

PERSONNEL SUBCOMMITTEE MEETING

June 27, 2023, 7:15PM

Town Meeting Room

172 Main Street

Killingly, CT 06239

Meeting Minutes

Members Present: Ray Wood, Chairman, Tammy Wakefield, Jason Anderson
Members Absent: N/A
Others Present: Mary Calorio, Town Manager
Jennifer Hawkins, Finance Director

1. Call to Order

Chairman Wood called the meeting to order at 7:15 pm.

2. Citizens Participation – None

3. Adoption of minutes of previous meeting:

- a.) April 18, 2023 – TM Calorio stated the date listed on the minutes needed to be amended to reflect April 18th currently it is reflecting April 16th. J. Anderson made a motion to accept the minutes as amended. Motion seconded by T. Wakefield. Motion passed unanimously.

4. New Business

- a.) Consideration and action on a recommendation of non-union employee and management staff salary increases for fiscal year 23-24.

TM Calorio reviewed the request to provide a standard cost of living increase to all non-union staff (excluding the Town Manager) of 2.5%. J. Anderson made a motion to recommend approval of the increase of 2.5% to Town Council for their July regular meeting. T. Wakefield seconded the motion. Motion passed unanimously.

5. Executive Session – None

6. Adjournment

Motion was made to adjourn the meeting by J. Anderson and seconded by T. Wakefield at 7:26pm. Motion passed unanimously.

Respectfully submitted,
Mary T. Calorio, Town Manager

RECEIVED
TOWN CLERK
JENNIFER HAWKINS
2023 JUL -7 AM 8:48
KILLINGLY, CT