



# TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER  
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## SPECIAL TOWN COUNCIL MEETING AGENDA

**DATE:** Sunday, January 30, 2022  
**TIME:** 2:00 PM  
**PLACE:** Town Meeting Room  
Killingly Town Hall

RECEIVED  
TOWN CLERK, KILLINGLY, CT  
2022 JAN 25 AM 10:18  
Elizabeth M. W. W. W.

**Meeting will be in person.**

**1. Call to Order**

**2. Roll Call**

**3. Citizens' Statements and Petitions**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

Public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 12pm Friday, January 28, 2022. Public comment will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov).

**4. New Business**

a) Discussion of Town Council goals

**5. Adjournment**

New

Achieved

1. Support KMS modular replacement project
2. Support Community Center relocation project
3. Support the 2<sup>nd</sup> Amendment rights
4. Investigate the request to have a streetlight installed at Wyndham Landing on Route 12

In Process

5. Employee training focused on Customer Service and Confidentiality. Training for Boards and Commission

Status Update: The Town utilizes a training portal available from our insurance carrier CIRMA. Staff utilize the training classes in this portal on a myriad of topics including Customer Service and Confidentiality. We will continue to pursue training in these areas. In early 2020, the Town did hold a training for board/commission members related to FOIA and Ethics. I'm working with our current attorney firm to schedule another training.

6. Investigate the installation of a crosswalk on Route 12 near Big Y and the WPCA

Status Update: The Town worked with consultants from the State DOT to evaluate the intersection. The consultant explored various options for possible consideration. Ultimately, the consultant determined there was not sufficient traffic volume on Route 12 or exiting the plaza to warrant the installation of a traffic signal. This would be the safest mechanism to cross pedestrians. The volume and sightlines in that area of Route 12 do not allow for the installation of a pedestrian crosswalk. Therefore, the Town is exploring the installation of sidewalks on the Big Y side of the Route 12. There are significant challenges and costs identified with this project. It will be presented with the Town's capital project plans.

7. Vacancies on Boards & Commissions

Status Update: The Town posts regular updates on the Town website of any vacancies on Boards/Commissions. Periodically throughout the year the Town advertises openings in the Turnpike Buyer.

8. Locate all Town underground infrastructure (i.e. sewer, drainage and electrical on Main Street)

Status Update: The Town has engaged with an independent locating service for locating the electrical service on Main Street. The Council supported the initiative to begin a drainage study of the Town. The Engineering Department is working with consultants to perform that drainage study. This study will assist the Town in locating storm drainage connections and determine the condition of our storm drainage system. The borough area is the focus for the current study.

9. Improve Town's image – fill downtown store fronts. Support efforts to encourage business development. Support efforts of KBA. Evaluate possible development agreements.

Status Update: The Town Council developed a revolving loan fund to assist small businesses in financing start up or expansion cost for the Central Business District. This program began in late spring of 2021 and has assisted one business. There are several additional businesses working

on the application process. The Town has experienced significant business growth over the last two years despite the pandemic.

10. Blight Enforcement

Status Update: The Town Council approved modifications to the Town's Blight Ordinance. These modifications provide the Town with additional avenues to address blight issues throughout the Town. The Town has successfully been able to address many blight concerns raised by neighbors and citizens. Staff continues to monitor properties for compliance with the Ordinance.

11. Road and Bridge Infrastructure Improvements

Status Update: In the current fiscal year budget, the Town supported the utilization of \$600,000 of Fund Balance to road projects.

12. Transfer Station – Investigate what the next steps are.

Status Update: The Town Council reduced the days of operation of the Transfer Station from three to two days per week. The Solid Waste Subcommittee has been monitoring the fund's financial status.

13. Channel 22 – Better video quality and availability for playback of meetings

Status Update: The Town evaluated the connections, technology and streaming methods used to project the meetings on Channel 22. Several upgrades were identified and performed to the audio/visual equipment. This upgrade has significantly improved the quality of the video on Channel 22. Any additional improvements to video quality will require Atlantic Broadband to invest in new infrastructure for the public access networks. The Town is working with BOE staff to schedule playbacks of prior meetings.

Other

14. Install an electronic sign at Owen Bell
15. Support NTE project
16. Spending plan for use of tax stabilization and CEBA funding from NTE project
17. Explore the elimination of duplicate road names
18. Town Engineer & WPCA; locate all utilities; how & cost
19. Elderly, disabled and veterans tax reduction – awareness for citizens; user friendly
20. Support and work with Board of Education to improve school infrastructure. Meet with Board of Education more frequently to better understand the challenges.
21. Town Council to receive quarterly review of all legal matters
22. Complete the Town Manager's annual review in a timely manner.
23. Evaluate NECCOG Services

Top 6 Goals

1. Economic Development – support business development and explore incentives
2. Road and bridge infrastructure improvements
3. Support and work with the Board of Education on overall operations and capital projects to improve the infrastructure
4. Support and grow the Constabulary
5. Evaluate NECCOG services
6. Expansion of community awareness – improve Channel 22 and explore other options