

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING**

**Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT
Wednesday, January 17, 2018 6:00 PM**

MINUTES

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

Members Present:

Gerard CinqMars, Chairman
Patrick McLaughlin
Joseph Higgins
Arlene Gauthier

Jason Hoffman was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
Joe Couture, Suez, Assistant Project Manager

Also Present:

Ed Grandelski, Town Council Liaison
Tom Weaver, 73 Island Road
David Heap, Normandie's Park

2. Citizen Participation (on items not subject to public hearing) – None.

Motion was made by Joseph Higgins to move the following Items:

9. New Business
b. Tom Weaver, 73 Island Road

and

8. Unfinished Business
f. Normandies Park

up on the Agenda to after Item:

2. Citizen Participation (on items not subject to public hearing)

Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

9. New Business

- b. Tom Weaver 73 Island Road

Mr. Weaver explained that an 80-foot oak tree had fallen on his cottage at 73 Island Road. The sewer has not been shut off and he is still paying for it. He asked if he can have a plumber cut the 4-inch pipe in the basement and cap it. The pipe comes in through the foundation as cast iron and transfers to 4-inch plumber's pipe and they could cut it off about 3 feet up and cap it. He will rebuild on the same foundation.

Joe Couture recommended that, if it is capped, it be cut as close to the foundation as possible because he has seen that sometimes when a building is torn down, it falls into the basement and it gets ripped out. Mr. Weaver stated that he would like to cut it close to the foundation so that they can cut the cap off later and still get a coupling on it Mr. Heap suggested putting a 2 x 4 plywood frame around it to protect it from the demolition process. There was agreement that this is a good solution.

The Authority Members were in agreement that no action needs to be taken.

8. Unfinished Business

f. Normandies Park

Dave Capacchione reported:

He is waiting for the opinion letter from Attorney Kari L. Olson, Murtha Cullina.

Mr. Capacchione provided information regarding this property to Authority Members (map, sewer use, sewer assessment, and a sheet entitled, "Normandies Park if Reduced to One Unit."). He explained that the properties are 286 Putnam Pike (previously billed for eight units: the house and seven trailers – one, of which, is shown as a pad) and 282 Putnam Pike (single-family residence). The only trailer that is connected to the sewer system is shown as 25.006 on the map. He explained that this was installed as part of the new high school line and assessments were levied on the properties that they went by. Mr. Capacchione researched the property and he stated that properties owners had been notified in 2010 regarding the connection to the sewer system (when they ran stubs and laterals to the properties). The following are the totals due for sewer use and assessments (through January 31, 2018) as provided by the Revenue Office:

- Sewer Use Fees for 286 Putnam Pike - \$23,342.60
- Assessment for 286 Putnam Pike (to bring current) - \$4,689.15
- Assessment for 286 Putnam Pike (transfer of property payoff) - \$13,317.45

- Sewer Use Fees for 282 Putnam Pike - \$3,643.88
- Assessment for 282 Putnam Pike – (to bring current) - \$1,990.00
- Assessment for 282 Putnam Pike (transfer of property payoff) - \$5,349.00

Typically, sewer assessment is paid in full at the time of transfer of property. Attorney Kari Olson has determined (verbally to Mr. Capacchione) that the assessments (as stated above) are valid and the use fees (\$3,148.79 per the sheet entitled, "Normandies Park if Reduced to One Unit.") for the trailer that is connected are valid. She has not yet made a determination regarding the sewer use fees for the units that are not connected. Mr. Capacchione stated that he feels that (regarding the sewer use fees) all of the units should be connected. Mr. Heap (seated in the audience) stated that it is his intent to connect all of the units.

The Authority Members need to decide whether to waive the sewer use fees for the units that are not connected. Mr. Heap explained that he plans to expand the park over a four-year timeframe and he plans to connect all of the units during that timeframe.

There was discussion regarding whether to act now or to wait for the opinion of the Attorney. Mr. Heap explained that he is currently in the process of refinancing the properties to bring the taxes current and needs to close on the loan before the beginning of March.

Motion was made by Joseph Higgins to table a decision (until next month) regarding the request for an abatement of sewer use fees at Normandies Park pending legal opinion. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

There was discussion regarding the above.

3. Town Council Liaison Participation

Ed Grandelski reported:

- Town Council sign the Tax Agreement and CEBA (Community Environmental Benefits Agreement) regarding NTE;
- The Auditors are working on end of year for the Town and Board of Education;
- There were eight responses for the Request for Proposal for Town Attorney (all out-of-town firms);
- There were seven responses for the Assistant Town Manager;
- The Town Manager made an offer for a third constable;
- The Board of Education is in need of bus drivers;
- The Town is still working on sidewalks.

4. Adoption of Minutes, Regular Meeting December 20, 2017

Motion was made by Arlene Gauthier to adopt the Minutes of the Regular Meeting of December 20, 2017. Second by Patrick McLaughlin.

Correction noted by Patrick McLaughlin:

- Page 4, Motion under Item 9.b. – The result of the vote should read as follows: "Motion carried

(3-1-0). Joseph Higgins was opposed.”

There was discussion. Motion carried unanimously with the correction. (4-0-0).

5. Finance Report

a. Monthly Finance Report (Included in the packets to Authority Members).

Dave Capacchione reported:

- Everything is tracking as anticipated with the exception of Special Work which had been discussed in the past. A list of fees from adjoining towns was included in the packets to Authority Members. There was discussion. The Authority may need to consider adjusting rates. Mr. Capacchione stated that it may be prudent to consider a downward adjustment for septage receiving. Discussion continued. Mr. Capacchione is not overly concerned at this point, but if it continues into the spring, something will need to be done.

6. Report of Project Manager

Mark Cataldo reported:

- In compliance for the month.
- Flows were pretty much normal.
- One odor complaint.
- Influent Pump has been repaired.
- The odor control fan is disabled right now.

a. Cleaning of Collection System

- Jetted a line in Brooklyn (preventive maintenance).

7. Frito-Lay Representation – No representation.

8. Unfinished Business

a. Facilities Plan Update

Dave Capacchione reported:

- Met with Wright-Pierce last week. They are moving along with the 90 percent comments from the State.
- When comments are submitted to the State, the Consent Order will go out for open bids by March 29th. He would like to see it go out in February.

b. Rogers Pump Station Update

Dave Capacchione reported:

- No problems, functioning properly, doing punch list items.

c. Killingly NPDES Draft Permit / Consent Order

Dave Capacchione reported:

- Consent Order must include standard operating procedures for addressing foam issues – Dave Capacchione provided copies of his revised Memo to DEEP, Robert J. Klee for review. Suggested corrections: Mr. Klee be used in the salutation rather than Robert; and number of pages is two, no three.

d. Laurel Point Pump Station

Dave Capacchione reported:

- He has not had any further conversations with NTE. They are aware of the work they need to do.

e. Sewer Line Replacement, I&I Study, Prospect St Area

Dave Capacchione reported:

- WPCA authorized work to begin (Inland Waters). As soon as weather permits, they will start work.

f. Normandies Park – See Above.

g. Hutchinson Precision Plastics

- They want use of the well and the old Borough Treatment Plant for their process. They will discontinue use of the tanks to settle out in the Borough Treatment Plant. They are going to install tanks in their facility and haul it out with trucks from their facility. They need the well for water. They would be willing to demo the Borough Treatment Plant and will pave it for parking for the ball fields.
- Any property transfer would need to go to Town Council.

There was discussion. It is very preliminary.

h. Frito – Lay Flow Testing

Dave Capacchione reported:

- He has not heard anything regarding the re-test. It may not be done this week.
- He thinks they may add more dye so that the color can be seen.
- They are complying with their Consent Order.

i. Woodward Street Sewer Line Cleaning

Dave Capacchione reported:

- National Water Main Cleaning did the cleaning and disposal work. It was a heavy cleaning, but is clean now.
- There are drips, but no major cracks. The pipe seems to be sound.
- There is a pipe going into it, but it is not known where it goes to. They will investigate further.
- Siphon chamber is clean and functioning.
- If everyone is in agreement and there is money in the budget, he would like to continue with cleaning cross-country lines and investigation.
- Some vents are gone.
- Pipes need some attention.
- An RFP will be needed to replace the vents (after further investigation)
- Just under 1200 feet were cleaned.
- One buried manhole was found buried (8-10 inches deep).

There was discussion.

9. New Business

a. Bio-Filter #2 Fan- Repair

Joe Couture reported:

- Bio-Filter #1 Bearings went three years ago and now it is #2. It has been down for approximately three weeks.
- The impeller and associated parts need to be balanced due to replacing parts from a specific manufacturer. The quote from Hartzell is for the parts that are needed. Labor will be done by Suez.
- The odor is heavy because the right amount of draft cannot be created to get the odors out of the system.

There was discussion regarding whether it would be better to buy a new one rather than repairing the current one which is 15-18 years old. It would cost approximately \$3,000.00 more which would include the motor and shroud. If purchased new from a different company, it will be more costly due to the need to retro-fit. There was a suggestion to repair this unit now and build the replacement of both motors and fans into the CNR program.

Motion was made by Patrick McLaughlin to allocate an amount not to exceed \$18,000.00 (from Contractual Services) to repair or replace the Bio-Filter #2 Fan. Suez to determine whether it is more feasible to repair or replace with new if it will increase efficiencies. Retrofit would be a minimum to be done within the \$18,000.00, otherwise, replace parts as detailed in the quote from Hartzell dated December 29, 2017. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

b. Tom Weaver 73 Island Road – See Above.

c. Bio-Filter Media Replacement Bid

Dave Capacchione reported:

- He is planning on advertisement tomorrow (January 18, 2018) for replacement of the media and filter beds that the fans operate with. Have been replacing one every other year. Last year the one on the north side was replaced. Also looking at replacing the drip-line irrigation hoses.
- He has been speaking with Wright-Pierce regarding the possibility of using a different media and the cost benefit ratio. Have been using wood chips from Willimantic Waste. There was discussion about how often to replace. Mr. Capacchione prefers to do the replacement in cooler weather to avoid odor as much as possible. Discussion continued

At this time, Joe Couture informed the Authority Members that about two weeks ago a VFD went into a ground fault which is detrimental to the VFD. When this happens, it sends crazy electrical currents through wires that are low voltage. They had to call Aaron's who is familiar with these issues. They were getting communication errors with a lot of issues. They could not even run the centrifuge. The router (which is connected to the network) failed. The converter failed. The OIT failed. It is up and running and they are waiting for the bill which will be approximately \$6,000.00.

11. Correspondence – None.

12. Executive Session

a. Brooklyn Contract Renewal

Motion was made by Patrick McLaughlin to enter into executive session at 7:15 p.m. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

Included in Executive Session: Gerard CinqMars; Patrick McLaughlin; Arlene Gauthier; Joseph Higgins; David Capacchione, Town Engineer.

Motion was made by Joseph Higgins to come out of Executive Session at 7:28 p.m. Second by Patrick McLaughlin. Motion carried unanimously (4-0-0).

13. Other

14. Adjournment

Motion was made by Arlene Gauthier to adjourn at 7:29 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary