I. Call to Order and Roll Call:
Meeting was called to order at 7:04pm.
Attending: Byron Martin, Amelia Kellner, Frank Anastasio, Patti Larrow-George, Marina Capraro, Virginia Champagne
Absent without notice: Adam Hunt

II. Agenda Addendum: None

III. Citizens Participation [limited to five (5) minutes per speaker for an accumulated time of no more than 30 minutes – unless extended by a majority vote of the commission members]: No citizens in attendance.

IV. Adoption of Minutes – review / discussion / action
A) Regular Meeting – December 11, 2019: A motion was made to adopt the minutes; motion seconded; all in favor; Regular Meeting Minutes from December 11, 2019 adopted.

V. Reports / General Business – review / discussion / action
A) Classes – discussion/action
   i. Byron’s beekeeping classes; Vote on expenditure for advertisements: Byron’s class will run on Saturday, 01/25 at 1:00pm. Snow date is 02/01. A motion was made to expend $280 for advertisements for the class; motion seconded; all in favor. Advertisements will also be shared via social media.
   ii. Virginia’s microgreen class; Vote on expenditure for advertisements: Virginia will be running a class at QVCC on organic gardening, and would like to open it up the public if possible. She will gather more information about the event for next months meeting; the commission will hold off on voting for advertisement expenditures until we have full details on the class.

B) Other Events – discussion: None

C) Open Space Land Acquisition Committee / Farmland Inventory – meeting / progress report: OSLA Committee did not meet.

D) Killingly Community Garden – meeting / review / discussion / action
   i. Staff update on KCG’s workshop on 01/02: Marina reported a positive and productive workshop with the members of Killingly Community Gardens. The group was able to get a clearer vision for the direction they will take; first order of business is finding new executive members so current members can step down.
   ii. Vote: Will the Ag Commission support the purchase of a ½ page advertisement in the local papers for KCG to seek out new executive members?: The commission was provided with an advertisement created by KCG member; a motion was made to expend $280 for advertisements in local papers soliciting new KCG members; motion seconded; all in favor.

E) Tomato Festival – meeting / progress report
i. **Review results from vendor survey:** 10 vendors responded so far. Generally positive feedback, and constructive criticism about the parking situation.

F) **Green News Newsletter – progress report:** Frank will gather

G) **Winter Farmer’s Market – discussion/action:** Going well, lots of attendees; now runs every other Saturday.

VI. **Town Council Liaison Report – meeting / progress report:** Patti provided an update on the business of the Town Council, discussion of grub management practices on KHS turf.

VII. **Other items – review/discussion/action**
   A. **Ag Commission members terms; recruiting for alternates:** Records at P&D need updating; all members active; three ‘alternate member’ vacancies. Commission members will network with their agriculture communities to see if anyone is interested in joining.
   B. **Website update:** New website from Wix is live at killinglyag.org; commission members will provide staff with pictures and text.
   C. **490 Mail Survey Update:** $140 spent on supplies so far; postage still needs to be purchased; letters will mail out by the end of the month.
   D. **Budget Update:** $1304 left in the 2019-2020 budget; discussion on what we may spend it on; dependent on the reward of Ag-Viability grant or not.

VIII. **Next Meeting – Regular Meeting – FEBRUARY 12, 2020 – review/discussion/action**

IX. **Adjournment:** A motion was made to adjourn; seconded; all in favor; meeting adjourned at 8:09pm.