



# TOWN OF KILLINGLY

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**TOWN COUNCIL**  
172 Main Street, Killingly, CT 06239  
Tel: 860-779-5335

## **\*\*NOTICE\*\***

### **TOWN COUNCIL REGULAR MEETING**

**DATE: TUESDAY, July 10, 2018**  
**TIME: 7:00 PM**  
**PLACE: TOWN MEETING ROOM  
KILLINGLY TOWN HALL**

### **AGENDA**

- 1. CALL TO ORDER**
- 2. PRAYER**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Special Town Council Meeting: 6/05/18
  - b) Regular Town Council Meeting: 6/12/18
- 6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
- 7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
- 8. CITIZEN STATEMENTS AND PETITIONS (individual presentations not to exceed 5 minutes)**
- 9. COUNCIL/STAFF COMMENTS**
- 10. APPOINTMENTS TO BOARDS AND COMMISSIONS**
- 11. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund appropriations for Town government
  - b) System Object Based on Adjusted Budget for the Board of Education
- 12. REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison

**13. CORRESPONDENCE/COMMUNICATIONS/REPORTS:** Town Manager/Town Attorney

**14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**

- a) Consideration and action on a resolution setting the hours at the Killingly Transfer Station and authorizing the execution of a three-year contract with Willimantic Waste for Transfer Station operations services (**postponed from 6/12/18**)

**15. NEW BUSINESS**

- a) Discussion of Charter Revision Commission recruitment/composition
- b) Discussion regarding format of Town Manager evaluation on 7/17
- c) Discussion of Town Hall/Bugbee Building HVAC improvements
- d) Discussion on Town wide trash pickup referendum

**16. COUNCIL MEMBER REPORTS AND COMMENTS**

**17. EXECUTIVE SESSION**

- a) Discussion regarding Town Manager annual evaluation (if necessary)

**18. ADJOURNMENT**

**Note:** Town Council meeting will be televised

Mr. A. Griffiths reported on the Ordinance Subcommittee meeting and the Ag Commission meeting.

Ms. Wakefield reported that the NDDH held their quarterly meeting and passed their budget.

Mr. Cesolini attended the Board of Education meeting,

17. Executive Session:

Mr. Kerttula made a motion, seconded by Mr. D. Griffiths, to move to Executive Session with Town Manager Hendricks and Assistant Town Manager Hopkins to discuss the purchase of real estate.

Voice vote: Unanimous. Motion passed.

The Council moved to Executive Session at 9:19 p.m.

The Council returned from Executive Session at 9:48 p.m.

18. Adjournment:

Mr. Anderson made a motion, seconded by Mr. Kerttula, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 9:48 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**KILLINGLY TOWN COUNCIL  
SPECIAL TOWN COUNCIL MEETING**

Date: Tuesday, Jun 5, 2018

Time: 7:00 p.m.

Place: Town Meeting Room  
Killingly Town Hall

**AGENDA  
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, June 5, 2018 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

- 1. Call to Order**
- 2. Roll Call**
- 3. Interviews of board/commission applicants**
- 4. Citizens' Statements and Petitions** (limited to the subject(s) on this agenda; individual presentations not to exceed 5 minutes; limited to an aggregate of 45 minutes)
- 5. Old Business**
- 6. New Business**
  - a) Discussion of candidates for boards and commissions

- b) Discussion with the Water Pollution Control Authority
- c) Consideration and action on a resolution setting the property tax mill rate for fiscal year 2018-2019

**7. Executive session**

**8. Adjournment**

1. Chairman Cesolini called the special meeting to order at 7:00 p.m.
2. On Roll Call, all counselors were present except Mr. Grandelski, who was absent with notification. Town Manager Hendricks, Assistant Town Manager Hopkins and Council Secretary Buzalski were also present.
3. Interviews of board/commission applicants  
Councilors interviewed **Michael Moran**. Mr. Moran is interested in becoming a member of the Housing Authority.
4. Citizens' Statements and Petitions: None
5. Old Business: None
6. New Business:
- 6a. Discussions of candidates(s) for Boards and Commissions:  
Councilors discussed the interviewed candidate.
- 6b. Discussion with the Water Pollution Control Authority:  
Director of Public Works Capacchione, Mr. Cinq Mars and Ms. Gauthier discussed the current status of the WPCA and responded to Councilors' questions and comments.
- 6c. Consideration and action on a resolution setting the property tax mill rate for fiscal year 2018-2019

Mr. D. Griffiths made a motion, seconded by Ms. Wakefield, to adopt the following:

**RESOLUTION SETTING THE PROPERTY TAX MILL RATE  
FOR FISCAL YEAR 2018-2019**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that a tax rate of 27.76 mills be set for the fiscal year July 1, 2018 to June 30, 2019.

BE IT FURTHER RESOLVED that taxes for the fiscal year July 1, 2018 to June 30, 2019 shall be due and payable as follows:

1. All real estate and personal property taxes over \$100 are due in quarterly installments on July 1, 2018; October 1, 2018; January 1, 2019; and, April 1, 2019.
2. Real estate and personal property taxes under \$100 and all motor vehicle taxes will be due in full on July 1, 2018.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 5th day of June 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

7. Executive Session: None

8. Adjournment:

Ms. LaBerge made a motion, seconded by Mr. D. Griffiths, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 7:48 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**TOWN OF KILLINGLY**  
**PUBLIC HEARING**  
Tuesday, June 12 2017

A PUBLIC HEARING of the Town Council was held, pursuant to Section 506 of the Killingly Town Charter, in the Town Meeting Room of the Killingly Town Hall, 172 Main Street in Killingly, Connecticut, on Tuesday, June 12, 2018 at 7:00 p.m. at which time interested persons were heard on the following ordinance:

**AN ORDINANCE AUTHORIZING THE SALE OF TOWN PROPERTY AT  
44 PLEASANT VIEW DRIVE**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to sign and execute a quit claim deed and such other documents as may be needed to convey, subject to a perpetual conservation easement, the Town-owned real estate at 44 Pleasant View Drive, said property being 5.4+/- acres of undeveloped land, to William and Cheryl Desjardin of 36 Pleasant View Drive, pursuant to the bid of \$8001 for said purchase as submitted on April 27, 2018.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of June 2018

There were no public comments.  
The public hearing ended at 7:01 p.m.

**TOWN COUNCIL  
REGULAR MEETING**

**DATE:** TUESDAY, June 12, 2018

**TIME:** 7:00 P.M.

**PLACE:** TOWN MEETING ROOM  
KILLINGLY TOWN HALL

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, Jun 12, 2018 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
  - a) Special Town Council Meeting: 5/1/18
  - b) Regular Town Council Meeting: 5/8/18
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
  - a) Consideration and action of an ordinance authorizing the sale of Town-owned property at 44 Pleasant View Drive
8. **CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
11. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
  - a) Summary Report on General Fund Appropriations for Town Government
  - b) System Object Based on Adjusted Budget for the Board of Education
12. **REPORTS FROM LIAISONS**
  - a) Board of Education Liaison
  - b) Borough Council Liaison
13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS:**
14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION:**
  - a) Consideration and action on an ordinance regulating bingo games
  - b) Consideration and action on an ordinance regulating Bazaars and raffles
15. **NEW BUSINESS:**
  - a) Discussion of petition submitted by John Sarantopoulos alleging:
    - "1. The "Electorate" has been aggrieved by the Town Council's actions in the selection process for Volunteers to Boards and Commissions; and

2. There was incorrect information stated by a Council Member concerning the ‘Draft Document of Killingly Agriculture Commission’”
  - b) Consideration and action on a resolution setting the hours at the Killingly Transfer Station and authorizing the execution of a three-year contract with Willimantic Waste for Transfer Station operations services
  - c) Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Central School Underground Oil Tank Removal Project
  - d) Consideration and action on a resolution removing the permanent restrictive covenant restricting the use of the premises located at 20 Water Street
  - \*\* Items 15(e) and 15(f) are unassigned and purposely omitted\*\***
  - g) Discussion of continued investment in the Killingly Community Center
  - h) Discussion of procedure for upcoming Town Manager performance evaluation
  - i) Discussion of cancellation of July special meeting
16. **COUNCIL MEMBER REPORTS AND COMMENTS**
17. **EXECUTIVE SESSION:**
- a) Discussion of employee/personnel actions
18. **ADJOURNMENT**

### KILLINGLY TOWN COUNCIL

1. Chairman Cesolini called the meeting to order at 7:01 p.m.
2. Prayer by Ms. Wakefield.
3. Pledge of Allegiance to the flag.
4. Upon roll call all Councilors were present. Also present were Town Manager Hendricks, Assistant Town Manager Hopkins and Council Secretary Buzalski.
5. Adoption of minutes of previous meetings
- 5a. Ms. Wakefield made a motion, seconded by Mr. Anderson, to adopt the minutes of the Special Town Council Meeting of May 1, 2018.  
Discussion followed.  
Voice Vote: Unanimous. Motion passed.
- 5b. Ms. Wakefield made a motion, seconded by Ms. LaBerge, to adopt the minutes of the Regular Town Council Meeting of May 8, 2018.  
Discussion followed. Ms. LaBerge noted a correction on page 227, item 8, Citizens Statements, Mr. Eaves address should be “Place”, not “Pace”.  
Voice Vote: Unanimous, with corrections. Motion passed.
6. Presentations, proclamations and declarations: None
7. Unfinished Business for Town Meeting Action:
- 7a. Consideration and action on an ordinance authorizing the sale of Town-owned property at 44 Pleasant View Drive  
Ms. Wakefield made a motion, seconded by Ms. LaBerge, to send the following to Town Meeting:

#### AN ORDINANCE AUTHORIZING THE SALE OF TOWN PROPERTY AT 44 PLEASANT VIEW DRIVE

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to sign and execute a quit claim deed and such other

documents as may be needed to convey, subject to a perpetual conservation easement, the Town-owned real estate at 44 Pleasant View Drive, said property being 5.4+/- acres of undeveloped land, to William and Cheryl Desjardin of 36 Pleasant View Drive, pursuant to the bid of \$8001 for said purchase as submitted on April 27, 2018.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of June 2018

Discussion followed.

Voice Vote: Unanimous. Motion passed.

**8. Citizens' Statements and Petitions:**

Donna Bromwell, Baily Hill Rd, proposed to the Council that the funds received from the sale of the property at 44 Pleasant View Drive be put into the Open Space Land Acquisition Fund.

Nancy Grandelski, 877 Upper Maple St, told the Council that the tree in front of her property that was cut down last year still has the stump there. She was told that it would be taken care of, but still has not been. She feels that the Town has a responsibility to clean up this unsightly eyesore in front of her home.

John Sarantopoulos, 37 Tunk City Rd, reminded the Council that amassing money in a fund could be considered enrichment and wants to know how much money is in the Open Space Land Acquisition Fund.

**9. Council/Staff Comments:** Mr. D Griffiths asked how much money was in the Open Space fund. Town Manager Hendricks said he believes the fund has around 210 to 215 thousand. Mr. Grandelski asked where the funds from the sale of the property at 44 Pleasant View would go. Town Manager Hendricks said it goes into the General Fund unless the Council directs it somewhere else.

On the stump in front of the Grandelski house, Mr. Grandelski said that this has been two budget cycles in which this has not been taken care of.

**10. Appointments to Boards and Commissions:**

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to appoint Michael Moran to the Housing Authority, filling the 5-year term vacated by Andrew Jacobi.

Discussion followed.

Voice vote: Majority, Mr. Grandelski abstained. Motion passed.

**11. Discussion and Acceptance of Monthly Budget Reports:**

**11a. Summary Report on General Fund Appropriations for Town Government:**

Ms. Wakefield made a motion, seconded by Ms. LaBerge, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

**11b. System Object Based on Adjusted Budget for the Board of Education:**

Ms. Wakefield made a motion, seconded by Mr. Grandelski, to accept the system object based on adjusted budget for the Board of Education for April and May 2018.

Discussion followed.



Voice Vote: Unanimous. Motion passed.

12. Reports from Liaisons:

12a. Report from the Board of Education Liaison:

Mr. Grandelski made a motion, seconded by Mr. A. Griffiths, to suspend the rules to allow Superintendent Rioux to speak.

Voice vote: Unanimous. Motion passed.

Superintendent Rioux reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

12b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

13. Correspondence/Communications/Reports:

Town Manager Hendricks reported that his office ran an ad in the Turnpike Buyer soliciting volunteers for the Charter Revision Commission. Main Street paving project ran into a delay with the railroad track on Commerce Ave., so he is not sure when it will be done. It will get done this year, though.

Work on the facades on Main St. should begin within the next month or so.

NTE will be back for another Public Meeting on June 20, 7 p.m., at the High School.

He will be speaking to the Board of the Veterans' Coffeehouse about the challenges with the space on the second floor of the Community Center.

The Giant Pizza subdivision is just waiting for their legal review to finish.

The NECOG lease-to-own agreement needed wording to allow the Town first option to purchase in the event NECOG moves.

He is negotiating with Hutchinson for the purchase and sale of the small parcel with the well and will bring it before the Council after Legal Counsel has finished their review.

Personnel changes include Travis Serine moving to Putnam. The plan is to fill his position internally. Officer Sharkey will be moving to the Putnam Police Dept. effective July 1<sup>st</sup>. TM Hendricks continues to be engaged in recruiting efforts for Police Officers here. He will be posting for a new Finance Director as Ms. Herasimowicz is moving on to another opportunity.

At 8:00 p.m., the Council went into recess to have a Town Meeting.

The meeting resumed at 8:03 p.m.

TM Hendricks put a Plan of Conservation in the Councilors' mailboxes.

There will be a Planning & Zoning Public Hearing on Monday, July 16, 7:00 p.m. for a Scenic Road application.

14. Unfinished Business for Town Council Action:

14a. Consideration and action on an ordinance regulating bingo games:

Mr. Anderson made a motion, seconded by Mr. Dillon, to adopt the following:

**A RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING ON AN  
ORDINANCE REGULATING BINGO GAMES**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for public hearing on Tuesday, July 10, 2018 at 7:00 p.m., in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

## AN ORDINANCE REGULATING BINGO GAMES

### 11-9 Bingo authorized

Bingo shall be legal in the Town of Killingly in accordance with the Connecticut state statutes governing such games, including without limitation Conn. Gen. Stat. §§7-169 *et seq.*, as the same may be amended from time to time. In accordance with Public Act 17-231, effective January 1, 2018, the Town is responsible for the permitting and enforcement of all bingo games. In addition, the Town will be responsible for receiving and monitoring the post event reporting by the organization.

### 11-10 Bingo Registration Process

Bingo registrations may be issued to qualifying non-profit organizations by the Town Manager of the Town. Registration forms are available on the Town's website or at the Town Manager's Office. The registration form, proof of non-profit status and fees shall be submitted to the Town Manager's Office. Qualified entities may apply for any of the following bingo permits:

Weekly – annual permit

Monthly – annual permit

Temporary Single Event – only allowed 2 per year

Senior organizations consisting of members 60 years and older – permit for each event

Parent Teacher Organizations – annual permit

All PIN Operator Registrations previously approved by the State of Connecticut remain in effect. Individual operators must provide State documentation to the Town Manager's Office. Any person not previously approved by the State of Connecticut will need to file a PIN Operator Registration Application with the Town Manager prior to operating a bingo. PIN's will be issued at the discretion of the Town Manager.

Any entity conducting a bingo event shall post, at each event, its Town-issued permit and a list of all volunteers facilitating the event. The conducting entity shall bear responsibility for any vetting/qualifying of its volunteers. Issuance of a permit by the Town does not constitute any endorsement of the event or its volunteers by the Town.

### 11-11 Bingo Permit Fees

Bingo registration forms shall be accompanied with the fee as outlined in the table below:

<u>Registration Class</u>	<u>Permit Fee</u>
Class A	\$ 75.00
Class B	\$ 10.00 per day
Class C	\$ 50.00

Payment shall be made payable to "Town of Killingly" and submitted with the registration forms to the Town Manager's Office.

### 11-12 Bingo Financial Returns

For Class A and Class C permits, a financial return shall be filed with the Town by the organization at the end of each quarter. Financial returns are due by the last day of the month following the close of the quarter (i.e. April 30<sup>th</sup>, July 31<sup>st</sup>, October 31<sup>st</sup>, January 31<sup>st</sup>). Financial returns must be submitted to the Town Manager's Office on or before the due date. There is no required payment to the Town in conjunction with the filing of financial returns.

For Class B permits, a financial return shall be filed with the Town by the organization at the completion of the bingo event. The financial return must be submitted within 10 days, provide the pertinent event

information including the gross receipts, prizes awarded and net profit. Financial returns must be submitted to the Town Manager's Office on or before the due date.

There is no required payment to the Town in conjunction with the filing of financial returns.

### **11-13 Revocation of Bingo Permits**

The Town Manager shall have the authority to investigate potential violations of this ordinance and the applicable state statutes and, in his or her discretion, to protect the public welfare, may immediately suspend or revoke any permit issued under this Section and to order that the person holding such permit cease and desist from the actions constituting any such violation. Any person aggrieved by such order shall have the right to appeal such decision as provided by state statute. In the event the Town Manager revokes a permit issued pursuant to this Section, no bingo permit shall be issued to such permittee for a period of one year after the date of such revocation.

### **11-14 Penalties for offenses**

Failure of any organization to file the required permit application, PIN registration or financial return shall be in violation of this Chapter. Any organization violating any provision of this Chapter shall be fined not more than one thousand dollars or imprisoned not more than one year or be both fined and imprisoned and revocation of permit or PIN.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of June 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

14b. Consideration and action on an ordinance regulating bazaars and raffles:

Ms. LaBerge made a motion, seconded by Mr. A. Griffiths, to adopt the following:

**A RESOLUTION TO INTRODUCE AND SET A DATE FOR A PUBLIC HEARING ON AN  
ORDINANCE REGULATING BAZAARS AND RAFFLES**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the following ordinance be introduced and set down for public hearing on Tuesday, July 10, 2018 at 7:00 p.m., in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut:

**AN ORDINANCE REGULATING BAZAARS AND RAFFLES**

ARTICLE I: **strike** "IN GENERAL" and **insert** "MISCELLANEOUS"

Section 11-2: **strike** current language and insert the following:

### **11-2 Bazaars and Raffles authorized**

Bazaars and raffles are permitted in the Town as authorized by Connecticut state statutes, including without limitation Conn. Gen. Stat. §§7-170 et seq., as the same may be amended from time to time. In accordance with Public Act 17-231, effective January 1, 2018, the Town will be responsible for the permitting and enforcement of all bazaars and raffles. In addition, the Town will be responsible for receiving and monitoring the post event reporting by the organization.

**11-3 Bazaars and Raffles Permits**

Bazaar and Raffle permits may be issued to qualifying non-profit organizations by the Town Manager. Permit application forms are available on the Town's website or at the Town Manager's Office. The permit application, proof of non-profit status and fees shall be submitted to the Town Manager's Office.

**11-4 Bazaar and Raffle Permit Fees**

Bazaar and raffle permit applications shall be accompanied with the fee as outlined in the table below:

<u>Permit Class</u>	<u>Permit Fee</u>
Class 1	\$ 50.00
Class 2	\$ 20.00
Class 3	\$ 20.00 per day
Class 4	\$ 5.00
Class 5	\$ 80.00
Class 6	\$100.00
Class 7	\$100.00

Payment shall be made payable to "Town of Killingly" and submitted with the permit application to the Town Manager's Office.

**11-5 Bazaars**

Bazaar permits may be issued to qualifying non-profit organizations wishing to run a bazaar in the Town of Killingly. Bazaar permit application fees are on a per day basis. Examples of bazaar games are 50/50, tea cup, and blower ball games. If total prizes exceed \$7,500, the Town shall investigate the qualifications of the organization and verify the facts on the application.

After each bazaar has been permitted and completed, a verified statement to include gross receipts, expenses, net profit and prizes awarded is to be filed with the Town Manager's Office of the Town of Killingly by the organization at the end of the next succeeding month. There is no payment to the Town in conjunction with the verified statement.

\*\*Depending upon the size of the gathering, bazaars may be subject to Town of Killingly Code of Ordinances, Chapter 11, Article II, Outdoor Events.

**11-6 Raffles**

Raffle permits are issued to qualifying non-profit organizations wishing to run a raffle in the Town of Killingly. There are various classes of raffle permits which are based on factors such as length of time tickets will be sold and the aggregate value of prizes to be awarded. The application fees differ for each raffle permit type. Examples of raffles are cash prizes, duck race, cow chip, frog race, golf ball drop, etc. If total prizes exceed \$7,500 the Town shall investigate the qualifications of the organization and verify the facts on the application.

After each raffle has been permitted and completed, a verified statement to include gross receipts, expenses, net profit and prizes awarded is to be filed with the Town Manager's Office of the Town of Killingly by the organization at the end of the next succeeding month. There is no payment to the Town in conjunction with the verified statement.

**11-7 Revocation of Bazaar and Raffle Permits**

The Town Manager shall have the authority to investigate potential violations of this ordinance and the applicable state statutes and, in his or her discretion, to protect the public welfare, may immediately suspend or revoke any permit issued under this Section and to order that the person holding such permit

cease and desist from the actions constituting any such violation. Any person aggrieved by such order shall have the right to appeal such decision as provided by state statute. In the event the Town Manager revokes a permit issued pursuant to this Section, no bazaar or raffle permit shall be issued to such permittee for a period of one year after the date of such revocation.

#### **11-8 Penalties for offenses**

Failure of any organization to file the required permit application or verified statement shall be in violation of this Chapter. Any organization violating any provision of this Chapter shall be fined not more than one thousand dollars or imprisoned not more than one year or be both fined and imprisoned.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of June 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

#### **15. New Business:**

##### **15a. Discussion of petition submitted by John Sarantopoulos alleging the following:**

**“1. The “Electorate” has been aggrieved by the Town Council’s actions in the selection process for Volunteers to Boards and Commissions; and**

**2. There was incorrect information stated by a Council Member concerning the ‘Draft Document of Killingly Agriculture Commission’”**

Chairman Cesolini read a letter to the Town Council from John Sarantopoulos.

Mr. Anderson made a motion, seconded by Ms. Wakefield, to suspend the rules to allow Mr. Sarantopoulos to speak.

Discussion followed.

Roll call vote: Mr. Grandelski – No, Mr. Kerttula – No, Ms. LaBerge – No, Mr. D. Griffiths – No, Mr. Dillon – No, Mr. Anderson – Yes, Mr. A. Griffiths – No, Ms. Wakefield – Yes, Mr. Cesolini – Yes. Motion failed by 3-6.

##### **15b. Consideration and action on a resolution setting the hours at the Killingly Transfer Station and authorizing the execution of a three-year contract with Willimantic Waste for Transfer Station operations services**

Ms. Wakefield made a motion, seconded by Mr. Grandelski, to adopt the following:

#### **A RESOLUTION SETTING THE HOURS AT THE KILLINGLY TRANSFER STATION AND AUTHORIZING THE EXECUTION OF A THREE-YEAR CONTRACT WITH WILLIMANTIC WASTE FOR TRANSFER STATION OPERATIONS SERVICES**

BE IT RESOLVED by the Town Council, in accordance with Section 8-18(b) of the Code of Ordinances that effective July 1, 2018, the Town of Killingly Municipal Recycling Center and Transfer Station hours will be as follows: Tuesdays and Thursdays—7:30AM-3:30PM; and

BE IT FINALLY RESOLVED that the Town Manager is hereby authorized to execute and deliver a three-year contract for services to Willimantic Waste and is further authorized to execute and deliver to Willimantic Waste any and all related documents on behalf of the Town of Killingly and to do and perform all acts and duties deemed necessary or appropriate to carry out

the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such contract or related documents.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 12<sup>th</sup> day of June 2018  
Discussion followed.

Mr. A. Griffiths made a motion, seconded by Mr. Anderson, to postpone the resolution.  
Voice vote: Unanimous. Motion passed.

15c. Consideration and action on a resolution authorizing application to the Department of Education for the Killingly Central School Underground Oil Tank Removal Project

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to adopt the following:  
**RESOLUTION AUTHORIZING APPLICATION TO THE DEPARTMENT  
OF EDUCATION FOR THE KILLINGLY CENTRAL SCHOOL  
UNDERGROUND OIL TANK REMOVAL PROJECT**

BE IT RESOLVED, that the Killingly Town Council authorizes the Killingly Board of Education to apply to the Commissioner of Education and to accept or reject a grant for Killingly Central School Underground Oil Tank Removal Project; and

BE IT FURTHER RESOLVED that in accordance with Section 2-154 of the Code of Ordinances, the Killingly Central School Underground Oil Tank Removal Project is referred to the Permanent Building Commission; and

BE IT FURTHER RESOLVED that the Killingly Town Council hereby authorizes at least the preparation of schematic drawings and outline specifications for the Killingly Central School Underground Oil Tank Removal Project; and

BE IT FINALLY RESOLVED that the Town Manager is authorized to enter into contracts and agreements relative to said projects.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 12<sup>th</sup> day of June 2018  
Discussion followed.

Voice vote: Unanimous. Motion passed.

15d. Consideration and action on a resolution removing the permanent restrictive covenant restricting the use of the premises located at 20 Water Street:

Mr. A. Griffiths made a motion, seconded by Ms. Wakefield, to adopt the following:

**A RESOLUTION REMOVING THE PERMANENT RESTRICTIVE COVENANT  
RESTRICTING THE USE OF THE PREMISES LOCATED AT 20 WATER STREET**

**BE IT RESOLVED** by the Town Council that the following permanent restrictive covenant on the deed of the property located at 20 Water Street:

“As part of the consideration for this conveyance, said premises are conveyed subject to a permanent restrictive covenant restricting the use of the property to use as a retail and office building and no other use shall be permitted. It being the intention of this provision to create a permanent restrictive covenant to run with the land on behalf of the Town of Killingly and its citizens and said restrictive covenant may be enforceable at a Town of Council (sic) of the Town of Killingly or any successor agency in perpetuity.”

is hereby removed.

KILLINGLY TOWN COUNCIL  
Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 12<sup>th</sup> day of June 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

15g. Discussion of continued investment in the Killingly Community Center:

Town Manager Hendricks discussed the pros and cons of continuing to invest in the Killingly Community Center with Councilors.

15h. Discussion of procedure for upcoming Town Manager performance evaluation:

Councilors discussed the procedure for the upcoming Town Manager performance evaluation. Chairman Cesolini called for a Special Town Council meeting on July 17<sup>th</sup> for the Town Manager's evaluation.

15i. Discussion of cancellation of July special meeting:

Councilors discussed the July 3 Special Town Council Meeting. Mr. D. Griffiths made a motion, seconded by Mr. Grandelski, to cancel the July 3, 2018 Meeting.

Voice vote: Unanimous. Motion passed.

16. Council Member Reports and Comments:

Ms. Wakefield reported on the NDDH meeting.

Mr. A. Griffiths reported that the Ordinance subcommittee did not meet, and the Inland/Wetlands meeting was cancelled.

Mr. Anderson reported on the Public Safety meeting.

Mr. Dillon reported on the Ag Commission meeting.

Mr. D. Griffiths reported on the NECOG meeting.

Ms. LaBerge reported on the Solid Waste and the Rec Department meetings. ZBA had no applications.

Mr. Kerttula reported on the Permanent Building Commission meeting.

Mr. Grandelski reported on the Conservation Commission and the Sewer Authority meetings.

17. Executive Session: None

18. Adjournment:

Mr. Grandelski made a motion, seconded by Mr. Anderson to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 9:36 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**Town of Killingly  
Boards and Commissions  
Appointments & Reappointments**

**Agenda Item #10  
Candidates for Boards and Commission**

**Interview Candidates for Boards and Commission**

**APPOINTMENTS**

**Name: Michael Moran**  
**Commission: Housing Authority**  
**Term: Five-year term**



# TOWN OF KILLINGLY

## FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239  
Tel: 860-779-5339 Fax: 860-779-5363

## Finance Department Budget Review June 30, 2018

To: Sean Hendricks, Town Manager

### Current Month

**The Function Lines (Personnel Services, Contractual Services, Material & Supplies and Capital Outlay) used in planning the departmental budgets have exceeded the budget appropriations for the following reasons:**

#### Revenue Collector-07

#001 Personal Services is over by \$8633.42 due to the retirement of an employee, and the promotion of another as well as a new part-time employee. There are funds in Contractual Services to cover part of this. The balance will be a year-end adjustment.

#### Public Library-34

#001 Personal Services is over by \$546.42. There are sufficient funds in Contractual Services to cover these costs.

#003 Materials & Supplies is over by \$941.36. There are sufficient funds in Contractual Services to cover these costs.

### Prior Month

#### Economic Development-13.

#002 Contractual Services is over by \$920.80. A reallocation request will be made during the closing of year-end

#### Community Development-51

#003 Materials and Supplies is over by \$79.97. This will be reimbursed by Small Cities.

**The Object Lines that are guidelines to reach the planning goals under each Function Line have exceeded the line item budget appropriation for the following reasons:**

#### Town Manager-2

#50207 Personnel Recruitment & Relations is over by \$1814.72. These are costs associated with the hiring of additional new employees. There are sufficient funds in Contractual Services to cover these costs.

#### Town Commissions & Service Agencies-9

#50258 Inland-Wetland is over by \$196.94 due to the increase in postage and advertising.

#### Supervision-21

#50204 Professional Development & Affiliation is over by \$190.00 due to the increase in the number of safety and related classes attended. There are sufficient funds in Contractual Services to cover these costs.

#50228 Telephone is over by \$120.68 due to the increase in land line fees. There are sufficient funds to cover these costs.

Highways-28

#50204 – Professional Development & Affiliation is over by \$148.45 this is due to the increase in the number of safety and related classes attended by employees. There are sufficient funds in Contractual Services to cover these charges.

Parks and Grounds-33

#50420 Motor Fuel is over by \$429.28 due to the increase in gas prices. There are sufficient funds in Materials & Supplies to cover these costs.

Building Safety & Inspections-41

#50201 Printing is over by \$176.74. There are sufficient funds to cover these costs in Contractual Services.

Employee Benefits-61

#50232 Life Insurance is over by \$888.40. There are sufficient funds in Contractual Services to cover the overage.

**Prior Reports**

Finance-5

#50190 Overtime is over by \$802.87 due to the implementation of new software. There are sufficient funds in Contractual Services to cover the overage.

Assessor-6

#50130 Clerical is over by \$1216.40 this is due to an additional clerical position. There are sufficient funds in Personnel Services to cover this.

#50203 Postage is over by \$596.77. There are sufficient funds in Contractual Services to cover this.

Town Commissions & Service Agencies-09

#50267 The Permanent Building Commission is over by \$81.82 due to the increase in the number of meetings.

Central Garage-24

#50223 Clothing is over by \$269.37 due to a change in uniform suppliers. There are sufficient funds in Contractual Services to cover this.

#50415 Small Tools and is over \$185.14. There are sufficient funds within Materials & Supplies to cover this overage

Public Library-34

#50208 Contractual Services-Support is over by \$1263.09 due to additional maintenance contracts. There are sufficient funds in Contractual Services to cover this.

#50226 Sewer Charges is over by \$41.34 due to increase use of facility and rate increases. There are sufficient funds in Contractual Services to cover this.

#50228 Telephone is over by \$121.72 due to increase in rates. There are sufficient funds to cover this within Contractual Services.

#50404 Repair and Maintenance Supplies is over by \$612.01 due to unanticipated repairs. There are sufficient funds to cover this.

Community Center-36

#50226 Sewer Charges are over by \$246.86 due to increase use of the facility and rate increases. There are sufficient funds in Contractual Services to cover the overage.

Winter Maintenance-29

#50222 Meals is over \$1,340 due to an unanticipated number of snow days. There are sufficient funds within the Contractual Services budget to cover this overage.

#50190 Overtime is over \$13,574.97 due to an unanticipated number of snow days. There are sufficient funds within Contractual Services to cover this overage

Supervision-21

#50130 Clerical is over \$208.97 due to work assignment related to inventory software. There are sufficient funds within the Personal Services budget to cover this overage.

Registration /Elections-8

#50202 Advertising is over \$644.20 due to the midterm elections. There are sufficient funds within the Contractual Services budget to cover this overage.

Public Safety & Inspections-41

#50206 Knowledge and Reference Materials is over \$334.27 due to changes in State code. There are sufficient funds within the Contractual Services budget to cover this overage.

Insurance-61

#50233 Unemployment Compensation is over \$13,427. due to exposure changes. There are sufficient funds within the Contractual Services budget to cover this overage.

Town Manager-2

#50204 Professional Development and Affiliation are over by \$933.72 due to additional educational opportunity. There are sufficient funds within the Contractual Services budget to cover this overage.

Planning and Development-10

#50420 Motor Fuel is over by \$333.33 due to additional travel need for school roof inspections. There are sufficient funds within the Materials and Supplies budget to cover this overage.

Economic Development-13

#50208 Contractual Services- Support is over by \$2,635 due to unanticipated extra work for the Westcott Road project. There aren't sufficient funds within Contractual Services budget to cover this overage. The reallocation request will be made during the closing of year-end.

Public Safety & Inspections-41

#50190 Overtime is over by \$972.32 due to an additional number of safety inspections. There are sufficient funds within the Personal Services budget to cover this overage.

Town Hall-12

#50226 Sewer Charges is over \$ 66.82 due to increase use of facility and rate increases. There are sufficient funds within the Contractual Services budget to cover this overage.

**Prepared by: Finance Department**

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through May , 2018**

REVENUE ITEM	Budget	Fiscal Year	
		2017-18	Percent
		Jul-June	
<b>TAXES</b>			
Current Property Taxes	34,254,088	33,229,387	97.01%
Back Taxes	770,000	733,674	95.28%
Penalty Fees	11,000	10,402	94.56%
Tax Interest	300,000	328,321	109.44%
Supplemental Motor Vehicle	300,000	355,447	118.48%
Remediation Financing	(150,595)	(150,595)	100.00%
<b>TOTAL</b>	<b>\$35,484,493</b>	<b>\$34,506,636</b>	<b>97.24%</b>
<b>LICENSES &amp; PERMITS</b>			
Building Permits	168,000	359,447	213.96%
P&Z Permits	18,000	24,783	137.68%
Other Permits	9,000	9,581	106.46%
Airplane Tax	1,890	1,870	98.94%
<b>TOTAL</b>	<b>\$196,890</b>	<b>\$395,681</b>	<b>200.97%</b>
<b>FINES &amp; FEES</b>			
Library Fines & Fees	13,500	15,297	113.31%
Alarm Reg Fees and Fines	0	6,125	0.00%
Animal Control Fines & Fees	500	2,337	467.40%
<b>TOTAL</b>	<b>\$14,000</b>	<b>\$23,759</b>	<b>169.71%</b>
<b>USE OF MONEY &amp; PROPERTY</b>			
Interest Income	75,000	182,104	242.81%
Louisa E. Day Trust	60	0	0.00%
Thomas J. Evans Trust	30	0	0.00%
Sewer Plant Site Lease	44,449	42,671	96.00%
Communication Tower Lease	109,000	105,540	96.83%
<b>TOTAL</b>	<b>\$228,539</b>	<b>\$330,315</b>	<b>144.53%</b>
<b>STATE GRANTS IN LIEU OF TAXES</b>			
State-Owned Property	179,104	149,332	83.38%
Elderly Tax Relief-HEART	154,283	0	0.00%
Disability Exemption	4,602	4,162	90.44%
Property Tax Abatement	175,000	0	0.00%
Veterans' Exemption	12,146	11,665	96.04%
Municipal Stabilization Grant (New)	0	174,037	0.00%
Municipal Revenue Sharing (cut)	552,177	0	0.00%
	<b>\$1,077,312</b>	<b>339,196</b>	<b>31.49%</b>
<b>OTHER STATE GRANTS</b>			
School Building Grant	0	0	0.00%
Pequot/Mohegan Fund Grant	1) 139,384	139,384	100.00%
Connecticard	6,000	5,892	98.20%
Library Grant	0	0	0.00%
Municipal Grants - In - Aid	0	706,717	0.00%
Adult Education	105,609	107,887	102.16%
<b>TOTAL</b>	<b>\$250,993</b>	<b>\$959,880</b>	<b>382.43%</b>

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through May , 2018**

REVENUE ITEM	Budget	Fiscal Year	
		2017-18	Percent
		Jul-June	
<b>CHARGES OF SERVICE</b>			
Town Clerk	156,000	177,088	113.52%
Conveyance Tax	125,000	190,370	152.30%
Elderly Housing - Sewer PILOT	19,035	0	0.00%
Recreation	121,500	113,987	93.82%
District Collections	13,791	13,774	99.88%
<b>TOTAL</b>	<b>\$435,326</b>	<b>\$495,219</b>	<b>113.76%</b>
<b>OTHER REVENUES</b>			
Miscellaneous	85,000	107,039	125.93%
Sewer Assessment Fund	55,000	0	0.00%
Sewer Operating Fund	877,774	877,774	100.00%
PILOT - Telecommunications	70,984	50,864	71.66%
School Capital Contribution	231,879	0	0.00%
<b>TOTAL</b>	<b>\$1,320,637</b>	<b>\$1,035,677</b>	<b>78.42%</b>
<b>GENERAL TOWN REVENUE</b>	<b>\$39,008,190</b>	<b>\$38,086,363</b>	<b>97.64%</b>
<b>SCHOOL</b>			
Educational Cost Sharing	10,564,961	15,267,576	144.51%
Additional ECS without holdbacks		0	0.00%
Special Education		0	0.00%
Vocational Agriculture	396,554	440,616	111.11%
Tuition:			
Regular	1,311,909	1,630,255	124.27%
Special Ed-Voluntary	350,000	378,267	108.08%
Vocational-Agriculture	805,114	672,065	83.47%
Non-Public School-Health	14,737	25,843	175.36%
Non-Public School-Transportation	0	0	0.00%
Special Education No-Nexus	0	0	0.00%
F-1 Tuition Student	59,095	47,278	0.00%
<b>TOTAL</b>	<b>\$13,502,370</b>	<b>\$18,461,900</b>	<b>136.73%</b>
Fund Balance	\$800,000	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>\$53,310,560</b>	<b>\$56,548,263</b>	<b>106.07%</b>

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through June , 2018**

Expenditure	Fiscal Year			
	Budget	Transfers	Jul-May	Percent
<b>GENERAL GOVERNMENT</b>				
Town Council				
Personal Services	6,750	0	6,687	93.07%
Contractual Services	36,600	0	29,352	80.20%
Materials and Supplies	1,000	0	706	70.60%
Total	\$44,350	\$0	\$36,745	82.85%
Town Manager				
Personal Services	326,465	0	228,456	69.98%
Contractual Services	27,140	0	21,856	79.79%
Materials and Supplies	2,500	0	2,454	98.16%
Total	\$356,105	\$0	\$252,566	70.92%
Legal Services				
Contractual Services	83,737	0	26,905	28.70%
Total	\$83,737	\$0	\$26,905	28.70%
Town Clerk				
Personal Services	141,480	3,220	142,457	98.45%
Contractual Services	27,925	0	26,533	95.02%
Materials and Supplies	1,800	0	1,515	84.17%
Total	\$171,205	\$3,220	\$170,505	97.75%
Finance				
Personal Services	201,955	1,800	200,847	98.57%
Contractual Services	60,900	0	54,583	89.59%
Materials and Supplies	1,800	0	1,554	86.33%
Total	\$264,655	\$1,800	\$256,984	96.44%
Assessor				
Personal Services	167,610	2,315	140,709	87.98%
Contractual Services	14,080	0	7,256	51.53%
Materials and Supplies	1,500	0	1,444	96.27%
Total	\$173,190	\$2,315	\$149,409	85.13%
Revenue Collection				
Personal Services	181,830	3,275	193,738	104.66%
Contractual Services	36,990	0	31,476	85.09%
Materials and Supplies	2,300	0	1,686	73.30%
Total	\$221,120	\$3,275	\$226,900	101.12%
Registration/Elections				
Personal Services	60,344	0	30,793	51.03%
Contractual Services	16,950	0	10,931	64.49%
Materials and Supplies	500	0	290	58.00%
Total	\$77,794	\$0	\$42,014	54.01%
Town Comm. & Service Agencies				
Contractual Services	72,729	0	63,723	87.62%
Total	\$72,729	\$0	\$63,723	87.62%
Planning and Development				
Personal Services	213,620	2,300	211,423	97.92%
Contractual Services	6,350	0	4,583	72.17%
Materials and Supplies	2,350	0	3,276	139.40%
Capital Outlay	0	0	0	0.00%
Total	\$222,320	\$2,300	\$219,282	97.62%
Information Technology				
Contractual Services	170,400	0	142,598	83.68%
Total	\$170,400	\$0	\$142,598	83.68%
Town Hall Building				
Personal Services	0	0	0	0.00%
Contractual Services	89,250	0	57,808	64.55%
Materials and Supplies	5,000	0	3,758	75.16%
Capital Outlay	19,803	0	19,603	100.00%
Total	\$113,853	\$0	\$80,969	71.12%
Economic Development				
Personal Services	120,130	2,415	120,154	98.06%
Contractual Services	7,740	0	9,138	118.06%
Materials and Supplies	700	0	359	51.29%
Capital Outlay	0	0	0	0.00%
Total	\$128,570	\$2,415	\$129,651	98.98%
Highway Division Supervision				
Personal Services	180,175	2,300	180,738	99.05%
Contractual Services	12,240	0	10,570	86.36%
Materials and Supplies	750	0	312	41.60%
Capital Outlay	8,918	0	8,918	100.00%
Total	\$202,083	\$2,300	\$200,538	98.12%
Engineering				
Personal Services	321,945	2,805	308,605	95.03%
Contractual Services	21,270	0	4,838	23.22%
Materials and Supplies	3,600	0	2,509	69.69%
Capital Outlay	8,674	0	8,674	100.00%
Total	\$355,489	\$2,805	\$324,726	90.63%
Central Garage				
Personal Services	219,300	0	214,274	97.71%
Contractual Services	109,150	0	97,246	89.08%
Materials and Supplies	257,500	0	214,110	83.15%
Capital Outlay	6,067	0	6,067	100.00%
Total	\$592,017	\$0	\$531,897	89.81%
Highway Maintenance				
Personal Services	802,800	0	772,509	96.23%
Contractual Services	82,250	0	69,733	85.99%
Materials and Supplies	258,000	0	238,119	91.17%
Capital Outlay	332,414	0	332,314	99.97%
Total	\$1,456,464	\$0	\$1,400,675	96.17%
Highway Winter Maintenance				
Personal Services	115,000	0	128,575	111.80%
Contractual Services	9,000	0	7,517	83.52%
Materials and Supplies	244,000	0	229,397	94.02%
Total	\$368,000	\$0	\$365,489	99.32%



**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through June , 2018**

Expenditure	Fiscal Year			
	Budget	Transfers	Jul-May	Percent
<b>Recreation Admin. &amp; Program</b>				
Personal Services	376,100	2,650	362,974	95.83%
Contractual Services	51,250	0	44,379	86.59%
Materials and Supplies	22,500	0	15,579	69.24%
Capital Outlay	3,053	0	3,053	100.00%
<b>Total</b>	<b>\$452,903</b>	<b>\$2,650</b>	<b>\$426,985</b>	<b>93.51%</b>
<b>Parks and Grounds</b>				
Personal Services	168,300	0	135,024	80.23%
Contractual Services	59,050	0	44,743	75.77%
Materials and Supplies	43,200	0	32,258	74.67%
Capital Outlay	32,378	0	32,378	100.00%
<b>Total</b>	<b>\$302,928</b>	<b>\$0</b>	<b>\$244,403</b>	<b>80.68%</b>
<b>Public Library</b>				
Personal Services	388,812	2,165	392,524	100.14%
Contractual Services	140,650	0	112,831	80.22%
Materials and Supplies	10,800	0	11,741	108.71%
Capital Outlay	3,814	0	3,814	0.00%
<b>Total</b>	<b>\$644,076</b>	<b>\$3,165</b>	<b>\$520,910</b>	<b>95.19%</b>
<b>Civic &amp; Cultural Activities</b>				
Contractual Services	3,625	0	3,625	100.00%
<b>Total</b>	<b>\$3,625</b>	<b>\$0</b>	<b>\$3,625</b>	<b>100.00%</b>
<b>Community Center</b>				
Contractual Services	102,230	0	79,763	78.02%
Materials and Supplies	9,800	0	6,114	52.16%
Capital Outlay	0	0	0	0.00%
<b>Total</b>	<b>\$112,030</b>	<b>\$0</b>	<b>\$84,877</b>	<b>75.76%</b>
<b>Other Town Buildings</b>				
Contractual Services	20,870	0	9,874	47.31%
Materials and Supplies	750	0	594	79.20%
<b>Total</b>	<b>\$21,620</b>	<b>\$0</b>	<b>\$10,468</b>	<b>48.42%</b>
<b>Building Safety &amp; Inspections</b>				
Personal Services	209,340	810	208,509	99.22%
Contractual Services	7,740	0	6,211	80.26%
Materials and Supplies	5,050	0	3,837	72.02%
Capital Outlay	7,857	0	7,857	100.00%
<b>Total</b>	<b>\$229,987</b>	<b>\$810</b>	<b>\$226,214</b>	<b>98.01%</b>
<b>Animal Control</b>				
Contractual Services	53,963	0	53,963	100.00%
Materials and Supplies	100	0	57	57.00%
<b>Total</b>	<b>\$54,063</b>	<b>\$0</b>	<b>\$54,020</b>	<b>99.92%</b>
<b>Law Enforcement</b>				
Personal Services	312,000	0	132,573	42.49%
Contractual Services	690,132	0	110,747	16.05%
Materials and Supplies	10,700	0	1,658	15.50%
Capital Outlay	44,429	0	6,429	0.00%
<b>Total</b>	<b>\$1,057,261</b>	<b>\$0</b>	<b>\$251,407</b>	<b>23.76%</b>
<b>Community Development</b>				
Personal Services	93,745	1,385	94,380	99.19%
Contractual Services	6,400	0	2,588	40.13%
Materials and Supplies	400	0	523	130.75%
<b>Total</b>	<b>\$100,545</b>	<b>\$1,385</b>	<b>\$97,451</b>	<b>95.61%</b>
<b>Human Service Subsidies</b>				
Contractual Services	451,573	0	449,155	99.48%
<b>Total</b>	<b>\$451,573</b>	<b>\$0</b>	<b>\$449,155</b>	<b>99.48%</b>
<b>Employee Benefits</b>				
Contractual Services	1,824,339	0	1,328,232	81.77%
<b>Total</b>	<b>\$1,824,339</b>	<b>\$0</b>	<b>\$1,328,232</b>	<b>81.77%</b>
<b>Insurance</b>				
Contractual Services	791,698	0	745,183	94.12%
<b>Total</b>	<b>\$791,698</b>	<b>\$0</b>	<b>\$745,183</b>	<b>94.12%</b>
<b>Special Reserves &amp; Programs</b>				
Contractual Services	420,000	-28,440	300,371	76.71%
<b>Total</b>	<b>\$420,000</b>	<b>-\$28,440</b>	<b>\$300,371</b>	<b>76.71%</b>
<b>General Town Operating Exp</b>	<b>11,250,729</b>	<b>0</b>	<b>9,363,666</b>	<b>83.23%</b>
<b>Debt Service</b>				
Contractual Services	3,143,138	0	3,113,138	99.05%
<b>Total</b>	<b>\$3,143,138</b>	<b>\$0</b>	<b>\$3,113,138</b>	<b>99.05%</b>
<b>Capital Improvements</b>				
Capital Outlay	29,088	0	0	0.00%
<b>Total</b>	<b>\$29,088</b>	<b>\$0</b>	<b>\$0</b>	<b>0.00%</b>
<b>Solid Waste Disposal Fund Subsid</b>				
Contractual Services	255,191	0	255,191	100.00%
<b>Total</b>	<b>255,191</b>	<b>0</b>	<b>255,191</b>	<b>100.00%</b>
<b>Due To CNR Education</b>				
Contractual Services	292,610	0	292,610	100.00%
<b>Total</b>	<b>292,610</b>	<b>0</b>	<b>292,610</b>	<b>100.00%</b>
<b>Contribution from Fund Balance TRB</b>				
Contractual Services	800,000	0	622,000	77.75%
<b>Total</b>	<b>800,000</b>	<b>0</b>	<b>622,000</b>	<b>77.75%</b>
<b>TOTAL OPERATIONS &amp; DEBT SERVICE</b>	<b>15,770,757</b>	<b>0</b>	<b>13,024,695</b>	<b>82.69%</b>

**AGENDA ITEM COVER SHEET**

**ITEM:** Consideration and action on a resolution setting the hours at the Killingly Transfer Station and authorizing the execution of a three-year contract with Willimantic Waste for Transfer Station operations services

**ITEM PREPARED BY:** Sean Hendricks, Town Manager

**FOR COUNCIL MEETING OF:** July 10, 2018

**TOWN MANAGER APPROVAL:**



**ITEM SUMMARY:** Willimantic Waste has offered a one-year extension to its current contract with the Town, which would preserve the current operating hours three days each week. Base cost is \$285,446. The solid waste disposal rate would be \$68/ton, and the recyclables disposal rate (new fee) will be \$25/ton. Willimantic Waste has offered a three-year contract for two days per week operations at a base rate of \$243,446 in FY 2018-19, with a 2.5% annual increase in years two and three. Total savings to the Town in FY 2018-19 would be approximately \$37,000 (\$42,000 base rate savings less estimated recycling disposal fees of \$5000). Willimantic Waste contracts typically have inflexible termination provisions. We are negotiating relaxed termination provisions, which would allow penalty-free termination in the event that the Town moves to a different solid waste collection program. **\*\*UPDATE: Willimantic Waste responded with an offer to allow the Town to modify or end the multi-year agreement should curbside pickup with Willimantic Waste be instituted. Also, with regards to green waste—in the event the Town decides to chip/use here, WW will haul debris to the chipping site and maintain a pile of chips for unmonitored use by residents. This would reduce hauling fees currently paid by the Town for WW to remove green waste from Town.**

**FINANCIAL SUMMARY:** See above

**STAFF RECOMMENDATION:** N/A

**TOWN ATTORNEY REVIEW:** N/A

**COUNCIL ACTION DESIRED:** Action on the Resolution

**SUPPORTING MATERIALS:**

- Resolution

Agenda Item #14(a)  
Resolution #18-

**A RESOLUTION SETTING THE HOURS AT THE KILLINGLY TRANSFER STATION AND  
AUTHORIZING THE EXECUTION OF A THREE-YEAR CONTRACT WITH WILLIMANTIC  
WASTE FOR TRANSFER STATION OPERATIONS SERVICES**

BE IT RESOLVED by the Town Council, in accordance with Section 8-18(b) of the Code of Ordinances that effective July 1, 2018, the Town of Killingly Municipal Recycling Center and Transfer Station hours will be as follows: Tuesdays and Saturdays—7:30AM-3:30PM; and

BE IT FINALLY RESOLVED that the Town Manager is hereby authorized to execute and deliver a three-year contract for services to Willimantic Waste and is further authorized to execute and deliver to Willimantic Waste any and all related documents on behalf of the Town of Killingly and to do and perform all acts and duties deemed necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such contract or related documents.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini  
Chairman

Dated at Killingly, Connecticut,  
this 10<sup>th</sup> day of July 2018

I, Elizabeth M. Wilson, Town Clerk of the Town of Killingly, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted at a meeting of the Town Council duly held and convened on July 10, 2018 at which a quorum of the Town Council was present and acting throughout, and further certify that such resolution has not been modified, rescinded or revoked, and is, at present, in full force and effect. I further certify that Sean Hendricks now holds the office of the Town Manager and that he has held that office since April 21, 2014.

IN WITNESS THEREOF, the undersigned has affixed her signature and the Town seal

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Elizabeth Wilson, Town Clerk

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Date  
(Seal)