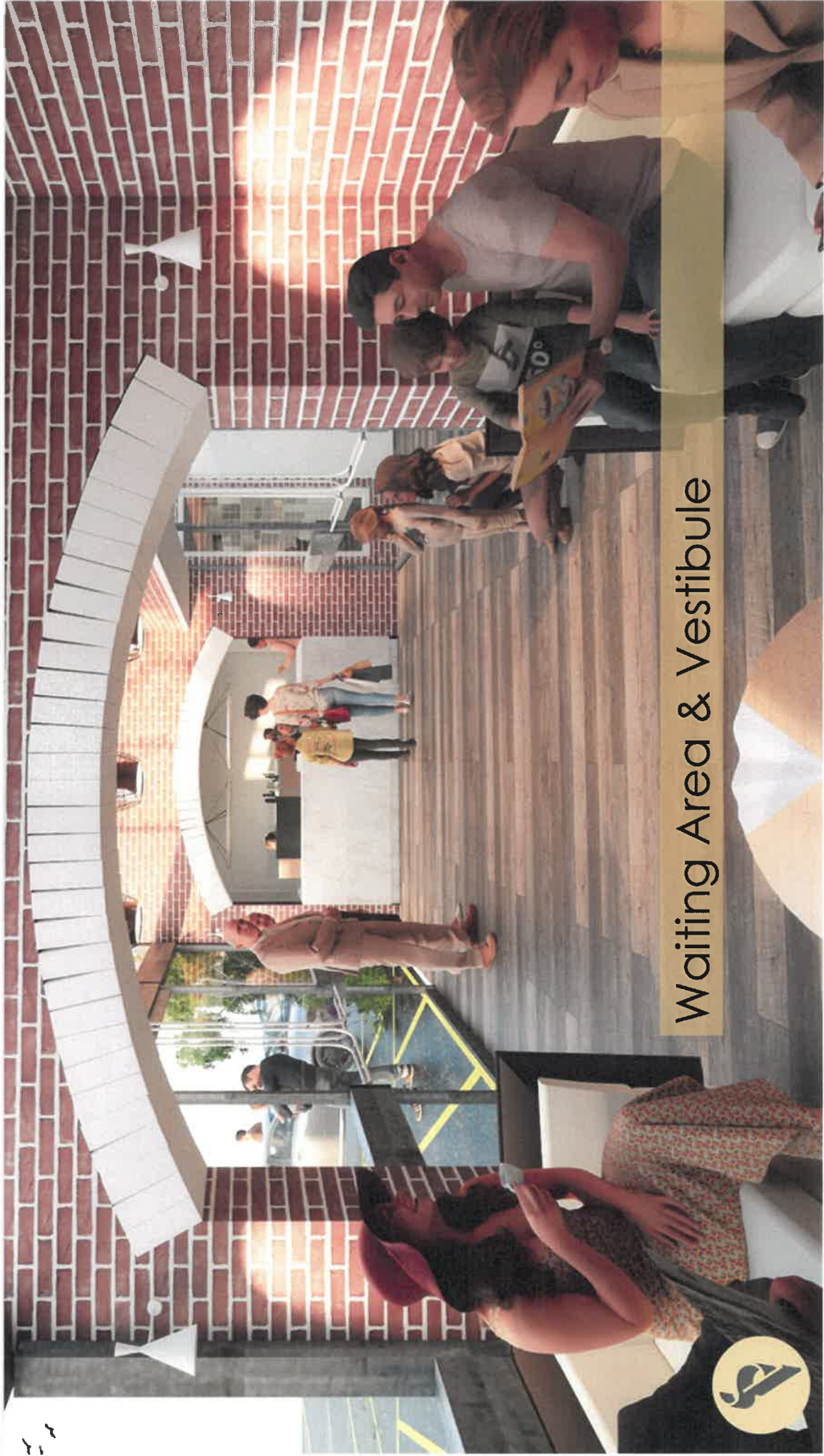
<u>Westfield Ave - Renovations</u>	<u>Renovation of Space for Community Center at Westfield Avenue</u>
Site Conditions - repave existing parking lots, improve ADA access, exterior lighting improvements	Exterior Conditions - expand parking on Vo-Ag side, add'l parking lot lights
365,000	535,000
Exterior Conditions - replace roof, repair veneer siding, windows Door thresholds to ADA compliance	Interior Conditions - create administrative office space, renovate classroom space for program spaces, security doors, renovate cafeteria for programs furniture & fixtures
3,640,000	2,448,000
Interior Conditions - ADA compliant restrooms, stairways, Fire separation, etc	Hazardous Material Abatement
560,000	200,000
Hazardous Material Abatement	Plumbing and Mechanical - add HVAC for program spaces, staff breakroom
500,000	1,192,500
Plumbing and Mechanical Systems - replace boiler, HVAC systems Drinking fountains ADA Compliant, etc	Electrical - Emergency lighting, new electric service, replace existing lighting
1,090,000	482,000
Electrical Systems - replace fire panel, lighting, electric panel PA & phone system updates, exit signs, etc	Total
948,500	4,857,500
Total	Construction Contingency (14%)
7,103,500	680,050
Construction Contingency (14%)	Estimated soft costs (20%)
994,490	971,500
Estimated soft costs (20%)	Total Renovation cost for Westfield Avenue exclusive of Community Ctr
1,420,700	6,509,050
Total Renovation cost for Westfield Avenue exclusive of Community Ctr	Total Renovation of Westfield Ave to include Community Ctr relocation
9,518,690	16,027,740
	Request authorization of \$16,100,000

New Entrance



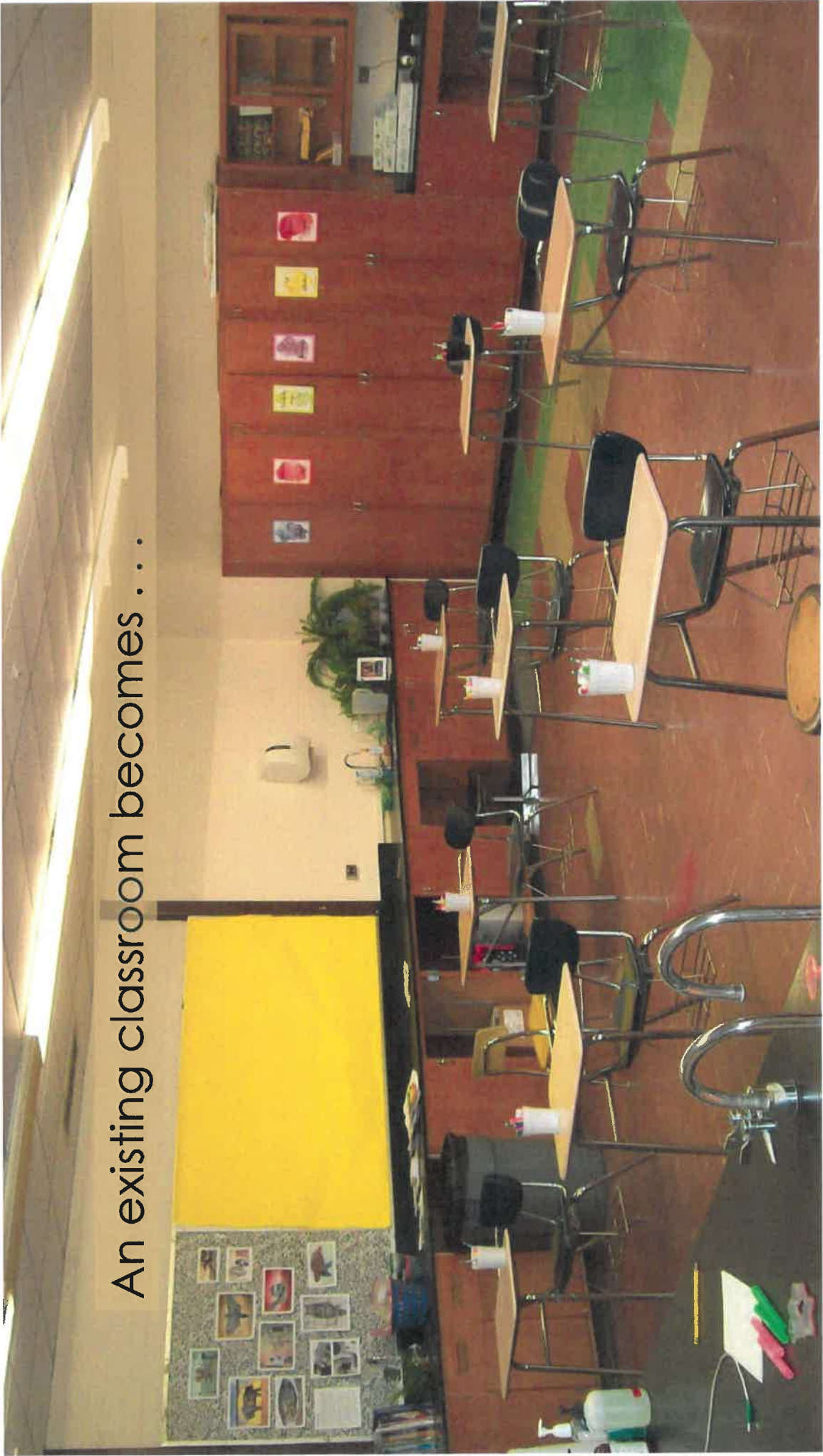
Main Office





Waiting Area & Vestibule

An existing classroom becomes . . .



The new fitness area



Fitness Area





Thank you!



Killingly Community Center

25-Oct-18

Opinion of Probable Construction Costs

New Construction option

43,000 SF and 72,000 SF Indoor Field

New Construction includes site development, building, indoor field and recreation sport fields:

TASK		
1	PREMANUFACTURED METAL BUILDING (Community Center)	\$16,125,000
2	AIR SUPPORTED SPORTS DOME (Indoor Soccer Field)	\$4,000,000
3	SITE DEVELOPMENT COSTS: Utilities, Grading, Buildings, Parking / Pedestrian circulation	\$550,000
4	FIELD CONSTRUCTION (Front and Side Fields per sketch)	\$650,000
CONSTRUCTION SUBTOTAL		\$21,325,000
CONSTRUCTION CONTINGENCY (10%)		\$2,132,500
CONSTRUCTION TOTAL		\$23,457,500.00
SOFT COST SUBTOTAL (20%)		\$4,265,000

A/E Design, Construction, Bid and CA; Design Contingency; Printing and Legal Fees; Material Testing

TOTAL PROJECT COST

\$27,722,500.00

APPROXIMATE SQUARE FOOT, OVERALL BUILDING COSTS: \$375/SF

AIR SUPPORTED DOME COSTS: AWAITING TO BE CONFIRMED BY MANUFACTURER

EXCLUSIONS: ENVIRONMENTAL SITE HAZARDS, UNSUITABLE SOILS OR BLASTING, BUILDING COMMISSIONING & FINANCING COSTS

Opinion of Probable Construction Costs

"Renovate as New" option

43,827 SF

Renovation includes upgrades, replacement and reconfiguration of the following major systems:

DIVISION	TASK	
1	GENERAL CONDITIONS (Contractor OH+P, bonds mobilization)	
2	DEMOLITION & EXISTING CONDITIONS (Abatement & demolition for renovation/reconfigurations)	
3	CONCRETE WORK (Repairs)	
4	MASONRY (Repairs, repointing)	
6	WOOD (Reconfiguration, repairs)	
7	ROOFING (Replacement)	
8	DOORS, WINDOWS AND HARDWARE (Replacement)	
9	FINISHES (Exterior maintenance and Interior Design upgrades)	
11 & 12	FURNISHINGS & EQUIPMENT (FF+E)	
14	ELEVATOR (Modernization and Improve Accessibility)	
21	FIRE SUPPRESSION (Code compliance and reconfiguration as needed)	
22	PLUMBING (Replacements)	
23	HVAC (System replacement and Ventilation, AC)	
26	ELECTRICAL (System upgrades: Service, FA, Security, Data, Lighting)	
32	SITE WORK (Parking and pedestrian improvements, maintenance and accessibility)	
CONSTRUCTION SUBTOTAL		\$16,350,000
CONSTRUCTION CONTINGENCY (10%)		\$1,635,000
CONSTRUCTION TOTAL		\$17,985,000.00
SOFT COST SUBTOTAL (20%)		\$3,270,000
A/E Design, Construction, Bid and CA; Design Contingency; Printing and Legal Fees; Material Testing		
TOTAL PROJECT COST		\$21,255,000.00
APPROXIMATE SQUARE FOOT, OVERALL RENOVATION COSTS: \$380/SF		
EXCLUSIONS: ENVIRONMENTAL SITE HAZARDS, UNSUITABLE SOILS OR BLASTING, BUILDING COMMISSIONING & FINANCING COSTS		

Mr. Steven Rioux
Superintendent of Schools
srioux@killinglyschools.org



Mr. Paul Brenton
Assistant Superintendent
pbrenton@killinglyschools.org

December 18, 2019

Ms. Mary Calorio, Killingly Town Manager
Killingly Town Hall
172 Main Street
Danielson, CT 06239

RE: Shared Building Use with KPRD

Dear Ms. Calorio,

On December 11, 2019 the Killingly Board of Education passed a motion authorizing the shared use of Westfield Avenue with the Killingly Parks and Recreation Department, contingent on an agreed Memorandum of Understanding (MOU) between the Board and Town. As Superintendent of Schools, I respectfully request to draft a MOU in partnership with you, as Town Manager, for each governing body to consider.

If you have any further questions, please contact my office at any time.

Sincerely,

A handwritten signature in black ink that reads "Steve Rioux".

Steve Rioux
Superintendent of Schools

Cc: Mr. Craig Hanford, Board Chairperson
Mr. Jason Anderson, Town Council Chairperson

Total Budget excluding WPCA Budget for 2019-2020 \$ 59,978,906

Fiscal Year	Total Debt Service Per Fiscal Year	% of Budget	FY 20 Issuance				Total with Proposed New Debt	% of Budget	Increase to Debt Service	Based on 10/1/18 GL Impact to Mil Rate
			\$5.1M GO School, Town Bridge Projects	\$7.5M GO KMS Project	\$8.1M GO Westfield/KCC Project	\$8M GO Westfield/KCC Project				
FY 2020	\$ 2,519,632.50	4.20%					\$ 2,519,632.50	4.20%		
FY 2021	\$ 2,441,217.50	4.07%	\$ 470,862.00				\$ 2,912,079.50	4.76%		
FY 2022	\$ 2,343,910.00	3.91%	\$ 443,573.00	\$ 634,688.00	\$ 685,463.00		\$ 4,107,634.00	6.52%	\$ 1,320,151.00	1.02
FY 2023	\$ 2,294,837.50	3.83%	\$ 430,823.00	\$ 619,688.00	\$ 669,263.00	\$ 677,878.00	\$ 4,692,489.50	7.23%	\$ 1,966,829.00	1.52
FY 2024	\$ 2,019,262.50	3.37%	\$ 418,073.00	\$ 604,688.00	\$ 653,063.00	\$ 665,000.00	\$ 4,360,086.50	6.59%	\$ 1,922,751.00	1.49
FY 2025	\$ 1,993,455.25	3.32%	\$ 405,323.00	\$ 589,688.00	\$ 636,863.00	\$ 649,000.00	\$ 4,274,329.25	6.33%	\$ 1,875,551.00	1.45
FY 2026	\$ 1,895,532.50	3.16%	\$ 392,573.00	\$ 574,688.00	\$ 620,663.00	\$ 633,000.00	\$ 4,116,456.50	5.98%	\$ 1,828,351.00	1.41
FY 2027	\$ 1,833,450.00	3.06%	\$ 379,823.00	\$ 559,688.00	\$ 604,463.00	\$ 617,000.00	\$ 3,994,424.00	5.69%	\$ 1,781,151.00	1.38

Set out below are draft schedules of proceedings in connection with a referendum, based on the assumption that actions by the various boards involved will be taken at regular meetings, and the form of each ordinance.

Schedule for Referendum February 18

Date	Action
Tuesday, January 14	Town Council introduces Bond Ordinance and sets public hearing, town meeting and referendum dates. <i>Advocacy limitations commence.</i>
Monday, January 20	Planning and Zoning Commission C. G. S. § 8-24 approval
Posted <u>not later than</u> Friday, January 17; published <u>not later than</u> Saturday, January 18	Notice of Public Hearing, Special Town Meeting and Referendum. Must publish ordinance in full.
Tuesday, February 11	Town Council Public Hearing and Meeting to act on Bond Ordinance
Tuesday, February 11	Special Town Meeting held to introduce and discuss Bond Ordinance
Tuesday, February 18	Referendum held
Published post-Referendum	Notice of Passage ordinance title only
Fifteenth day after publication	Effective Date

Schedule for Referendum March 17

Date	Action
Tuesday, February 11	Town Council introduces Bond Ordinance and sets public hearing, town meeting and referendum dates. <i>Advocacy limitations commence.</i>
Monday, February 17	Planning and Zoning Commission C. G. S. § 8-24 approval
Posted <u>not later than</u> Friday, February 14; published <u>not later than</u> Saturday, February 15	Notice of Public Hearing, Special Town Meeting and Referendum. Must publish ordinance in full.
Tuesday, March 10	Town Council Public Hearing and Meeting to act on Bond Ordinance
Tuesday, March 10	Special Town Meeting held to introduce and discuss Bond Ordinance
Tuesday, March 17	Referendum held
Published post-Referendum	Notice of Passage ordinance title only
Fifteenth day after publication	Effective Date

Resolution # 20

RESOLUTION AUTHORIZING THE APPROPRIATION OF LOCIP GRANT FUNDING IN THE AMOUNT OF \$80,000 FOR THE CAPTIAL PROJECT TO RESURFACE THE OWEN BELL PARK PLAYGROUND AREA.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager submit a LOCIP grant application in the amount of \$80,000 for the resurfacing of the Owen Bell Park playground.

BE IT FURTHER RESOLVED that the Killingly Town Council hereby authorizes the appropriation of \$80,000 of State LoCIP grant funds for said project.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

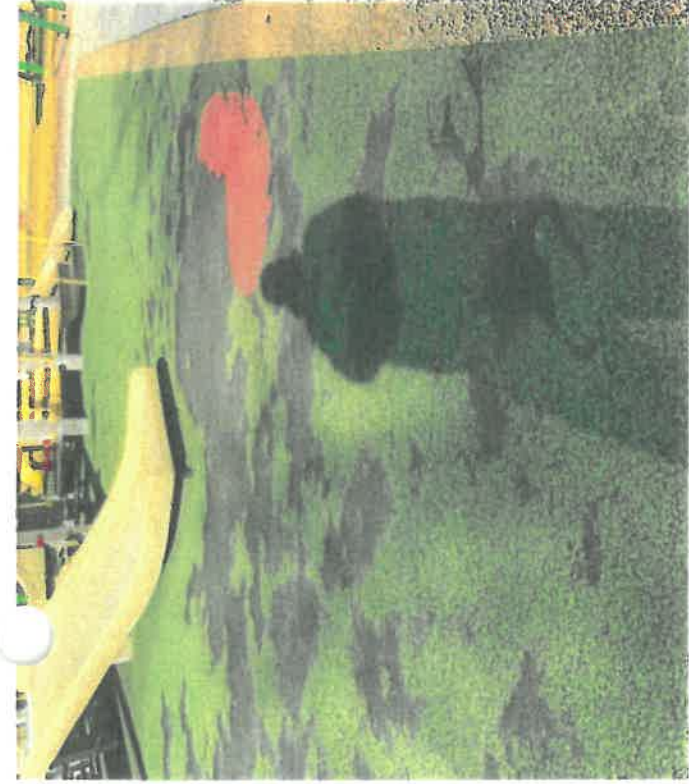
Dated at Killingly, Connecticut
this 11th day of February 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 11, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)



Green area is the original surface top, the orange are the patch work That has been done. As you can see both have deteriorated badly.



There are some orange and off color green areas that have been patched but as a whole the black area are those that are deteriorated.

Agenda Item #15 (b)

AGENDA ITEM COVER SHEET

ITEM: Consideration and action on a resolution to endorse the RPIP grant applications submitted by NECCOG.

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 11, 2020

TOWN MANAGER APPROVAL:



ITEM SUMMARY: NECCOG is submitting grant applications for two projects. The first project is to perform a study of a regional environmental depot. This project would include a regional household hazardous waste facility. The second project is a renovation of the regional animal control shelter. This project addresses many of the concerns of the existing facility. Attached are the grant applications which outline the details of each proposal. As part of the grant application, NECCOG is looking for member towns to endorse the grant applications.

FINANCIAL SUMMARY: N/A

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- RPIP Grant Application – Animal Control Facility Renovation
- RPIP Grant Application – Regional Environmental Dept



TOWN OF KILLINGLY

Office of the Town Manager
172 Main Street, Killingly, CT 06239
Tel: 860 779-5335 Fax: 860 779-5394

Resolution #20- RPIP 2020 Resolution of Endorsement

Whereas, the State of Connecticut has made certain grant funds available through Connecticut General Statute 4-124s known commonly as the Regional Performance Incentive Program (RPIP) to regional councils of governments for the: for: (1) The joint provision of any service that one or more participating municipalities of such council, educational service center or agency currently provide but which is not provided on a regional basis, (2) a planning study regarding the joint provision of any service on a regional basis, or (3) shared information technology services; and

Whereas the Town of Killingly is a member of the Northeastern Connecticut Council of Governments (NECCOG) - a regional council of governments; and

Whereas, NECCOG has submitted two RPIP grant proposals addressing the study of a Regional Environmental Depot and the expansion and renovation of the Regional Animal Shelter; and

Whereas, the Legislative Body, which is considered the Town Council for purposes of this act, is required to pass a resolution demonstrating support for each RPIP application, and;

Whereas, the Town Council of the Town of Killingly has determined that the applications submitted by NECCOG for RPIP funding are in the best interests of the Town of Killingly

Now, be it Resolved by the Killingly Town Council, that it does hereby express its support and endorsement of (one or both) NECCOG's 2020 RPIP Grant Application.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 11th day of February 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 11, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield, Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

Regional Performance Incentive Program (RPIP) FY 20 Grant Round

Regional Animal Services Facility Enhancement

Amount of Regional Performance Incentive Funding Requested: \$1,000,000

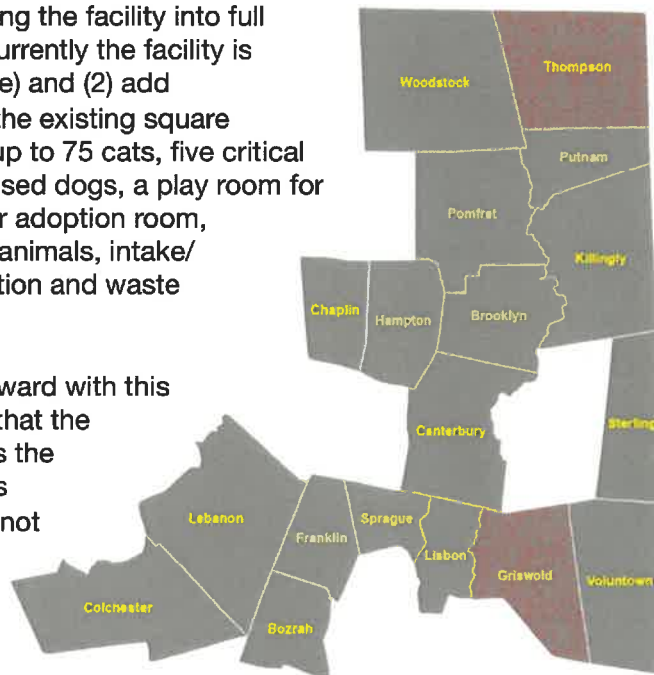
Contact Person:

John Filchak, Executive Director
860-774-1288, fax: 860-779-2056,
john.filchak@necog.org

(A) Description of the Proposed Service or Initiative:

The proposal made would result in modifications to the modify the existing NECCOG Regional Animal Shelter Facility located in Dayville. The proposed modifications would (1) bring the facility into full compliance with State regulations (currently the facility is grandfathered and allowed to operate) and (2) add (approximately 1,700 square feet to the existing square footage) a cattery to accommodate up to 75 cats, five critical care kennels for medically compromised dogs, a play room for cats with observation window, indoor adoption room, outside play area, Isolation room for animals, intake/ kitchen/bath area, upgraded air filtration and waste removal.

The major impediment to moving forward with this project previously has been the fact that the facility and the land on which it sits is the property of the Town of Killingly. This coupled with the fact that COGs did not have the ability to borrow funds for the acquisition of property (which was addressed in 2019) led NECCOG to withdraw the bulk of a previously awarded RPIP grant for the facility. NECCOG and Killingly will shortly be entering into a purchase and sales agreement that includes the shelter and accompanying property. We anticipate this sale to be completed in early 2020.



(B) Explanation of the Need for Such Service or Initiative:

NECCOG currently operates a regional animal shelter for 18 towns:

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments

Bozrah, Brooklyn, Canterbury, Chaplin, Colchester, Franklin, Griswold, Hampton, Killingly, Lebanon, Lisbon, Pomfret, Putnam, Sprague, Sterling, Thompson, Voluntown and Woodstock.

Discussions with additional towns are in place and we anticipate adding more participating towns in 2020.

The primary facility¹ for the program is located at 125 Putnam Pike in Dayville (also the office location for NECCOG). This facility was previously the Town of Killingly Pound, is not fully in compliance with all state animal shelter codes – like many in the state it is “grandfathered” due to its age and it does not meet the need of a regional program. The proposed enhancements are need for several reasons:

- Since its establishment in 2004, this regional program has grown from 3 towns to 18 towns and more are anticipated
- The current facility is not in compliance with current State regulations governing public animal shelters needs a variety of updates, specifically for dog boarding, that includes ventilation (which was noted by the Dept. of Agriculture as a deficiency), heating, and an improved quarantine/isolation area.
- The shelter does not technically house cats though it does regularly have approximately a dozen to two dozen cats housed at the facility. With the occasional need accommodation of over 60 cats where cats were being housed in multiple facilitates. Cats are frequently abandoned at the facility and we have an obligation to care for them and attempt to get them adopted.
- The current facility lacks an indoor adoption area, which impacts our ability to adopt animals.
- The facility also lacks an examine room to fully assess each animal and bath them and for staff to clean off after bringing in an animal.
- The facility lacks an area for the cats to exercise and play, which is needed for the socialization of cats that make them easier to adopt.
- The facility has no isolation room for animals who arrive at the shelter. This isolation room helps prevent the spread of diseases and will allow to evaluate the animal before they come in contact with other animals.
- The facility lacks enough space to quarantine both dogs and cats. This is vital need for this program.
- The facility lack sufficient outdoor exercise pace for dogs which is fundamental for their health and socialization.

¹ NECCOG additionally operates a public shelter located in Colchester, with 12 kennels, as a back-u to its primary location in Dayville.

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments



- Adds 1,700 square feet
- Cat Room to accommodate 75 cats
- Play room for cats with observation window
- Isolation room for animals
- New Intake/kitchen/bath area
- Upgrade to current kennels to code
- Upgraded air filtration
- Upgraded waste removal

A vital component of this project is a cattery. If completed, would be the first facility for cats in the state. This room would consist of a space for the general cat population – able to house up to 75 cats, a quarantine room for up to 12 cats and an isolation room for cats just entering the facility. This room would include proper housing spaces for the cares, a viewing area, a health and wellness space, and an adoption area. While NECCOG does not formally take cats (with the exception of ill/injured cats, or ones involved in a human bite) we do received a significant number or cats. The facility has held up to 84 cats because of animal drops offs, tenant evictions, and other circumstance. This addition would improve the heath of the cats and likelihood of adoption.

The proposal also includes an adoption room as the facility currently has not indoor space dedicated to complete adoptions of dogs and cats. This proposal would also include 5 isolation kennels for digs just entering the facility, which will minimize disease transmissions) and a bathing and examination place to improve our ability to access and

treat animals as need. This proposal also includes a new ventilation system to enhance the air quality at the facility.

The proposed improvements would make the regional facility fully compliant with state standards, add capacity to the regional program, and improve the welfare of animals. The improvements would also increase our ability to take in more animals in need and allow NECCOG to assist more towns with their animal services needs.

The previously awarded RPIP grant for enhancing the facility enabled NECCOG to engage a design firm (attached) and to develop firm construction numbers. We are confident that the design issues and costs identified by our architect reflect an accurate picture of what this project will entail and its costs.

As a point of reference, NECCOG addressed more than 625 cats/dogs through its facility in 2019 and has, since the start of the regional program in 2004, redeemed or adopted more than 6,900 animals. Most importantly, no animal has been euthanized during that time due to a lack of space.

(C) Method of Delivering Such Service or Initiative:

NECCOG is the organization responsible for this initiative and the design and place for the facility has been completes using our Animal Services staff, Regional Engineer, and the firm of Silver Petrucelli - which was secured this past year through a previous RPIP grant. The design and estimated costs from the firm are attached

(D) Entity that Would be Responsible for Delivering Such Service or Initiative

NECCOG is the organization responsible for this initiative and the design and place for the facility has been completes using our Animal Services staff, Regional Engineer, and the firm of Silver Petrucelli.

(E) Description of the Recipient Population(s) for Such Service or Initiative:

The current 18 participating towns and others that join the program.

(F) Description of How Such Service or Initiative Will Achieve Economies of Scale:

The Animal Services program run by NECCOG is a regional program. It allows to all member town to have full time animal services for a part time price. The addition of the cattery will extend our ability to care for cats and would expand the services we provide. It would be more costly in all member towns attempted to duplicate the services we provide. The average cost savings, when compared with each town provided the services on their own has ranged from 10 to 60 percent. This is based on what the town were contributing previously for service. The comparable costs to what is provided by NECCOG compared to each town doing the same is much greater. NECCOG provides 24/7/365 service and has five ACOs to individually or collectively respond to a given situation - no participating town is in a fiscal situation to replicate this level of service.

(G) Estimate of Anticipated Mill Rate Reduction for Participating Municipalities as a Result of Savings Realized from Such Service or Initiative:

To be submitted no later than 5:00 PM on February 28, 2020.

(H) Cost Benefit Analysis For The Provision Of Such Service Or Initiative By Each Participating Municipality And By The Entity Or Board Of Education Submitting The Proposal

To be submitted no later than 5:00 PM on February 28, 2020.

(I) Plan Of Implementation For Delivery Of Such Service Or Initiative

To be submitted no later than 5:00 PM on February 28, 2020.

(J) Resolution Approved By The Legislative Body* Of Each Participating Municipality Endorsing Such Proposal, Authorizing The Eligible Applicant To Apply For Funding, And To Enter Into Any Required Contract And/Or Agreement Should The Proposal Be Selected For An Award. (*Note: Under Cgs Sec. 4-124S(A)(3), "Legislative Body" Means The Board Of Selectmen, Town Council, City Council, Board Of Alderman, Board Of Directors, Board Of Representatives Or Board Of The Warden And Burgesses Of A Municipality)

To be submitted no later than 5:00 PM on February 28, 2020.

(K) Explanation Of The Potential Legal Obstacles, If Any, To The Regional Provision Of Such Service Or Initiative;

None Anticipated - Local Zoning And Wetland Issues Have Been Addressed

(L) Indicate The Level And Type Of Pledged Match Funds As A Percentage Of The Total Grant Request Amount (E.G., For A \$100,000 Grant Request, A 20% Match Would Be \$20,000), With The Minimum Grant Request Being \$50,000 And The Maximum Grant Request Being \$1,000,000. Rating Scale To Be Based On Ratio Of Pledged Match Funds To Requested Grant Funds, As Well As The Type Of Match (I.E., Monetary Vs. In-Kind):

NECCOG is not, at this time, able to provide a 20 percent match for this request. It is our position that the benefits realized to the participating towns are substantial enough to negate such a match.

It should be noted that the NECCOG Regional Animal Services Program has been operational since 2004 and now serves 18 towns. Participating towns pay \$3.15 per capita to receive our services (other revenues come from fees and donations) and the total operating budget (which includes shelter operations) is approximately \$360,000 annually.

(M) Indicate The Extent To Which The Proposal Relates To The Following Major Themes Of The Lamont Administration:

- i. Promoting Economic Growth By, E.G., Developing Our Workforce, Improving The Quality Of Life And Fiscal Stability Of Our Cities And Towns, Reducing Barriers To Entry And Supporting Entrepreneurship, And Driving Down The Cost Of Healthcare, Higher Education, Infrastructure And Other Significant Family And Business Investments.**
- ii. Encouraging Programs And Initiatives To Improve Connecticut's Criminal Justice System And Enhance Community Safety, Including But Not Limited To Projects That Reduce Recidivism By Supporting Housing And Employment Opportunities And Reducing Barriers For Individuals Returning To Our Communities Post-Incarceration, As Well As Initiatives That Use A Coordinated Multi-Disciplinary Approach To Support The Needs Of Victims Of Crime.**

Not Applicable.

- iii. Making Government More Effective, Efficient, And Customer-Friendly By, E.G., Delivering Services Online, Leveraging Data To Improve Outcomes, And Collaborating With Interagency, Intergovernmental, And Interstate Partners In Addition To Back Office Functions, E.G., Human Resources, Labor Relations, Budget And Finance, Assessors And Tax Collectors, Inspectors In Both Building, Trades And Public Health, Regional Health Districts**

This application meets goals i. and iii. of the Governor's Administration.

The NECCOG Regional Animal Services Program Administered by NECCOG assists towns in providing reliable and fiscally prudent services that improves the quality of life for both residents and animals in the region. The expansion of the facility would allow us to assist more towns, residents and animals. It would provide more expansive services for the animals and those looking to adopt and care for them. Having a designated quarantine space will allow for a stronger ability to limit the spread of diseases and allow to care for sick animals more holistically. Having additional space for cats will be of great benefits due to the high number of cats the shelter can take in. Being able to have more space for them will allow us to care for them better, help them socialize and get them placed in good homes more quickly. WE would be only facility to have a designated space for cats and will allow for those who can longer care for them to be more inclined to surrender those they can longer care for. Animal concerns are addressed in a timely fashion and animals in need are given adequate medical attention, and then can be placed in good homes. The reduced cost of services for each municipality does not reduce the level of service, and in fact provides a better and more consistent level of services. This program is consistent with the Governor Lamont's Goals of improving fiscal stability.

The Northeastern Connecticut Council of Government is the only regional animal services program in the state and has become a model for the provision of such

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments

services. The shelter enhancements requested in this application will strengthen the program and allow for continued expansion.

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments

Appendix A

ANIMAL CONTROL FACILITY		SCHEMATIC		07-Dec-18		
105 Putnam Pike Dayville, Connecticut 06241		S/P+A Job No. 18.233				
3,800		OPINION OF PROBABLE CONSTRUCTION COST - (Drawing A3) APPROXIMATE TOTAL GROSS SQUARE FOOTAGE				
SECTI NUMB	WORK CATEGORIES	QTY.	UNIT	MATERIAL & LABOR UNIT	ALLO WANC	TOTAL \$
OTHER COSTS						
	BONDS (1.5% of construction cost)	1	LS			\$17,250
	INSURANCE (.5% of construction cost)	1	LS			\$5,750
				OTHER COSTS SUB-TOTAL		\$23,000
DIVISION TWO						
	EXISTING DEMOLITION / ABATEMENT	1	LS	\$25,000.00		\$25,000
	DUMPSTERS	6	EA	\$850.00		\$5,100
				DIVISION TWO SUB-TOTAL		\$30,100
DIVISION THREE						
	CONCRETE FOOTINGS	10	CY	\$475.00		\$4,750
	CONCRETE FOUNDATION WALLS	25	CY	\$425.00		\$10,625
	CONCRETE SLAB ON GRADE (INCLUDING REINF./	2,340	SF	\$4.00		\$9,360
	REBAR	1	LS	\$2,500.00		\$2,500
				DIVISION THREE SUB-TOTAL		\$27,235
DIVISION FOUR						
	CMU WALL - EXTERIOR - KENNEL AREAS	500	SF	\$16.00		\$8,000
	CMU WALL - INTERIOR - KENNEL AREAS	600	SF	\$12.00		\$7,200
				DIVISION FOUR SUB-TOTAL		\$15,200
DIVISION SIX						
	BASE CABINETS	20	LF	\$225.00		\$4,500
	UPPER CABINETS	25	LF	\$175.00		\$4,375
	PLASTIC LAMINATE COUNTERTOPS	25	LF	\$100.00		\$2,500
	SHELVING	50	LF	\$15.00		\$750
	ROOF FRAMING	3,800	SF	\$5.00		\$19,000
	PLYWOOD SHEATHING	5,900	SF	\$2.00		\$11,800
				DIVISION SIX SUB-TOTAL		\$42,925
DIVISION SEVEN						
	DAMPPROOFING	2,340	SF	\$1.00		\$2,340
	RIGID INSULATION - EXTERIOR WALLS &	2,500	SF	\$2.50		\$6,250
	BATT INSULATION	3,800	SF	\$1.50		\$5,700
	WEATHER/VAPOR BARRIER	2,500	SF	\$1.50		\$3,750
	METAL SOFFITS & FASCIA	300	LF	\$30.00		\$9,000
	ASPHALT SHINGLES	50	SQ	\$350.00		\$17,500
	ICE AND WATER SHIELD	1,050	SQ	\$5.50		\$5,775
	RIDGE VENTS	140	LF	\$20.00		\$2,800
	METAL GUTTER	230	LF	\$12.00		\$2,760
	METAL LEADER	75	LF	\$10.00		\$750
	VINYL SIDING & TRIM	2,000	SF	\$8.00		\$16,000
	SEALANTS	1	LS	\$2,500.00		\$2,500
				DIVISION SEVEN SUB-TOTAL		\$75,125

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments

ANIMAL CONTROL FACILITY		SCHEMATIC DESIGN		07-Dec-18		
105 Putnam Pike Dayville, Connecticut 06241		S/P+A Job No. 18.233				
<p align="center">OPINION OF PROBABLE CONSTRUCTION COST - (Drawing A3) 3,800 APPROXIMATE TOTAL GROSS SQUARE FOOTAGE</p>						
SECTION NUMBER	WORK CATEGORIES	QTY.	UNIT	MATERIAL & LABOR COST UNIT \$	ALLOWANCE	TOTAL \$
	DIVISION TWENTY-TWO PLUMBING SYSTEMS (excluding SD narrative's options)	1	LS	\$80,000.00		\$80,000
				DIVISION TWENTY-TWO SUB-TOTAL		\$80,000
	DIVISION TWENTY-THREE MECHANICAL SYSTEMS	1	LS	\$211,800.00		\$211,800
				DIVISION TWENTY-THREE SUB-TOTAL		\$211,800
	DIVISION TWENTY-SIX ELECTRICAL DEMOLITION	1	LS	\$13,500.00		\$13,500
	ELECTRICAL SYSTEMS	1	LS	\$37,500.00		\$37,500
				DIVISION TWENTY-SIX SUB-TOTAL		\$51,000
	DIVISION THIRTY-TWO MOBILIZATION	1	LS	\$10,000.00		\$10,000
	SITE PREPARATION	1	LS	\$15,000.00		\$15,000
	PAVEMENTS	1	LS	\$10,000.00		\$10,000
	CONCRETE SIDEWALKS	1	LS	\$5,000.00		\$5,000
	CONCRETE CURBING	1	LS	\$9,000.00		\$9,000
	LANDSCAPING	1	LS	\$8,000.00		\$8,000
	UTILITIES	1	LS	\$30,000.00		\$30,000
				DIVISION THIRTY-TWO SUB-TOTAL		\$87,000
CONSTRUCTION COST PER SQUARE FOOT (w/o Add. Allow)		\$216.06				
CONSTRUCTION COST PER SQUARE FOOT (w/ Add. Allow)		\$216.06				
				SUBTOTAL = (INCLUDE O&P)		\$821,030
ADDITIONAL ALLOWANCES						
STANDBY DIESEL GENERATOR					Not Included	
SPRAY WASH SYSTEM					Not Included	
SPRINKLER SYSTEM					Not Included	
TOTAL ADDITIONAL ALLOWANCES =					\$0.00	
				CONSTRUCTION TOTAL =	\$821,030	
SOFT COSTS/FF&E/ALLOWANCES						
A/E FEES					\$42,400	
ESCALATION (4%)					\$32,841	
PRINTING & LEGAL NOTICES					\$2,500	
CONTINGENCY (10%)					\$82,103	
GEOTECHNICAL ENGINEERING & SOIL BORINGS					\$6,500	
HAZARDOUS MATERIALS TESTING SERVICES					\$3,800	
HAZARDOUS MATERIAL DESIGN SERVICES					\$3,800	
LAND SURVEY					\$5,400	
SOFT COST/FF&E TOTAL =					\$179,344	
				TOTAL PROJECT COST	\$1,000,374	
EXCLUSIONS						
FF&E (Furniture, Furnishings & Equipment)						
UNSUITABLE SOIL OR ROCK REMOVAL						



SILVER/PETRUCELLI + ASSOCIATES
Architects / Engineers / Interior Designers
 3190 Whitney Avenue
 Hamden, CT 06518
 Hamden, CT 06518
 Phone: 203 230 9007

Regional Animal Services Facility Enhancement
Northeastern Connecticut Council of Governments

DIVISION EIGHT					
HOLLOW METAL FRAME/WINDOW ASSEMBLY	50	SF	\$60.00		\$3,000
HOLLOW METAL DOOR FRAME	10	EA	\$250.00		\$2,500
HOLLOW METAL DOOR	10	EA	\$450.00		\$4,500
HOLLOW METAL DOOR FRAME DOUBLE	1	EA	\$450.00		\$450
HOLLOW METAL DOOR DOUBLE	1	EA	\$800.00		\$800
STEEL DOOR - INSULATED	2	EA	\$250.00		\$500
DOOR HARDWARE	17	EA	\$500.00		\$8,500
SMALL WINDOW	5	EA	\$300.00		\$1,500
LARGE WINDOW	6	EA	\$500.00		\$3,000
DIVISION EIGHT SUB-TOTAL					\$24,750
DIVISION NINE					
GYPSUM BOARD CEILING	2,500	SF	\$4.50		\$11,250
ACOUSTICAL CEILING TILE	1,000	SF	\$4.00		\$4,000
VCT FLOORING	0	SF	\$4.00		\$0
RESILIENT WALL BASE	0	LF	\$2.50		\$0
EPOXY FLOORING (INCLUDING BASE)	1,310	SF	\$12.00		\$15,720
PAINT WALLS/CEILINGS	9,800	SF	\$1.00		\$9,800
FILL/PAINT CMU WALLS	3,200	SF	\$1.25		\$4,000
PAINT DOOR FRAMES	11	EA	\$75.00		\$825
GATES	6	EA	\$150.00		\$900
CHAINLINK FENCE - PLAY AREA	900	SF	\$6.00		\$5,400
KENNELS/FENCING/TOP/DOOR	24	EA	\$2,500.00		\$60,000
CATTERY CAGES	75	EA	\$500.00		\$37,500
DIVISION NINE SUB-TOTAL					\$149,395
DIVISION TEN					
TOILET ROOM GRAB BARS	1	LS	\$300.00		\$300
TOILET ROOM ACCESSORIES	1	LS	\$700.00		\$700
GROOMING EQUIPMENT	1	LS	\$2,500.00		\$2,500
DIVISION TEN SUB-TOTAL					\$3,500



Ashford, Brooklyn, Canterbury, Chaplin, Eastford, Hampton, Killingly, Plainfield,
Pomfret, Putnam, Scotland, Sterling, Thompson, Union, Voluntown and Woodstock

Regional Performance Incentive Program (RPIP) FY 20 Grant Round
Pursuant to CGS 4-124s

Regional Environmental Depot Analysis

Amount of Regional Performance Incentive Funding Requested: \$95,000

Contact Persons

John Filchak, NECCOG Executive Director
860-774-1253, ext. 14
john.filchak@neccog.org

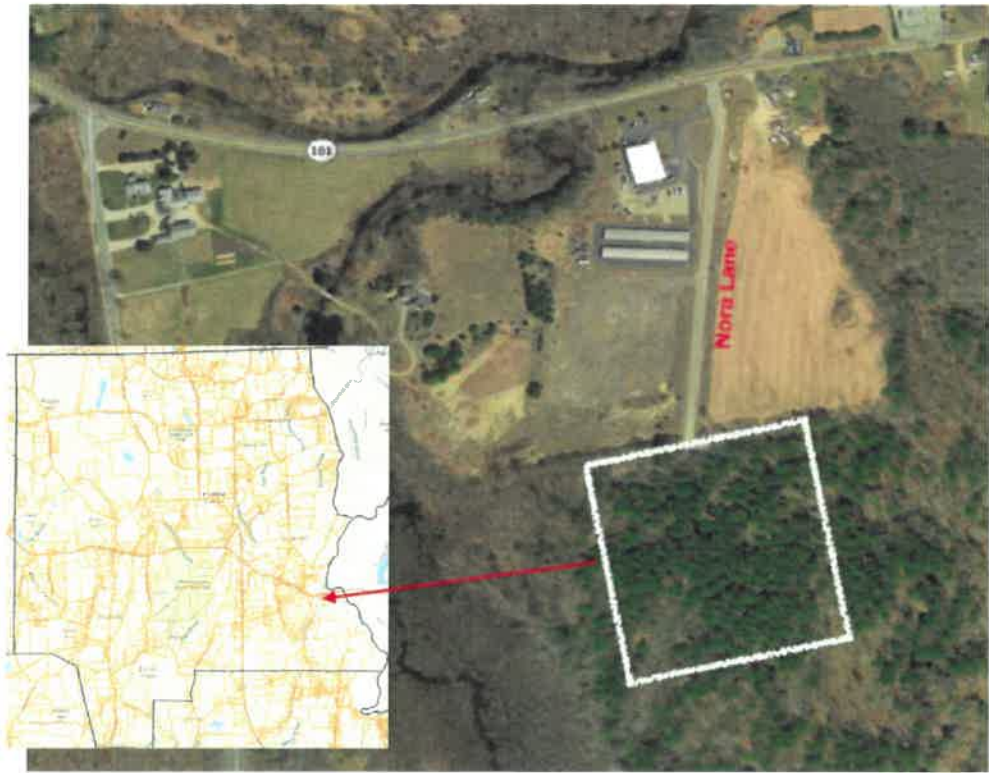
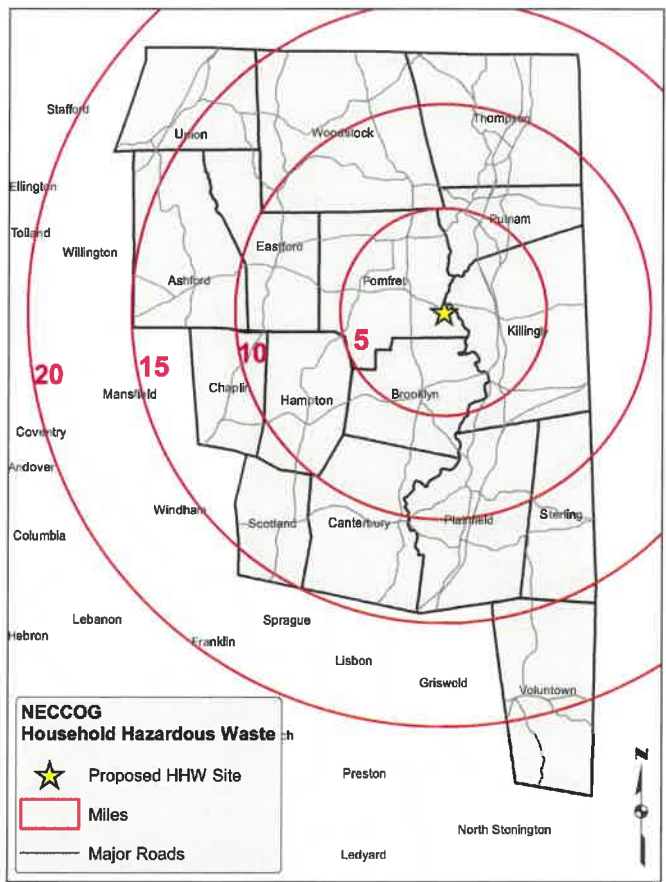
Delia Fey, AICP
Senior Planner
860-774-1253
delia.fey@neccog.org

(A) Description of the proposed service or initiative

NECCOG is seeking funds to conduct a **feasibility analysis of a NECCOG member town-owned (Pomfret) site for the location of what we are calling an “Environmental Depot.”** For purposes of this proposal, we define Environmental Depot as **“a one-stop location where residents from the region may responsibly dispose a range of residential items keeping them from the municipal solid waste stream or the random disposal into the environment in an unchecked manner”**. The Environmental Depot would further - **serve as a regional education center to inform residents of sustainable practices to further protect environmental resources**. This initiative is one that has evolved from a recent failed attempt to put in place a regional indoor household hazardous waste facility using a previously approved RPIP grant. This feasibility analysis will seek to take all of the project's relevant factors into account—including economic, technical, legal, and scheduling considerations—to determine the likelihood of completing the project successfully - including the ultimate costs (capital and operational) for such a project.

By way of background, NECCOG had previously (2016) been awarded an RPIP grant in the amount of \$708,000 to construct a regional indoor Household Hazardous Waste (HHW) facility to be located in the Town of Brooklyn. The project encountered local opposition - making its placement not possible. An alternative location was offered by the Town of Pomfret and OPM agreed to an extension of the grant through October 1, 2019. The Pomfret site, is located on town-owned land (see map on next page) on the east side of Town - just off of Connecticut Route 101. The site would be accessed from Nora Lane, a town-owned road that currently serves commercial uses. In total the town-owned land consists of approximately 180 acres - of which we have designated 5.5 acres for our site. The site, which is regionally central (previous page), is undeveloped (heavily treed) with Nora Lane terminating at the site's entrance) is somewhat isolated with little to no anticipated conflict with neighboring uses (residential and non-residential). The entrance at the current terminus of Nora Lane provides for easy access and would keep

Regional Environmental Depot Analysis - RPIP Grant Application
Northeastern Connecticut Council of Governments



any overflow traffic in check and away from the Route 101. Unlike the original Brooklyn site, which had well, septic, electric and paved ingress/egress - the Pomfret site is a blank slate - requiring more planning and cost. NECCOG was not able to fully complete the evaluation of the new site within the time frame allowed - which resulted in the grant being forfeited.

The initial study of the Pomfret site did, however, result in discussions and thought that has led NECCOG to this new proposal - the concept of the Environmental Depot - an approach well beyond the original indoor HHW initiative. The Environmental Depot, as a one-stop location where residents from the region have the opportunity to dispose a range of residential items keeping them from the municipal solid waste stream or the random disposal into the environment in an unchecked manner and a place that could serve as a regional education center to inform residents of sustainable practices became the broader focus of NECCOG.

Accordingly, NECCOG is seeking RPIP funds to **conduct a feasibility analysis** of the Pomfret site as an Environmental Depot - addressing a spectrum of waste management needs as a regional center for residents to properly dispose of unwanted/unused material, public education and applied research. Our vision of the Environmental Depot is that it can be not only a true one-stop for the proper disposal of the above identified materials - but a regional education/demonstration center for our residents. The site, in our view, has the potential to demonstrate a range of sustainable activities/uses including:

- Bulky Waste
- Rain Gardens
- Grass-lined swales
- Natural turf alternatives to traditional lawns
- Bio-retention areas
- Soil improvements through on-site made compost, to improve infiltration for runoff
- Rooftop water collection / Rain catchment barrels for landscaping irrigation
- Green roofs
- Riparian buffers
- Reduced street width
- Filter-strips next to parking lots
- Minimal site clearing (only enough to accomplish the purpose of the site)
- Pervious/Alternative materials road or parking surfaces
- Alternative energy
- Butterfly or pollinator gardens.
- Composting
- Intensive gardening (higher yield per-acre agriculture as compared to traditional spacious farming techniques).
- Alternative septic systems
- Grey water systems
- Composting toilets

NECCOG, as part of this study, will also examine Sustainable Workshops or Classes - which would require meeting space at the site. These classes could be for adults, school children, scouting groups, etc.

- "How To" workshops, the topics may include but not be limited to:
 - ✓ Composting
 - ✓ Gardening
 - Build a Rain Garden
 - Design a Butterfly or Pollinator Garden
 - Create an Edible Landscape
 - Setting up and Using a Rain Barrel and other 'green' and low impact gardening techniques
 - How to Identify and Remove Invasive Plants
 - How to Use Companion Planting to Reduce Nuisance Pests and the Need for Chemical Pesticides

- Kids workshop to plant a veg in a pot and take it home
- Discussions and learning opportunities:
 - ✓ Solar Panels: Rooftop or Ground-mounted? How to decide what would work best for you.
 - ✓ Green Home Makeover – discuss possible improvements people can make to their homes to reduce their carbon footprint, etc.
 - ✓ To Design A New Sustainable Home - Inside and Out (can include Low Impact Development site design methods as well as minimizing energy consumption, environmentally friendly building materials, passive solar, earth berm buildings and green roofs, grey water systems, alternative septic systems, composting toilets, etc.)
 - ✓ Tiny Homes: What Are They? Can People Really Live Comfortably in Them?
- ✓ Green Home or Energy Audits
- ✓ Upcycle Art & Craft Class / Workshop (could also be done in a series)
 - Possibly with an Earth Day Arts & Crafts Show: showcasing the interesting items people can make out of recyclable and reusable items.
 - Upcycle Or Reduce-Reuse-Recycle Science Fair – where new items must be made out of recycled or reused items (could be open to the general public or done as a school competition with different grade levels and could also incorporate different categories such as inventions, problem solving ideas, etc.)
- ✓ Incorporate Low Impact Development design techniques into your property to reduce Non-Point Source Pollution and restore groundwater at the same time.

(B) Explanation of the need for such service or initiative

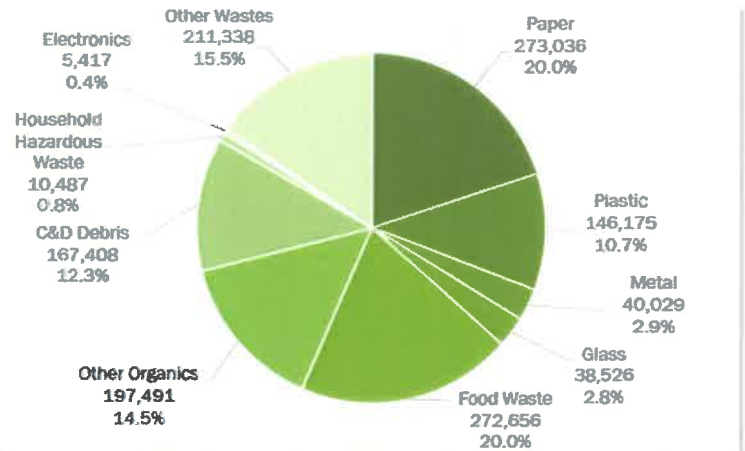
A current challenge to the member towns of NECCOG is to provide environmentally secure disposal capacity within the financial ability of each respective community. Unfortunately, the financial capacity of NECCOG's sixteen member towns is limited and often strained. In some instances, such as recycling due to China's change in policy as to what they will take in the form of recycled materials, the costs have risen dramatically. As a recent Hartford Courant story stated: "*Now municipalities have to pay to get rid of their recyclables...*"¹ Additionally, due to global warming and a greater awareness of the negative consequences of environmental miscues, residents are demanding more actions to assist them in being environmentally friendly. Of course, most would like to see such things accomplished without increasing taxes. A regional approach, such as the one envisioned in this proposal, has the potential to more fully address the needs of the region's residents and at costs that individually our member towns could not accommodate.

A strong example of this and reason why NECCOG applied for the original HHW RPIP grant was that member towns of NECCOG have limited opportunity through the year to dispose of their household hazardous waste (HHW). Residents in six of our towns, have the opportunity to bring their HHW to the disposal site in Willington, managed by the Midnortheast Recycling Operating Committee (MidNEROC), which offers twelve collection dates of five hours each day from April until November (operational time frame set by State Statute). The other ten towns offer sporadic one-day HHW collection events with many going two or more years between events. Often these one-day events have a low turnout due to lack of

¹ Cities and towns face soaring recycling costs, urge state action to help local taxpayers By GREGORY B. HLADKY, HARTFORD COURANT | MAR 04, 2019

awareness or conflict with other plans resulting in people not being able to participate on a single given day of the year most likely resulting in the waste items being stored for longer periods of time risking spills or they are put in with the household trash, an undesirable alternative. NECCOG and its member towns receive on-going communications from residents seeking to properly dispose of their HHW. That was the motive for NECCOG's RPIP application to build an indoor regional HHW facility with the potential to operate year-round and with more frequency.

Residential Waste Composition and Disposed Quantities (tons)



2015 Statewide Waste Characterization Study - DEEP

There are additional items that residents could also better dispose of with the possibility of re-use or re-purposing if the proper facility and related system was in place. Such items are:

- Mattresses
- Batteries (multiple sizes and types)
- Light bulbs and mercury containing lamps
- Mercury thermostats and other mercury-containing equipment (e.g. mercury switches, barometers, sphygmomanometers, etc.)
- Aerosol cans
- Styrofoam
- Paint, paint thinner and paint stripper as well as oil-based stain
- Used Oil
- Old gasoline
- Textiles (cloth or rugs)
- Reusable items can be donated to charitable organizations to help people in need
- Items too worn to be used again can be recycled into rags or fiber for other uses.
- Pharmaceuticals
- Pesticides & herbicides (VT has an EPR via the Department of Agriculture)
- Cardboard
- Scrap metal
- Old fire extinguishers
- Old propane tanks
- Tires
- Electronics
- Yard and food waste (which can be composted on-site)
- Bulky waste
- Reusable office and art supplies

The feasibility study is required to determine the cost of constructing and operating such a facility in order for adequate funding to be sought as well as for towns to fully understand what they would be getting for their investment and what their annual financial obligation would be, should they join into this regional, cooperative effort. There has been much interest and support for the concept regionally but a commitment requires more detailed information on the financials.

The additional benefit of the Depot is that it can serve to demonstrate several sustainable land development concepts to educate the public and allow them to see how they work and what they look like in person. These sustainable demonstrations can include but not be limited to Low Impact Development site design features such as pervious parking lots, building materials reuse, grass lined swales and rain gardens; ground mounted solar panels, community gardens, upcycling² etc.

Based on various studies examined by NECCOG it is our belief that the Environmental Depot approach will:

- Reduce hazardous chemicals entering the solid waste stream and will reduce the toxicity of the landfill's leachate - protecting water supplies and wildlife
- Reduces illegal/improper disposal
- Enhance public awareness and knowledge of acting environmentally responsible
- Improves convenience/accessibility for disposal
- By acting regionally - spreading operational costs resulting in a level of service not attainable by municipalities acting individually
- Reduces the need to have each town replicate what other towns are already doing - less chance for adverse impacts on the environment

(C) Method of delivering such service or initiative;

The Town of Pomfret has offered to potentially host the facility on a portion of their property off of Nora Lane. The Town's Engineer, who is also the NECCOG Regional Engineer, has conducted a preliminary site analysis and has found it to be generally suitable for the type of development envisioned. The study will be done in combination by NECCOG staff and the assistance of consultant(s) to determine the appropriate scale of the facility and the types of activities that would be included. Costs for the study are generally projected to be as follows:

- **In-Kind** (*not less than 20 percent of the final overall cost*):
 - Engineering for the formal site plan and other NECCOG Staff** project costs related to this phase of the project - *Estimated Value - \$15,000 - \$20,000*
 - Regional Survey/Community Outreach** - a detailed survey and community outreach will be conducted by NECCOG staff to determine community support and probable member-town participation - \$5,000
- **RPIP Funded:**
 - Site Survey** to allow NECCOG's engineer to complete a full /formal site plan - ***Estimated Cost - \$5,000***
 - Environmental Planner** to assist NECCOG in determining the range of uses that could be placed on the site, detail the administrative/operational options to ensure most economical and functional approach to the depot concept and to assist NECCOG through the DEEP permitting process. ***Estimated Cost - \$25,000 - \$30,000.***

² Upcycling, also known as creative reuse, is the process of transforming by-products, waste materials, useless and/or unwanted products into new materials or products of better quality or for better environmental value. <https://en.wikipedia.org/wiki/Upcycling>

- Attorney** to develop a inter-local agreement that ensures a long-term commitment from the participating towns and to develop a host-town benefit for Pomfret - **Estimated Cost - \$5,000 - \$10,000**
- Architect to develop plans** for site design, structures - including concept plan, construction drawings and bid specifications **Estimated Cost - \$50,000.**

(D) Entity that would be responsible for delivering such service or initiative;

NECCOG is the organization responsible for the delivery of the proposal. NECCOG will provide the administrative and operational services to ensure the efficient operation of the HHW as well as the rest of the collection services provided by the Environmental Depot along with the demonstrations.

(E) Description of the recipient population(s) for such service or initiative;

The entire 16 towns within the NECCOG region will be served by this initiative.

(F) Description of how such service or initiative will achieve economies of scale;

Economies of scale will be realized through the sharing of costs that would otherwise be borne individually. As this is a feasibility study, the determination as to cost and the relative cost benefits for our participating towns will be part of the study.

(G) Estimate of anticipated mill rate reduction for participating municipalities as a result of savings from such service or initiative

The proposal is for a feasibility study and therefore it is not possible to estimate any mill rate reduction

(H) Cost benefit analysis for the provision of such service or initiative by each participating municipality and by the entity or board of education submitting the proposal

The proposal is for a feasibility study and therefore it is not possible to conduct a cost benefit analysis in advance of the study

(I) Plan of implementation for delivery of such service or initiative

The delivery of the planning study would be overseen and in part conducted by NECCOG staff. NECCOG would issue RFPs for the various consultants needed to complete the project.

(J) Resolution approved by the legislative body* of each participating municipality endorsing such proposal, authorizing the eligible applicant to apply for funding, and to enter into any required contract and/or agreement should the proposal be selected for an award. (*Note: Under CGS Sec. 4-124s(a)(3), "Legislative body" mean the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the warden and burgesses of a municipality)

To be submitted no later than 5:00 PM on February 28, 2020.

(K) Explanation of the potential legal obstacles, if any, to the regional provision of such service of initiative

No legal obstacles are anticipated as this is a feasibility study. The study will, as one of its outcomes, identify any legal obstacles.

(L) Indicate the level and type of pledged matched funds as a percentage of the total grant request amount (e.g., for a \$100,000 grant request, a 20% match would be \$20,000), with the minimum grant request being \$50,000 and the maximum grant request being \$1,000,000. Rating scale to be based on ratio of pledged match funds to requested grant funds, as well as the type of match (i.e., monetary vs. in-kind)

The grant request is for up to \$95,000 of RPIP funds. These numbers are estimates based on NECCOG's experience with similar studies. NECCOG's match will be not less than the twenty percent requirement - which will be provided with in-kind services.

(M) Indicate the extent to which the proposal relates to the following major themes of the Lamont Administration:

- i. Promoting economic growth by, e.g. developing workforce, improving quality of life and fiscal stability of our cities and towns, reducing barriers to entry and supporting entrepreneurship, and driving down the cost of healthcare, higher education, infrastructure and other significant family and business investments*

The study is to determine the appropriate scale of the Environmental Depot, which will 1. contribute to an improved quality of life by offering an improved waste disposal option for both hazardous wastes and difficult to dispose of wastes, which will encourage greater participation and therefore reduce the risk of spills and contamination of the environment and general waste stream and 2. determine what each municipality's financial obligation would need to be to maintain the facility. With the economies-of-scale and other costs saving measures, the facility will contribute to fiscal stability of our region's towns by providing for a safer and more cost-effective per unit collected waste collection option. The improvement would thereby reduce the potential for contamination of properties within the region, which if they were to occur they could decrease property values and discourage economic growth and entrepreneurship within the region.

- ii. Encouraging programs and initiatives to improve Connecticut's criminal justice and enhance community safety, including but not limited to projects that reduce recidivism by supporting housing and employment opportunities and reducing barriers for individuals returning to our communities post-incarceration, as well as initiatives that use a coordinated multi-disciplinary approach to support the needs of victims of crime.*

Not applicable

- iii. Making government more effective, efficient and customer-friendly by, e.g., delivering services online, leveraging data to improve outcomes, and collaborating with interagency, intergovernmental, and interstate partners in addition to back office functions, e.g., human resources, labor relations, budget and finance, assessors and tax collectors, inspectors in both building, trades and public health, regional health districts.*

Regional Environmental Depot Analysis - RPIP Grant Application
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The study will be to determine what will be required to realistically plan what will be involved in planning for, designing, constructing and operating the Environmental Depot so that it will generate a high level of interest and commitment from NECCOG member towns.

The Environmental Depot will make local government more effective, efficient and customer friendly, in terms of providing frequent and accessible opportunities for proper disposal of HHW as well as other difficult-to-dispose-of waste items. Offering frequent waste collections within the region will promote greater participation and therefore reduce the risk of spills which could put human health as well as drinking water quality at risk.

Resolution #20-

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE THE REGISTRATION DOCUMENTS AS THE AUTHORIZING AUTHORITY FOR THE TOWN'S WEBSITE DOMAIN .GOV.

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, in accordance with Section 602 of the Killingly Town Charter, the Town Council may authorize the Town Manager to enter into and deliver to the United States Government or any agency thereof, the State of Connecticut or any agency or political subdivision thereof, or any other body politic or corporate any and all documents which it deems to be necessary or appropriate; and

BE IT FURTHER RESOLVED that Town Manager Mary T. Calorio, Chief Executive Officer for the Town of Killingly, is hereby authorized to execute registration documents as the Authorizing Authority for the Town's website domain .GOV and all related documents on behalf of the Town of Killingly and to do and perform all acts and duties deemed necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 11th day of February 2020

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 11, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk

Date

(Seal)

