



2019-2020 APPROVED BUDGET

General Government & Board of Education
Approved: May 14, 2019
Effective: May 28, 2019

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**Summary Chart Comparison
Town Council Proposed Budget
FY 2019-2020**

| GENERAL GOVERNMENT | 2018-19 | 2019-20 | Change | % Change |
|--|---------------------|---------------------|-------------------|-----------------|
| Town Operations | \$ 10,594,949 | \$ 11,482,831 | \$ 887,882 | 8.4% |
| Solid Waste Subsidy | \$ 313,191 | \$ 321,191 | \$ 8,000 | 2.6% |
| Debt Services | \$ 3,374,473 | \$ 3,508,900 | \$ 134,427 | 4.0% |
| Renter's Rebate Subsidy | \$ 75,000 | \$ - | \$ (75,000) | -100.0% |
| Due to Education CNR | \$ 267,980 | \$ 291,978 | \$ 23,998 | 9.0% |
| Teacher's Retirement | \$ - | \$ 98,333 | \$ 98,333 | |
| ADA Phase 1 - KMS, KCS & CIP Improvements | \$ 430,000 | \$ - | \$ (430,000) | -100.0% |
| TOTAL: General Government Appropriations | \$ 15,055,593 | \$ 15,703,233 | \$ 647,640 | 4.3% |
| Less: General Town Revenues | \$ 4,720,890 | \$ 5,345,836 | \$ 624,946 | 13.2% |
| Less: Transfer from Tax Stabilization Fund | \$ 630,000 | \$ - | \$ (630,000) | -100.0% |
| Less: General Fund Contribution | \$ 600,000 | \$ 300,000 | \$ (300,000) | -50.0% |
| Less: Allocated Other Revenues | \$ 964,865 | \$ 955,294 | \$ (9,571) | -1.0% |
| TOTAL: General Government Revenue | \$ 6,915,755 | \$ 6,601,130 | \$ (314,625) | -4.5% |
| "Net" General Government Budget | \$ 8,139,838 | \$ 9,102,103 | \$ 962,265 | 11.8% |

| | | | |
|---|---------|---------|-----------|
| Proportional Shares of Total Required Taxes | 26.0% | 28.2% | |
| Net Mill Rate for General Government | \$ 7.22 | \$ 7.04 | \$ (0.18) |

| EDUCATION | 2018-19 | 2019-20 | Change | % Change |
|-----------------------------------|----------------------|----------------------|------------------|-----------------|
| Education Appropriations | \$ 43,684,951 | \$ 44,047,273 | \$ 362,322 | 0.8% |
| TOTAL: Education Appropriations | \$ 43,684,951 | \$ 44,047,273 | \$ 362,322 | 0.8% |
| Less: Education Revenues | \$ 18,396,673 | \$ 18,768,812 | \$ 372,139 | 2.0% |
| Less: Allocated Other Revenues | \$ 2,137,594 | \$ 2,116,391 | \$ (\$21,203) | -1.0% |
| TOTAL: General Government Revenue | \$ 20,534,267 | \$ 20,885,203 | \$ 350,936 | 1.7% |
| "Net" Education Budget | \$ 23,150,684 | \$ 23,162,070 | \$ 11,386 | 0.0% |

| | | | |
|---|----------|----------|-----------|
| Proportional Shares of Total Required Taxes | 74.0% | 71.8% | |
| Net Mill Rate for Education | \$ 20.54 | \$ 17.92 | \$ (2.62) |

| COMBINED | 2018-19 | 2019-20 | Change | % Change |
|--------------------|------------------|------------------|----------------|-----------------|
| Required Taxes | \$ 31,290,522 | \$ 32,264,173 | \$ 973,651 | 3.1% |
| Mill Rate | \$ 27.76 | \$ 24.96 | \$ (2.80) | -10.1% |
| Net Assessed Value | \$ 1,127,180,192 | \$ 1,292,441,985 | \$ 165,261,793 | 14.7% |

**TOWN OF KILLINGLY
MILL RATE STATEMENT
2019-2020 BUDGET**

| <u>Approved Budget - 2018-19</u> | | | <u>Budget 2019-20</u> | |
|----------------------------------|-------------|-----------------------------------|-----------------------|-------------|
| Dollars | Mills | | Dollars | Mills |
| \$58,740,544 | 52.11 | Proposed Expenditures | \$59,750,506 | 46.23 |
| \$23,117,563 | 20.51 | Less: Non-Property Tax Revenues | \$24,114,648 | 18.66 |
| \$1,230,000 | 1.09 | Less: Tax Stabilization | \$300,000 | 0.23 |
| <u>\$3,102,459</u> | <u>2.75</u> | Less: Lake Road Tax Agreement * | <u>\$3,071,685</u> | <u>2.38</u> |
| \$31,290,522 | 27.76 | Balance to be Raised by Taxes | \$32,264,173 | 24.96 |

To be Raised by Taxes
\$32,264,173

TAXABLE GRAND LIST W/ COLLECTION RATE 96.0%
1,292,441,985 = 24.96

Assessment

NET TAXABLE GRAND LIST

1,346,293,734

TAXABLE GRAND LIST WITH COLLECTION RATE OF 96.0%

1,292,441,985

* Lake Rd. Tax Agreement excluded from Net Grand List

**TOWN OF KILLINGLY
EXPENDITURE SUMMARY
FY 2019-20 BUDGET**

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | Dept # | Department | 2019-20 Manager | 2019-20 Council |
|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|--------|---|--------------------|--------------------|
| 46,550 | 41,782 | 44,350 | 39,082 | 42,350 | 41,870 | 01 | Town Council | 46,200 | 46,200 |
| 251,325 | 230,912 | 356,105 | 260,368 | 340,800 | 337,594 | 02 | Town Manager | 293,100 | 293,100 |
| 93,071 | 38,498 | 93,737 | 35,975 | 69,102 | 84,102 | 03 | Legal Services | 79,200 | 79,200 |
| 173,680 | 172,697 | 176,140 | 176,088 | 183,180 | 185,485 | 04 | Town Clerk | 188,840 | 188,840 |
| 262,245 | 258,837 | 266,455 | 261,349 | 273,425 | 270,322 | 05 | Finance | 288,190 | 288,190 |
| 173,340 | 170,661 | 175,505 | 152,158 | 133,412 | 135,225 | 06 | Assessor | 182,515 | 182,515 |
| 219,470 | 213,810 | 224,395 | 221,127 | 216,457 | 216,813 | 07 | Revenue Collection | 225,940 | 225,940 |
| 83,962 | 54,798 | 77,794 | 42,376 | 73,000 | 66,015 | 08 | Registration/Elections | 73,015 | 73,015 |
| 73,893 | 72,844 | 72,729 | 67,076 | 68,151 | 69,105 | 09 | Town Commissions & Service Agencies | 72,214 | 72,214 |
| 219,695 | 213,601 | 226,045 | 225,741 | 233,460 | 233,759 | 10 | Planning & Development | 244,585 | 244,585 |
| 147,555 | 147,552 | 170,400 | 143,948 | 165,000 | 164,900 | 11 | Information Tech. & Communication | 193,000 | 193,000 |
| 114,303 | 96,839 | 113,853 | 84,743 | 104,945 | 102,150 | 12 | Town Hall Building | 100,586 | 100,586 |
| 130,170 | 128,593 | 132,725 | 132,329 | 133,420 | 133,720 | 13 | Economic Development | 137,405 | 137,405 |
| 208,318 | 191,286 | 204,383 | 204,174 | 205,320 | 148,135 | 21 | Highway Division Supervision | 241,973 | 241,973 |
| 276,745 | 269,782 | 358,294 | 332,609 | 366,666 | 361,866 | 22 | Engineering | 368,284 | 368,284 |
| 576,947 | 562,008 | 592,017 | 551,940 | 601,000 | 617,662 | 24 | Central Garage | 644,237 | 644,237 |
| 1,441,925 | 1,347,198 | 1,456,464 | 1,429,258 | 1,276,418 | 1,260,368 | 28 | Highway Maintenance | 1,572,988 | 1,522,988 |
| 280,409 | 267,101 | 368,000 | 365,490 | 389,000 | 389,000 | 29 | Highway Winter Maintenance | 418,500 | 418,500 |
| 458,793 | 425,649 | 455,553 | 445,624 | 458,974 | 454,764 | 32 | Recreation Programming | 464,013 | 464,013 |
| 306,517 | 280,799 | 302,928 | 258,799 | 295,378 | 266,779 | 33 | Parks and Grounds | 288,158 | 273,908 |
| 544,938 | 531,525 | 547,241 | 533,969 | 563,840 | 549,777 | 34 | Public Library | 568,769 | 566,269 |
| 6,125 | 6,125 | 3,625 | 3,625 | 3,500 | 3,500 | 35 | Civic and Cultural Event Subsidies | 3,500 | 3,500 |
| 121,420 | 101,304 | 112,030 | 90,327 | 108,250 | 98,571 | 36 | Community Center | 104,500 | 104,500 |
| 20,550 | 19,324 | 21,620 | 11,399 | 18,130 | 15,180 | 39 | Other Town Buildings | 15,830 | 15,830 |
| 216,741 | 202,911 | 230,797 | 230,312 | 236,842 | 233,377 | 41 | Building Safety/Inspections | 280,384 | 280,384 |
| 54,192 | 54,149 | 54,063 | 54,020 | 53,867 | 53,827 | 42 | Animal Control | 54,152 | 54,152 |
| 957,674 | 912,218 | 1,057,261 | 774,972 | 844,800 | 872,100 | 43 | Law Enforcement | 1,084,610 | 1,084,610 |
| 95,545 | 76,581 | 101,930 | 98,904 | 104,510 | 115,560 | 51 | Community Development | 175,870 | 175,870 |
| 437,474 | 437,470 | 454,758 | 454,754 | 461,034 | 465,089 | 52 | Human Service Subsidies | 469,173 | 469,173 |
| 1,354,814 | 1,210,702 | 1,621,154 | 1,426,803 | 1,570,418 | 1,517,975 | 61 | Employee Benefits | 1,594,500 | 1,592,850 |
| 725,316 | 725,309 | 791,698 | 745,455 | 733,000 | 725,000 | 62 | Insurance | 735,000 | 725,000 |
| 701,265 | 665,167 | 386,680 | 190,295 | 267,300 | 165,000 | 63 | Special Reserves & Programs | 352,000 | 352,000 |
| 57,025 | 57,025 | 29,088 | 29,088 | 0 | 0 | 65 | Capital Improvements and other | 0 | 0 |
| 10,831,992 | 10,185,057 | 11,279,817 | 10,074,177 | 10,594,949 | 10,354,590 | | TOTAL TOWN OPERATIONS | 11,561,231 | 11,482,831 |
| 261,823 | 261,823 | 255,191 | 255,191 | 313,191 | 313,191 | | SOLID WASTE DISPOSAL FUND SUBSIDY | 321,191 | 321,191 |
| 3,260,842 | 3,184,777 | 3,143,139 | 3,113,138 | 3,374,473 | 3,344,473 | | DEBT SERVICE | 3,508,900 | 3,508,900 |
| 299,560 | 299,560 | 292,610 | 292,610 | 267,980 | 267,980 | | DUE TO STUDENT TRANSPORTATION CNR | 291,978 | 291,978 |
| 0 | 0 | 0 | 0 | 75,000 | 0 | | RENTER'S REBATES SUBSIDY | 0 | 0 |
| 0 | 0 | 0 | 0 | 0 | 0 | | TEACHER'S RETIREMENT | 98,333 | 98,333 |
| | | | | 430,000 | 430,000 | | ADA PHASE 1 - KMS, KCS CIP IMPROVEMENTS | 0 | 0 |
| 3,822,225 | 3,746,160 | 3,690,940 | 3,660,939 | 4,460,644 | 4,355,644 | | TOTAL TOWN OTHER GENERAL | 4,220,402 | 4,220,402 |
| 14,654,217 | 13,931,217 | 14,970,757 | 13,735,116 | 15,055,593 | 14,710,234 | | TOTAL GENERAL GOVERNMENT APPROPRIATION | 15,781,633 | 15,703,233 |
| 41,493,733 | 40,992,911 | 43,197,374 | 42,600,424 | 43,684,951 | 43,684,951 | | Board of Education Budget | 44,197,273 | 44,047,273 |
| 41,493,733 | 40,992,911 | 43,197,374 | 42,600,424 | 43,684,951 | 43,684,951 | | TOTAL BOARD OF EDUCATION APPROPRIATION | 44,197,273 | 44,047,273 |
| 56,147,950 | 54,924,128 | 58,168,131 | 56,335,540 | 58,740,544 | 58,395,185 | | TOTAL TOWN APPROPRIATION | 59,978,906 | 59,750,506 |

TOWN OF KILLINGLY

PERSONNEL SUMMARY

| | Positions 2019-20 | Positions 2018-19 | Positions 2017-18 | Positions 2016-17 | Positions 2015-16 | Positions 2014-15 |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| GENERAL GOVERNMENT | | | | | | |
| Town Manager | 4 | 4 | 4 | 3 | 3 | 3 |
| Town Clerk | 3 | 3 | 3 | 3 | 3 | 3 |
| Finance | 3 | 3 | 3 | 3 | 3 | 3 |
| Assessor | 4 | 3 | 3 | 3 | 3 | 3 |
| Revenue Collection | 4 | 4 | 4 | 4 | 4 | 4 |
| Planning & Development | 4 | 4 | 4 | 4 | 4 | 4 |
| Town Hall Building | 0 | 0 | 0 | 0 | 1 | 1 |
| Economic Development | 2 | 2 | 2 | 2 | 2 | 2 |
| TOTAL GENERAL GOVERNMENT EMPLOYEES | 24 | 23 | 23 | 22 | 23 | 23 |
| Full-time Employees | 23 | 22 | 22 | 21 | 23 | 23 |
| Part-time Employees | 1 | 1 | 1 | 1 | 0 | 0 |
| PUBLIC WORKS DEPARTMENT | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Engineering | 5 | 5 | 5 | 4 | 4 | 4 |
| Highway Division | 22 | 22 | 22 | 22 | 22 | 21 |
| TOTAL PUBLIC WORKS EMPLOYEES | 27 | 27 | 27 | 26 | 26 | 25 |
| Full-time Employees | 27 | 27 | 26 | 25 | 26 | 25 |
| Part-time Employees | 0 | 0 | 1 | 1 | 0 | 0 |
| RECREATION AND CULTURAL | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Recreation Programming | 84 | 84 | 84 | 84 | 84 | 84 |
| Parks and Grounds | 4 | 4 | 4 | 5 | 5 | 7 |
| Public Library | 15 | 15 | 15 | 15 | 15 | 15 |
| Community Center | 1 | 0 | 0 | 0 | 0 | 2 |
| TOTAL RECREATION & CULTURAL EMPLOYEES | 104 | 103 | 103 | 104 | 104 | 108 |
| Full-time Employees | 12 | 10 | 10 | 10 | 10 | 10 |
| Part-time Employees | 16 | 17 | 17 | 17 | 17 | 19 |
| Seasonal Employees | 76 | 76 | 76 | 77 | 77 | 79 |
| PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Building Safety/Inspections | 6 | 4 | 4 | 4 | 3 | 3 |
| Community Development | 2 | 1 | 1 | 1 | 1 | 1 |
| Law Enforcement | 6 | 4 | 4 | 1 | 1 | 1 |
| TOTAL PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT EMPLOYEES | 14 | 9 | 9 | 6 | 5 | 5 |
| Full-time Employees | 10 | 9 | 9 | 5 | 4 | 5 |
| Part-time Employees | 4 | 0 | 0 | 1 | 1 | 0 |
| TOTAL TOWN OF KILLINGLY EMPLOYEES | 2019-20 | 2018-19 | 2017-18 | 2016-17 | 2015-16 | 2014-15 |
| Full-time Employees | 72 | 68 | 67 | 61 | 63 | 63 |
| Part-time Employees | 21 | 18 | 19 | 20 | 18 | 19 |
| Seasonal Employees | 76 | 76 | 76 | 77 | 77 | 79 |

TOWN OF KILLINGLY
SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT

| GENERAL GOVERNMENT | Personnel | Contractual Services | Materials & Supplies | Capital Outlay | Total |
|---|------------------|-----------------------------|---------------------------------|-----------------------|--------------|
| Town Hall Departments | | | | | |
| Town Council | \$11,100 | \$34,100 | \$1,000 | \$0 | \$46,200 |
| Town Manager | \$263,300 | \$27,300 | \$2,500 | \$0 | \$293,100 |
| Legal Services | \$0 | \$79,200 | \$0 | \$0 | \$79,200 |
| Town Clerk | \$156,940 | \$30,100 | \$1,800 | \$0 | \$188,840 |
| Finance | \$231,840 | \$54,650 | \$1,700 | \$0 | \$288,190 |
| Assessor | \$173,455 | \$7,560 | \$1,500 | \$0 | \$182,515 |
| Revenue Collection | \$188,140 | \$35,500 | \$2,300 | \$0 | \$225,940 |
| Registration/Elections | \$56,065 | \$16,450 | \$500 | \$0 | \$73,015 |
| Town Commissions & Service Agencies | \$0 | \$72,214 | \$0 | \$0 | \$72,214 |
| Planning & Development | \$237,275 | \$6,210 | \$1,100 | \$0 | \$244,585 |
| Information Tech. and Communication | \$0 | \$193,000 | \$0 | \$0 | \$193,000 |
| Town Hall | \$0 | \$86,880 | \$2,700 | \$11,006 | \$100,586 |
| Economic Development | \$129,205 | \$7,700 | \$500 | \$0 | \$137,405 |
| Total Proposed General Government FY19-20 | \$1,447,320 | \$650,864 | \$15,600 | \$11,006 | \$2,124,790 |
| Total General Government FY18-19 | \$1,377,547 | \$613,350 | \$16,450 | \$19,365 | \$2,026,712 |
| PUBLIC WORKS | | | | | |
| Highway Division Supervision | \$222,910 | \$11,000 | \$750 | \$7,313 | \$241,973 |
| Engineering and Facilities Administration | \$332,510 | \$16,000 | \$8,700 | \$11,074 | \$368,284 |
| Central Garage | \$225,470 | \$126,700 | \$286,000 | \$6,067 | \$644,237 |
| Highway Maintenance | \$821,000 | \$54,250 | \$316,000 | \$331,738 | \$1,522,988 |
| Highway Winter Maintenance | \$115,000 | \$9,000 | \$294,500 | \$0 | \$418,500 |
| Total Proposed Public Works FY19-20 | \$1,716,890 | \$216,950 | \$905,950 | \$356,192 | \$3,195,982 |
| Total Public Works FY18-19 | \$1,668,600 | \$188,775 | \$760,850 | \$217,779 | \$2,836,004 |
| RECREATION/CULTURAL | | | | | |
| Recreation Programming | \$387,710 | \$52,500 | \$20,750 | \$3,053 | \$464,013 |
| Parks and Grounds | \$158,675 | \$54,620 | \$42,900 | \$17,713 | \$273,908 |
| Public Library | \$411,368 | \$141,850 | \$10,750 | \$2,301 | \$566,269 |
| Civic & Cultural Event Subsidies | \$0 | \$3,500 | \$0 | \$0 | \$3,500 |
| Community Center | \$17,500 | \$78,000 | \$9,000 | \$0 | \$104,500 |
| Other Town Buildings | \$0 | \$15,080 | \$750 | \$0 | \$15,830 |
| Total Proposed Recreation & Cultural FY19-20 | \$975,253 | \$345,550 | \$84,150 | \$23,067 | \$1,428,020 |
| Total Recreation & Cultural FY18-19 | \$976,881 | \$341,930 | \$91,050 | \$28,021 | \$1,437,882 |
| PUBLIC HEALTH, SAFETY & COMM. DEV. | | | | | |
| Building Safety/Inspections | \$258,160 | \$6,350 | \$1,950 | \$13,924 | \$280,384 |
| Animal Control | \$0 | \$54,092 | \$60 | \$0 | \$54,152 |
| Law Enforcement | \$334,500 | \$711,610 | \$13,000 | \$25,500 | \$1,084,610 |
| Community Development | \$163,270 | \$11,450 | \$1,150 | \$0 | \$175,870 |
| Human Service Subsidies | \$0 | \$469,173 | \$0 | \$0 | \$469,173 |
| Total Proposed Public Health, Safety & Comm. Dev. FY19-20 | \$755,930 | \$1,252,675 | \$16,160 | \$39,424 | \$2,064,189 |
| Total Public Health, Safety & Comm. Dev. FY18-19 | \$602,540 | \$1,025,418 | \$32,000 | \$39,542 | \$1,699,500 |

TOWN OF KILLINGLY
SUMMARY OF GENERAL GOVERNMENT EXPENDITURES BY OBJECT

| GENERAL GOVERNMENT | Personnel | Contractual Services | Materials & Supplies | Capital Outlay | Total |
|--|--------------------|-----------------------------|---------------------------------|-----------------------|---------------------|
| MISCELLANEOUS | | | | | |
| Employee Benefits | \$0 | \$1,592,850 | \$0 | \$0 | \$1,592,850 |
| Insurance & Benefits | \$0 | \$725,000 | \$0 | \$0 | \$725,000 |
| Special Reserves & Programs | \$0 | \$352,000 | \$0 | \$0 | \$352,000 |
| Capital Improvements | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Proposed Miscellaneous FY19-20 | \$0 | \$2,669,850 | \$0 | \$0 | \$2,669,850 |
| Total Miscellaneous FY18-19 | \$0 | \$2,594,851 | \$0 | \$0 | \$2,594,851 |
| OTHER | | | | | |
| Debt Service | \$0 | \$0 | \$0 | \$3,508,900 | \$3,508,900 |
| Solid Waste Disposal Subsidy | \$0 | \$0 | \$0 | \$321,191 | \$321,191 |
| Teacher's Retirement | \$0 | \$0 | \$0 | \$98,333 | \$98,333 |
| Due to Student Transportation CNR | \$0 | \$0 | \$0 | \$291,978 | \$291,978 |
| Total Proposed Other FY19-20 | \$0 | \$0 | \$0 | \$4,220,402 | \$4,220,402 |
| Total Other FY18-19 | \$0 | \$0 | \$0 | \$4,460,644 | \$4,460,644 |
| Teacher's Retirement original budget partially reassigned to BOE | | | | | |
| Total General Government FY19-20 | \$4,895,393 | \$5,135,889 | \$1,021,860 | \$4,650,091 | \$15,703,233 |
| Total General Government FY18-19 | \$4,625,568 | \$4,764,324 | \$900,350 | \$4,765,351 | \$15,055,593 |
| Difference | \$269,825 | \$371,565 | \$121,510 | (\$115,260) | \$647,640 |

| | FY15-16 | FY16-17 | FY17-18 | FY18-19 | FY19-20 |
|--|----------------------|----------------------|----------------------|-----------------------|------------------------------------|
| PERSONNEL | \$4,056,801 4.9% | \$4,056,212 0.0% | \$4,571,025 12.7% | \$4,625,568 1.2% | \$4,895,393 5.8% |
| CONTRACTUAL SERVICES | \$5,214,078 2.5% | \$5,508,839 5.7% | \$5,296,221 -3.9% | \$4,764,324 -10.0% | \$5,135,889 7.8% |
| MATERIALS AND SUPPLIES | \$773,020 3.0% | \$791,900 2.4% | \$887,600 12.1% | \$900,350 1.4% | \$1,021,860 13.5% |
| CAPITAL OUTLAY AND MISCELLANEOUS | \$4,176,369 0.1% | \$4,297,266 2.9% | \$4,216,517 -1.9% | \$4,765,351 13.0% | \$4,650,091 -2.4% |
| TOTAL GENERAL GOVERNMENT EXPENDITURES | \$14,220,268 2.5% | \$14,654,217 3.1% | \$14,971,363 2.2% | \$15,055,593 0.6% | \$15,703,233 4.3% |

TOWN OF KILLINGLY
Summary of General Operating Revenues

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | REVENUE ITEM | 2019-20 Manager | 2019-20 Council |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|---------------------|---------------------|
| | | | | | | TAXES | | |
| 30,028,448 | 29,999,157 | 31,285,551 | 30,214,108 | 30,948,380 | 31,108,041 | Current Property Taxes 40101 | 32,792,573 | 32,264,173 |
| 262,726 | 361,149 | 300,000 | 366,641 | 342,142 | 419,457 | Supplemental Motor Vehicle 40105 | 350,000 | 350,000 |
| 2,887,416 | 2,887,416 | 3,128,071 | 3,128,071 | 3,102,459 | 3,102,459 | Lake Road Generating Agreement 40101 | 3,071,685 | 3,071,685 |
| 50,000 | 50,000 | 0 | 0 | 0 | 0 | Lake Road Generating Special Tax 40101 | 0 | 0 |
| (42,158) | (42,158) | (42,158) | (42,158) | 0 | 0 | Public Safety Volunteers' Tax Relief 40101 | 0 | 0 |
| (117,376) | (117,376) | (117,376) | (117,376) | 0 | 0 | Local Elderly Tax Options 40101 | 0 | 0 |
| 600,000 | 662,763 | 770,000 | 844,111 | 750,000 | 570,000 | Back Taxes 40102 | 750,000 | 750,000 |
| 10,600 | 8,990 | 11,000 | 13,157 | 10,000 | 8,095 | Lien Taxes 40103 | 11,260 | 11,260 |
| 275,000 | 314,854 | 300,000 | 398,260 | 303,672 | 353,087 | Tax Interest 40104 | 360,668 | 360,668 |
| (150,595) | (150,595) | (150,595) | (150,595) | (150,595) | (150,595) | Remediation Financing 40107 | (150,595) | (150,595) |
| <u>\$33,804,061</u> | <u>\$33,974,200</u> | <u>\$35,484,493</u> | <u>\$34,654,219</u> | <u>\$35,306,058</u> | <u>\$35,410,544</u> | TOTAL | <u>\$37,185,591</u> | <u>\$36,657,191</u> |
| | | | | | | LICENSES & PERMITS | | |
| 175,000 | 254,780 | 168,000 | 366,646 | 215,000 | 215,000 | Building Permits 40301 | 215,000 | 215,000 |
| 18,000 | 27,792 | 18,000 | 20,611 | 18,000 | 14,000 | P&Z Permits 40302 | 14,000 | 14,000 |
| 7,000 | 9,760 | 9,000 | 9,581 | 9,000 | 8,000 | Other Permits 40303 | 8,000 | 8,000 |
| 1,530 | 2,250 | 1,890 | 1,870 | 1,600 | 2,140 | Airplane Tax 40209 | 1,800 | 1,800 |
| <u>\$201,530</u> | <u>\$294,582</u> | <u>\$196,890</u> | <u>\$398,708</u> | <u>\$243,600</u> | <u>\$239,140</u> | TOTAL | <u>\$238,800</u> | <u>\$238,800</u> |
| | | | | | | FINES & FEES | | |
| 13,500 | 14,284 | 13,500 | 15,297 | 13,500 | 15,000 | Library Fines & Fees 40401 | 14,500 | 14,500 |
| 0 | 0 | 0 | 6,175 | 1,500 | 3,000 | Alarm Fees 40402 | 1,500 | 1,500 |
| 1,000 | 448 | 500 | 735 | 500 | 500 | Animal Control Fines & Fees 40403 | 500 | 500 |
| <u>\$14,500</u> | <u>\$14,732</u> | <u>\$14,000</u> | <u>\$22,207</u> | <u>\$15,500</u> | <u>\$18,500</u> | TOTAL | <u>\$16,500</u> | <u>\$16,500</u> |
| | | | | | | USE OF MONEY & PROPERTY | | |
| 50,000 | 82,470 | 75,000 | 132,119 | 80,000 | 180,000 | Interest Income 40501 | 80,000 | 80,000 |
| 50 | 93 | 60 | 109 | 60 | 60 | Louisa E. Day Trust 40701 | 60 | 60 |
| 20 | 33 | 30 | 38 | 30 | 30 | Thomas J. Evans Trust 40702 | 30 | 30 |
| 42,333 | 42,333 | 44,449 | 42,671 | 44,450 | 7,112 | Sewer Plant Site Lease 40602 | 0 | 0 |
| 109,000 | 108,286 | 109,000 | 107,666 | 111,180 | 109,180 | Communication Tower Lease 40603 | 110,000 | 110,000 |
| <u>\$201,403</u> | <u>\$233,215</u> | <u>\$228,539</u> | <u>\$282,603</u> | <u>\$235,720</u> | <u>\$296,382</u> | TOTAL | <u>\$190,090</u> | <u>\$190,090</u> |

TOWN OF KILLINGLY
Summary of General Operating Revenues

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | REVENUE ITEM | 2019-20 Manager | 2019-20 Council |
|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---|--------------------|--------------------|
| | | | | | | <u>STATE GRANTS IN LIEU OF TAXES</u> | | |
| 180,836 | 179,430 | 179,104 | 149,332 | 145,826 | 149,332 | State-Owned Property 40201 | 149,332 | 149,332 |
| 159,292 | 154,283 | 154,283 | 0 | 0 | 0 | Elderly Tax Relief-HEART 40203 | 0 | 0 |
| 3,855 | 4,602 | 4,602 | 4,162 | 6,091 | 4,314 | Disability Exemption 40204 | 4,162 | 4,162 |
| 183,334 | 430,133 | 175,000 | 0 | 0 | 0 | Enterprise Corridor Abatement 40205 | 0 | 0 |
| 12,466 | 12,146 | 12,146 | 11,665 | 11,988 | 9,877 | Veterans' Exemption 40207 | 11,665 | 11,665 |
| 309,098 | 395,806 | 552,177 | 174,037 | 174,037 | 268,063 | Municipal Stabilization Grant 40226 | 268,063 | 268,063 |
| \$848,881 | \$1,176,400 | \$1,077,312 | \$339,196 | \$337,942 | \$431,586 | TOTAL | \$433,222 | \$433,222 |
| | | | | | | <u>OTHER STATE GRANTS</u> | | |
| 6,000 | 6,276 | 6,000 | 5,892 | 0 | 0 | Connecticard 40212 | 0 | 0 |
| 1,000 | 0 | 0 | 0 | 0 | 0 | Library Grant 40213 | 0 | 0 |
| 101,109 | 107,820 | 105,609 | 107,887 | 103,471 | 107,526 | Adult Education 40214 | 104,002 | 104,002 |
| 706,717 | 706,717 | 0 | 706,717 | 706,716 | 706,716 | Municipal Grants-in-Aid 40227 | 706,717 | 706,717 |
| 145,825 | 145,447 | 139,384 | 139,384 | 94,184 | 94,184 | Pequot/Mohegan Fund Grant 40215 | 94,184 | 94,184 |
| \$960,651 | \$966,260 | \$250,993 | \$959,880 | \$904,371 | \$908,426 | TOTAL | \$904,903 | \$904,903 |
| | | | | | | <u>CHARGES FOR SERVICE</u> | | |
| 0 | 0 | 0 | 0 | 0 | 13,000 | Community Development Fees 40418 | 100,000 | 100,000 |
| 154,000 | 165,568 | 156,000 | 171,007 | 176,000 | 172,000 | Town Clerk 40404 | 166,000 | 166,000 |
| 98,000 | 183,899 | 125,000 | 192,660 | 192,000 | 210,000 | Conveyance Tax 40407 | 200,000 | 200,000 |
| 18,730 | 18,730 | 19,035 | 16,993 | 19,035 | 19,035 | Elderly Housing sewer reimbursement 40405 | 20,939 | 20,939 |
| 125,000 | 138,852 | 121,500 | 123,434 | 122,000 | 124,000 | Recreation 40406 | 124,500 | 124,500 |
| 13,613 | 13,613 | 13,791 | 13,774 | 13,774 | 13,774 | District Collections 40416 | 15,275 | 15,275 |
| \$409,343 | \$520,662 | \$435,326 | \$517,868 | \$522,809 | \$551,809 | TOTAL | \$626,714 | \$626,714 |

TOWN OF KILLINGLY
Summary of General Operating Revenues

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | REVENUE ITEM | 2019-20 Manager | 2019-20 Council |
|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|---------------------|---------------------|
| | | | | | | OTHER REVENUES | | |
| 80,000 | 197,838 | 85,000 | 181,511 | 70,000 | 90,000 | Miscellaneous 40605 | 50,000 | 50,000 |
| 55,000 | 51,743 | 55,000 | 35,227 | 52,000 | 15,000 | Sewer Assessment Fund 40703 | 15,000 | 15,000 |
| 876,888 | 876,888 | 877,774 | 877,774 | 1,157,682 | 1,157,682 | Sewer Operating Fund 40706 | 1,231,695 | 1,231,695 |
| 70,984 | 67,070 | 70,984 | 50,864 | 50,855 | 50,855 | PILOT - Telecommunications 40409 | 50,000 | 50,000 |
| 254,334 | 268,150 | 231,879 | 259,129 | 217,334 | 236,142 | Brooklyn - School Capital Contribution 40410 | 267,579 | 267,579 |
| \$1,337,206 | \$1,461,689 | \$1,320,637 | \$1,404,505 | \$1,547,871 | \$1,549,679 | TOTAL | \$1,614,274 | \$1,614,274 |
| | | | | | | SCHOOL | | |
| 15,245,632 | 15,239,336 | 16,222,532 | 15,267,576 | 15,166,407 | 15,339,184 | Educational Cost Sharing 40216 | 15,245,633 | 15,245,633 |
| 185,682 | 0 | 0 | 0 | 0 | 0 | School Transportation 40217 | 0 | 0 |
| 416,000 | 440,616 | 396,554 | 440,616 | 440,616 | 460,373 | Vocational Agriculture/Tech Ed 40219 | 645,347 | 645,347 |
| 29,473 | 27,847 | 14,737 | 25,843 | 23,776 | 26,918 | Non-Public School-Health 40220 | 0 | 0 |
| 28,765 | 0 | 0 | 0 | 0 | 0 | Non-Public School-Transportation 40221 | 0 | 0 |
| | | | | | | Tuition: | | |
| 1,311,948 | 1,488,179 | 1,311,909 | 1,630,250 | 1,357,820 | 1,486,639 | Regular 40411 | 1,548,612 | 1,548,612 |
| 300,000 | 365,900 | 350,000 | 368,033 | 250,000 | 250,000 | Special Ed-Voluntary 40412 | 200,000 | 200,000 |
| 852,875 | 777,822 | 805,114 | 757,353 | 846,052 | 805,114 | Vocational-Agriculture 40413 | 818,760 | 818,760 |
| | | 59,095 | 47,277 | 312,002 | 0 | F-1 Tuition Student 40417 | 310,460 | 310,460 |
| \$18,370,375 | \$18,339,700 | \$19,159,941 | \$18,536,948 | \$18,396,673 | \$18,368,228 | TOTAL | \$18,768,812 | \$18,768,812 |
| 0 | 0 | 0 | 0 | 630,000 | 620,891 | Rate Stabilization Reserve Fund 49607 | 0 | 0 |
| 0 | 0 | 0 | 0 | 600,000 | 0 | Fund Balance 49707 | 0 | 300,000 |
| | | | | | | | \$0 | \$300,000 |
| \$56,147,950 | \$56,981,440 | \$58,168,131 | \$57,116,134 | \$58,740,544 | \$58,395,185 | TOTAL REVENUES | \$59,978,906 | \$59,750,506 |

GENERAL GOVERNMENT

DEPT # 01

TOWN COUNCIL

DESCRIPTION

The Town Council, Killingly's primary legislative body, is composed of nine representatives elected by voters every two years. The Council acts as the chief legislative and policy-making body in the Town. In this capacity, the Council enacts policy based upon the needs and demands of the community.

BUDGET VARIANCE DETAIL

The increase in personnel services reflects the proposed increase to the Council Members' annual stipend. Advertising was reduced based on spending trends.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change (approved) |
|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|--|--------------------|--------------------|------------------------|
| | | | | | | PERSONNEL - 001 | | | |
| 6,750 | 6,562 | 6,750 | 6,688 | 6,750 | 6,750 | Town Council 50110 | 11,100 | 11,100 | 64.4% |
| \$6,750 | \$6,562 | \$6,750 | \$6,688 | \$6,750 | \$6,750 | TOTAL | \$11,100 | \$11,100 | 64.4% |
| | | | | | | CONTRACTUAL SERVICES - 002 | | | |
| 600 | 351 | 600 | 818 | 600 | 550 | Printing 50201 | 600 | 600 | 0.0% |
| 17,000 | 11,789 | 15,000 | 10,699 | 13,000 | 12,500 | Advertising 50202 | 12,500 | 12,500 | -3.8% |
| 11,000 | 10,793 | 11,000 | 10,897 | 11,000 | 11,070 | Professional Development & Affiliation 50204 | 11,000 | 11,000 | 0.0% |
| 10,000 | 11,228 | 10,000 | 9,124 | 10,000 | 10,000 | Contractual Services - Support 50208 | 10,000 | 10,000 | 0.0% |
| \$38,600 | \$34,161 | \$36,600 | \$31,538 | \$34,600 | \$34,120 | TOTAL | \$34,100 | \$34,100 | -1.4% |
| | | | | | | MATERIALS & SUPPLIES - 003 | | | |
| 1,200 | 1,059 | 1,000 | 856 | 1,000 | 1,000 | Office Supplies 50401 | 1,000 | 1,000 | 0.0% |
| \$1,200 | \$1,059 | \$1,000 | \$856 | \$1,000 | \$1,000 | TOTAL | \$1,000 | \$1,000 | 0.0% |
| \$46,550 | \$41,782 | \$44,350 | \$39,082 | \$42,350 | \$41,870 | TOTAL TOWN COUNCIL | \$46,200 | \$46,200 | 9.1% |

GENERAL GOVERNMENT

DEPT # 02

TOWN MANAGER

DESCRIPTION

The Town Manager, a professional municipal manager appointed by the Town Council, serves as the Town's Chief Executive Officer. The Town Manager is responsible for the general operation of Town departments, programs and services.

This budget reflects two (2) full time positions and (2) half time positions.

BUDGET VARIANCE DETAIL

The proposed Personnel budget takes several changes into account. The Salary Administrative line was increased for the full year cost of the current Town Manager. However, in recognizing the Assistant Town Manager is also the Town Assessor, that position's salary has been split between the Town Manager and Assessor budgets to more accurately reflect the distribution of costs. The Clerical line has been reduced to reflect one full time Executive Assistant and one part time Executive Assistant. Telephone costs for town cell phones have been reclassified to the Information Technology and Communication budget.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|-----------|-----------|-----------|--|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| PERSONNEL - 001 | | | | | | | | | | |
| 129,965 | 129,346 | 234,965 | 159,304 | 222,100 | 222,344 | Salary Administrative | 50120 | 194,000 | 194,000 | -12.7% |
| 87,570 | 77,208 | 91,500 | 75,004 | 86,060 | 85,550 | Clerical | 50130 | 69,300 | 69,300 | -19.5% |
| 0 | 0 | 0 | 0 | 0 | 0 | Overtime | 50190 | 0 | 0 | 0.0% |
| \$217,535 | \$206,554 | \$326,465 | \$234,308 | \$308,160 | \$307,894 | TOTAL | | \$263,300 | \$263,300 | -14.6% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 5,000 | 1,879 | 3,500 | 926 | 3,000 | 3,000 | Printing | 50201 | 3,000 | 3,000 | 0.0% |
| 3,500 | 672 | 2,500 | 0 | 2,000 | 1,500 | Advertising | 50202 | 1,500 | 1,500 | -25.0% |
| 2,500 | 572 | 2,000 | 469 | 1,500 | 1,000 | Postage & Delivery | 50203 | 1,000 | 1,000 | -33.3% |
| 6,000 | 5,839 | 6,000 | 9,225 | 10,000 | 9,000 | Professional Development & Affiliation | 50204 | 9,000 | 9,000 | -10.0% |
| 4,200 | 4,242 | 4,200 | 4,200 | 4,200 | 4,200 | Transportation | 50205 | 4,800 | 4,800 | 14.3% |
| 250 | 0 | 100 | 0 | 0 | 0 | Knowledge & Reference Materials | 50206 | 0 | 0 | 0.0% |
| 7,500 | 7,159 | 7,000 | 7,985 | 7,000 | 7,000 | Personnel Recruitment & Relations | 50207 | 7,000 | 7,000 | 0.0% |
| 1,000 | 600 | 1,000 | 68 | 1,000 | 500 | General Assistance | 50289 | 1,000 | 1,000 | 0.0% |
| 840 | 407 | 840 | 720 | 1,440 | 1,000 | Telephone | 50228 | 0 | 0 | -100.0% |
| \$30,790 | \$21,370 | \$27,140 | \$23,593 | \$30,140 | \$27,200 | TOTAL | | \$27,300 | \$27,300 | -9.4% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 3,000 | 2,988 | 2,500 | 2,467 | 2,500 | 2,500 | Office Supplies | 50401 | 2,500 | 2,500 | 0.0% |
| \$3,000 | \$2,988 | \$2,500 | \$2,467 | \$2,500 | \$2,500 | TOTAL | | \$2,500 | \$2,500 | 0.0% |
| \$251,325 | \$230,912 | \$356,105 | \$260,368 | \$340,800 | \$337,594 | TOTAL TOWN MANAGER | | \$293,100 | \$293,100 | -14.0% |

GENERAL GOVERNMENT

DEPT # 03

LEGAL SERVICES

DESCRIPTION

The Town Attorney, appointed by the Town Council, serves as the Town's chief legal officer. The Attorney represents the Town in general municipal law, labor, litigation, and advises the Town Council, Town Manager, boards, commissions and municipal departments on related legal matters. This account provides the funds to pay the Town Attorney's fees and the fees for special counsel for revenue and bond/borrowing matters. Statutorily required contributions to the regional probate court are also part of this account.

BUDGET VARIANCE DETAIL

The proposed budget reflects an increase, due to legal costs associated with special counsel case demands.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------|----------|----------|----------|----------|----------|----------------------------|-------|----------|----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | CONTRACTUAL SERVICES - 002 | | | | |
| 85,000 | 30,427 | 85,000 | 27,238 | 60,000 | 75,000 | Professional Services | 50215 | 70,000 | 70,000 | 16.7% |
| 8,071 | 8,071 | 8,737 | 8,737 | 9,102 | 9,102 | Probate Expense | 50216 | 9,200 | 9,200 | 1.1% |
| \$93,071 | \$38,498 | \$93,737 | \$35,975 | \$69,102 | \$84,102 | TOTAL | | \$79,200 | \$79,200 | 14.6% |
| \$93,071 | \$38,498 | \$93,737 | \$35,975 | \$69,102 | \$84,102 | TOTAL LEGAL SERVICES | | \$79,200 | \$79,200 | 14.6% |

GENERAL GOVERNMENT

DEPT #04

TOWN CLERK

DESCRIPTION

The Town Clerk's office serves the taxpayers and the citizens of the community, as well as those local professionals who utilize Town records. The office's central purpose is to record, index and preserve Killingly's valuable permanent records. Another important role of the Town Clerk's office is to educate the public regarding statutory requirements and procedures. Additionally, the office issues many licenses and permits, including marriage, birth and death certificates; dog and sporting licenses. The Town Clerk's office coordinates with the Registrars for all elections and referendums. The office handles all absentee balloting and registers new voters.

The Town Clerk budget includes three (3) full time positions in Personnel.

BUDGET VARIANCE DETAIL

The increase to the proposed budget for clerical costs is to reflect certifications achieved by clerical staff.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|-----------|-----------|-----------|--|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| PERSONNEL - 001 | | | | | | | | | | |
| 66,580 | 66,519 | 67,900 | 67,863 | 69,430 | 69,430 | Salary Administrative | 50120 | 69,965 | 69,965 | 0.8% |
| 73,575 | 73,885 | 77,215 | 77,347 | 81,750 | 84,180 | Clerical | 50130 | 86,975 | 86,975 | 6.4% |
| 250 | 0 | 100 | 0 | 100 | 0 | Overtime | 50190 | 0 | 0 | -100.0% |
| \$140,405 | \$140,404 | \$145,215 | \$145,210 | \$151,280 | \$153,610 | TOTAL | | \$156,940 | \$156,940 | 3.7% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 600 | 527 | 600 | 123 | 500 | 500 | Printing | 50201 | 500 | 500 | 0.0% |
| 250 | 221 | 250 | 197 | 225 | 200 | Advertising | 50202 | 225 | 225 | 0.0% |
| 1,600 | 1,551 | 1,600 | 1,342 | 1,500 | 1,500 | Postage & Delivery | 50203 | 1,500 | 1,500 | 0.0% |
| 1,700 | 1,661 | 1,700 | 1,563 | 1,700 | 1,700 | Professional Development & Affiliation | 50204 | 1,700 | 1,700 | 0.0% |
| 75 | 0 | 100 | 0 | 0 | 0 | Transportation | 50205 | 0 | 0 | 0.0% |
| 0 | 0 | 0 | 0 | 0 | 0 | Contractual Services - Support | 50208 | 0 | 0 | 0.0% |
| 500 | 118 | 275 | 168 | 175 | 175 | Births, Marriages, Deaths | 50217 | 175 | 175 | 0.0% |
| 25,550 | 25,540 | 24,200 | 25,360 | 26,000 | 26,000 | Data Processing | 50218 | 26,000 | 26,000 | 0.0% |
| 600 | 282 | 400 | 366 | 0 | 0 | Bindery | 50221 | 0 | 0 | 0.0% |
| \$30,875 | \$29,900 | \$29,125 | \$29,119 | \$30,100 | \$30,075 | TOTAL | | \$30,100 | \$30,100 | 0.0% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 2,400 | 2,393 | 1,800 | 1,759 | 1,800 | 1,800 | Office Supplies | 50401 | 1,800 | 1,800 | 0.0% |
| \$2,400 | \$2,393 | \$1,800 | \$1,759 | \$1,800 | \$1,800 | TOTAL | | \$1,800 | \$1,800 | 0.0% |
| \$173,680 | \$172,697 | \$176,140 | \$176,088 | \$183,180 | \$185,485 | TOTAL TOWN CLERK | | \$188,840 | \$188,840 | 3.1% |

GENERAL GOVERNMENT

DEPT # 05

FINANCE

DESCRIPTION

Responsibilities for the Finance Department include management and preparation of the bi-weekly payroll, accounts payable, debt service, cash management, financial reporting, budget preparation and the annual audit. In addition, accounting records for Town grants, special school grants, special revenue and trust funds, capital projects, Water Pollution Control, and Solid Waste Fund are maintained. The Town's risk management, insurance control, health benefit, workers' compensation and pension plan programs are all managed by this office.

The Finance budget includes three (3) full-time positions in Personnel.

BUDGET VARIANCE DETAIL

Increases reflected in Personnel for Salary Administrative for the Finance Director contractual salary. Audit fees have also been decreased as the Finance Director will be performing full financial statement preparation and additional related projects.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|-----------|-----------|-----------|--|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| PERSONNEL - 001 | | | | | | | | | | |
| 90,755 | 90,327 | 91,505 | 91,440 | 92,050 | 91,902 | Salary Administrative | 50120 | 110,960 | 110,960 | 20.5% |
| 0 | 0 | 0 | 0 | 5,000 | 2,600 | Clerical | 50130 | 4,000 | 4,000 | -20.0% |
| 107,560 | 107,319 | 109,550 | 109,477 | 112,025 | 114,145 | Technical | 50170 | 113,880 | 113,880 | 1.7% |
| 2,230 | 2,226 | 3,900 | 4,023 | 3,000 | 3,000 | Overtime | 50190 | 3,000 | 3,000 | 0.0% |
| \$200,545 | \$199,872 | \$204,955 | \$204,940 | \$212,075 | \$211,647 | TOTAL | | \$231,840 | \$231,840 | 9.3% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 1,250 | 989 | 850 | 747 | 1,000 | 825 | Printing | 50201 | 1,000 | 1,000 | 0.0% |
| 1,700 | 1,427 | 1,500 | 1,338 | 1,500 | 1,500 | Postage & Delivery | 50203 | 1,500 | 1,500 | 0.0% |
| 4,000 | 3,447 | 5,000 | 1,488 | 3,500 | 1,000 | Professional Development & Affiliation | 50204 | 3,500 | 3,500 | 0.0% |
| 100 | 83 | 100 | 17 | 100 | 100 | Transportation | 50205 | 100 | 100 | 0.0% |
| 350 | 50 | 250 | 0 | 350 | 350 | Knowledge & Reference Materials | 50206 | 350 | 350 | 0.0% |
| 52,500 | 51,250 | 52,000 | 51,200 | 53,200 | 53,200 | Professional Services | 50215 | 48,200 | 48,200 | -9.4% |
| \$59,900 | \$57,246 | \$59,700 | \$54,790 | \$59,650 | \$56,975 | TOTAL | | \$54,650 | \$54,650 | -8.4% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 1,800 | 1,719 | 1,800 | 1,619 | 1,700 | 1,700 | Office Supplies | 50401 | 1,700 | 1,700 | 0.0% |
| \$1,800 | \$1,719 | \$1,800 | \$1,619 | \$1,700 | \$1,700 | TOTAL | | \$1,700 | \$1,700 | 0.0% |
| \$262,245 | \$258,837 | \$266,455 | \$261,349 | \$273,425 | \$270,322 | TOTAL FINANCE | | \$288,190 | \$288,190 | 5.4% |

GENERAL GOVERNMENT

DEPT # 06

ASSESSOR

DESCRIPTION

The Assessor's Office is responsible for the fair application of state statutes and equitable assessments of all real and personal property and the processing of the various allowed exemptions, abatements and use assessments per state statute. Accurate and well-maintained property records serve as a critical information source for other Town departments, individual property owners and their agents. This office continues to joint venture with other assessment offices to get group pricing when possible.

The Assessor's budget includes three (3) full time positions and one (1) half time positions in Personnel.

BUDGET VARIANCE DETAIL

There is an increase in Salary Administrative to reflect the 50% split between the salary of the Assistant Town Manager

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change (approved) |
|---------------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|--|--------------------|--------------------|------------------------|
| PERSONNEL - 001 | | | | | | | | | |
| 77,000 | 75,165 | 76,725 | 51,923 | 3,000 | 3,000 | Salary Administrative 50120 | 47,730 | 47,730 | 1491.0% |
| 35,540 | 35,546 | 36,330 | 44,357 | 70,715 | 72,800 | Clerical 50130 | 74,885 | 74,885 | 5.9% |
| 45,215 | 45,202 | 46,120 | 46,722 | 49,500 | 49,865 | Technical 50170 | 50,340 | 50,340 | 1.7% |
| 1,000 | 470 | 750 | 0 | 750 | 500 | Overtime 50190 | 500 | 500 | -33.3% |
| \$158,755 | \$156,383 | \$159,925 | \$143,002 | \$123,965 | \$126,165 | TOTAL | \$173,455 | \$173,455 | 39.9% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 1,000 | 734 | 900 | 212 | 812 | 800 | Printing 50201 | 800 | 800 | -1.5% |
| 60 | 40 | 60 | 40 | 60 | 60 | Advertising 50202 | 60 | 60 | 0.0% |
| 2,750 | 2,023 | 2,750 | 3,433 | 3,000 | 3,000 | Postage & Delivery 50203 | 3,000 | 3,000 | 0.0% |
| 1,500 | 2,273 | 1,995 | 1,479 | 2,475 | 2,400 | Professional Development & Affiliation 50204 | 2,400 | 2,400 | -3.0% |
| 800 | 779 | 1,400 | 687 | 1,100 | 800 | Knowledge & Reference Materials 50206 | 800 | 800 | -27.3% |
| 6,575 | 6,575 | 6,575 | 1,857 | 0 | 0 | Contractual Services - Support 50208 | 0 | 0 | 0.0% |
| 400 | 403 | 400 | | 500 | 500 | Bindery 50221 | 500 | 500 | 0.0% |
| 0 | 0 | 0 | 0 | 0 | 0 | Telephone 50228 | 0 | 0 | 0.0% |
| \$13,085 | \$12,827 | \$14,080 | \$7,708 | \$7,947 | \$7,560 | TOTAL | \$7,560 | \$7,560 | -4.9% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | |
| 1,500 | 1,451 | 1,500 | 1,448 | 1,500 | 1,500 | Office Supplies 50401 | 1,500 | 1,500 | 0.0% |
| \$1,500 | \$1,451 | \$1,500 | \$1,448 | \$1,500 | \$1,500 | TOTAL | \$1,500 | \$1,500 | 0.0% |
| \$173,340 | \$170,661 | \$175,505 | \$152,158 | \$133,412 | \$135,225 | TOTAL ASSESSOR | \$182,515 | \$182,515 | 36.8% |

GENERAL GOVERNMENT

DEPT # 07

REVENUE COLLECTION

DESCRIPTION

The principal function funded under this account is the billing and collection of all property tax revenues which include current and back taxes; lien and interest fees; and, pro-rated elderly, construction and supplemental motor vehicle taxes. Secondary functions include the collection of sewer use and assessment charges levied by the Water Pollution Control Authority, residential bulky waste, and commercial landfill fees. The Connecticut statutes and Town of Killingly ordinances govern the work performed in this office.

The Water Pollution Control Authority reimburses the Town for expenses associated with the billing and collection of the sewer use and assessment accounts and is recorded under the Revenue Budget.

The Revenue Collection budget includes three (3) full time positions and one (1) part time position in Personnel.

BUDGET VARIANCE DETAIL

There is an increase in Clerical to reflect the actual costs for the position which was inadvertently underfunded in the prior

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | OBJECT OF EXPENDITURE | | 2019-20 | | % Change (approved) |
|-------------------|-------------------|-------------------|-------------------|-----------|-----------|--|-------|-----------|-----------|------------------------|
| | | | | Approved | Estimate | | | Manager | Council | |
| | | | | | | PERSONNEL - 001 | | | | |
| 78,240 | 78,207 | 79,815 | 79,782 | 81,615 | 81,615 | Salary Administrative | 50120 | 82,275 | 82,275 | 0.8% |
| 38,930 | 38,594 | 39,730 | 39,236 | 31,680 | 37,550 | Clerical | 50130 | 38,625 | 38,625 | 21.9% |
| 44,460 | 17,780 | 45,360 | 23,309 | 46,350 | 46,350 | Technical | 50170 | 47,660 | 47,660 | 2.8% |
| 16,875 | 44,452 | 22,580 | 45,338 | 18,012 | 14,250 | Part-Time | 50140 | 19,380 | 19,380 | 7.6% |
| 500 | 169 | 400 | 216 | 400 | 200 | Overtime | 50190 | 200 | 200 | -50.0% |
| \$179,005 | \$179,202 | \$187,885 | \$187,881 | \$178,057 | \$179,965 | TOTAL | | \$188,140 | \$188,140 | 5.7% |
| | | | | | | CONTRACTUAL SERVICES - 002 | | | | |
| 12,175 | 11,241 | 9,500 | 9,467 | 11,500 | 11,500 | Printing | 50201 | 11,700 | 11,700 | 1.7% |
| 5,440 | 3,794 | 5,440 | 4,343 | 4,050 | 2,812 | Advertising | 50202 | 3,000 | 3,000 | -25.9% |
| 17,600 | 15,347 | 16,820 | 16,353 | 18,000 | 18,000 | Postage & Delivery | 50203 | 18,000 | 18,000 | 0.0% |
| 1,350 | 951 | 1,350 | 236 | 1,400 | 1,086 | Professional Development & Affiliation | 50204 | 1,400 | 1,400 | 0.0% |
| 200 | 0 | 100 | 0 | 100 | 100 | Transportation | 50205 | 100 | 100 | 0.0% |
| 1,400 | 1,209 | 1,000 | 1,134 | 1,050 | 1,050 | Contractual Services - Support | 50208 | 1,300 | 1,300 | 23.8% |
| \$38,165 | \$32,542 | \$34,210 | \$31,533 | \$36,100 | \$34,548 | TOTAL | | \$35,500 | \$35,500 | -1.7% |
| | | | | | | MATERIALS & SUPPLIES - 003 | | | | |
| 2,300 | 2,066 | 2,300 | 1,713 | 2,300 | 2,300 | Office Supplies | 50401 | 2,300 | 2,300 | 0.0% |
| \$2,300 | \$2,066 | \$2,300 | \$1,713 | \$2,300 | \$2,300 | TOTAL | | \$2,300 | \$2,300 | 0.0% |
| \$219,470 | \$213,810 | \$224,395 | \$221,127 | \$216,457 | \$216,813 | TOTAL REVENUE COLLECTION | | \$225,940 | \$225,940 | 4.4% |

GENERAL GOVERNMENT

DEPT # 08

REGISTRATION/ELECTIONS

DESCRIPTION

There are two Registrars of Voters, one Democrat and one Republican, who are elected every two years, and are responsible for the maintenance of the Town's voting lists and for the conduct of elections. In conjunction with the Town Clerk, the Registrars also serve as the Board of Admissions during voter-making sessions conducted during the year. Major expenses for this office are payments to election workers, printing of election notices, materials and ballots, and all costs related to maintaining voting machines.

BUDGET VARIANCE DETAIL

This budget reflects an increase in wages requested by the Registrars and a decrease in the number of poll workers. The Contractual Services shows an increase for professional development for training required by the State of Connecticut, as well as small decreases in other line items.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|----------|----------|----------|----------|----------|--|-------|----------|----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | | | | | |
| PERSONNEL - 001 | | | | | | | | | | |
| 15,214 | 15,214 | 15,556 | 15,556 | 15,750 | 15,750 | Salary Administrative | 50120 | 16,065 | 16,065 | 2.0% |
| 48,823 | 23,121 | 44,788 | 15,237 | 40,000 | 34,289 | Election/Pollworkers | 50162 | 40,000 | 40,000 | 0.0% |
| \$64,037 | \$38,335 | \$60,344 | \$30,793 | \$55,750 | \$50,039 | TOTAL | | \$56,065 | \$56,065 | 0.6% |
| | | | | | | | | | | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 5,000 | 5,177 | 5,000 | 3,269 | 5,000 | 4,416 | Printing | 50201 | 5,000 | 5,000 | 0.0% |
| 500 | 335 | 250 | 932 | 1,000 | 593 | Advertising | 50202 | 400 | 400 | -60.0% |
| 1,750 | 1,314 | 1,750 | 806 | 1,750 | 1,654 | Postage & Delivery | 50203 | 1,750 | 1,750 | 0.0% |
| 1,800 | 1,270 | 2,000 | 370 | 1,400 | 0 | Professional Development & Affiliation | 50204 | 1,400 | 1,400 | 0.0% |
| 300 | 404 | 250 | 102 | 200 | 0 | Transportation | 50205 | 200 | 200 | 0.0% |
| 4,000 | 2,366 | 3,000 | 1,297 | 3,000 | 4,501 | Contractual Services - Support | 50208 | 3,000 | 3,000 | 0.0% |
| 3,700 | 3,716 | 3,700 | 3,600 | 3,700 | 3,600 | Contractual Services - M&E | 50210 | 3,700 | 3,700 | 0.0% |
| 375 | 0 | 0 | 0 | 0 | 0 | Rental Equipment & Facilities | 50219 | 0 | 0 | 0.0% |
| 2,000 | 1,388 | 1,000 | 770 | 800 | 730 | Telephone | 50228 | 1,000 | 1,000 | 25.0% |
| \$19,425 | \$15,970 | \$16,950 | \$11,146 | \$16,850 | \$15,494 | TOTAL | | \$16,450 | \$16,450 | -2.4% |
| | | | | | | | | | | |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 500 | 493 | 500 | 437 | 400 | 482 | Office Supplies | 50401 | 500 | 500 | 25.0% |
| \$500 | \$493 | \$500 | \$437 | \$400 | \$482 | TOTAL | | \$500 | \$500 | 25.0% |
| | | | | | | | | | | |
| \$83,962 | \$54,798 | \$77,794 | \$42,376 | \$73,000 | \$66,015 | TOTAL REGISTRATION/ELECTIONS | | \$73,015 | \$73,015 | 0.0% |

GENERAL GOVERNMENT

DEPT # 09

TOWN COMMISSIONS & SERVICE AGENCIES

DESCRIPTION

Funds in this account provide appropriations for the services provided by a variety of Town agencies, the Regional Council of Governments. The expenses of these Town Boards and Commissions include such items as legal notice advertising, mandated payments to board members and other costs and charges. The Housing Authority appropriation includes sewer use charges for the Maple Court and Birchwood Terrace housing projects.

BUDGET VARIANCE DETAIL

This budget reflects increased operating costs for the Housing Authority as well as for Planning and Zoning Commission due to increases related to the need for additional commission meetings.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | 2019-20 | | % Change | |
|----------------------------|----------|----------|----------|----------|----------|---|----------|----------|------------|--------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | Manager | Council | (approved) | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 1,125 | 29 | 1,125 | 600 | 800 | 600 | Board of Assessment Appeals | 50256 | 600 | 600 | -25.0% |
| 18,730 | 16,993 | 19,035 | 18,960 | 21,235 | 22,939 | Housing Authority | 50257 | 25,400 | 25,400 | 19.6% |
| 3,500 | 4,464 | 3,500 | 3,738 | 3,500 | 3,600 | Inland Wetlands / Aquifer Commission | 50258 | 4,000 | 4,000 | 14.3% |
| 4,600 | 3,739 | 4,600 | 2,665 | 4,000 | 4,000 | Zoning Board of Appeals | 50259 | 4,000 | 4,000 | 0.0% |
| 125 | 25 | 125 | 64 | 0 | 0 | Historic District Commission | 50260 | 50 | 50 | 100.0% |
| 16,313 | 16,313 | 16,274 | 16,274 | 16,216 | 16,216 | NECCOG | 50261 | 16,314 | 16,314 | 0.6% |
| 2,000 | 2,000 | 2,000 | 2,000 | 0 | 0 | Soil & Water Conservation District | 50262 | 0 | 0 | 100.0% |
| 1,500 | 1,500 | 3,000 | 1,123 | 3,000 | 3,000 | Conservation Commission | 50264 | 2,500 | 2,500 | -16.7% |
| 2,500 | 2,500 | 1,000 | 1,000 | 0 | 0 | Cemetery Maintenance Fund | 50265 | 0 | 0 | 0.0% |
| 2,500 | 1,580 | 1,620 | 1,854 | 2,650 | 2,650 | Permanent Building Commission | 50267 | 2,000 | 2,000 | -24.5% |
| 5,000 | 5,000 | 2,000 | 2,000 | 0 | 0 | Killingly Business Association | 50266 | 0 | 0 | 0.0% |
| 0 | 0 | 1,000 | 990 | 500 | 500 | Public Safety Commission | 50269 | 250 | 250 | -50.0% |
| 12,000 | 16,666 | 13,000 | 13,681 | 13,000 | 13,000 | Planning & Zoning Commission | 50270 | 14,000 | 14,000 | 7.7% |
| 1,000 | 0 | 1,000 | 48 | 0 | 0 | Temporary Commissions | 50297 | 500 | 500 | 100.0% |
| 3,000 | 2,035 | 3,000 | 1,989 | 3,000 | 2,500 | Agriculture Commission | 50298 | 2,500 | 2,500 | -16.7% |
| 0 | 0 | 450 | 90 | 250 | 100 | Historian | 50263 | 100 | 100 | -60.0% |
| \$73,893 | \$72,844 | \$72,729 | \$67,076 | \$68,151 | \$69,105 | TOTAL | \$72,214 | \$72,214 | 6.0% | |
| \$73,893 | \$72,844 | \$72,729 | \$67,076 | \$68,151 | \$69,105 | TOTAL TOWN COMMISSIONS & SERVICE AGENCIES | \$72,214 | \$72,214 | 6.0% | |

GENERAL GOVERNMENT

DEPT # 10

PLANNING AND DEVELOPMENT

DESCRIPTION

The Department of Planning and Development oversees land use policy and implementation in Killingly in accordance with Connecticut General Statute requirements and local zoning regulations. Staffing and technical support are provided to the Town's land use commissions including the Planning & Zoning Commission, Inland Wetlands & Watercourses Commission, Zoning Board of Appeals, Conservation Commission, Aquifer Protection Agency, Open Space Land Acquisition Committee, Agriculture Commission, and temporary special committees and sub-committees as assigned.

This budget includes four (4) full time positions.

BUDGET VARIANCE DETAIL

The increase is due to the contractual wage requirements for several positions.

| 2015-16 | 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change (approved) |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|--|-------|-----------|-----------|------------------------|
| Actual | Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | |
| PERSONNEL - 001 | | | | | | | | | | | |
| 46,195 | 71,770 | 71,733 | 74,300 | 74,684 | 77,940 | 77,940 | Salary Administrative | 50120 | 78,890 | 78,890 | 1.2% |
| 34,329 | 41,525 | 41,515 | 42,375 | 42,353 | 43,320 | 43,320 | Clerical | 50130 | 44,535 | 44,535 | 2.8% |
| 93,072 | 93,320 | 89,244 | 95,325 | 95,412 | 100,000 | 100,000 | Technical | 50170 | 108,850 | 108,850 | 8.9% |
| 4,786 | 5,000 | 4,918 | 5,000 | 4,543 | 5,000 | 5,000 | Overtime | 50190 | 5,000 | 5,000 | 0.0% |
| \$178,382 | \$211,615 | \$207,410 | \$217,000 | \$216,992 | \$226,260 | \$226,260 | TOTAL | | \$237,275 | \$237,275 | 4.9% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | | |
| 2,374 | 2,000 | 1,661 | 1,520 | 1,516 | 2,000 | 2,000 | Printing | 50201 | 2,000 | 2,000 | 0.0% |
| 627 | 750 | 692 | 700 | 520 | 700 | 700 | Postage & Delivery | 50203 | 700 | 700 | 0.0% |
| 1,075 | 1,500 | 1,107 | 2,640 | 2,633 | 1,800 | 2,200 | Professional Development & Affiliation | 50204 | 2,510 | 2,510 | 39.4% |
| 0 | 500 | 0 | 100 | 0 | 100 | 0 | Transportation | 50205 | 0 | 0 | -100.0% |
| 433 | 400 | 373 | 300 | 307 | 300 | 399 | Knowledge & Reference Materials | 50260 | 700 | 700 | 133.3% |
| 0 | 250 | 0 | 10 | 0 | 250 | 250 | Clothing | 50223 | 300 | 300 | 20.0% |
| \$5,719 | \$5,880 | \$4,043 | \$5,270 | \$4,976 | \$5,150 | \$5,549 | TOTAL | | \$6,210 | \$6,210 | 20.6% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | | |
| 1,394 | 1,500 | 1,352 | 1,400 | 531 | 1,100 | 1,000 | Office Supplies | 50401 | 1,100 | 1,100 | 0.0% |
| 123 | 0 | 0 | 0 | 0 | 0 | 0 | Operating Supplies | 50403 | 0 | 0 | 0.0% |
| 893 | 700 | 796 | 2,375 | 3,242 | 950 | 950 | Motor Fuel | 50420 | 0 | 0 | -100.0% |
| 2,410 | 2,200 | 2,148 | 3,775 | 3,773 | \$2,050 | \$1,950 | TOTAL | | \$1,100 | \$1,100 | -46.3% |
| \$186,511 | \$219,695 | \$213,601 | \$226,045 | \$225,741 | \$233,460 | \$233,759 | TOTAL PLANNING AND DEVELOPMENT | | \$244,585 | \$244,585 | 4.8% |

GENERAL GOVERNMENT

DEPT # 11

INFORMATION TECHNOLOGY & COMMUNICATION

DESCRIPTION

This account covers the Town's data processing, networking, and telecommunication expenditures. The Town currently utilizes a server and PC network computer system, which links all Town Hall departments. The account covers general expenses, service contracts on hardware, temporary assistance in records conversion and software maintenance contracts, as well as, planning for technological upgrades for the Town's future IT needs.

BUDGET VARIANCE DETAIL

The increase in Contractual Services is due to anticipated maintenance fees associated with the new financial software and anticipated/programmed increases in the fees for our hosted servers based on contractual market increases. Telephone costs for Town cell phones have been reclassified to this department from the Town Manager's department.

| <u>2016-17</u> | <u>2016-17</u> | <u>2017-18</u> | <u>2017-18</u> | <u>2018-19</u> | | <u>OBJECT OF EXPENDITURE</u> | <u>2019-20</u> | | <u>% Change (approved)</u> |
|------------------|------------------|------------------|------------------|------------------|------------------|--------------------------------------|------------------|------------------|--------------------------------|
| <u>Budget</u> | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | <u>Approved</u> | <u>Estimate</u> | | <u>Manager</u> | <u>Council</u> | |
| | | | | | | <u>CONTRACTUAL SERVICES - 002</u> | | | |
| 133,200 | 133,174 | 156,000 | 130,381 | 150,000 | 150,000 | Contractual Services - Support 50208 | 165,000 | 165,000 | 10.0% |
| 14,355 | 14,378 | 14,400 | 13,567 | 15,000 | 14,900 | Telephone 50228 | 28,000 | 28,000 | 86.7% |
| \$147,555 | \$147,552 | \$170,400 | \$143,948 | \$165,000 | \$164,900 | TOTAL | \$193,000 | \$193,000 | 17.0% |
| <u>\$147,555</u> | <u>\$147,552</u> | <u>\$170,400</u> | <u>\$143,948</u> | <u>\$165,000</u> | <u>\$164,900</u> | TOTAL INFORMATION TECH. & COMM. | <u>\$193,000</u> | <u>\$193,000</u> | 17.0% |

GENERAL GOVERNMENT

DEPT # 12

TOWN HALL BUILDING

DESCRIPTION

This account provides funds for the general operation and physical maintenance of the Town Hall. This building - the municipal office center - operates from 8:00 a.m. to 5:00 p.m., Monday, Wednesday and Thursday, 8:00 a.m. - 6:00 p.m. on Tuesdays and 8:00 a.m. - 12:00 p.m. on Friday. The facility is heavily utilized during evening hours for meetings of the Town Council and various boards, commissions and committees.

BUDGET VARIANCE DETAIL

This budget reflects an overall decrease in expenditures. The increase in Contractual Services-Machinery & Equipment relates to increased inspection and maintenance costs mandated by the State. This increase is offset by decreases in capital outlay for Town equipment being fully depreciated.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|----------|-----------|----------|-----------|-----------|--------------------------------|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | PERSONNEL - 001 | | | | |
| 0 | 0 | 0 | 0 | 0 | 0 | Labor | 50150 | 0 | 0 | 0.0% |
| \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | TOTAL | | \$0 | \$0 | 0.0% |
| | | | | | | | | | | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 30,400 | 16,381 | 25,000 | 11,660 | 20,000 | 19,000 | Contractual Services - Support | 50208 | 20,000 | 20,000 | 0.0% |
| 20,000 | 17,416 | 23,000 | 11,452 | 23,000 | 23,000 | Contractual Services - M&E | 50210 | 27,000 | 27,000 | 17.4% |
| 27,000 | 28,592 | 30,000 | 27,739 | 28,500 | 28,000 | Electricity | 50224 | 28,500 | 28,500 | 0.0% |
| 8,000 | 8,611 | 9,000 | 7,766 | 9,000 | 7,915 | Heating Fuel - Natural Gas | 50225 | 9,000 | 9,000 | 0.0% |
| 400 | 391 | 450 | 517 | 580 | 520 | Sewer Charges | 50226 | 580 | 580 | 0.0% |
| 1,400 | 1,612 | 1,800 | 1,612 | 1,800 | 1,650 | Water Charges | 50227 | 1,800 | 1,800 | 0.0% |
| \$87,200 | \$73,003 | \$89,250 | \$60,746 | \$82,880 | \$80,085 | TOTAL | | \$86,880 | \$86,880 | 4.8% |
| | | | | | | | | | | |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 0 | 0 | 0 | 0 | 0 | 0 | Office Supplies | 50401 | 0 | 0 | 0.0% |
| 2,000 | 665 | 1,000 | 1,177 | 1,000 | 1,000 | Cleaning Supplies | 50402 | 1,000 | 1,000 | 0.0% |
| 3,000 | 1,866 | 2,000 | 1,335 | 1,700 | 1,700 | Operating Supplies | 50403 | 1,700 | 1,700 | 0.0% |
| 1,500 | 1,601 | 2,000 | 1,882 | 0 | 0 | Repair & Maintenance Supplies | 50404 | 0 | 0 | 0.0% |
| 500 | 30 | 0 | 0 | 0 | 0 | Repair Parts | 50410 | 0 | 0 | 0.0% |
| 500 | 71 | 0 | 0 | 0 | 0 | Small Tools & Equipment | 50415 | 0 | 0 | 0.0% |
| \$7,500 | \$4,233 | \$5,000 | \$4,394 | \$2,700 | \$2,700 | TOTAL | | \$2,700 | \$2,700 | 0.0% |
| | | | | | | | | | | |
| CAPITAL OUTLAY - 004 | | | | | | | | | | |
| 19,603 | 19,603 | 19,603 | 19,603 | 19,365 | 19,365 | Due to CNR | 50507 | 11,006 | 11,006 | -43.2% |
| \$19,603 | \$19,603 | \$19,603 | \$19,603 | \$19,365 | \$19,365 | TOTAL | | \$11,006 | \$11,006 | -43.2% |
| | | | | | | | | | | |
| \$114,303 | \$96,839 | \$113,853 | \$84,743 | \$104,945 | \$102,150 | TOTAL TOWN HALL BUILDING | | \$100,586 | \$100,586 | -4.15% |

ECONOMIC DEVELOPMENT

DESCRIPTION

The Economic Development Office promotes the growth and development of the Town's economic base by assisting with the retention and expansion of existing businesses, encouraging new businesses to locate in Killingly and coordinating development programs and resources. Information, advocacy and referrals are offered to industrial, commercial and home-based businesses for various aspects of their operations. This office also provides outreach with media and civic groups. Staff support is provided for the Economic Development Commission and the Killingly Business Association. The Director participates in the Eastern Connecticut Enterprise Corridor, the Northeast Connecticut Chamber of Commerce, the Eastern CT Tourism District, the Last Green Valley, the CT Main Street and other related networking groups. The Administrative Secretary II provides photographic resources, graphic design, website administration, security system implementation and clerical assistance as needed for other offices.

The Economic Development budget includes two (2) full-time positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects an increase in Clerical costs due to increased duties shared with the Town Manager's office.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|-----------|-----------|-----------|--|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | | | | | |
| PERSONNEL - 001 | | | | | | | | | | |
| 79,610 | 79,579 | 81,210 | 81,176 | 83,030 | 83,030 | Salary Administrative | 50120 | 83,705 | 83,705 | 0.8% |
| 40,520 | 40,512 | 41,335 | 41,316 | 42,250 | 42,250 | Clerical | 50130 | 45,500 | 45,500 | 7.7% |
| \$120,130 | \$120,091 | \$122,545 | \$122,492 | \$125,280 | \$125,280 | TOTAL | | \$129,205 | \$129,205 | 3.1% |
| | | | | | | | | | | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 750 | 435 | 500 | 500 | 500 | 400 | Printing | 50201 | 400 | 400 | -20.0% |
| 2,000 | 1,961 | 1,800 | 1,243 | 1,800 | 1,300 | Advertising | 50202 | 1,800 | 1,800 | 0.0% |
| 500 | 289 | 500 | 187 | 400 | 300 | Postage & Delivery | 50203 | 300 | 300 | -25.0% |
| 3,500 | 3,314 | 3,000 | 2,977 | 3,000 | 2,500 | Professional Development & Affiliation | 50204 | 3,000 | 3,000 | 0.0% |
| 700 | 11 | 100 | 15 | 100 | 100 | Transportation | 50205 | 100 | 100 | 0.0% |
| 100 | 119 | 100 | 90 | 100 | 100 | Knowledge & Reference Materials | 50206 | 100 | 100 | 0.0% |
| 1,500 | 1,400 | 3,240 | 4,225 | 1,500 | 3,000 | Contractual Services - Support | 50208 | 2,000 | 2,000 | 33.3% |
| 240 | 240 | 240 | 240 | 240 | 240 | Telephone | 50228 | 0 | 0 | -100.0% |
| \$9,290 | \$7,769 | \$9,480 | \$9,477 | \$7,640 | \$7,940 | TOTAL | | \$7,700 | \$7,700 | 0.8% |
| | | | | | | | | | | |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 750 | 733 | 700 | 360 | 500 | 500 | Office Supplies | 50401 | 500 | 500 | 0.0% |
| \$750 | \$733 | \$700 | \$360 | \$500 | \$500 | TOTAL | | \$500 | \$500 | 0.0% |
| \$130,170 | \$128,593 | \$132,725 | \$132,329 | \$133,420 | \$133,720 | TOTAL ECONOMIC DEVELOPMENT | | \$137,405 | \$137,405 | 3.0% |

PUBLIC WORKS

DEPT # 21

HIGHWAY DIVISION SUPERVISION

DESCRIPTION

The Town of Killingly Highway Division Supervision account is for the wages of the Director, Assistant Director, Administrative Aide, and related overtime costs.

The Highway Division Supervision budget includes three (3) full time positions in Personnel.

BUDGET VARIANCE DETAIL

The Town Council has proposed increasing the Professional Development to allow for more training for the Department staff. The Salary Administrative cost includes an anticipated salary increase for the Highway Director position due to review of current market trends and pay scales of equivalent sized municipalities. The Assistant Highway Director Position will be reevaluated once the Highway Director position is filled. The increase in clerical costs relates to the change in the Administrative aide position which was changed to a full time position during the 2018-2019 fiscal year.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change (approved) |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--|-------------------------|-------------------------|------------------------|
| PERSONNEL - 001 | | | | | | | | | |
| 146,500 | 148,012 | 84,225 | 84,173 | 84,225 | 2,150 | Salary Administrative 50120 | 97,500 | 97,500 | 15.8% |
| 0 | 0 | 65,170 | 23,829 | 66,600 | 72,060 | Technical 50170 | 67,110 | 67,110 | 0.8% |
| 24,800 | 13,553 | 19,710 | 65,084 | 28,000 | 47,930 | Clerical 50130 | 48,300 | 48,300 | 72.5% |
| 15,000 | 10,885 | 15,000 | 11,015 | 10,000 | 10,000 | Overtime 50190 | 10,000 | 10,000 | 0.0% |
| <u>\$186,300</u> | <u>\$172,450</u> | <u>\$184,105</u> | <u>\$184,101</u> | <u>\$188,825</u> | <u>\$132,140</u> | TOTAL | <u>\$222,910</u> | <u>\$222,910</u> | <u>18.1%</u> |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 150 | 0 | 0 | 0 | 0 | 0 | Advertising 50202 | 0 | 0 | 0.0% |
| 0 | 13 | 0 | 1 | 0 | 0 | Postage & Delivery 50203 | 0 | 0 | 0.0% |
| 6,000 | 4,770 | 6,000 | 6,265 | 3,000 | 3,000 | Professional Development & Affiliation 50204 | 6,000 | 6,000 | 100.0% |
| 2,000 | 175 | 600 | 153 | 1,000 | 1,000 | Contractual Services - Support 50208 | 1,000 | 1,000 | 0.0% |
| 1,000 | 860 | 1,000 | 987 | 1,000 | 500 | Clothing 50223 | 1,000 | 1,000 | 0.0% |
| <u>3,200</u> | <u>3,239</u> | <u>3,240</u> | <u>3,404</u> | <u>3,305</u> | <u>3,305</u> | Telephone 50228 | <u>3,000</u> | <u>3,000</u> | <u>-9.2%</u> |
| <u>\$12,350</u> | <u>\$9,057</u> | <u>\$10,840</u> | <u>\$10,810</u> | <u>\$8,305</u> | <u>\$7,805</u> | TOTAL | <u>\$11,000</u> | <u>\$11,000</u> | <u>32.5%</u> |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | |
| <u>750</u> | <u>861</u> | <u>520</u> | <u>345</u> | <u>750</u> | <u>750</u> | Office Supplies 50401 | <u>750</u> | <u>750</u> | <u>0.0%</u> |
| <u>\$750</u> | <u>\$861</u> | <u>\$520</u> | <u>\$345</u> | <u>\$750</u> | <u>\$750</u> | TOTAL | <u>\$750</u> | <u>\$750</u> | <u>0.0%</u> |
| CAPITAL OUTLAY - 004 | | | | | | | | | |
| <u>8,918</u> | <u>8,918</u> | <u>8,918</u> | <u>8,918</u> | <u>7,440</u> | <u>7,440</u> | Due to CNR 50507 | <u>7,313</u> | <u>7,313</u> | <u>-1.7%</u> |
| <u>\$8,918</u> | <u>\$8,918</u> | <u>\$8,918</u> | <u>\$8,918</u> | <u>\$7,440</u> | <u>\$7,440</u> | TOTAL | <u>\$7,313</u> | <u>\$7,313</u> | <u>-1.7%</u> |
| <u><u>\$208,318</u></u> | <u><u>\$191,286</u></u> | <u><u>\$204,383</u></u> | <u><u>\$204,174</u></u> | <u><u>\$205,320</u></u> | <u><u>\$148,135</u></u> | TOTAL HIGHWAY DIVISION SUPERVISION | <u><u>\$241,973</u></u> | <u><u>\$241,973</u></u> | <u><u>17.9%</u></u> |

PUBLIC WORKS

DEPT # 22

ENGINEERING AND FACILITIES ADMINISTRATION

DESCRIPTION

The Engineering Department is responsible for the coordination, inspection and acceptance of all public infrastructure improvements including excavation within the Town's streets. The Department performs technical review of plans submitted to the Planning & Zoning and the Inland Wetlands & Watercourses Commissions. The Engineering Department staffs and provides engineering assistance to the Water Pollution Control Authority. Additionally, the department prepares plans and specifications for numerous capital improvement projects, manages larger capital projects which may be designed by outside consultants for the Town and works closely with the Highway Division. The Director of Engineering and Facilities, (formerly the Director of Public Works) is the Town Engineer and oversees municipal buildings, Solid Waste Management, and provides Waste Water consultation.

The Department continues to work on numerous improvement projects throughout the Town including, but not limited to, road construction, bridge renovation, and improvements to municipal facilities, the sewer collection system and the Waste Water Treatment Plant.

The Engineering and Facilities Administration budget includes five (5) full time positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects increases in clerical, due to anticipated supervision of upcoming projects. The Town Engineer's salary is split with the WPCA. There is an offsetting revenue from the WPCA for the amount charged to the sewer fund.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change (approved) |
|---------------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|--|--------------------|--------------------|------------------------|
| PERSONNEL - 001 | | | | | | | | | |
| 103,520 | 103,526 | 105,250 | 105,232 | 107,650 | 107,650 | Salary Administrative 50120 | 108,500 | 108,500 | 0.8% |
| 33,225 | 33,221 | 33,900 | 33,895 | 34,675 | 34,675 | Clerical 50130 | 36,620 | 36,620 | 5.6% |
| 10,400 | 10,386 | 60,000 | 61,710 | 63,090 | 63,090 | Labor 50150 | 63,570 | 63,570 | 0.8% |
| 108,100 | 108,105 | 110,600 | 111,159 | 113,060 | 113,060 | Technical 50170 | 113,820 | 113,820 | 0.7% |
| 1,600 | 1,572 | 15,000 | 2,869 | 10,000 | 6,000 | Overtime 50190 | 10,000 | 10,000 | 0.0% |
| \$256,845 | \$256,810 | \$324,750 | \$314,865 | \$328,475 | \$324,475 | TOTAL | \$332,510 | \$332,510 | 1.2% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 500 | 525 | 600 | 637 | 600 | 600 | Printing 50201 | 1,000 | 1,000 | 66.7% |
| 500 | 50 | 250 | 155 | 250 | 400 | Postage & Delivery 50203 | 400 | 400 | 60.0% |
| 3,000 | 3,040 | 2,500 | 1,547 | 3,000 | 3,000 | Professional Development & Affiliation 50204 | 3,000 | 3,000 | 0.0% |
| 100 | 73 | 200 | 155 | 200 | 200 | Transportation 50205 | 200 | 200 | 0.0% |
| 500 | 45 | 500 | 94 | 500 | 500 | Knowledge & Reference Materials 50206 | 500 | 500 | 0.0% |
| 6,000 | 500 | 15,000 | 1,935 | 10,000 | 9,000 | Professional Services 50215 | 10,000 | 10,000 | 0.0% |
| 0 | 0 | 900 | 455 | 900 | 900 | Clothing 50223 | 900 | 900 | 0.0% |
| 1,080 | 1,120 | 1,320 | 1,320 | 1,320 | 1,920 | Telephone 50228 | 0 | 0 | -100.0% |
| \$11,680 | \$5,353 | \$21,270 | \$6,298 | \$16,770 | \$16,520 | TOTAL | \$16,000 | \$16,000 | -4.6% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | |
| 700 | 616 | 800 | 644 | 800 | 800 | Office Supplies 50401 | 800 | 800 | 0.0% |
| 300 | 95 | 400 | 270 | 400 | 400 | Operating Supplies 50403 | 400 | 400 | 0.0% |
| 0 | 0 | 0 | 0 | 7,500 | 7,500 | Repair & Maintenance Supplies 50404 | 7,500 | 7,500 | 100.0% |
| 2,000 | 1,688 | 2,400 | 1,858 | 2,400 | 1,850 | Motor Fuel 50420 | 0 | 0 | -100.0% |
| \$3,000 | \$2,399 | \$3,600 | \$2,772 | \$11,100 | \$10,550 | TOTAL | \$8,700 | \$8,700 | -21.6% |
| CAPITAL OUTLAY - 004 | | | | | | | | | |
| 5,220 | 5,220 | 8,674 | 8,674 | 10,321 | 10,321 | Due to CNR 50507 | 11,074 | 11,074 | 7.3% |
| \$5,220 | \$5,220 | \$8,674 | \$8,674 | \$10,321 | \$10,321 | TOTAL | \$11,074 | \$11,074 | 7.3% |
| \$276,745 | \$269,782 | \$358,294 | \$332,609 | \$366,666 | \$361,866 | TOTAL ENG. & FACILITIES ADMIN. | \$368,284 | \$368,284 | 0.4% |

PUBLIC WORKS

DEPT # 24

CENTRAL GARAGE

DESCRIPTION

The Town of Killingly Highway Division Central Garage account covers Mechanics' and the Laborer/Driver/Inventory Control Aide's wages. This account also covers the expense of repairing and maintaining over seventy town-owned vehicles, ranging from cars and trucks to heavy construction equipment. The Central Garage account includes all the electricity, motor fuel, heating oil, and a shared janitorial service with the Board of Education.

The Central Garage budget includes four (4) positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects the increase in price for motor fuel and the reclassification of motor fuel costs from Town Hall operation budgets. In addition, increases in contractual services M&E, repairs and maintenance supplies and lubricants are based on overall increases in usage, need and supplier pricing.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | OBJECT OF EXPENDITURE | | 2019-20 | | % Change (approved) |
|----------------------------|-------------------|-------------------|-------------------|-----------|-----------|--------------------------------|-------|-----------|-----------|------------------------|
| | | | | Approved | Estimate | | | Manager | Council | |
| PERSONNEL - 001 | | | | | | | | | | |
| 216,095 | 216,092 | 219,300 | 218,476 | 223,900 | 223,900 | Labor | 50150 | 225,470 | 225,470 | 0.7% |
| \$216,095 | \$216,092 | \$219,300 | \$218,476 | \$223,900 | \$223,900 | TOTAL | | \$225,470 | \$225,470 | 0.7% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 18,900 | 19,268 | 12,000 | 16,871 | 12,000 | 12,000 | Contractual Services - Support | 50208 | 12,000 | 12,000 | 0.0% |
| 50,000 | 50,846 | 50,000 | 49,494 | 50,000 | 65,000 | Contractual Services - M&E | 50210 | 65,000 | 65,000 | 30.0% |
| 3,000 | 1,205 | 3,000 | 1,659 | 3,000 | 2,500 | Rental Equipment & Facilities | 50219 | 3,000 | 3,000 | 0.0% |
| 6,800 | 6,916 | 6,800 | 7,736 | 6,800 | 6,800 | Clothing | 50223 | 6,800 | 6,800 | 0.0% |
| 22,500 | 20,648 | 22,500 | 20,160 | 20,700 | 18,000 | Electricity | 50224 | 20,700 | 20,700 | 0.0% |
| 12,000 | 14,524 | 12,000 | 9,202 | 12,600 | 15,000 | Heating Fuel | 50225 | 16,200 | 16,200 | 28.6% |
| 2,850 | 2,625 | 2,850 | 2,680 | 2,850 | 2,812 | Sewer Charges | 50226 | 3,000 | 3,000 | 5.3% |
| \$116,050 | \$116,032 | \$109,150 | \$107,802 | \$107,950 | \$122,112 | TOTAL | | \$126,700 | \$126,700 | 17.4% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 3,000 | 3,012 | 3,000 | 2,183 | 3,000 | 3,000 | Cleaning Supplies | 50402 | 3,000 | 3,000 | 0.0% |
| 7,000 | 7,944 | 7,000 | 3,574 | 7,000 | 5,000 | Operating Supplies | 50403 | 7,000 | 7,000 | 0.0% |
| 5,000 | 1,330 | 5,000 | 5,046 | 5,000 | 6,000 | Repair & Maintenance Supplies | 50404 | 6,000 | 6,000 | 20.0% |
| 117,235 | 111,842 | 125,000 | 98,325 | 125,000 | 125,000 | Repair Parts | 50410 | 125,000 | 125,000 | 0.0% |
| 7,000 | 7,055 | 7,000 | 7,596 | 7,000 | 7,000 | Small Tools & Equipment | 50415 | 8,000 | 8,000 | 14.3% |
| 75,000 | 73,942 | 86,000 | 80,806 | 92,000 | 92,000 | Motor Fuel | 50420 | 107,000 | 107,000 | 16.3% |
| 8,500 | 7,729 | 8,500 | 9,263 | 8,500 | 12,000 | Lubricants | 50421 | 10,000 | 10,000 | 17.6% |
| 16,000 | 10,963 | 16,000 | 12,802 | 16,000 | 16,000 | Tires | 50425 | 20,000 | 20,000 | 25.0% |
| \$238,735 | \$223,817 | \$257,500 | \$219,595 | \$263,500 | \$266,000 | TOTAL | | \$286,000 | \$286,000 | 8.5% |
| CAPITAL OUTLAY - 004 | | | | | | | | | | |
| 6,067 | 6,067 | 6,067 | 6,067 | 5,650 | 5,650 | Due to CNR | 50507 | 6,067 | 6,067 | 7.4% |
| \$6,067 | \$6,067 | \$6,067 | \$6,067 | \$5,650 | \$5,650 | TOTAL | | \$6,067 | \$6,067 | 7.4% |
| \$576,947 | \$562,008 | \$592,017 | \$551,940 | \$601,000 | \$617,662 | TOTAL CENTRAL GARAGE | | \$644,237 | \$644,237 | 7.2% |

PUBLIC WORKS

DEPT # 28

HIGHWAY MAINTENANCE

DESCRIPTION

The Town of Killingly Highway Maintenance account funds the wages for the biggest portion of the Highway Division's employees and provides for the maintenance of approximately 120 miles of improved roads and 10 miles of unimproved roads, with new roads being added every year. Major expenditures include the line striping of 35 miles of town roads, removal of hazardous trees, roadside mowing and brush control, road sweeping, road pavement patching and repair, drainage maintenance and repair, litter pick up, curb repair, dirt road maintenance and dust control.

The Highway Maintenance budget includes fifteen (15) positions in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects a sizeable increase in the Bituminous Products line based on the evidence supplied by the Street Scan project. The Department budget included a request to purchase a new dirt roller for maintenance of Town roads. In addition CNR has been increased to the correct the funding levels which were underfunded in the prior year.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|-------------|-------------|-------------|-------------|-------------|-------------|--|-------|-------------|-------------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 773,500 | 757,800 | 787,800 | 777,411 | 804,800 | 786,750 | PERSONNEL - 001 | | | | |
| 15,000 | 16,364 | 15,000 | 10,609 | 10,000 | 10,000 | Labor | 50150 | 811,000 | 811,000 | 0.8% |
| \$788,500 | \$774,164 | \$802,800 | \$788,020 | \$814,800 | \$796,750 | Overtime | 50190 | 10,000 | 10,000 | 0.0% |
| TOTAL | | | | | | | | \$821,000 | \$821,000 | 0.8% |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 3,500 | 3,126 | 3,500 | 4,101 | 3,500 | 3,500 | CONTRACTUAL SERVICES - 002 | | | | |
| 25,000 | 11,948 | 25,000 | 24,965 | 20,000 | 20,000 | Professional Development & Affiliation | 50204 | 5,000 | 5,000 | 42.9% |
| 5,000 | 0 | 12,500 | 11,800 | 3,000 | 5,000 | Contractual Services - Support | 50208 | 24,000 | 24,000 | 20.0% |
| 500 | 50 | 250 | 234 | 250 | 250 | Rental Equipment & Facilities | 50219 | 5,000 | 5,000 | 66.7% |
| 9,000 | 8,124 | 10,000 | 9,515 | 10,000 | 10,000 | Meals | 50222 | 250 | 250 | 0.0% |
| 9,000 | 11,660 | 11,000 | 11,416 | 10,000 | 10,000 | Clothing | 50223 | 10,000 | 10,000 | 0.0% |
| \$52,000 | \$34,908 | \$62,250 | \$62,031 | \$46,750 | \$48,750 | Electricity for Street Lights | 50224 | 10,000 | 10,000 | 0.0% |
| TOTAL | | | | | | | | \$54,250 | \$54,250 | 16.0% |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 12,500 | 8,086 | 12,500 | 6,195 | 10,500 | 10,000 | MATERIALS & SUPPLIES - 003 | | | | |
| 2,000 | 661 | 2,000 | 20 | 2,000 | 2,000 | Operating Supplies | 50403 | 10,500 | 10,500 | 0.0% |
| 1,500 | 606 | 1,500 | 272 | 1,500 | 1,000 | Repair & Maintenance Supplies | 50404 | 2,000 | 2,000 | 0.0% |
| 3,000 | 3,073 | 3,000 | 2,702 | 3,000 | 4,000 | Landscaping Supplies | 50405 | 1,500 | 1,500 | 0.0% |
| 200,591 | 149,110 | 200,000 | 202,322 | 164,000 | 164,000 | Small Tools & Equipment | 50415 | 7,500 | 7,500 | 150.0% |
| 11,000 | 10,313 | 11,000 | 9,761 | 11,000 | 11,000 | Bituminous Products | 50432 | 300,000 | 250,000 | 52.4% |
| 4,000 | 4,953 | 4,000 | 3,554 | 5,000 | 5,000 | Drainage Products | 50433 | 15,000 | 15,000 | 36.4% |
| 5,000 | 1,935 | 5,000 | 5,000 | 3,500 | 3,500 | Sand & Gravel | 50434 | 6,000 | 6,000 | 20.0% |
| 20,000 | 17,886 | 20,000 | 17,067 | 20,000 | 20,000 | Calcium | 50435 | 3,500 | 3,500 | 0.0% |
| \$259,591 | \$196,623 | \$259,000 | \$246,893 | \$220,500 | \$220,500 | Traffic Control Supplies | 50440 | 20,000 | 20,000 | 0.0% |
| TOTAL | | | | | | | | \$366,000 | \$316,000 | 43.3% |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 9,500 | 9,169 | 6,000 | 5,900 | 0 | 0 | CAPITAL OUTLAY - 004 | | | | |
| 332,334 | 332,334 | 326,414 | 326,414 | 194,368 | 194,368 | Equipment non-vehicular | 50505 | 0 | 0 | 0.0% |
| \$341,834 | \$341,503 | \$332,414 | \$332,314 | \$194,368 | \$194,368 | Due to CNR | 50507 | 331,738 | 331,738 | 70.7% |
| TOTAL | | | | | | | | \$331,738 | \$331,738 | 70.7% |
| | | | | | | | | | | |
| \$1,441,925 | \$1,347,198 | \$1,456,464 | \$1,429,258 | \$1,276,418 | \$1,260,368 | TOTAL HIGHWAY MAINTENANCE | | \$1,572,988 | \$1,522,988 | 19.3% |

PUBLIC WORKS

DEPT # 29

HIGHWAY WINTER MAINTENANCE

DESCRIPTION

The Town of Killingly Highway Division Winter Maintenance Account funds the cost of winter snow removal and ice control during regular and overtime winter operations. This account covers the cost of salt and sand used for snow and ice control, and the cost of plow blade replacement. This budget line is directly related to the amount of winter precipitation, temperatures, and the length of the winter season; therefore, expenses fluctuate annually.

BUDGET VARIANCE DETAIL

Materials and supplies have been increased due to usage trends and market price.

| <u>2016-17</u> | <u>2016-17</u> | <u>2017-18</u> | <u>2017-18</u> | <u>2018-19</u> | | <u>OBJECT OF EXPENDITURE</u> | | <u>2019-20</u> | | <u>% Change (approved)</u> |
|------------------|------------------|------------------|------------------|------------------|------------------|---------------------------------------|-------|------------------|------------------|--------------------------------|
| <u>Budget</u> | <u>Actual</u> | <u>Budget</u> | <u>Actual</u> | <u>Approved</u> | <u>Estimate</u> | | | <u>Manager</u> | <u>Council</u> | |
| | | | | | | <u>PERSONNEL - 001</u> | | | | |
| 115,000 | 105,916 | 128,580 | 128,575 | 115,000 | 115,000 | Overtime | 50190 | 115,000 | 115,000 | 0.0% |
| \$115,000 | \$105,916 | \$128,580 | \$128,575 | \$115,000 | \$115,000 | TOTAL | | \$115,000 | \$115,000 | 0.0% |
| | | | | | | <u>CONTRACTUAL SERVICES - 002</u> | | | | |
| 5,000 | 2,350 | 5,000 | 2,178 | 5,000 | 5,000 | Contractual Services - M&E | 50210 | 5,000 | 5,000 | 0.0% |
| 3,000 | 4,077 | 4,000 | 5,340 | 4,000 | 4,000 | Meals | 50222 | 4,000 | 4,000 | 0.0% |
| \$8,000 | \$6,427 | \$9,000 | \$7,518 | \$9,000 | \$9,000 | TOTAL | | \$9,000 | \$9,000 | 0.0% |
| | | | | | | <u>MATERIALS & SUPPLIES - 003</u> | | | | |
| 13,000 | 11,456 | 4,400 | 4,397 | 14,000 | 14,000 | Operating Supplies | 50403 | 17,000 | 17,000 | 21.4% |
| 19,409 | 0 | 1,020 | 0 | 1,000 | 1,000 | Sand & Gravel | 50434 | 2,500 | 2,500 | 150.0% |
| 125,000 | 143,302 | 225,000 | 225,000 | 250,000 | 250,000 | Salt & Calcium | 50435 | 275,000 | 275,000 | 10.0% |
| \$157,409 | \$154,758 | \$230,420 | \$229,397 | \$265,000 | \$265,000 | TOTAL | | \$294,500 | \$294,500 | 11.1% |
| <u>\$280,409</u> | <u>\$267,101</u> | <u>\$368,000</u> | <u>\$365,490</u> | <u>\$389,000</u> | <u>\$389,000</u> | TOTAL HIGHWAY WINTER MAINTENANCE | | <u>\$418,500</u> | <u>\$418,500</u> | 7.6% |

RECREATION/CULTURAL

DEPT # 32

RECREATION ADMINISTRATION & PROGRAM

DESCRIPTION

This budget account covers the Department's administrative overhead and office operation as well as the recreation opportunities offered by the Parks & Recreation Department. Our mission is to provide fun, safe, physically rewarding and emotionally satisfying family and individual recreation opportunities and facilities to every member of the Killingly Community at a nominal cost "Just for the FUN of it". We will continue to look and think outside the box to maintain this level of recreation and commitment. We look forward to meeting more members of the community through our various programs and events in the upcoming year.

The Recreation Administration and Program budget includes five (5) full-time positions in Personnel. The remaining positions are all part-time or seasonal staff for the various programs.

BUDGET VARIANCE DETAIL

Budget increases are related to increased program needs due to increased enrollment in programs such as Youthhoop, Summer programs, Fitness programs and the Senior Programs due to increased enrollment.

| | | | | | | 2019-20 | | | | |
|----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--|----------------------|----------------------|------------------------|---------|
| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | Department | Manager | | | |
| | | | | Approved | Estimated | Projected | Projected | | | |
| 478,508 (126,000) | 425,649 (138,852) | 455,553 (121,500) | 445,624 (123,434) | 457,203 (122,000) | 454,764 (124,000) | Expenditures/Appropriations | 464,013 (124,500) | 464,013 (124,500) | | |
| \$352,508 | \$286,797 | \$334,053 | \$322,190 | \$335,203 | \$330,764 | Revenues | | | | |
| | | | | | | Net Tax Impact | \$339,513 | \$339,513 | | |
| | | | | | | 2019-20 | | | | |
| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | OBJECT OF EXPENDITURE | Manager | Council | % Change (approved) | |
| | | | | Approved | Estimate | | | | | |
| PERSONNEL - 001 | | | | | | | | | | |
| 75,960 | 75,953 | 77,400 | 77,356 | 79,150 | 79,150 | Salary Administrative | 50120 | 79,750 | 79,750 | 0.76% |
| 65,730 | 65,718 | 66,940 | 66,925 | 68,550 | 68,550 | Clerical | 50130 | 70,410 | 70,410 | 2.71% |
| 140,000 | 122,622 | 142,000 | 138,280 | 142,000 | 139,500 | Seasonal Staff | 50161 | 142,000 | 142,000 | 0.00% |
| 83,850 | 83,786 | 85,410 | 85,386 | 87,350 | 87,350 | Technical | 50170 | 88,050 | 88,050 | 0.80% |
| 7,000 | 7,067 | 7,000 | 7,314 | 7,500 | 7,500 | Overtime | 50190 | 7,500 | 7,500 | 0.00% |
| \$372,540 | \$355,146 | \$378,750 | \$375,261 | \$384,550 | \$382,050 | TOTAL | \$387,710 | \$387,710 | 0.82% | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 2,500 | 1,030 | 2,000 | 1,816 | 1,600 | 1,000 | Printing | 50201 | 1,200 | 1,200 | -25.00% |
| 8,500 | 8,066 | 8,500 | 6,199 | 8,500 | 7,250 | Advertising | 50202 | 8,000 | 8,000 | -5.88% |
| 5,400 | 4,342 | 5,200 | 4,374 | 4,800 | 4,500 | Postage & Delivery | 50203 | 4,600 | 4,600 | -4.17% |
| 3,500 | 3,352 | 3,500 | 3,958 | 3,500 | 4,500 | Professional Development & Affiliation | 50204 | 4,500 | 4,500 | 28.57% |
| 200 | 17 | 100 | 85 | 100 | 150 | Transportation | 50205 | 150 | 150 | 50.00% |
| 500 | 332 | 350 | 170 | 350 | 300 | Knowledge & Reference Materials | 50206 | 350 | 350 | 0.00% |
| 30,000 | 23,108 | 25,500 | 28,347 | 25,000 | 29,000 | Contractual Services - Support | 50208 | 29,000 | 29,000 | 16.00% |
| 6,300 | 5,052 | 3,300 | 1,645 | 2,500 | 1,800 | Contractual Services - Office | 50209 | 2,200 | 2,200 | -12.00% |
| 2,800 | 2,647 | 2,800 | 2,766 | 3,360 | 3,500 | Telephone | 50228 | 2,500 | 2,500 | -25.60% |
| \$59,700 | \$47,946 | \$51,250 | \$49,360 | \$49,710 | \$52,000 | TOTAL | \$52,500 | \$52,500 | 5.61% | |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 5,000 | 3,954 | 4,500 | 2,958 | 4,000 | 3,000 | Office Supplies | 50401 | 3,250 | 3,250 | -18.75% |
| 11,000 | 11,396 | 11,000 | 9,964 | 12,000 | 10,000 | Operating Supplies | 50403 | 11,500 | 11,500 | -4.17% |
| 7,500 | 4,154 | 7,000 | 5,028 | 6,000 | 5,000 | Athletic Supplies/Games | 50409 | 6,000 | 6,000 | 0.00% |
| \$23,500 | \$19,504 | \$22,500 | \$17,950 | \$22,000 | \$18,000 | TOTAL | \$20,750 | \$20,750 | -5.68% | |
| CAPITAL OUTLAY - 004 | | | | | | | | | | |
| 3,053 | 3,053 | 3,053 | 3,053 | 2,714 | 2,714 | Due to CNR | 50507 | 3,053 | 3,053 | 12.49% |
| \$3,053 | \$3,053 | \$3,053 | \$3,053 | \$2,714 | \$2,714 | TOTAL | \$3,053 | \$3,053 | 12.49% | |
| \$458,793 | \$425,649 | \$455,553 | \$445,624 | \$458,974 | \$454,764 | | \$464,013 | \$464,013 | 1.10% | |

RECREATION/CULTURAL

DEPT # 33

PARKS AND GROUNDS

DESCRIPTION

This account covers the cost of maintaining the grounds of Town parks, the grounds around public buildings, the downtown parking lot areas and the River Trail. Primary responsibilities are turf and athletic field maintenance, game preparation, care of trails, etc.

The Parks and Grounds budget includes two (2) full-time Personnel. The remaining positions are seasonal staff part time staff.

BUDGET VARIANCE DETAIL

The decrease is due to the decreased need in seasonal labor. Further reductions have been made to Contractual Services and Support as well as Repair and Maintenance Supplies based on anticipated usage.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|-----------|-----------|-----------|--------------------------------|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| PERSONNEL - 001 | | | | | | | | | | |
| 109,730 | 109,571 | 109,800 | 109,434 | 112,245 | 112,245 | Full Time Labor | 50150 | 113,075 | 113,075 | 0.7% |
| 45,300 | 36,794 | 38,500 | 15,446 | 39,650 | 24,300 | Seasonal Labor | 50161 | 28,600 | 28,600 | -27.9% |
| 22,000 | 15,831 | 20,000 | 14,512 | 20,000 | 15,000 | Overtime | 50190 | 17,000 | 17,000 | -15.0% |
| \$177,030 | \$162,196 | \$168,300 | \$139,392 | \$171,895 | \$151,545 | TOTAL | | \$158,675 | \$158,675 | -7.7% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 12,000 | 9,850 | 10,500 | 9,228 | 10,500 | 12,250 | Contractual Services - Support | 50208 | 12,500 | 11,250 | 7.1% |
| 8,000 | 7,566 | 8,000 | 5,361 | 8,000 | 8,000 | Contractual Services - M&E | 50210 | 8,000 | 8,000 | 0.0% |
| 6,500 | 6,240 | 6,500 | 5,985 | 6,500 | 6,000 | Rental Equipment & Facilities | 50219 | 6,200 | 6,200 | -4.6% |
| 250 | 54 | 250 | 110 | 250 | 200 | Meals | 50222 | 200 | 200 | -20.0% |
| 1,500 | 1,330 | 1,800 | 1,653 | 1,800 | 1,600 | Clothing | 50223 | 1,800 | 1,800 | 0.0% |
| 24,000 | 22,211 | 24,000 | 21,400 | 22,000 | 21,000 | Electricity | 50224 | 22,000 | 22,000 | 0.0% |
| 3,000 | 769 | 1,500 | 1,240 | 1,000 | 1,000 | Heating Fuel - Propane | 50225 | 1,000 | 1,000 | 0.0% |
| 400 | 348 | 400 | 383 | 440 | 421 | Sewer Charges | 50226 | 470 | 470 | 6.8% |
| 3,500 | 2,741 | 4,500 | 2,704 | 3,700 | 3,070 | Water Charges | 50227 | 3,700 | 3,700 | 0.0% |
| 1,000 | 1,467 | 1,600 | 1,522 | 1,600 | 1,550 | Telephone | 50228 | 0 | 0 | -100.0% |
| \$60,150 | \$52,576 | \$59,050 | \$49,586 | \$55,790 | \$55,091 | TOTAL | | \$55,870 | \$54,620 | -2.1% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 5,000 | 4,124 | 5,000 | 5,084 | 5,000 | 5,000 | Operating Supplies | 50403 | 5,000 | 5,000 | 0.0% |
| 10,000 | 8,705 | 9,000 | 10,355 | 9,000 | 9,000 | Repair & Maintenance Supplies | 50404 | 9,000 | 7,500 | -16.7% |
| 15,000 | 15,584 | 15,000 | 9,607 | 16,500 | 13,500 | Landscaping Supplies | 50405 | 14,000 | 14,000 | -15.2% |
| 5,000 | 5,146 | 5,000 | 2,400 | 5,500 | 2,500 | Repair Parts | 50410 | 5,500 | 5,500 | 0.0% |
| 3,000 | 3,199 | 3,000 | 3,002 | 3,000 | 2,000 | Small Tools & Equipment | 50415 | 3,000 | 3,000 | 0.0% |
| 6,000 | 4,782 | 5,500 | 6,554 | 6,500 | 6,400 | Motor Fuel | 50420 | 7,200 | 7,200 | 10.8% |
| 150 | 0 | 0 | 0 | 0 | 0 | Engine Lubricants | 50421 | 0 | 0 | 0.0% |
| 700 | 0 | 700 | 441 | 700 | 250 | Tires | 50425 | 700 | 700 | 0.0% |
| \$44,850 | \$41,540 | \$43,200 | \$37,443 | \$46,200 | \$38,650 | TOTAL | | \$44,400 | \$42,900 | -7.1% |
| CAPITAL OUTLAY - 004 | | | | | | | | | | |
| 0 | 0 | 8,525 | 8,525 | 0 | 0 | Equipment - Non-vehicular | 50505 | 11,500 | 0 | 0.0% |
| 24,487 | 24,487 | 23,853 | 23,853 | 21,493 | 21,493 | Due to CNR | 50507 | 17,713 | 17,713 | -17.6% |
| \$24,487 | \$24,487 | \$32,378 | \$32,378 | \$21,493 | \$21,493 | TOTAL | | \$29,213 | \$17,713 | -17.6% |
| \$306,517 | \$280,799 | \$302,928 | \$258,799 | \$295,378 | \$266,779 | TOTAL PARKS AND GROUNDS | | \$288,158 | \$273,908 | -7.3% |

RECREATION/CULTURAL

PUBLIC LIBRARY

DEPT # 34

DESCRIPTION

The Town of Killingly supports a full-service public library that is currently open to the public 40 hours per week, five days a week, including three evenings and Saturday. In addition to traditional library services and programs, there are eleven (11) computers available to the public for Internet access and word processing. Patrons may use home computers to access library holdings, place requests for books, download audio books, access their own library accounts and renew materials. Also available from home is the Connecticut State Library data base "icon" which provides 24 databases accessible with a Connecticut library card.

The proposed Public Library budget includes three (3) full-time and thirteen (12) part-time staff in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects the proposed reclassification for the part time Information technology position to a full time position due to continued increased in computer programming demand by library patrons. Additional reductions have been

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change (approved) |
|---------------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|--|--------------------|--------------------|------------------------|
| PERSONNEL - 001 | | | | | | | | | |
| 73,998 | 74,024 | 75,398 | 75,346 | 77,098 | 74,500 | Salary Administrative 50120 | 73,500 | 73,500 | -4.7% |
| 193,440 | 188,094 | 190,380 | 194,022 | 195,598 | 195,598 | Regular Part-time 50140 | 195,307 | 195,307 | -0.1% |
| 17,010 | 18,857 | 16,882 | 15,171 | 17,098 | 16,961 | Seasonal 50161 | 16,961 | 16,961 | -0.8% |
| 95,035 | 95,114 | 96,800 | 96,746 | 98,980 | 95,750 | Technical Full-time 50170 | 128,100 | 125,600 | 26.9% |
| 20,302 | 23,693 | 20,397 | 18,568 | 20,852 | 20,800 | Technical Part-time 50171 | 0 | 0 | -100.0% |
| \$399,785 | \$399,782 | \$399,857 | \$399,853 | \$409,626 | \$403,609 | TOTAL | \$413,868 | \$411,368 | 0.4% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 450 | 457 | 450 | 104 | 400 | 350 | Printing 50201 | 400 | 400 | 0.0% |
| 500 | 397 | 500 | 296 | 400 | 275 | Postage & Delivery 50203 | 400 | 400 | 0.0% |
| 1,800 | 1,525 | 1,800 | 1,305 | 1,800 | 1,800 | Professional Development & Affiliation 50204 | 1,800 | 1,800 | 0.0% |
| 1,000 | 351 | 500 | 176 | 300 | 100 | Transportation 50205 | 200 | 200 | -33.3% |
| 4,190 | 196 | 10,000 | 361 | 10,000 | 10,000 | Knowledge & Reference Materials 50206 | 10,000 | 10,000 | 0.0% |
| 16,000 | 17,894 | 16,000 | 18,780 | 17,500 | 22,000 | Contractual Services - Support 50208 | 22,000 | 22,000 | 25.7% |
| 2,500 | 3,492 | 2,500 | 2,849 | 2,500 | 2,200 | Contractual Services - Office 50209 | 2,500 | 2,500 | 0.0% |
| 15,000 | 7,426 | 5,660 | 3,375 | 10,000 | 2,000 | Contractual Services - M&E 50210 | 7,000 | 7,000 | -30.0% |
| 45,000 | 41,149 | 44,000 | 43,173 | 45,000 | 41,000 | Data Processing 50218 | 45,000 | 45,000 | 0.0% |
| 5,000 | 27 | 5,000 | 1,840 | 5,000 | 5,000 | Audio Visual 50220 | 5,000 | 5,000 | 0.0% |
| 26,000 | 31,318 | 30,500 | 30,160 | 31,000 | 31,000 | Electricity 50224 | 31,000 | 31,000 | 0.0% |
| 8,000 | 9,153 | 9,000 | 9,103 | 9,500 | 9,200 | Heating Fuel - Natural Gas 50225 | 9,500 | 9,500 | 0.0% |
| 400 | 348 | 400 | 441 | 500 | 549 | Sewer Charges 50226 | 650 | 650 | 30.0% |
| 3,000 | 3,377 | 3,000 | 3,524 | 3,000 | 3,650 | Water Charges 50227 | 3,700 | 3,700 | 23.3% |
| 2,000 | 2,557 | 2,000 | 2,558 | 2,200 | 2,580 | Telephone 50228 | 2,700 | 2,700 | 22.7% |
| \$130,840 | \$119,667 | \$131,310 | \$118,045 | \$139,100 | \$131,704 | TOTAL | \$141,850 | \$141,850 | 2.0% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | |
| 5,500 | 5,364 | 5,500 | 5,521 | 5,000 | 5,000 | Office Supplies 50401 | 5,000 | 5,000 | 0.0% |
| 2,300 | 1,070 | 1,460 | 1,887 | 1,300 | 650 | Cleaning Supplies 50402 | 750 | 750 | -42.3% |
| 0 | 0 | 0 | 0 | 0 | 0 | Operating Supplies 50403 | 0 | 0 | 0.0% |
| 2,500 | 2,044 | 3,300 | 3,334 | 3,000 | 3,000 | Repair & Maintenance Supplies 50404 | 3,000 | 3,000 | 0.0% |
| 2,000 | 1,886 | 2,000 | 1,515 | 2,000 | 2,000 | Arts & Crafts 50408 | 2,000 | 2,000 | 0.0% |
| 500 | 199 | 0 | 0 | 0 | 0 | Small Tools & Equipment 50415 | 0 | 0 | 0.0% |
| \$12,800 | \$10,563 | \$12,260 | \$12,257 | \$11,300 | \$10,650 | TOTAL | \$10,750 | \$10,750 | -4.9% |
| CAPITAL OUTLAY - 004 | | | | | | | | | |
| 1,513 | 1,513 | 3,814 | 3,814 | 3,814 | 3,814 | Due to CNR 50507 | 2,301 | 2,301 | -39.7% |
| \$1,513 | \$1,513 | \$3,814 | \$3,814 | \$3,814 | \$3,814 | TOTAL | \$2,301 | \$2,301 | -39.7% |
| \$544,938 | \$531,525 | \$547,241 | \$533,969 | \$563,840 | \$549,777 | TOTAL PUBLIC LIBRARY | \$568,769 | \$566,269 | 0.4% |

RECREATION/CULTURAL

DEPT # 35

CIVIC AND CULTURAL EVENT SUBSIDIES

DESCRIPTION

This account provides Town subsidies for organizations providing community service, special functions and cemetery decorations.

BUDGET VARIANCE DETAIL

This budget reflects the continued expected use of the Cemetery Trust to fund Care of Graves.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|---------|---------|---------|---------|----------|----------|---|-------|---------|---------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 700 | 700 | 700 | 700 | 700 | 700 | CONTRACTUAL SERVICES - 002 | | | | |
| 2,800 | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 | Veterans Day | 50268 | 700 | 700 | 0.0% |
| 2,625 | 2,625 | 125 | 125 | 0 | 0 | Memorial Day | 50269 | 2,800 | 2,800 | 0.0% |
| | | | | | | Care of Graves | 50270 | 0 | 0 | 0.0% |
| \$6,125 | \$6,125 | \$3,625 | \$3,625 | \$3,500 | \$3,500 | TOTAL | | \$3,500 | \$3,500 | 0.0% |
| | | | | | | | | | | |
| \$6,125 | \$6,125 | \$3,625 | \$3,625 | \$3,500 | \$3,500 | TOTAL CIVIC AND CULTURAL EVENT SUBSIDIES | | \$3,500 | \$3,500 | 0.0% |

RECREATION/CULTURAL

DEPT # 36

COMMUNITY CENTER

DESCRIPTION

This budget accounts for the custodial coverage of the Community Center and the facility operating costs for such things as heating fuel and service contracts for elevators, etc.

The proposed budget includes one (1) part-time staff in Personnel.

BUDGET VARIANCE DETAIL

This budget reflects reductions in Personnel due to actual costs for in house custodial services previously contracted.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-----------|-----------|----------|-----------|----------|--------------------------------|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| | | | | | | | | | | |
| PERSONNEL - 001 | | | | | | | | | | |
| 0 | 0 | 0 | 0 | 21,000 | 15,250 | Labor | 50150 | 17,500 | 17,500 | -16.7% |
| \$0 | \$0 | \$0 | \$0 | \$21,000 | \$15,250 | TOTAL | | \$17,500 | \$17,500 | 100.0% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 26,800 | 19,609 | 25,500 | 14,701 | 0 | 0 | Contractual Services - Support | 50208 | 0 | 0 | 0.0% |
| 24,000 | 12,795 | 20,000 | 12,846 | 18,000 | 18,000 | Contractual Services - M&E | 50210 | 18,000 | 18,000 | 0.0% |
| 23,500 | 25,231 | 24,500 | 23,824 | 25,000 | 24,000 | Electricity | 50224 | 25,000 | 25,000 | 0.0% |
| 30,000 | 29,899 | 28,000 | 27,878 | 30,000 | 28,500 | Heating Fuel - Natural Gas | 50225 | 30,000 | 30,000 | 0.0% |
| 520 | 554 | 630 | 877 | 1,000 | 421 | Sewer Charges | 50226 | 1,000 | 1,000 | 0.0% |
| 3,600 | 4,142 | 3,600 | 3,814 | 4,200 | 4,200 | Water Charges | 50227 | 4,000 | 4,000 | -4.8% |
| \$108,420 | \$92,230 | \$102,230 | \$83,940 | \$78,200 | \$75,121 | TOTAL | | \$78,000 | \$78,000 | -0.3% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 2,500 | 603 | 1,800 | 486 | 1,800 | 1,800 | Cleaning Supplies | 50402 | 2,250 | 2,250 | 25.0% |
| 4,000 | 2,880 | 3,500 | 2,685 | 2,750 | 2,750 | Operating Supplies | 50403 | 2,750 | 2,750 | 0.0% |
| 5,000 | 4,449 | 4,000 | 3,088 | 4,000 | 3,400 | Repair & Maintenance Supplies | 50404 | 4,000 | 4,000 | 0.0% |
| 1,500 | 1,142 | 500 | 128 | 500 | 250 | Small Tools & Equipment | 50415 | 0 | 0 | -100.0% |
| \$13,000 | \$9,074 | \$9,800 | \$6,387 | \$9,050 | \$8,200 | TOTAL | | \$9,000 | \$9,000 | -0.6% |
| \$121,420 | \$101,304 | \$112,030 | \$90,327 | \$108,250 | \$98,571 | TOTAL COMMUNITY CENTER | | \$104,500 | \$104,500 | -3.5% |

RECREATION/CULTURAL

DEPT # 39

OTHER TOWN BUILDINGS

DESCRIPTION

This account provides the funds to maintain the Bugbee Building, in which the Killingly Historical Society operates its Killingly Heritage Center. This account also includes the funding for the Armory. The Town owns the former State Armory building on Commerce Avenue. The facility is leased to a private party. However, under the terms of the lease, the Town is responsible for any "outside" and structural repairs such as to the roof or the masonry walls.

BUDGET VARIANCE DETAIL

This budget reflects expected increases in Electricity offset by decreases in Materials and Supplies based on current trends in usage.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|----------|----------|----------|----------|----------|--------------------------------|-------|----------|----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 1,000 | 394 | 1,000 | 445 | 1,000 | 500 | Contractual Services - Support | 50208 | 500 | 500 | -50.0% |
| 6,500 | 10,222 | 7,000 | 835 | 5,000 | 5,000 | Contractual Services - M&E | 50210 | 5,000 | 5,000 | 0.0% |
| 7,000 | 4,908 | 7,500 | 5,660 | 5,000 | 5,015 | Electricity | 50224 | 5,200 | 5,200 | 4.0% |
| 4,800 | 3,236 | 4,800 | 3,177 | 4,000 | 3,300 | Heating Fuel - Natural Gas | 50225 | 3,700 | 3,700 | -7.5% |
| 350 | 348 | 400 | 383 | 430 | 425 | Sewer Charges | 50226 | 480 | 480 | 11.6% |
| 150 | 154 | 170 | 175 | 200 | 190 | Water Charges | 50227 | 200 | 200 | 0.0% |
| \$19,800 | \$19,262 | \$20,870 | \$10,675 | \$15,630 | \$14,430 | TOTAL | | \$15,080 | \$15,080 | -3.5% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 750 | 62 | 750 | 724 | 2,500 | 750 | Repair & Maintenance Supplies | 50404 | 750 | 750 | -70.0% |
| \$750 | \$62 | \$750 | \$724 | \$2,500 | \$750 | TOTAL | | \$750 | \$750 | -70.0% |
| \$20,550 | \$19,324 | \$21,620 | \$11,399 | \$18,130 | \$15,180 | TOTAL OTHER TOWN BUILDINGS | | \$15,830 | \$15,830 | -12.7% |

BUILDING SAFETY AND INSPECTIONS**DESCRIPTION**

This budgetary account supports the Building Safety and Inspections Office which has the responsibility of ensuring the safety of persons and property through the establishment and maintenance of an effective building and fire code enforcement program. The Building Official and Fire Marshal have the responsibility and are an essential element of the overall Building Safety and Housing Code programs. Associated benefits that result from the duties performed by this office include: the reduction in the occurrence of fires, loss of life and injury, and the reduction of insurance rates.

The Building Safety and Inspections budget includes three (3) full time positions and one (1) full time position, shared at 50% with Community Development.

BUDGET VARIANCE DETAIL

The increase to the Personnel budget is for the proposed addition of two part time Deputy Fire Marshals in the total amount of \$40,000 not to exceed 15 hours per week per deputy to assist with fire calls, building inspections and hazardous materials inspections. This will allow for additional building and apartment inspections to be performed. Proposed equipment non vehicular costs reflect the need to relocate emergency management equipment currently housed at the Public Works Garage to the Town Hall as the Town is now our designated Emergency Operations

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-2020 Manager | 2019-2020 Council | % Change (approved) |
|---------------------------------------|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|--|-------------------------|-------------------------|------------------------|
| PERSONNEL - 001 | | | | | | | | | |
| 39,840 | 39,828 | 40,650 | 40,633 | 41,600 | 41,600 | Clerical 50130 | 42,775 | 42,775 | 2.8% |
| 157,780 | 144,881 | 169,500 | 169,495 | 173,460 | 168,200 | Technical 50170 | 214,385 | 214,385 | 23.6% |
| 0 | 0 | 1,890 | 1,908 | 1,000 | 1,000 | Overtime 50190 | 1,000 | 1,000 | 0.0% |
| <u>\$197,620</u> | <u>\$184,709</u> | <u>\$212,040</u> | <u>\$212,036</u> | <u>\$216,060</u> | <u>\$210,800</u> | TOTAL | \$258,160 | \$258,160 | 19.5% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 800 | 621 | 600 | 950 | 600 | 600 | Printing 50201 | 800 | 800 | 33.3% |
| 600 | 516 | 600 | 436 | 550 | 550 | Postage & Delivery 50203 | 550 | 550 | 0.0% |
| 2,000 | 2,285 | 2,050 | 2,049 | 2,000 | 2,000 | Professional Development & Affiliation 50204 | 2,500 | 2,500 | 25.0% |
| 1,200 | 1,142 | 800 | 1,134 | 1,600 | 1,000 | Knowledge & Reference Materials 50206 | 1,200 | 1,200 | -25.0% |
| 500 | 135 | 500 | 464 | 500 | 1,500 | Professional Services 50215 | 500 | 500 | 0.0% |
| 600 | 566 | 800 | 355 | 600 | 600 | Clothing 50223 | 800 | 800 | 33.3% |
| 1,200 | 1,200 | 1,400 | 1,200 | 1,440 | 1,685 | Telephone 50228 | 0 | 0 | -100.0% |
| <u>\$6,900</u> | <u>\$6,465</u> | <u>\$6,750</u> | <u>\$6,588</u> | <u>\$7,290</u> | <u>\$7,935</u> | TOTAL | \$6,350 | \$6,350 | -12.9% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | |
| 1,300 | 1,272 | 1,300 | 1,255 | 1,300 | 1,300 | Office Supplies 50401 | 1,300 | 1,300 | 0.0% |
| 400 | 381 | 650 | 386 | 650 | 650 | Operating Supplies 50403 | 650 | 650 | 0.0% |
| 400 | 323 | 0 | 0 | 0 | 2,000 | Small Tools & Equipment 50415 | 0 | 0 | 0.0% |
| 2,800 | 2,440 | 2,200 | 2,190 | 3,500 | 2,650 | Motor Fuel 50420 | 0 | 0 | -100.0% |
| <u>\$4,900</u> | <u>\$4,416</u> | <u>\$4,150</u> | <u>\$3,831</u> | <u>\$5,450</u> | <u>\$6,600</u> | TOTAL | \$1,950 | \$1,950 | -64.2% |
| CAPITAL OUTLAY - 004 | | | | | | | | | |
| 0 | 0 | 0 | 0 | 0 | 0 | Equipment non-vehicular 50505 | 3,200 | 3,200 | 100.0% |
| 7,321 | 7,321 | 7,857 | 7,857 | 8,042 | 8,042 | Due to CNR 50507 | 10,724 | 10,724 | 33.3% |
| <u>\$7,321</u> | <u>\$7,321</u> | <u>\$7,857</u> | <u>\$7,857</u> | <u>\$8,042</u> | <u>\$8,042</u> | TOTAL | \$13,924 | \$13,924 | 73.1% |
| <u><u>\$216,741</u></u> | <u><u>\$202,911</u></u> | <u><u>\$230,797</u></u> | <u><u>\$230,312</u></u> | <u><u>\$236,842</u></u> | <u><u>\$233,377</u></u> | TOTAL BUILDING SAFETY AND INSPECTIONS | <u><u>\$280,384</u></u> | <u><u>\$280,384</u></u> | 18.4% |

PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT

DEPT # 42

ANIMAL CONTROL

DESCRIPTION

This account provides funding for the operation of the Animal Control Program which deals with enforcement of State laws regarding animals, especially dogs, and efforts to protect animals from abuse and neglect.

The Northeast Connecticut Council of Governments (NECCOG) provides animal control services on a regional basis. The regional approach provides budgetary savings with more coverage.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | OBJECT OF EXPENDITURE | | 2019-2020 | | % Change (approved) |
|----------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------------|-------|-----------------|-----------------|------------------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | | | Manager | Council | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 54,092 | 54,092 | 53,963 | 53,963 | 53,767 | 53,767 | Professional Services | 50215 | 54,092 | 54,092 | 0.6% |
| \$54,092 | \$54,092 | \$53,963 | \$53,963 | \$53,767 | \$53,767 | TOTAL | | \$54,092 | \$54,092 | 0.6% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 100 | 57 | 100 | 57 | 100 | 60 | Operating Supplies | 50403 | 60 | 60 | -40.0% |
| \$100 | \$57 | \$100 | \$57 | \$100 | \$60 | TOTAL | | \$60 | \$60 | -40.0% |
| <u>\$54,192</u> | <u>\$54,149</u> | <u>\$54,063</u> | <u>\$54,020</u> | <u>\$53,867</u> | <u>\$53,827</u> | TOTAL ANIMAL CONTROL | | <u>\$54,152</u> | <u>\$54,152</u> | 0.5% |

**PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT
LAW ENFORCEMENT**

DEPT # 43

DESCRIPTION

This budget account covers Town police officers and the Town's contracts with the Connecticut State Police for Resident State Troopers. The Resident Troopers' Office is responsible for enforcing State laws and Town ordinances, as well as advising the Town Manager, the Town Council and the Public Safety Commission on an as-needed basis. The Office coordinates all law enforcement efforts in Town and consolidates law enforcement information. The hybrid officer/Trooper staff provides all law enforcement related services, such as motor vehicle enforcement, criminal investigations, as well as specialized patrols in problem areas and community policing involving bike and foot patrols where needed.

The law enforcement budget includes four (4) full time Constables, one (1) part time position and 3 Resident State Troopers.

BUDGET VARIANCE DETAIL

The proposed budget includes the addition of two Constables and related equipment. There is also an increase for the part-time clerical position which was added to the department in the current fiscal year. This position assists in processing alarm notices, pistol permits, grant administration and various communications for the Constables and Resident State Troopers. The proposed budget continues the Resident State Trooper contract at 3 troopers.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | OBJECT OF EXPENDITURE | 2019-2020 | | % Change (approved) | |
|----------------------------|-----------|-------------|-----------|-----------|-----------|--|-----------|-------------|------------------------|---------|
| Budget | Actual | Budget | Actual | Approved | Estimate | | Manager | Council | | |
| PERSONNEL - 001 | | | | | | | | | | |
| 0 | 0 | 252,000 | 107,025 | 210,000 | 139,000 | Constabulary | 50180 | 288,000 | 288,000 | 37.1% |
| 0 | 0 | 60,000 | 26,894 | 80,000 | 9,000 | Overtime | 50190 | 30,000 | 30,000 | -62.5% |
| 16,020 | 11,119 | 0 | 0 | 0 | 0 | Clerical | 50130 | 16,500 | 16,500 | 100.0% |
| \$16,020 | \$11,119 | \$312,000 | \$133,919 | \$290,000 | \$148,000 | TOTAL | | \$334,500 | \$334,500 | 15.3% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 150 | 105 | 150 | 52 | 0 | 0 | Printing | 50201 | 0 | 0 | 0.0% |
| 400 | 285 | 400 | 125 | 0 | 0 | Postage & Delivery | 50203 | 0 | 0 | 0.0% |
| 0 | 0 | 20,000 | 0 | 15,000 | 7,200 | Professional Development/Training | 50204 | 15,000 | 15,000 | 0.0% |
| 0 | 0 | 0 | 0 | 3,500 | 0 | Contractual Services - Constabulary | 50212 | 0 | 0 | -100.0% |
| 939,904 | 899,982 | 662,382 | 631,937 | 470,000 | 675,000 | Contractual Services - Resident Troopers | 50208 | 686,610 | 686,610 | 46.1% |
| 0 | 0 | 4,800 | 0 | 4,800 | 3,000 | Clothing | 50223 | 4,500 | 4,500 | -6.3% |
| 0 | 0 | 2,400 | 670 | 4,000 | 3,900 | Telephone | 50228 | 5,500 | 5,500 | 37.5% |
| \$940,454 | \$900,372 | \$690,132 | \$632,784 | \$497,300 | \$689,100 | TOTAL | | \$711,610 | \$711,610 | 43.1% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 500 | 347 | 0 | 0 | 0 | 0 | Office Supplies | 50401 | 0 | 0 | 0.0% |
| 500 | 380 | 7,700 | 92 | 5,000 | 500 | Operating Supplies | 50403 | 3,000 | 3,000 | -40.0% |
| 0 | 0 | 0 | 0 | 7,500 | 0 | Vehicle Maintenance/Constabulary | 50407 | 5,000 | 5,000 | -33.3% |
| 200 | 0 | 3,000 | 1,748 | 13,500 | 3,000 | Motor Fuel | 50420 | 5,000 | 5,000 | -63.0% |
| \$1,200 | \$727 | \$10,700 | \$1,840 | \$26,000 | \$3,500 | TOTAL | | \$13,000 | \$13,000 | -50.0% |
| CAPITAL OUTLAY - 004 | | | | | | | | | | |
| 0 | 0 | 38,000 | 0 | 0 | 0 | Equipment - Vehicular | 50504 | 14,500 | 14,500 | 100.0% |
| 0 | 0 | 6,429 | 6,429 | 31,500 | 31,500 | Due to CNR | 50507 | 11,000 | 11,000 | -65.1% |
| \$0 | \$0 | \$44,429 | \$6,429 | \$31,500 | \$31,500 | TOTAL | | \$25,500 | \$25,500 | -19.0% |
| \$957,674 | \$912,218 | \$1,057,261 | \$774,972 | \$844,800 | \$872,100 | TOTAL LAW ENFORCEMENT | | \$1,084,610 | \$1,084,610 | 28.4% |

PUBLIC HEALTH, SAFETY, & COMMUNITY DEVELOPMENT
COMMUNITY DEVELOPMENT

DEPT # 51

DESCRIPTION

The Community Development Office is responsible for the development and administration of grant-funded projects, primarily serving the low and moderate income residents in Town. The Office coordinates its activities with other Town Departments, the Permanent Building Commission and the residents of Killingly. The Administrator continues to staff the Permanent Building Commission. It is anticipated that, in time, grant proceeds could fund the majority of the cost of the Community Development Administrator's position.

The Community Development budget includes two (2) full time position and one (1) full time position, shared at 50% with the Building Safety and Inspections Department, in Personnel.

BUDGET VARIANCE DETAIL

The addition of a Project Coordinator will assist in the program and administration of grant - funded projects for Killingly and surrounding Towns. The Project Coordinator and other items as identified as (*) reflected in this account will be offset/covered by grant funds. This budget provides for grant administration for two (2) Killingly projects and two (2) area Towns and anticipates providing such services for a third Town in the future.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|----------|-----------|----------|-----------|-----------|--|-------|-----------|-----------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Meranag | Council | (approved) |
| PERSONNEL - 001 | | | | | | | | | | |
| 68,745 | 68,727 | 70,130 | 70,108 | 71,710 | 71,710 | Salary Administrative | 50120 | 72,295 | 72,295 | 0.8% |
| 0 | 0 | 0 | 0 | 0 | 17,500 | Project Coordinator | 50170 | 65,000 * | 65,000 | 100.0% |
| 20,500 | 3,823 | 25,575 | 25,593 | 26,350 | 19,900 | Technical | 50170 | 25,975 | 25,975 | -1.4% |
| \$89,245 | \$72,550 | \$95,705 | \$95,701 | \$98,060 | \$109,110 | TOTAL | | \$163,270 | \$163,270 | 66.5% |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 300 | 162 | 300 | 367 | 300 | 300 | Printing | 50201 | 750 * | 750 * | 150.0% |
| 500 | 0 | 500 | 30 | 500 | 500 | Advertising | 50202 | 1,500 * | 1,500 * | 200.0% |
| 450 | 183 | 450 | 185 | 450 | 450 | Postage & Delivery | 50203 | 700 * | 700 * | 55.6% |
| 2,500 | 2,761 | 3,000 | 1,751 | 2,500 | 2,500 | Professional Development & Affiliation | 50204 | 5,000 * | 5,000 * | 100.0% |
| 150 | 0 | 150 | 0 | 250 | 250 | Transportation | 50205 | 1,000 * | 1,000 * | 300.0% |
| 2,000 | 582 | 1,425 | 495 | 2,000 | 2,000 | Contractual Services - Support | 50208 | 2,500 | 2,500 | 25.0% |
| \$5,900 | \$3,688 | \$5,825 | \$2,828 | \$6,000 | \$6,000 | TOTAL | | \$11,450 | \$11,450 | 90.8% |
| MATERIALS & SUPPLIES - 003 | | | | | | | | | | |
| 400 | 343 | 400 | 375 | 450 | 450 | Office Supplies | 50401 | 650 * | 650 * | 44.4% |
| 0 | 0 | 0 | 0 | 0 | 0 | Office Equipment | 50506 | 500 | 500 | 100.0% |
| \$400 | \$343 | \$400 | \$375 | \$450 | \$450 | TOTAL | | \$1,150 | \$1,150 | 155.6% |
| \$95,545 | \$76,581 | \$101,930 | \$98,904 | \$104,510 | \$115,560 | TOTAL COMMUNITY DEVELOPMENT | | \$175,870 | \$175,870 | 68.3% |
| * EXPECTED REIMBURSEMENT: | | | | | | | | | | |
| | | | | | | | | \$40,000 | \$40,000 | |
| | | | | | | | | 30,000 | 30,000 | |
| | | | | | | | | 30,000 | 30,000 | |
| | | | | | | | | 0 | 0 | |
| | | | | | | | | \$100,000 | \$100,000 | |
| NET BUDGET | | | | | | | | \$75,870 | \$75,870 | -27.4% |

HUMAN SERVICE SUBSIDIES

DESCRIPTION

This account provides the Town's contribution toward a portion of the operating costs of various social, health, safety and other agencies offering services to Town residents. To address needs which transcend municipal boundaries, most of these services are provided on a regional basis in the interest of economy and efficiency. Contributions to these agencies are based on a variety of formulae such as per capita or statistical measurement of the service received by an individual Town. For the Adult Education Program, the Town serves as the recipient of State grant money, which is passed through to the Regional Community and Adult Education Program. There is a corresponding recognition of the grant in the Revenue section of the budget.

BUDGET VARIANCE DETAIL

Most human service subsidy requests are the result of a population-based formula employed by the respective agencies. Most agencies show a slight increase from year to year-especially NDDH, Adult Education, and the Paramedic Intercept.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | OBJECT OF EXPENDITURE | 2019-20 | | % Change (approved) | |
|----------------------------|-------------------|-------------------|-------------------|-----------|-----------|--|---------|-----------|------------------------|------|
| | | | | Approved | Estimate | | Manager | Council | | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | Day Kimball Homecare | 50273 | 12,000 | 12,000 | 0.0% |
| 12,159 | 12,159 | 12,159 | 12,159 | 12,159 | 12,159 | United Services | 50274 | 12,159 | 12,159 | 0.0% |
| 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | Ambulance Service | 50275 | 20,000 | 20,000 | 0.0% |
| 23,000 | 23,000 | 23,000 | 23,000 | 23,000 | 23,000 | Senior Citizens Center | 50276 | 23,000 | 23,000 | 0.0% |
| 10,962 | 10,962 | 10,962 | 10,962 | 10,962 | 10,962 | Quinebaug Youth Services | 50277 | 10,962 | 10,962 | 0.0% |
| 75,729 | 75,729 | 78,974 | 78,974 | 83,809 | 83,809 | District Department of Health | 50278 | 90,153 | 90,153 | 7.6% |
| 5,700 | 5,700 | 5,700 | 5,700 | 5,700 | 5,700 | Women's Center of Northeastern Connecticut | 50279 | 5,700 | 5,700 | 0.0% |
| 42,907 | 42,907 | 43,097 | 43,097 | 43,562 | 43,562 | 911 Emergency Dispatch | 50280 | 44,646 | 44,646 | 2.5% |
| 28,434 | 28,334 | 29,979 | 29,979 | 29,871 | 29,871 | Transit District | 50281 | 30,051 | 30,051 | 0.6% |
| 103,489 | 107,820 | 107,889 | 107,887 | 103,471 | 107,526 | Adult Education | 50282 | 104,002 | 104,002 | 0.5% |
| 27,027 | 27,027 | 31,000 | 31,000 | 34,100 | 34,100 | Elderly Nutrition Program- Thames Council | 50283 | 34,100 | 34,100 | 0.0% |
| 4,000 | 4,000 | 4,343 | 4,343 | 0 | 0 | NE Comm. Against Substance Abuse | 50284 | 0 | 0 | 0.0% |
| 65,667 | 62,432 | 70,255 | 70,253 | 76,000 | 76,000 | Paramedic Intercept Service | 50292 | 76,000 | 76,000 | 0.0% |
| 1,000 | 0 | 0 | 0 | 1,000 | 1,000 | ACCESS Agency | 50296 | 1,000 | 1,000 | 0.0% |
| 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | Veteran's Service | 50299 | 1,500 | 1,500 | 0.0% |
| 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | Northeast Placement Services | 50285 | 1,500 | 1,500 | 0.0% |
| 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 | Senior Resources/Agency on Aging | 50302 | 2,400 | 2,400 | 0.0% |
| \$437,474 | \$437,470 | \$454,758 | \$454,754 | \$461,034 | \$465,089 | TOTAL | | \$469,173 | \$469,173 | 1.8% |
| \$437,474 | \$437,470 | \$454,758 | \$454,754 | \$461,034 | \$465,089 | TOTAL HUMAN SERVICE SUBSIDIES | | \$469,173 | \$469,173 | 1.8% |

MISCELLANEOUS

DEPT # 61

EMPLOYEE BENEFITS

DESCRIPTION

This account funds fringe benefits provided to Town employees. A comprehensive and competitive benefits package is maintained in order to attract and retain qualified workers. Included in the benefit package are health and life insurance and a partial tuition reimbursement program for work-related courses. The pension program appropriation is a combination of the actuarially-determined contribution toward the Town's defined-benefit retirement program and payments on behalf of employees to a defined contribution retirement program offered through the International City/County Management Association Retirement Corporation (ICMA-RC).

BUDGET VARIANCE DETAIL

This budget reflects health coverage for new employees as well as a general increase in premiums offset by changes in position classifications. The Pension contribution is based on the Actuarial Required Contribution.

| 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | | | 2019-20 | | % Change |
|----------------------------|-------------|-------------|-------------|-------------|-------------|--------------------------------|-------|-------------|-------------|------------|
| Budget | Actual | Budget | Actual | Approved | Estimate | OBJECT OF EXPENDITURE | | Manager | Council | (approved) |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | |
| 861,236 | 735,063 | 1,074,994 | 899,835 | 1,030,000 | 1,000,000 | Health Insurance | 50230 | 1,030,000 | 1,029,000 | -0.1% |
| 312,290 | 293,502 | 352,162 | 312,432 | 347,178 | 340,000 | Employer Payroll Taxes | 50231 | 345,000 | 344,500 | -0.8% |
| 10,000 | 10,070 | 11,000 | 11,888 | 11,592 | 11,975 | Life Insurance | 50232 | 13,000 | 13,000 | 12.1% |
| 23,000 | 23,442 | 15,000 | 40,941 | 18,390 | 10,000 | Unemployment Compensation | 50233 | 18,000 | 18,000 | -2.1% |
| 131,788 | 133,048 | 149,998 | 145,942 | 157,258 | 150,000 | Pension Program | 50234 | 172,000 | 171,850 | 9.3% |
| 6,500 | 5,577 | 8,000 | 5,765 | 6,000 | 6,000 | Employment Programs | 50235 | 6,500 | 6,500 | 8.3% |
| 10,000 | 10,000 | 10,000 | 10,000 | 0 | 0 | Other Post Employment Benefits | 50240 | 10,000 | 10,000 | 100.0% |
| \$1,354,814 | \$1,210,702 | \$1,621,154 | \$1,426,803 | \$1,570,418 | \$1,517,975 | TOTAL | | \$1,594,500 | \$1,592,850 | 1.4% |
| \$1,354,814 | \$1,210,702 | \$1,621,154 | \$1,426,803 | \$1,570,418 | \$1,517,975 | TOTAL EMPLOYEE BENEFITS | | \$1,594,500 | \$1,592,850 | 1.4% |

MISCELLANEOUS

DEPT # 62

INSURANCE

DESCRIPTION

This account funds property and liability insurance coverage for both the Town and Board of Education. Coverage is provided for building, property, liability, automotive, boiler, machinery, public officials' liability, employee blanket bonds and bonding for certain employees. The Workers' Compensation appropriation covers only the Town's portion of the premium. To counter the increase in premiums, the Town utilizes higher deductibles on all of its insurance lines. A Self-Insured Fund has been established (see Page F-6) to cover losses below the deductibles.

BUDGET VARIANCE DETAIL

The Town is anticipating a decrease in Property/Liability insurance and Workers Compensation insurance based on updated renewal rates. The Town uses its insurance consultant to review the Workers Compensation and Property/Liability insurance coverages and renewals.

| 2015-16 | 2016-17 | 2016-17 | 2017-18 | 2017-18 | 2018-19 | | OBJECT OF EXPENDITURE | | 2019-20 | | % Change (approved) |
|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------------------|-------|-----------|-----------|------------------------|
| Actual | Budget | Actual | Budget | Actual | Approved | Estimate | | | Manager | Council | |
| CONTRACTUAL SERVICES - 002 | | | | | | | | | | | |
| 483,088 | 523,753 | 522,683 | 559,941 | 520,821 | 525,000 | 525,000 | Property/Liability | 50236 | 520,000 | 510,000 | -2.9% |
| 150,022 | 181,563 | 182,626 | 191,757 | 184,634 | 208,000 | 200,000 | Workers' Compensation | 50237 | 205,000 | 205,000 | -1.4% |
| 20,000 | 20,000 | 20,000 | 40,000 | 40,000 | 0 | 0 | Self-Insured Losses | 50239 | 10,000 | 10,000 | 100.0% |
| \$653,110 | \$725,316 | \$725,309 | \$791,698 | \$745,455 | \$733,000 | \$725,000 | TOTAL | | \$735,000 | \$725,000 | -1.1% |
| \$653,110 | \$725,316 | \$725,309 | \$791,698 | \$745,455 | \$733,000 | \$725,000 | TOTAL INSURANCE | | \$735,000 | \$725,000 | -1.1% |

MISCELLANEOUS

DEPT. # 63

SPECIAL RESERVES & PROGRAMS

DESCRIPTION

Funds in this account provide for the reservation of funds for several purposes. General Contingency exists to provide funds for unanticipated levels of expense. In addition, the "Contingent" line has traditionally contained funding for yet-to-be determined wage adjustments. The Council approves all transfers from the Contingent Account.

BUDGET VARIANCE DETAIL

Funding has been continued for Reserve for Revaluation to recognize future revaluation costs. The Town continues to fund the Reserve for Information Technology for needed computer upgrade and software costs. This offsets the increase to the annual maintenance costs in the IT Department budget. There is an increase in the reserve for demo and relocation in the event of fires or other catastrophic events which cause damage to properties within the Town. These funds provide the Town with the ability to properly secure these properties in order to mitigate a public health and safety concern. The FY18-19 budget for Contingency was approved at \$250,000. Transfers out of the fund which were approved during the course of the year are reflected in the approved budget line. Increase to contingency for 2020 is for the potential of increased costs related to upcoming union negotiations.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 Approved | 2018-19 Estimate | OBJECT OF EXPENDITURE | 2019-20 Manager | 2019-20 Council | % Change |
|-----------------------------------|-------------------|-------------------|-------------------|---------------------|---------------------|---|--------------------|--------------------|----------|
| CONTRACTUAL SERVICES - 002 | | | | | | | | | |
| 205,265 | 169,167 | 226,680 | 30,295 | 222,300 | 120,000 | Contingent 50241 | 275,000 | 275,000 | 23.7% |
| 45,000 | 45,000 | 45,000 | 45,000 | 0 | 0 | Reserve for Revaluation 50286 | 20,000 | 20,000 | 100.0% |
| 30,000 | 30,000 | 30,000 | 30,000 | 0 | 0 | Reserve for Revaluation Commercial Prop 50287 | 0 | 0 | 0.0% |
| 0 | 0 | 10,000 | 10,000 | 0 | 0 | Reserve for Plan of Conservation & Dev. 50291 | 0 | 0 | 0.0% |
| 75,000 | 75,000 | 25,000 | 25,000 | 25,000 | 25,000 | Reserve for Information Technology 50293 | 25,000 | 25,000 | 0.0% |
| 10,000 | 10,000 | 10,000 | 10,000 | 5,000 | 5,000 | Reserve for Maintenance of Dams 50304 | 5,000 | 5,000 | 0.0% |
| 0 | 0 | 25,000 | 25,000 | 5,000 | 5,000 | Reserve for Bridge Maintenance 50308 | 5,000 | 5,000 | 0.0% |
| 10,000 | 10,000 | 5,000 | 5,000 | 0 | 0 | Reserve for Negotiation of PILOT 50305 | 5,000 | 5,000 | 100.0% |
| 166,000 | 166,000 | 0 | 0 | 0 | 0 | Reserve for Constabulary 50306 | 0 | 0 | 0.0% |
| 150,000 | 150,000 | 0 | 0 | 0 | 0 | Rate Stabilization Fund 50307 | 0 | 0 | 0.0% |
| 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | Reserve for Demo & Relocation 50295 | 17,000 | 17,000 | 70.0% |
| \$701,265 | \$665,167 | \$386,680 | \$190,295 | \$267,300 | \$165,000 | TOTAL | \$352,000 | \$352,000 | 31.7% |
| <u>\$701,265</u> | <u>\$665,167</u> | <u>\$386,680</u> | <u>\$190,295</u> | <u>\$267,300</u> | <u>\$165,000</u> | TOTAL SPECIAL RESERVES & PROGRAMS | <u>\$352,000</u> | <u>\$352,000</u> | 31.7% |

MISCELLANEOUS

DEPT # 64

DEBT SERVICE

DESCRIPTION

This account provides for the payment of principal and interest on the Town's long and short-term debt obligations. These debt obligations are used in the development and maintenance of the Town's facilities and capital infrastructure.

BUDGET VARIANCE DETAIL

Funding has been added for final borrowing of the school roof and window replacement projects and for the Town Hall HVAC improvement project. In addition it is expected that the design portion of the interim funding obligation financed with Clean Water Notes will be converted to permanent financing in 2020 and will be reimbursed by the WPCA.

| 2016-17 Budget | 2016-17 Actual | 2017-18 Budget | 2017-18 Actual | 2018-19 | | OBJECT OF EXPENDITURE | 2019-20 | | % Change (approved) |
|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--|--------------------|--------------------|------------------------|
| | | | | Approved | Estimate | | Manager | Council | |
| | | | | | | CAPITAL OUTLAY - 004 | | | |
| 30,000 | 0 | 30,000 | 0 | 30,000 | 0 | Debt Issuance Costs 50601 | 65,000 | 65,000 | 116.7% |
| 34,575 | 34,575 | 34,575 | 34,575 | 34,575 | 34,575 | Principal - Sewer Extension 2001 50628 | 34,575 | 34,575 | 0.0% |
| 38,897 | 38,897 | 37,341 | 37,341 | 35,785 | 37,341 | Interest - Sewer Extension 2001 50629 | 34,230 | 34,230 | -4.3% |
| 270,000 | 270,000 | 0 | 0 | 0 | 0 | Principal - GO Bonds 06/07 50634 | 0 | 0 | 0.0% |
| 62,100 | 62,100 | 48,600 | 48,600 | 48,600 | 48,600 | Interest - GO Bonds 06/07 50636 | 48,600 | 48,600 | 0.0% |
| 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | 240,000 | Principal - '07 Refunding Bond 50637 | 240,000 | 240,000 | 0.0% |
| 81,460 | 81,460 | 69,460 | 69,460 | 57,460 | 57,460 | Interest - '07 Refunding Bond 50638 | 45,460 | 45,460 | -20.9% |
| 250,000 | 250,000 | 250,000 | 250,000 | 0 | 0 | \$5MM New H.S. Bonds-Principal 50639 | 0 | 0 | 0.0% |
| 21,875 | 21,875 | 10,938 | 10,938 | 0 | 0 | \$5MM New H.S. Bonds-Interest 50640 | 0 | 0 | 0.0% |
| 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | 150,000 | Principal - New HS Bonds 05/09 50641 | 0 | 0 | -100.0% |
| 72,713 | 72,713 | 9,375 | 9,375 | 4,875 | 4,875 | Interest- New HS Bonds 05/09 50642 | 0 | 0 | -100.0% |
| 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | 325,000 | Principal - 2010 Bonds 50644 | 325,000 | 325,000 | 0.0% |
| 167,375 | 167,375 | 34,125 | 34,125 | 24,375 | 24,375 | Interest - 2010 Bonds 50645 | 11,375 | 11,375 | -53.3% |
| 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | Principal - 2011 Bonds 50646 | 175,000 | 175,000 | 0.0% |
| 96,906 | 50,841 | 23,188 | 23,188 | 17,938 | 17,938 | Interest - 2011 Bonds 50647 | 12,688 | 12,688 | -29.3% |
| 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | 120,000 | Principal - 2012 Bonds 50649 | 120,000 | 120,000 | 0.0% |
| 52,950 | 52,950 | 49,350 | 49,350 | 45,750 | 45,750 | Interest - 2012 Bonds 50650 | 43,350 | 43,350 | -5.2% |
| 105,000 | 105,000 | 105,000 | 105,000 | 105,000 | 105,000 | Principal - 2013 Bonds 50651 | 105,000 | 105,000 | 0.0% |
| 44,100 | 44,100 | 42,000 | 42,000 | 39,900 | 39,900 | Interest - 2013 Bonds 50652 | 37,800 | 37,800 | -5.3% |
| 143,590 | 143,590 | 143,590 | 143,590 | 143,590 | 143,590 | Principal - Sewer Replacement USDA 50654 | 143,590 | 143,590 | 0.0% |
| 179,441 | 179,441 | 174,416 | 174,416 | 169,390 | 169,390 | Interest - Sewer Replacement USDA 50655 | 164,365 | 164,365 | -3.0% |
| 52,898 | 52,898 | 52,898 | 52,898 | 52,898 | 52,898 | Principal - Sewer Replacement USDA 50657 | 52,898 | 52,898 | 0.0% |
| 55,278 | 55,278 | 53,823 | 53,823 | 52,368 | 52,368 | Interest - Sewer Replacement USDA 50658 | 50,914 | 50,914 | -2.8% |
| 0 | 0 | 275,000 | 275,000 | 550,000 | 550,000 | Principal - 07 & 08 Refunded Portion 50662 | 540,000 | 540,000 | -1.8% |
| 130,600 | 130,600 | 130,600 | 130,600 | 125,100 | 125,100 | Interest - 07 & 08 Refunded Portion 50659 | 114,100 | 114,100 | -8.8% |
| 225,000 | 225,000 | 120,000 | 120,000 | 120,000 | 120,000 | Principal - Taxable 2016 Bonds 50660 | 120,000 | 120,000 | 0.0% |
| 136,084 | 136,084 | 63,035 | 63,035 | 61,655 | 61,655 | Interest - Taxable 2016 Bonds 50661 | 60,035 | 60,035 | -2.6% |
| 0 | 0 | 100,000 | 100,000 | 100,000 | 100,000 | Principal - Non Taxable 2016 Bonds 50663 | 100,000 | 100,000 | 0.0% |
| 0 | 0 | 55,000 | 55,000 | 53,000 | 53,000 | Interest - Non Taxable 2016 Bonds 50664 | 51,000 | 51,000 | -3.8% |
| 0 | 0 | 7,963 | 7,963 | 7,963 | 7,963 | Interest - Refunded 09,10,11 Bonds GP 50665 | 7,963 | 7,963 | 0.0% |
| 0 | 0 | 15,000 | 15,000 | 15,000 | 15,000 | Principal - Refunded 09,10,11 Bonds School 50666 | 165,000 | 165,000 | 100.0% |
| 0 | 0 | 197,862 | 197,862 | 197,563 | 197,563 | Interest - Refunded 09,10,11 Bonds School 50667 | 197,263 | 197,263 | -0.2% |
| 0 | 0 | 0 | 0 | 271,688 | 271,688 | CWF - 2.567M Rogers 50668 | 180,694 | 180,694 | 100.0% |
| 0 | 0 | 0 | 0 | 0 | 0 | Interest - 2019 Bonds 50669 | 100,000 | 100,000 | 100.0% |
| 0 | 0 | 0 | 0 | 0 | 0 | CWF - Sewer Facility Design Upgrade 50670 | 163,000 | 163,000 | 100.0% |
| \$3,260,842 | \$3,184,777 | \$3,143,139 | \$3,113,139 | \$3,374,473 | \$3,346,029 | TOTAL | \$3,508,900 | \$3,508,900 | 4.0% |
| <u>\$3,260,842</u> | <u>\$3,184,777</u> | <u>\$3,143,139</u> | <u>\$3,113,139</u> | <u>\$3,374,473</u> | <u>\$3,346,029</u> | TOTAL DEBT SERVICE | <u>\$3,508,900</u> | <u>\$3,508,900</u> | 4.0% |

MISCELLANEOUS**CIP PROGRAM****CAPITAL BUDGET****DESCRIPTION**

The Capital Budget is a listing of all recommended capital projects proposed for the next fiscal year. By definition, a Capital Project is a project that helps maintain or improve a Town asset, often called infrastructure. To be included in the Capital Budget, a project must meet ONE of the following requirements (criteria):

- It is a new construction, expansion, renovation, or replacement project for an existing facility or facilities. The project must have a total cost of at least \$10,000 over the life of the project. Project costs can include the cost of land, engineering, architectural planning, and contract services needed to complete the project.
- It is a purchase of major equipment (assets) costing \$50,000 or more with a useful life of at least 10 years.
- It is a major maintenance or rehabilitation project for existing facilities with a cost of \$10,000 or more and an economic life of at least 10 years.

The Capital Outlay amount listed in the Town's expenditures and in the Capital Budget is the Town's General Fund Contribution for that fiscal year. The itemized list of funding sources, when approved on adoption of the General Government Budget, authorizes the acceptance of the non-general government contribution funds. The list of projects is matched to funding sources in the Capital Improvement Program. When any non-general fund contribution funding is approved, the project funds as contained in the Capital Budget are appropriated.

APPROVED BUDGET DETAIL

Below is a summary of financing for FY19-20.

| EXPENDITURE CATEGORY | | FUNDING LEGEND | | FY 19-20 |
|-----------------------------------|--------------------|-------------------------------|-----|--------------------|
| Road Construction | \$307,121 | Unimproved Town Aid | 6 | \$50,000 |
| Highway | \$79,088 | Improved Town Aid | 6 | \$307,121 |
| Bridges | \$0 | LOCIP | 3 | \$250,000 |
| Public Buildings | \$300,000 | Bond Funds | 2 | 1,317,200 |
| Parks & Recreation | \$0 | Grants Funds | 4 | \$0 |
| Economic & Community Development | \$0 | General Fund | 1 | \$0 |
| Planning & Development | \$0 | Sewer Fund | 210 | \$200,000 |
| Schools | 6,336,000 | State Education Grants | 5 | \$5,068,800 |
| Water Pollution Control Authority | \$200,000 | Reallocation of Capital Funds | 7 | \$29,088 |
| | \$7,222,209 | | | \$7,222,209 |

TOWN OF KILLINGLY CAPITAL IMPROVEMENT PROGRAM 2020

GENERAL GOVERNMENT PROJECTS

| | | FUNDING SOURCE | | | |
|---|----------------|----------------|-----|-----|-----|
| <u>ROAD CONSTRUCTION</u> | | | | | |
| Reynolds Street | 50,000 | 100% | (6) | | |
| Road Renewal - Unimproved | 50,000 | 100% | (6) | | |
| Road Renewal | 207,121 | 100% | (6) | | |
| <u>HIGHWAYS</u> | | | | | |
| Storm Drainage Improvements | 10,000 | 100% | (6) | | |
| Guardrail Replacement | 25,000 | 100% | (6) | | |
| Sidewalks | 44,088 | 41% | (6) | 59% | (7) |
| <u>PUBLIC BUILDINGS</u> | | | | | |
| Town Hall Building Improvements | 50,000 | 100% | (2) | | |
| Town Hall Gutter and Parking Lot Improvements | 250,000 | 100% | (3) | | |
| General Government Projects | 686,209 | | | | |
| <u>Funding Source</u> | | | | | |
| General Fund | 1 | - | | | |
| Bond Funds | 2 | 50,000 | | | |
| LOCIP | 3 | 250,000 | | | |
| Grants Funds | 4 | - | | | |
| State Aid - Unimproved Road (TAR) | 6 | 50,000 | | | |
| State Aid - Improved Road (TAR) | 6 | 307,121 | | | |
| Reallocated Capital Funds | 7 | 29,088 | | | |
| Capital Reserve | 8 | - | | | |
| General Government Revenue | 686,209 | | | | |

BOARD OF EDUCATION PROJECTS

| | | | | | |
|--|------------------|-----------|-----|-----|-----|
| Killingly Westfield Ave Facility | 340,000 | 20% | (2) | 80% | (5) |
| Killingly Memorial School | 300,000 | 20% | (2) | 80% | (5) |
| Killingly Central School | 2,450,000 | 20% | (2) | 80% | (5) |
| Killingly Intermediate School | 1,250,000 | 20% | (2) | 80% | (5) |
| Killingly High School | 1,846,000 | 20% | (2) | 80% | (5) |
| Goodyear Early Childhood Learning Center | 150,000 | 20% | (2) | 80% | (5) |
| Board of Education Projects | 6,336,000 | | | | |
| <u>Funding Source</u> | | | | | |
| Bond Funds | 2 | 1,267,200 | | | |
| General Fund Contribution | 1 | - | | | |
| State Education Grants | 5 | 5,068,800 | | | |
| Board of Education Revenue | 6,336,000 | | | | |

WATER POLLUTION CONTROL AUTHORITY PROJECTS

| | | | | | |
|---|----------------|---------|------|-------|--|
| Capital Projects/Equipment | 210 | 100,000 | 100% | (210) | |
| Sewer Replacement | 210 | 100,000 | 100% | (210) | |
| Water Pollution Control Authority Projects | 200,000 | | | | |
| <u>Funding Source</u> | | | | | |
| Sewer Fund | 210 | 200,000 | | | |
| Water Pollution Control Authority Revenue | 200,000 | | | | |

CAPITAL IMPROVEMENT PROGRAM SUMMARY

| | | |
|--|------------------|--|
| General Government Projects | 686,209 | |
| Board of Education Projects | 6,336,000 | |
| Water Pollution Control Authority Projects | 200,000 | |
| TOTAL PROJECTS | 7,222,209 | |

TOWN OF KILLINGLY CAPITAL BUDGET

ROAD CONSTRUCTION

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|---------------------------|----------------|----------------|-----------|-----------|---------|---------|-----------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Bailey Hill Road | (4) | - | - | 500,000 | - | - | 500,000 |
| Maple Street | (4) | - | - | 1,000,000 | - | - | 1,000,000 |
| Louisa Viens | (2) | - | 1,000,000 | - | - | - | 1,000,000 |
| Cranberry Bog Road | (2) | - | - | 500,000 | 500,000 | - | 1,000,000 |
| Reynolds Street | (6) | 50,000 | - | - | - | - | 50,000 |
| Road Renewal - Unimproved | (6) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Road Renewal | (6) | 207,121 | 250,000 | 250,000 | 250,000 | 250,000 | 1,207,121 |
| Total | | 307,121 | 1,300,000 | 2,300,000 | 800,000 | 300,000 | 5,007,121 |

Project Comments

Unimproved Roads - The purpose of the Unimproved Roads program is to pave unimproved (dirt) roads which either cause severe maintenance problems or are experiencing increased traffic due to development. The Unimproved Town Aid Road funds for this year are being designated to provide improvements to Chase Road, Roth Rd. and other unimproved roads.

Road Renewal - The Road Renewal Program provides for an on-going pavement resurfacing schedule for the Town's 119 miles of paved roads. This program helps the Town avoid costly reconstruction due to deferred maintenance. In recent years, the Town has been very committed to this program, which is funded through a variety of sources. Town aid funds will be used for resurfacing various streets that are in need. The Engineering Department and the Highway Department are commencing a road evaluation project which will establish a road resurfacing/rebuilding program.

Bailey Hill Road - Bailey Hill Road runs north and south as a local connector road between Route 101 and Route 6. There are numerous drainage and road improvement issues that need to be addressed in order to provide an adequate level of service for the community. The project is anticipated to take several years to complete.

Maple Street - This is a major connector road between Route 6 and Route 101. The road is in need of improvements to the pavement and sidewalks. This is a large project which will require a phased approach over several years to complete. Engineering is preparing a LOTCIP application for sidewalks and road reconstruction.

Louisa Viens Road - This road is in the industrial park and connects to Lake Road with Alexander Parkway. As a result of the heavier traffic for this roadway the road is in need of complete rebuilding. The catch basins have been replaced in this section. However the roadway has not been addressed. This project will also require several years to complete.

Cranberry Bog Road - This road connects Westcott Road and Bailey Hill Road. Due to subbase and drainage issues this road will need to be completely rebuilt. Work will be completed in a phased approach over several years.

Reynolds Street - This project is for the portion of Reynolds Street between Main Street and Broad Street. It will include repair of the box culvert drainage system, correction of pavement and sidewalk issues.

TOWN OF KILLINGLY CAPITAL BUDGET

Funding Schedule

| <u>Funding Sources</u> | <u>FY20</u> | <u>FY21</u> | <u>FY22</u> | <u>FY23</u> | <u>FY24</u> | <u>TOTAL</u> |
|--|-------------|-------------|-------------|-------------|-------------|--------------|
| State Aid - Improved Roads (TAR) (6) | 257,121 | 250,000 | 250,000 | 250,000 | 250,000 | 1,257,121 |
| State Aid - Unimproved Roads (TAR) (6) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Grant Funds (4) | - | - | 1,500,000 | - | - | 1,500,000 |
| Bond Funds (2) | - | 1,000,000 | 500,000 | 500,000 | - | 2,000,000 |
| TOTAL | 307,121 | 1,300,000 | 2,300,000 | 800,000 | 300,000 | 5,007,121 |

TOWN OF KILLINGLY CAPITAL BUDGET

HIGHWAYS

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|-----------------------------|----------------|----------------|---------------|---------------|---------------|---------------|----------------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Storm Drainage Improvements | (6) | 10,000 | 20,000 | 20,000 | 20,000 | 20,000 | 90,000 |
| Guardrail Replacement | (6) | 25,000 | 20,000 | 20,000 | 20,000 | 20,000 | 105,000 |
| Sidewalks | (6) & (7) | 44,088 | 10,000 | 10,000 | 10,000 | 10,000 | 84,088 |
| Total | | 79,088 | 50,000 | 50,000 | 50,000 | 50,000 | 279,088 |

Project Comments

Storm Drainage - The Storm Drainage Improvement Program was started in 1991. It is designed to address miscellaneous spot drainage problems throughout the
 * Town. Funding is applied on an as-needed basis.

Guide Rail Replacement - The Guide Rail Replacement program allows for the replacement of seriously deteriorated guide rail with metal beam type guide rail
 * and at selected locations where conditions dictate, new guide rail.

Sidewalks - The purpose of the Sidewalk program is to provide an ongoing improvement and maintenance schedule for sidewalks in the Town. There are existing
 * funds in the budget to continue the program for this year.

Funding Schedule

| <u>Funding Sources</u> | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|--------------------------------------|---------------|---------------|---------------|---------------|---------------|----------------|
| State Aid - Improved Roads (TAR) (6) | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 250,000 |
| Reallocated Capital Funds (7) | 29,088 | - | - | - | - | 29,088 |
| TOTAL | 79,088 | 50,000 | 50,000 | 50,000 | 50,000 | 279,088 |

TOWN OF KILLINGLY CAPITAL BUDGET

BRIDGES

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|----------------------------|----------------|----------------|---------|------|-----------|------|-----------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Cotton Bridge | (2) & (4) | | | | 2,500,000 | | 2,500,000 |
| Peepload Stone Arch Bridge | (2) & (4) | - | 800,000 | - | - | - | 800,000 |
| North Street Bridge | (2) & (4) | - | - | - | 1,200,000 | | 1,200,000 |
| Total | | - | 800,000 | - | 3,700,000 | - | 4,500,000 |

Project Comments

Cotton Bridge - This bridge crosses the Quinebaug River connecting the Towns of Killingly and Pomfret. The Connecticut Department of Transportation has identified areas of concern with the bridge. The replacement of this bridge will require an inter-municipal agreement. Therefore planning work should begin early. Addressing some of the areas identified in the CDOT inspection report may prolong the life of the bridge and reduce overall costs.

Peepload Road Stone Arch Bridge - This is a historical Stone Double Arch Bridge on Peepload Road in Dayville. The Bridge was built in or about 1850. This bridge was rated as poor in the inspection performed by the Connecticut Department of Transportation (CDOT) in 2012. Partial funding to design and rebuild the bridge is currently available through either the Local State or Federal Bridge Programs.

North Street Bridge - The decking structure dates to the 1970's while the stone abutments are much older. The CT DOT has documented several deficiencies mostly relating to the stone abutments. Minor repairs to the stone abutments will delay the complete replacement of the bridge until subsequent years.

Funding Schedule

| <u>Funding Sources</u> | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|------------------------|------|---------|------|-----------|------|-----------|
| Bond Funds (2) | - | 400,000 | - | 1,850,000 | - | 2,250,000 |
| Grant Funds (4) | - | 400,000 | - | 1,850,000 | - | 2,250,000 |
| TOTAL | - | 800,000 | - | 3,700,000 | - | 4,500,000 |

TOWN OF KILLINGLY CAPITAL BUDGET

PUBLIC BUILDINGS

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|---|----------------|----------------|-----------|------|------|------|-----------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Town Hall Building Improvements | (2) | 50,000 | - | - | - | - | 50,000 |
| Town Hall Elevator | (2) | - | 600,000 | - | - | - | 600,000 |
| Public Works Parking Lot Improvements | (3) | 250,000 | - | - | - | - | 250,000 |
| Town Hall Gutter and Parking Lot Improvements | (3) | - | 150,000 | - | - | - | 150,000 |
| Truck Wash Bay | (1) & (7) | - | 800,000 | - | - | - | 800,000 |
| Totals | | 300,000 | 1,550,000 | - | - | - | 1,850,000 |

Project Comments

Town Hall Building Improvements - The main hallway floor, town meeting room and breakroom floors are in need of replacement. There are numerous cracks and broken tiles in the hallway areas. The Town Meeting Room and breakroom carpet have deteriorated and are in need of replacement.

* Town Hall Elevator - The Elevator project would replace the existing elevator. The existing elevator was installed in the mid-1980's and requires modifications to meet current code and ADA compliance. There is currently funding to start the project. However, to completely replace the elevator additional funding is required.

Town Hall Gutter and Parking Lot Improvements - This project would make improvements to the Town Hall Parking lot and Building gutters to improve drainage and repair roof gutters and install snow guard and roof heating elements to improve overall parking lot and walkway safety conditions.

Public Works Parking Lot Improvements - This Project would make improvements to the Public Works parking lot to improve drainage and to improve overall parking lot safety conditions.

* Vehicle Wash Bay at Highway Garage - Funding sources for this project would be contingent upon completion of sale of NECCOG land, anticipated to be finalized in Fall 2019, and reallocated capital funds. Grant funding may also be available for a portion of this project.

Funding Schedule

| <u>Funding Sources</u> | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|-------------------------------|---------|-----------|------|------|------|-----------|
| General Fund (1) | - | 400,000 | - | - | - | 400,000 |
| Bonds (2) | 50,000 | 600,000 | - | - | - | 650,000 |
| LOCIP (3) | 250,000 | 150,000 | - | - | - | 400,000 |
| Reallocated Capital Funds (7) | - | 400,000 | - | - | - | 400,000 |
| TOTAL | 300,000 | 1,550,000 | - | - | - | 1,850,000 |

TOWN OF KILLINGLY CAPITAL BUDGET

PARKS AND RECREATION

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|-------------------------|----------------|----------------|------|------|------|---------|---------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Parks at Davis Property | (8) | - | - | - | - | 120,000 | 120,000 |
| Totals | | - | - | - | - | 120,000 | 120,000 |

Project Comments

- * Parks at Davis Property- Currently the property is being utilized as a gravel yard. Once this operation has completed the property would be reconstructed to allow for recreational use. The Town would propose to install several playing fields in this location.

Funding Schedule

| <u>Funding Sources</u> | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|------------------------|------|------|------|------|---------|---------|
| Reserve Funds (8) | - | - | - | - | 120,000 | 120,000 |
| TOTAL | - | - | - | - | 120,000 | 120,000 |

KILLINGLY SCHOOLS

Funding Summary

| | Funding Source | FY 2020 - 2024 | | | | | Total |
|--|----------------|----------------|-----------|------------|-----------|---------|------------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Killingly Westfield Ave Facility | (2) & (5) | 340,000 | 2,050,000 | 1,100,000 | 750,000 | 450,000 | 4,690,000 |
| Killingly Memorial School | (2) & (5) | 300,000 | 3,650,000 | - | - | - | 3,950,000 |
| Killingly Central School | (2) & (5) | 2,450,000 | - | - | - | - | 2,450,000 |
| Killingly Intermediate School | (2) & (5) | 1,250,000 | 1,250,000 | 250,000 | - | - | 2,750,000 |
| Killingly High School | (2) & (5) | 1,846,000 | - | 8,907,858 | 1,189,594 | 439,594 | 12,383,046 |
| Goodyear Early Childhood Learning Center | (2) & (5) | 150,000 | - | - | - | - | 150,000 |
| Total | | 6,336,000 | 6,950,000 | 10,257,858 | 1,939,594 | 889,594 | 26,373,046 |

Project Comments

See Capital Improvement Plan as outlined in the Board of Education Budget.

Funding Schedule

| Funding Sources | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|----------------------------|-------------|-------------|-------------|-------------|-------------|--------------|
| Bond Funds (2) | 1,267,200 | 1,390,000 | 2,051,572 | 387,919 | 177,919 | 5,274,609 |
| State Education Grants (5) | 5,068,800 | 5,560,000 | 8,206,286 | 1,551,675 | 711,675 | 21,098,437 |
| TOTAL | 6,336,000 | 6,950,000 | 10,257,858 | 1,939,594 | 889,594 | 26,373,046 |

TOWN OF KILLINGLY CAPITAL BUDGET

WATER POLLUTION CONTROL AUTHORITY PROJECTS

Funding Summary

| | | FY 2020 - 2024 | | | | | Total |
|----------------------------|----------|----------------|---------|---------|---------|---------|-----------|
| | | FY20 | FY21 | FY22 | FY23 | FY24 | |
| Sewer Replacement | Fund 210 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Capital Projects/Equipment | Fund 210 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 500,000 |
| Total | | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |

Project Comments

Plant Capital Projects- This is to fund building improvements, continued work on Adelaide Pump Station, and various equipment not covered by the
 * current Facility Upgrade.

Sewer Line Replacement - This is to fund deficient sewer lines and to correct inflow and infiltration problems and will also identify the problem areas
 * and begin a systematic program that will correct identified deficiencies.

Funding Schedule

| <u>Funding Sources</u> | FY20 | FY21 | FY22 | FY23 | FY24 | TOTAL |
|------------------------|---------|---------|---------|---------|---------|-----------|
| Sewer Fund (Fund 210) | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |
| TOTAL | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 1,000,000 |

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - 212

| <u>FUND SUMMARY</u> | | | | |
|---|--------------------|---------------------|---------------------|--------------------|
| | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | 2019-20 Budget |
| Beginning Balance | 1,564,407 | 1,591,403 | 1,591,403 | 1,515,649 |
| Contribution from General Fund | 414,682 | 304,707 | 304,707 | 411,989 |
| Expenditures | (387,686) | (393,647) | (380,461) | (9,100) |
| Ending Balance | <u>\$1,591,403</u> | <u>\$1,502,463</u> | <u>\$1,515,649</u> | <u>\$1,918,538</u> |
| <u>REVENUE SOURCE</u> | | | | |
| | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | 2019-20 Budget |
| General Government | 19,603 | 19,365 | 19,365 | 0 |
| Public Works | 350,073 | 217,779 | 217,779 | 0 |
| Recreation & Leisure | 30,720 | 28,021 | 28,021 | 9,100 |
| Public Health, Safety & Comm. Dev. | 14,286 | 39,542 | 39,542 | 0 |
| Total | <u>\$414,682</u> | <u>\$304,707</u> | <u>\$304,707</u> | <u>\$9,100</u> |
| <u>EXPENDITURES</u> | | | | |
| | 2018-19 Budget | 2018-19 Estimate | 2019-20 Budget | |
| <u>Items Replaced in Previous Fiscal Year</u> | | | | |
| Tractor - Parks | 10,284 | 10,334 | | |
| Pickup w/dump - Parks | 47,092 | 41,352 | | |
| Pickup w/dump - Parks | 37,275 | 23,034 | | |
| Six Wheel Truck/plow - DPW | 147,931 | 162,798 | | |
| Over Guard Rail Mower - DPW | 151,065 | 142,943 | | |
| | <u>393,647</u> | <u>380,461</u> | | |
| <u>Scheduled Replacements</u> | | | | |
| Copier - Library | | | 9,100 | |
| | | | <u>9,100</u> | |

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - STUDENT TRANSPORTATION - 212

| <u>FUND SUMMARY</u> | | | | | |
|---|--------------------|--------------------|---------------------|-------------------------------|--------------------|
| | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | | 2019-20 Budget |
| Beginning Balance | 1,558,414 | 1,615,228 | 1,615,228 | | 1,685,457 |
| Revenues (General Fund) | 292,610 | 267,980 | 267,980 | | 291,978 |
| Expenditures | (235,796) | (267,980) | (197,751) | | (204,000) |
| Ending Balance | <u>\$1,615,228</u> | <u>\$1,615,228</u> | <u>\$1,685,457</u> | | <u>\$1,773,435</u> |
| <u>REVENUE SOURCE</u> | | | | | |
| | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | | 2019-20 Budget |
| Transfer from General Fund | 292,610 | 267,980 | 267,980 | | 291,978 |
| Total | <u>\$292,610</u> | <u>\$267,980</u> | <u>\$267,980</u> | | <u>\$291,978</u> |
| <u>EXPENDITURES</u> | | | | | |
| | | 2018-19 Budget | 2018-19 Estimate | <u>Scheduled Replacements</u> | 2019-20 Budget |
| <u>Items Replaced in Previous Fiscal Year</u> | | 267,980 | | | |
| 25 Passenger | | | 65,917 | 89 Passenger | 134,000 |
| 25 Passenger | | | 65,917 | 25 Passenger | 70,000 |
| 25 Passenger | | | 65,917 | | |
| | | <u>267,980</u> | <u>197,751</u> | | <u>204,000</u> |

TOWN OF KILLINGLY
CAPITAL NON-RECURRING FUND - SEWER -212

| <u>FUND SUMMARY</u> | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | 2019-20 Budget |
|-----------------------|--------------------|--------------------|---------------------|--------------------|
| Beginning Balance | 1,491,110 | 1,650,608 | 1,650,608 | 933,160 |
| Revenues (Sewer Fund) | 159,498 | 98,780 | 98,780 | 98,780 |
| Expenditures | 0 | 0 | (816,228) | 0 |
| Ending Balance | <u>\$1,650,608</u> | <u>\$1,749,388</u> | <u>\$933,160</u> | <u>\$1,031,940</u> |

| <u>REVENUE SOURCE</u> | 2017-18 Actual | 2018-19 Budget | 2018-19 Estimate | 2019-20 Budget |
|--------------------------|-------------------|-------------------|---------------------|-------------------|
| Transfer from Sewer Fund | 159,498 | 98,780 | 98,780 | 98,780 |
| Total | <u>\$159,498</u> | <u>\$98,780</u> | <u>\$98,780</u> | <u>\$98,780</u> |

| <u>EXPENDITURES</u> | 2018-19 Budget | 2018-19 Estimate | <u>Scheduled Replacements</u> | 2019-20 Budget |
|---|-------------------|---------------------|-------------------------------|-------------------|
| <u>Items Replaced in Previous Fiscal Year</u> | 816,228 | 816,228 | | 0 |
| Grit Tank 1 | | | | |
| Grit Tank 2 | | | | |
| RAS Valve | | | | |
| Incinerator Bldg Boiler | | | | |
| Inc Bldg Boiler Circ Pump 1 | | | | |
| Inc Bldg Boiler Circ Pump 2 | | | | |
| Polymer Feed System | | | | |
| Waste pump | | | | |
| Effluent Sampler 1 - Sigma 1600 | | | | |
| Motors, Drives, Sludge Mixer | | | | |
| Gravity Thickener Tank Drvs. | | | | |
| Intermediate Pump Station | | | | |
| Generator Repairs | | | | |
| Wet Well lighting | | | | |
| Centerfuge | | | | |
| Centerfuge bowl replacement parts | | | | |
| Vertical Auger | | | | |
| Froth Spray Line 1-4 | | | | |
| Gravity Belt Thickener | | | | |
| Aeration Tank - 2 Membranes | | | | |
| Aeration Tank - 4 Membranes | | | | |
| 54" Sluice Gate & 2 24" Sluice Gates | | | | |
| Influent Pump #4 | | | | |
| Influent Pump #1 | | | | |
| | | <u>816,228</u> | | <u>0</u> |

TOWN OF KILLINGLY
CAPITAL RESERVE FUND - 225

| | 2017-18 Actual | 2018-19 Estimate | 2019-20 Budget |
|--------------------------------|-------------------|---------------------|-------------------|
| <u>SALE OF SAND AND GRAVEL</u> | | | |
| Beginning Balance | 682,755 | 701,965 | 680,428 |
| Revenue | 19,210 | 10,000 | 10,000 |
| Available | 701,965 | 711,965 | 690,428 |
| Allocation: | | (31,537) | |
| | 0 | 0 | 0 |
| Ending Balance | <u>\$ 701,965</u> | <u>\$ 680,428</u> | <u>\$ 690,428</u> |

INFORMATION TECHNOLOGY

| | | | |
|---|-------------------|------------------|------------------|
| Beginning Balance | 193,850 | 165,987 | 96,987 |
| Revenue | | | |
| Transfer from General Fund: | 25,000 | 25,000 | 25,000 |
| Other | 1,944 | 1,750 | 1,750 |
| | 0 | | |
| Available | 220,794 | 192,737 | 123,737 |
| Allocation: | | | |
| Replacement of Financial Software delayed | (54,807) | (75,750) | (9,000) |
| Computer Replacement/Upgrade - Townwide | | (20,000) | (25,000) |
| Ending Balance | <u>\$ 165,987</u> | <u>\$ 96,987</u> | <u>\$ 89,737</u> |

TOWN OF KILLINGLY
LOCAL CAPITAL IMPROVEMENT PROGRAM

| | 2017-18 Actual | 2018-19 Estimate | 2019-20 Budget |
|-------------------|-------------------|---------------------|-------------------|
| Beginning Balance | 36,911 | 290,485 | 247,655 |
| Revenue | 259,727 | 164,211 | 141,670 |
| Available | 296,638 | 454,696 | 389,325 |
| Allocation: | | | |
| Capital Projects | (6,153) | (207,041) | (250,000) |
| Ending Balance | <u>\$290,485</u> | <u>\$247,655</u> | <u>\$139,325</u> |

TOWN OF KILLINGLY
SELF-INSURED FUND - 218

| | 2017-18 | 2018-19 | 2019-20 |
|---------------------------|-------------------|-------------------|-------------------|
| | Actual | Estimate | Budget |
| Beginning Balance | 286,692 | 301,652 | 312,945 |
| Revenues | | | |
| General Fund Contribution | 40,000 | 0 | 10,000 |
| Sewer Fund Contribution | 10,000 | 10,000 | 10,000 |
| Insurance Reimbursement | 26,193 | 18,482 | 0 |
| Expenditures | (61,233) | (17,189) | 0 |
| Ending Balance | <u>\$ 301,652</u> | <u>\$ 312,945</u> | <u>\$ 332,945</u> |

This fund covers losses for both municipal and school activities which fall below the deductible levels of the Town's insurance coverage. The general liability deductible is \$2,500, property coverage deductible is \$10,000 and auto liability deductible is \$1,000.

Revenue for this fund derives from annual contributions made by the General Fund (See "Insurance" account in the "D" section of the budget) and from any insurance reimbursements received for losses in excess of deductible limits.

Expenditures represent the repair or replacement costs incurred for the losses experienced.

**TOWN OF KILLINGLY
NATHAN PRINCE TRUST FUND**

| | 2017-18 Actual | 2018-19 Estimate | 2019-20 Budget |
|------------------------------|-------------------|---------------------|-------------------|
| Beginning Balance - Trust | 437,280 | 403,207 | 373,207 |
| Revenues | | | |
| Interest | 19,262 | 20,000 | 20,000 |
| Expenditures - Library Books | 53,335 | 50,000 | 50,000 |
| Ending Balance - Trust | <u>\$ 403,207</u> | <u>\$ 373,207</u> | <u>\$ 343,207</u> |
| | | | |
| Mandatory Distributions | 118,823 | 84,750 | 53,750 |
| Interest Income | | | |
| Mandatory Distributions | 19,262 | 19,000 | 19,000 |
| Expenditures - Library Books | <u>(53,335)</u> | <u>(50,000)</u> | <u>(50,000)</u> |
| Remaining Balance | <u>\$ 84,750</u> | <u>\$ 53,750</u> | <u>\$ 22,750</u> |

The Nathan Prince Trust Fund is a trust administered by the Bank of America whereby one-eighth of net income is used for the purpose of purchasing and binding books belonging to the Library.

The Town receives mandatory distributions from the Trust each year. Expenses are for purchasing of new books for the Library.

TOWN OF KILLINGLY

FUEL SYSTEM FUND

| | 2017-18 <u>Actual</u> | 2018-19 <u>Estimate</u> | 2019-20 <u>Budget</u> |
|---|--------------------------|----------------------------|--------------------------|
| Beginning Balance | 23,090 | 24,734 | 28,569 |
| Revenues | | | |
| 3 cents a gallon Fuel Surcharge | 5,033 | 4,335 | 4,335 |
| Expenditures- New Fuel System (Computer, Pumps) | <u>(3,389)</u> | <u>(500)</u> | <u>(1,200)</u> |
| Ending Balance | <u><u>\$ 24,734</u></u> | <u><u>\$ 28,569</u></u> | <u><u>\$ 31,704</u></u> |

This fund is designated to maintain our motor fuel system including tanks, pumps, computer and software programs to keep track of department usage.

Revenue for this fund derives from a three cents a gallon fuel charge added on to the cost of product that is charged to each department every month.

Expenditures represent the repair or replacement costs incurred.

TOWN OF KILLINGLY SOLID WASTE DISPOSAL FUND - 227

DESCRIPTION

The Town operates a recycling center, waste transfer station using the services of a sub-contractor. The facility is open to permit holders Tuesday, Thursday and Saturday from 8:00 a.m. to 3:15 p.m. The Recycling Center accepts several recyclables including: newsprint and other paper products, glass, plastics, cardboard, scrap metal, batteries, anti-freeze, waste oil and numerous other items.

PROPOSED BUDGET DETAIL

The increase in Contractual Services - Support is to reflect contractual increases for FY2019-20.

| 2017-18 | 2018-19 | | REVENUE ITEM | | 2019-20 | | % Change approved |
|---------|-----------|-----------|-------------------------|-------|------------|-----------|-------------------|
| Actual | Approved | Estimate | | | Department | Manager | |
| 16,405 | 14,000 | 16,000 | Commercial Waste | 40801 | 16,000 | 16,000 | 14.3% |
| 55,080 | 50,000 | 45,000 | Residential Permit Fees | 40802 | 45,000 | 45,000 | -10.0% |
| 53,572 | 45,000 | 45,000 | Bags/Stickers | 40803 | 40,000 | 40,000 | -11.1% |
| 42,942 | 28,000 | 23,000 | Residential Bulky Waste | 40804 | 23,000 | 23,000 | -17.9% |
| 5,407 | 5,000 | 4,000 | Recycling | 40806 | 4,000 | 4,000 | -20.0% |
| 877 | 600 | 500 | Tires | 40807 | 500 | 500 | -16.7% |
| 174,283 | \$142,600 | \$133,500 | TOTAL REVENUES | | \$128,500 | \$128,500 | -9.9% |

| 2016-17 | 2018-19 | | EXPENDITURES | | 2019-20 | | % Change approved |
|-------------|-------------|-------------|--------------------------------------|-------|-------------|-------------|-------------------|
| Actual | Approved | Estimate | | | Manager | Council | |
| | | | CONTRACTUAL SERVICES - 002 | | | | |
| 353,553 | 416,100 | 380,000 | Contractual Services - Support | 50208 | 400,000 | 400,000 | -3.9% |
| 2,682 | 5,800 | 5,800 | Contractual Services - M&E | 50210 | 5,800 | 5,800 | 0.0% |
| 18,000 | 25,000 | 25,000 | Professional Services | 50215 | 35,000 | 35,000 | 40.0% |
| 944 | 2,500 | 2,500 | Printing | 50201 | 2,500 | 2,500 | 0.0% |
| 165 | 500 | 500 | Advertising | 50202 | 500 | 500 | 0.0% |
| \$375,344 | \$449,900 | \$413,800 | TOTAL | | \$443,800 | \$443,800 | -1.4% |
| | | | MATERIALS & SUPPLIES - 003 | | | | |
| 95 | 250 | 250 | Operating Supplies | 50403 | 250 | 250 | 0.0% |
| \$95 | \$250 | \$250 | TOTAL | | \$250 | \$250 | 0.0% |
| | | | CAPITAL OUTLAY - 004 | | | | |
| 5,641 | 5,641 | 5,641 | Due to CNR | 50507 | 5,641 | 5,641 | 0.0% |
| \$5,641 | \$5,641 | \$5,641 | TOTAL | | \$5,641 | \$5,641 | 0.0% |
| \$381,080 | \$455,791 | \$419,691 | TOTAL EXPENDITURES | | \$449,691 | \$449,691 | -1.3% |
| (\$206,797) | (\$313,191) | (\$286,191) | EXCESS OF REVENUES OVER EXPENDITURES | | (\$321,191) | (\$321,191) | 2.6% |

**Killingly Water Pollution Control Authority
Sewer Fund Budget FY 19-20**

EXPENDITURES

| 2017-18 | 2018-19 | | | 2019-20 |
|-----------|-----------|-----------|--|-----------------|
| Actual | Approved | Estimate | Object of Expenditure | Proposed |
| | | | Contractual Services - 002 | |
| - | 500 | 200 | Printing | 50201 500 |
| 953 | 700 | 300 | Advertising | 50202 700 |
| 267 | 700 | 300 | Postage & Delivery | 50203 700 |
| - | 400 | 400 | Professional Development | 50204 400 |
| - | 200 | - | Books | 50206 - |
| 119,071 | 161,000 | 104,000 | Contractual Svc. - Support | 50208 135,000 |
| 140,831 | 173,939 | 173,939 | Contractual Svc. - Office | 50209 182,254 |
| 7,125 | 15,000 | 15,000 | Contractual Svc. - M&E | 50210 15,000 |
| 13,649 | 50,000 | 7,400 | Contractual Svc - Sewer Line Maintenance | 50211 15,000 |
| 2,454,823 | 2,560,500 | 2,598,330 | Professional Services | 50215 2,735,979 |
| 68,996 | 51,325 | 51,325 | Data Processing | 50218 52,233 |
| 243,220 | 242,484 | 242,484 | Debt Service Transfer | 50233 241,747 |
| 424,727 | 418,246 | 418,246 | Debt Service - Sewer Rplmt | 50244 411,767 |
| - | 271,688 | 271,688 | Debt Service CWF Rogers | 50247 180,694 |
| - | - | - | Debt Service Facility Upgrade | 50248 163,000 |
| 6,500 | 15,000 | 15,000 | Debt Issuance Costs | 50246 15,000 |
| 82,640 | 78,515 | 78,515 | Property Insurance | 50236 78,515 |
| 10,000 | 10,000 | 10,000 | Self-Insured Contribution | 50239 10,000 |
| 13,686 | 25,000 | 20,000 | Contingency | 50241 20,000 |
| 3,586,488 | 4,075,197 | 4,007,127 | Total | 4,258,489 |
| | | | Materials & Supplies - 003 | |
| 107 | 250 | 250 | Office Supplies | 50401 250 |
| 107 | 250 | 250 | Total | |
| | | | Capital Outlay - 004 | |
| 500 | 100,000 | 100,000 | Capital Projects/Equipment | 50503 100,000 |
| 260,000 | 100,000 | 100,000 | Sewer Line Replacement | 50506 100,000 |
| 159,498 | 98,780 | 98,780 | Due to CNR Fund | 50507 98,780 |
| 419,998 | 298,780 | 298,780 | Total | 298,780 |
| 4,006,593 | 4,374,227 | 4,306,157 | Total Budget | 4,557,519 |

REVENUES

| 2017-18 | 2018-19 | | | 2019-20 |
|-----------|-----------|-----------|-----------------------------------|-----------------|
| Actual | Approved | Estimate | Revenue | Proposed |
| 3,781,179 | 3,963,387 | 3,950,000 | Sewer Use Charges | 40480 4,236,271 |
| 72,593 | 120,000 | 70,000 | Special Work-Septic pumps | 40680 70,000 |
| 98,700 | 40,000 | 40,000 | Use Charge Interest | 40580 40,000 |
| 525 | 10,328 | 18,000 | Interest Income/Misc. | 40501 16,328 |
| 14,389 | 7,000 | 7,000 | Liens | 40103 7,000 |
| 32,942 | - | 1,000 | Misc | 40605 1,000 |
| - | 233,515 | 233,515 | Fund Balance Appropriation | 186,920 |
| 4,000,328 | 4,374,230 | 4,319,515 | Total Revenues | 4,557,519 |
| 4,006,593 | 4,374,227 | 4,306,157 | Expenditures | 4,557,519 |
| (6,265) | 3 | 13,358 | Excess Revenues over Expenditures | (0) |

**KILLINGLY WATER POLLUTION CONTROL AUTHORITY
CAPITAL EXPENDITURE REQUEST**

| Capital Projects /Equipment | FY20 | FY21 | FY22 | FY23 | FY24 |
|-------------------------------------|-------------|-------------|-------------|-------------|-------------|
| Building Improvements | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| Amount to be Added Each Year | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |

| Sewer Line Replacement | FY20 | FY21 | FY22 | FY23 | FY24 |
|---|-------------|-------------|-------------|-------------|-------------|
| Sewer Line Inflow and Infiltration Study | - | 100,000 | 100,000 | 100,000 | 100,000 |
| Sewer Line Evaluation of Inceptor | 100,000 | - | - | - | - |
| Amount to be Added Each Year | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |