**TOWN OF KILLINGLY**

**FISCAL SUB-COMMITTEE MEETING**

**January 19, 2016, 7:00 p.m.**

**Room 102, Killingly Town Hall, 172 Main Street**

**Meeting Minutes**

**1. Call to Order**

 Due to the seating of a new Council and the lack of a Fiscal Subcommittee Chairman, the meeting was called to order by Town Manager, Sean Hendricks at 7:00 p.m.

 **Members Present:** Ed Grandelski, Kevin Ide, Gail Pratt

 **Alternate Present:** David Griffiths

 **Others Present:** Sean Hendricks, Town Manager; Mary Calorio, Finance Director;

Kevin Farr, Superintendent; David Capacchione, Town Engineer; Gerald CinqMar, Chairperson of WPCA

**2. Election of Officers**

S. Hendricks opened the floor for nominations for Chairman. G. Pratt nominated Kevin Ide for the position of Chairman of the Fiscal Subcommittee, seconded by Ed Grandelski.

 Motion made by E. Grandelski to close nominations, seconded by G. Pratt. Motion passed unanimously 3-0-0.

 Motion naming Kevin Ide as Chairman passed 3-0-0.

 Kevin Ide immediately began his duties as Chair.

**3. Citizens Participation:**

 None

**4. Adoption of Minutes: November 24, 2015**

 Motion made by G. Pratt, seconded by E. Grandelski to accept the minutes of the November 24, 2015 meeting as presented. The motion passed unanimously 3-0-0.

 **5. Unfinished Business**

 None.

 **6. New Business**

**a. Setting of monthly meeting day (time)**.

Members discussed the current meeting schedule and time.

Motion was made by E. Grandelski to set the Fiscal Subcommittee meetings on the third Tuesday of the month at 6:30pm. Motion seconded by G. Pratt and passed unanimously, 3-0-0.

**b. Discuss accepting a Security Grant for school buildings. As well as a resolution appropriating $88,095 from Fund Balance to the Security Upgrades Capital Project in required matching funds to said capital project.**

 K. Farr reviewed the security grant which has been awarded to Killingly Public Schools. Members discussed the importance of school security and the benefits of the grant.

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 Motion was made by G. Pratt to forward the acceptance of the grant and appropriation of funds to the project to the Town Council. The motion was seconded by K. Ide and passed unanimously, 3-0-0.

**c. Discuss a resolution to authorize the replacement of the macerator at the WPCA plant using the Capital Non-Recurring account funds dedicated to this equipment.**

 D. Capacchione, Town Engineer described the equipment and detailed the need for replacement. Members discussed the issue of rags clogging the equipment and any preventative steps that can be taken to protect the equipment.

 Motion was made by G. Pratt to recommend the replacement of the macerator using the CNR account funds to the Town Council. Motion was seconded by K. Ide and passed unanimously, 3-0-0.

**d. Discuss designating the Fiscal Subcommittee of the Town Council to be the Trust Fund Committee for several Library Trusts.**

 M. Calorio reviewed the memo outlining the various Library Trusts. The Members discussed what types of expenditures could be made from the various trusts.

 Motion was made by G. Pratt to forward this item to the Town Council for full discussion. Motion was seconded by E. Grandelski and passed unanimously, 3-0-0.

**e. Discuss a resolution that would authorize the Revenue Collector to waive refunds that are under $5.00.**

 Members discussed the proposal and reviewed the State Statute provided. S. Hendricks discussed the resources spent by the Town to issue refund checks.

 Motion was made by G. Pratt to recommend the authorization of the Revenue Collector to waive refunds that are under $5.00 to the Town Council. Motion was seconded by E. Grandelski and passed unanimously, 3-0-0.

 **7. Other**

None.

 **8. Adjournment**

 Motion to adjourn made by E. Grandelski at 7:41 p.m. The motion was seconded by G. Pratt and passed unanimously, 3-0-0.

 Respectfully submitted,

 Mary Calorio

 Finance Director