



# TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER  
172 Main Street  
Killingly, CT 06239  
Tel: 860-779-5300, ext. 7 Fax: 860-779-5382

**\*\*\*REVISED\*\*\***  
**REGULAR TOWN COUNCIL**  
**MEETING AGENDA**

**DATE:** Tuesday, March 12, 2024  
**TIME:** 7:00 PM  
**PLACE:** Town Meeting Room  
172 Main Street, Killingly

This meeting will be in person. It can also be viewed on Facebook Live and Channel 22.  
Go to [www.killingly.org](http://www.killingly.org) and click on Facebook Live.

1. CALL TO ORDER
2. PRAYER
3. PLEDGE OF ALLEGIANCE TO THE FLAG
4. ROLL CALL
5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
  - a) Special Town Council Meeting – February 6, 2024
  - b) Regular Town Council Meeting – February 21, 2024
6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS
  - a) Presentation of Killingly Parks and Recreation Department Volunteer of the Year
  - b) Presentation of Killingly Parks and Recreation Department The Little Theater Volunteer of the Year
  - c) Presentation of Killingly Conservation Commission 2023 Environmental Award
  - d) Proclamation Recognizing the Month of March 2024 as Women's History Month
  - e) Presentation from Robert Beauregard on Friends of Learning in Killingly FOLK Fund
7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION - none
8. CITIZEN'S STATEMENT AND PETITION

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

RECEIVED  
TOWN OF KILLINGLY, CT  
2024 MAR 1 AM 8:02  
Clerk of the Board of Supervisors

Public comment can be made in person or submitted by 2 p.m. the day of the meeting via email at [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov), mailed to the Town of Killingly, Town Manager's Office, 172 Main Street, Killingly CT 06239 or put in the drop box on the side of Town Hall. Public comment will be posted on the Town's website [www.killingly.org](http://www.killingly.org).

9. COUNCIL/STAFF COMMENTS
10. APPOINTMENTS TO BOARDS AND COMMISSIONS
  - a) Rebecca Gadbois – Reappointment to Historic District Commission
  - b) Holly Blade - Reappointment to Board of Recreation
  - c) Lori Zornado - Reappointment to Board of Recreation
11. REPORTS FROM LIAISONS
  - a) Board of Education Liaison
  - b) Borough Council Liaison
12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS
  - a) Summary Report on General Fund appropriations for Town government
  - b) System Object Based on Adjusted Budget for the Board of Education - none
13. CORRESPONDENCE/COMMUNICATIONS/REPORTS
  - a) Town Manager's Report
  - b) Board of Education Communication Regarding Non-Lapsing Fund Expenditure
14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION
15. NEW BUSINESS
  - a) Consideration and action on a resolution authorizing the Town Manager to execute a one-year extension of the temporary land access agreement between the Town of Killingly and Richard Fedor for the use of land at 187 Pratt Road
16. COUNCIL MEMBER REPORTS AND COMMENTS
17. EXECUTIVE SESSION
  - a) Contract Negotiations – Tax Stabilization – Vitis
18. ADJOURNMENT

16. Council Member Reports and Comments:

Mr. Grandelski reported on the Conservation Commission.

Mr. Whitehead reported on the IWWC meeting.

Ms. Wakefield attended a ribbon cutting for On-Med.

Ms. Murphy attended the WPCA meeting.

Mr. Anderson noted that Cable Advisory has two positions open.

17. Executive Session:

17a. Evaluation of possible claims

Mr. Grandelski made a motion, seconded by Ms. Tiik-Barclay, to move to Executive Session with Town Manager Calorio to discuss an evaluation of possible claims.

Voice vote: Unanimous. Motion passed.

Move to Executive Session at 8:22 p.m. and returned at 8:43 p.m.

18. Adjournment:

Mr. Grandelski made a motion, seconded by Ms. Tiik-Barclay, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed. The meeting ended at 8:43 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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**KILLINGLY TOWN COUNCIL  
SPECIAL TOWN COUNCIL MEETING**

**DATE:** Tuesday, February 6, 2024

**TIME:** 7:00 P.M.

**PLACE:** Town Meeting Room  
Killingly Town Hall

**AGENDA  
KILLINGLY TOWN COUNCIL**

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, February 6, 2024, at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

**1. Call to Order**

**2. Roll Call**

**3. Interviews of Board/Commission applicants**

a) Vance Carter – Reappointment to Board of Recreation

b) Mary Ann Schramm – Appointment to Agriculture Commission

**4. Citizens' Statements and Petitions**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's

presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

Public comment can be emailed to [publiccomment@killinglyct.gov](mailto:publiccomment@killinglyct.gov) or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 2 p.m. the day of the meeting. Public comment will be posted on the Town's website [www.killinglyct.gov](http://www.killinglyct.gov)

**5. Old Business - none**

**6. New Business**

a) Meeting with Economic Development Commission and Staff Liaison Jill St. Clair

**7. Executive Session**

**8. Adjournment**

**SPECIAL TOWN COUNCIL MEETING**

1. Chairman Anderson called the Special Meeting to order at 7:00 p.m.

2. On Roll Call, all counselors were present except Ms. George, who was attempting to attend virtually. Ms. Wakefield attended virtually. Town Manager Calorio and Finance Director Hawkins were also present. Secretary Buzalski attended virtually.

**3. Interviews for Boards/Commissions**

3a. Vance Carter – Reappointment to Board of Recreation

Councilors interviewed **Vance Carter**, 77 Stearns Street, Danielson, CT 06239. Mr. Carter is interested in being re-appointed as a Regular Member of the Board of Recreation. His term would run from January 1, 2024, to December 31, 2026.

Councilors interviewed **Mary Ann Schramm**, 427 Chestnut Hill Road, Dayville, CT 06241. Ms. Schramm is interested in being appointed as a Regular Member of the Agriculture Commission. Her term would run from November 1, 2021, to October 31, 2024.

**4. Citizens' Statements and Petitions**

There were no Public Comments.

**5. Old Business - None**

**6. New Business**

6a. Meeting with Economic Development Commission and Staff Liaison Jill St. Clair

Members of the Economic Development Commission and Staff Liaison Jill St. Clair gave an update on the activities of the EDC and responded to questions and comments from Councilors.

**7. Executive Session - None**

**8. Adjournment**

Mr. Grandelski made a motion, seconded by Ms. Tiik-Barclay, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 8:50 p.m.

Respectfully submitted,

Elizabeth Buzalski  
Council Secretary

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## Killingly Parks and Recreation

### PROCLAMATION HONORING 2023 VOLUNTEER OF THE YEAR

**WHEREAS**, the Killingly Parks and Recreation programs are an integral part of our community. The Council would like to express our gratitude to your long-standing volunteer efforts which have made KPRD events and programs possible. Jeff Grocki has selfishly continued to generously share his technical expertise and sound services since receiving his first KPRD Volunteer of the Year Award back in 2018. Jeff is the first volunteer of the Year to be inducted twice since the inception of the Town Parks and Recreation volunteer of the year. Over the past six years, Davis Park Summer Concert Series, Killingly Fireworks, Killingly's Wild Night Out and various other KPRD projects and events totaling well over 450 hours of volunteering. Our town is excited to see this year's fireworks entertainment and the Summer Concert Series which Jeff will be continuing to bring his professionalism and experience. It should also be mentioned that Jeff's dedication to the department has also brought additional volunteers, contributors, and donors. Among those are Winchester Interconnect and John Normington for special lighting services.

**WHEREAS**, special events would not be possible without the tremendous number of volunteers and individuals like Jeff Grocki. Jeff's expertise has a tremendous impact on the quality of life and recreational opportunities to our community. Jeff leads with example and passion and is quick to help the recreation department produce a high level of special events and programs.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY**, recognizing Jeff Grocki as the recipient of the 2023 Volunteer of the Year Award for the Killingly Parks and Recreation Department.

**BE IT FURTHER PROCLAIMED** that the Town Council urges all citizens to help their community by volunteering their time and knowledge.

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 12th day of March 2024





Killingly Parks and Recreation  
The Little Theater on Broad Street

**PROCLAMATION HONORING  
2023 VOLUNTEER OF THE YEAR**

**WHEREAS**, the Killingly Parks and Recreation Department and The Little Theater on Broad Street Program are an integral part of our community. The council would like to express our gratitude for your long-standing volunteer efforts which have made KPRD Theater events possible. Kris Brandriff is truly a part of the heartbeat of The Little Theater on Broad Street. Kris has dedicated herself to every production in Killingly. Kris makes all the beautiful costumes for the shows. Kris has put in hundreds of hours doing this. She is very creative. All of the cast and crew enjoy their interactions with her. The Little Theater on Broad Street and Killingly Parks and Recreation Department are thrilled to have the opportunity to thank and honor her for her contributions. We could not think of a more deserving recipient of the first award dedicated to the theater program than Kris Brandriff.

**WHEREAS**, theater events would not be possible without the tremendous number of volunteers and individuals like Kris Brandriff. Kris' expertise has a tremendous impact on the participants of all ages who participate in the theater program. Kris leads with example and passion and is quick to help the recreation department produce such a high level of community theater.

**NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY**, recognizing Kris Brandriff as the recipient of the 2023 Little Theater on Broad Street Volunteer of the Year Award for the Killingly Parks and Recreation Department.

**BE IT FURTHER PROCLAIMED** that the Town Council urges all citizens to help their community by volunteering their time and knowledge.

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 12th day of March 2024



*Killingly Conservation Commission*

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◆ 2023 ENVIRONMENTAL AWARD ◆

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Presented to  
**Killingly Community Garden**

—◆—  
For Exceptional Dedication  
to Lessening Food Insecurity  
in Killingly

—◆—  
Killingly Conservation Commission  
Town of Killingly

**PROCLAMATION RECOGNIZING THE MONTH OF MARCH 2024 AS  
WOMEN'S HISTORY MONTH**

**WHEREAS** American women of every race, class, and ethnic background have made historic and heroic contributions towards the growth and strength of our Nation in countless recorded and unrecorded ways.;

**WHEREAS** American women have played a unique role throughout the history of our Nation by fighting for equality while continuing to be instrumentally critical to their economic and cultural growth while combating discrimination and still fulfilling social roles and the labor force both inside and outside of the home.;

**WHEREAS** American women have served our country courageously amongst our military branches, obtain higher graduate degrees, become great leaders of companies and serve in our governmental offices.;

**WHEREAS** despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history.;

**WHEREAS**, in 1980, President Carter officially declared the week of March 8<sup>th</sup> to be National Women's History Week. Due to growing popularity, increased education, and Congressional Resolutions, in 1987 President Ronald Reagan passed a proclamation that March be recognized as Women's History Month.

**NOW, THEREFORE** be it Proclaimed, the Killingly Town Council does hereby recognize the month of March 2024, as Women's History Month, which is a time for expressing gratitude, a time to honor their strength, defeats and triumphs and their passion to stand up for equality. The contributions women have made to our towns, states and nation are heroic.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut,  
this 12th day of March 2024



## Agenda Item # 6(e)

**From:** [Robert Beauregard](#)  
**Subject:** Re: Town Council FOLK Presentation  
**Date:** Wednesday, March 6, 2024 12:06:29 PM

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Thank you for the opportunity to present supporting information regarding the 25<sup>th</sup> anniversary of the Folk Funds educational grant history. The Folk Fund is an educational fund started in 1998 initiated by Janice Ahola-Sidaway and members of the KHS Class of 1966 and has a way to give back to their original community. The Fund awards annual mini-grants to support innovative school-based enrichment projects has of March 2024 well over 100 teachers have received grants totaling \$85,000 in support of over 200 projects. The Folk Fund will continue to provide grants to Killingly educators in perpetuity. Janice has spent thousands of hrs. and thousands of dollars of her own funds providing unparalleled stewardship and leadership overseeing every aspect of the Folk Endowment. I would like to nominate Janice Ahola-Sidaway has one of Killingly, s Community Champions. I would ask the Council to recognize Janice for her initiative to bring an idea to reality and improve the lives of Killingly youth and children. ,for the past 25 years. I look forward to meeting with the Council members and thank them for adding me to their agenda.

Best Regards Robert

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**Historic District Commission**

**Rebecca Gadbois, 34 Mason Street, Danielson, CT 06239**

Ms. Gadbois is interested in being re-appointed as a Regular Member of the Historic District Commission. Her term would run from April 1, 2024 to March 31, 2029.

Ms. Gadbois attended 6 out of 8 meetings in 2023 and attended all meetings in 2022.

The Historic District Commission currently has (1) Alternate member vacancy.

**Board of Recreation**

**Holly Blade, 14 Mayhew Drive, Dayville, CT 06241**

Ms. Blade is interested in being re-appointed as an Alternate Member on the Board of Recreation. Her term would run from March 1, 2024 to February 28, 2026.

Ms. Blade attended 2 out of 3 meetings in 2023 and attended all meetings in 2022.

Board of Recreation currently has no vacancies.

**Lori Zornado, 32 Foster Street, Danielson, CT 06239**

Ms. Zornado is interested in being re-appointed as an Alternate Member on the Board of Recreation. Her term would run from March 1, 2024 to February 28, 2026.

Ms. Zornado attended 2 out of 3 meetings in 2023 and attended 4 out of 5 meetings in 2022.

Board of Recreation currently has no vacancies.



# TOWN OF KILLINGLY

## TOWN MANAGER'S OFFICE

172 Main Street, Killingly, CT 06239  
Tel: 860-779-5300, ext. 7 Fax: 860-779-5382

### BOARDS & COMMISSIONS REAPPOINTMENT QUESTIONNAIRE

*Please fill in the following information to help us keep our information current.*

DATE: 02/09/2024

NAME: Rebecca L Gadbois

Physical Address: 34 Mason St Danielson CT 06239

Mailing Address: Same as above

Best phone contact: Cell: 508-680-2395 Home: \_\_\_\_\_

\*EMAIL: becky.gadbois@gmail.com

PARTY AFFILIATION: ☐ Republican ☒ Democrat ☐ Unaffiliated/Other

Are you a registered voter? ☒ Yes ☐ No

Currently a member of the (name commission) Historic District Commission

I wish to be reappointed to this Board/Commission as a (regular / alternate) regular member.

Rebecca L Gadbois  
(signature)

#### TOWN MANAGERS OFFICE TO COMPLETE

Attendance Current Year Attended 6 out of 8 meetings Attendance Previous Year 0 absences

Address confirmed: Y/N

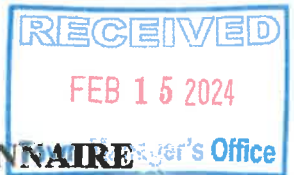
Party confirmed: Y/N

Interview Date: 3/5/24 @ 7PM



# TOWN OF KILLINGLY

**TOWN MANAGER'S OFFICE**  
172 Main Street, Killingly, CT 06239  
Tel: 860-779-5300, ext. 7 Fax: 860-779-5382

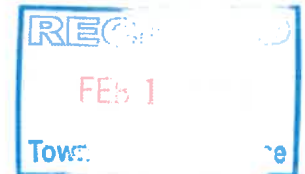


## BOARDS & COMMISSIONS REAPPOINTMENT QUESTIONNAIRE

*Please fill in the following information to help us keep our information current.*

DATE: 2.10.24

NAME: Holly Blade



Physical Address: 14 Mayhew Dr, Dayville CT 06241

Mailing Address: Same as above

Best phone contact: Cell: 860-710-1634 Home: \_\_\_\_\_

\*EMAIL: bladeholly@gmail.com

PARTY AFFILIATION: ☐ Republican ☐ Democrat ☒ Unaffiliated/Other

Are you a registered voter? ☒ Yes ☐ No

Currently a member of the (name commission) Parks + Recreation

I wish to be reappointed to this Board/Commission as a (regular / alternate) alternate member.

Holly Blade  
(signature)

### TOWN MANAGERS OFFICE TO COMPLETE

Attendance Current Year 2023 Attendance Previous Year 2022

Address confirmed Y Attended 2 out of 3 meetings 0 absences

Party confirmed Y  
Interview Date: 3/5/2024



# TOWN OF KILLINGLY

## TOWN MANAGER'S OFFICE

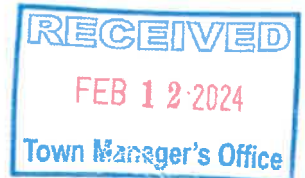
172 Main Street, Killingly, CT 06239  
Tel: 860-779-5300, ext. 7 Fax: 860-779-5382

### BOARDS & COMMISSIONS REAPPOINTMENT QUESTIONNAIRE

*Please fill in the following information to help us keep our information current.*

DATE: 2/11/2024

NAME: LORI ZORNADO



Physical Address: 32 FOSTER ST DANIELSON, CT 06239

Mailing Address: same

Best phone contact: Cell: 860 617 0387 Home: \_\_\_\_\_

\*EMAIL: lorizornado@yahoo.com

PARTY AFFILIATION: ☐ Republican ☒ Democrat ☐ Unaffiliated/Other

Are you a registered voter? ☒ Yes ☐ No

Currently a member of the (name commission) KPRD

I wish to be reappointed to this Board/Commission as a ☒ regular ☐ alternate member.

Lori Zornado  
(signature)

#### TOWN MANAGERS OFFICE TO COMPLETE

Attendance Current Year 2023 Attendance Previous Year 2022  
Address confirmed: Y Attended 2 out of 3 meetings Attended 4 out of 5 meetings  
Party confirmed: Y  
Interview Date: 3/5/2024



# TOWN OF KILLINGLY

## FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

## Finance Department Budget Review

February 29, 2024

To: Mary Calorio, Town Manager

### February 2024 Revenues

As of February 2024, the Town's fiscal year 2023-2024 collections appear to be within expectations at 73.57% of the overall budget for general town revenue. In the prior year, February 2023 revenue collections represented 81.64%. February 2024 tax collections were not yet available for posting at the time this report was produced, therefore the slight decline in total collections as compared to the prior year. The Town has received various State grant payments to date this year. These receipts will meet budget expectations for the year. Overall, total revenue collections and property tax collections are within expectations as compared to the prior year at this time.

### February 2024 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 64.53% for the month of February 2024 and compared to 61.31% in the prior year ( February 2023). Transfers to the Town's Capital and Nonrecurring Fund and Capital Improvements Fund, as budgeted for the year, have been made reflecting a 100% utilization for these line items. Aside from these specific line items, there were no expenditure line items that have exceeded expectations in terms of current month expenditures with significant year to date utilization. Overall line items that have had significant year to date utilization as discussed in the prior months are as follows:

### ***Prior Month(s) Discussion:***

As discussed in the prior month, those expenditure line items with significant year to date utilization, but remain within budgeted expectations, are as follows:

1. Town Council - Contractual Services

Year-to-date costs represent annual dues for the Town's memberships and affiliations which become due and payable in July for the entire fiscal year. The year-to-date budget to actual is consistent with expectations and the prior year.

2. Registration/Elections - Contractual Services

Current expenditures represent the costs associated with the annual maintenance contract for the Town's voter/elections systems is renewable for maintenance performed prior to the November 2023 elections.



## **February 2024 Expenditures (Continued)**

### ***Prior Month(s) Discussion (Continued):***

1. Town Commissions and Service Agencies

Current expenditures are paid quarterly, semi-annually, or as requested by the Town's Commissions and Service Agencies.

2. Information Technology – Contractual Services

Current expenditures for information technology included certain annual and quarterly installments for many of the Town's IT software products. Current costs to date remain within budgeted expectations.

3. Recreation Admin and Program - Personnel Services

Consistent with budget expectations, year to date budget to actual includes the seasonal staff for summer programs and these costs are also consistent with the prior year.

4. Recreation Admin and Program - Contractual

Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.

5. Public Library - Contractual Services

Costs related to data processing are renewed annually and are within budget expectations.

6. Animal Control – Contractual Services

Animal control services are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

7. Human Service Subsidies

A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

8. Insurance

Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through February 29, 2024**

REVENUE ITEM	Fiscal Year 2023-2024		
	Budget	February	Percent
TAXES			
Current Property Taxes	44,389,394	32,996,201	74.33%
Back Taxes	575,000	323,316	56.23%
Penalty Fees	7,000	2,982	42.60%
Tax Interest	300,000	155,973	51.99%
Supplemental Motor Vehicle	400,000	300,790	75.20%
Remediation Financing	(150,595)	(75,298)	50.00%
TOTAL	\$45,520,799	33,703,965	74.04%
LICENSES & PERMITS			
Building Permits	245,000	249,989	102.04%
P&Z Permits	13,500	19,235	142.48%
Other Permits	12,000	5,195	43.29%
Airplane Tax	1,850	1,150	62.16%
TOTAL	\$272,350	\$275,569	101.18%
FINES & FEES			
Library Fines & Fees	9,000	5,342	59.36%
Alarm Reg Fees and Fines	6,000	3,585	59.74%
Dog Licenses	500	1,967	393.40%
TOTAL	\$15,500	\$10,894	70.28%
USE OF MONEY & PROPERTY			
Interest Income	95,000	576,363	606.70%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Sewer Plant Lease	-	-	100.00%
Communication Tower Lease	85,655	83,059	96.97%
TOTAL	\$180,745	\$659,423	364.84%
STATE GRANTS IN LIEU OF TAXES			
State-Owned Property	237,555	251,808	106.00%
Disability Exemption	5,415	6,153	113.62%
Veteran's Exemption	11,000	10,876	98.87%
Municipal Stabilization Grant	268,063	268,063	100.00%
	\$522,033	\$536,899	102.85%
OTHER STATE GRANTS			
Municipal Grants - In - Aid	1,228,578	-	0.00%
Connecticard	-	-	0.00%
Adult Education	114,045	83,223	72.97%
TOTAL	\$1,342,623	\$83,223	6.20%

**TOWN OF KILLINGLY**  
**Estimated Revenue Detail**  
**Monthly Report Through February 29, 2024**

REVENUE ITEM	Fiscal Year 2023-2024		
	Budget	February	Percent
CHARGES OF SERVICE			
Community Development	35,000	-	0.00%
Town Clerk	200,000	92,334	46.17%
Conveyance Tax	275,000	179,453	65.26%
Elderly Housing - Sewer PILOT	29,500	-	0.00%
Recreation	145,500	53,215	36.57%
District Collections	19,482	-	0.00%
TOTAL	704,482	325,002	46.13%
OTHER REVENUES			
Miscellaneous	85,000	46,337	54.51%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	2,020,411	2,020,411	100.00%
PILOT - Telecommunications	50,873	-	0.00%
Law Enforcement - SRO Reimbursement	531,232	-	0.00%
School Capital Contribution	142,107	155,191	109.21%
TOTAL	2,844,623	2,221,940	78.11%
GENERAL TOWN REVENUE	\$51,403,155	\$37,816,914	73.57%
SCHOOL			
Educational Cost Sharing	15,245,633	7,622,816	50.00%
Vocational Agriculture	733,786	588,567	80.21%
Non-Public School - Health	24,795	23,878	96.30%
Tuition:			
Regular	947,514	729,510	76.99%
Special Ed-Voluntary	250,000	-	0.00%
Vocational-Agriculture	893,813	629,990	70.48%
TOTAL	\$18,095,541	9,594,761	53.02%
Fund Balance	2,750,000	-	0.00%
	72,248,696	47,411,676	65.62%

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through February 29, 2024**

Expenditure	Fiscal Year 2023-2024			Percent
	Budget	Transfers	February	
GENERAL GOVERNMENT				
Town Council				
Personnel Services	13,500	-	5,250	38.89%
Contractual Services	27,525	-	19,716	71.63%
Materials and Supplies	800	-	766	95.69%
Total	\$41,825	\$0	\$25,732	61.52%
Town Manager				
Personnel Services	231,162	3,500	153,995	65.62%
Contractual Services	22,350	800	11,802	50.98%
Materials and Supplies	2,500	-	475	19.00%
Total	\$256,012	\$4,300	\$166,272	63.87%
Legal Services				
Contractual Services	99,200	-	34,934	35.22%
Total	\$99,200	\$0	\$34,934	35.22%
Town Clerk				
Personnel Services	174,040	1,750	115,184	65.52%
Contractual Services	30,000	-	16,978	56.59%
Materials and Supplies	1,800	-	999	55.47%
Total	\$205,840	\$1,750	\$133,161	64.15%
Finance				
Personnel Services	281,966	3,000	187,515	65.80%
Contractual Services	57,450	-	22,686	39.49%
Materials and Supplies	1,600	-	1,080	67.47%
Total	\$341,016	\$3,000	\$211,280	61.42%
Assessor				
Personnel Services	220,552	2,200.00	146,807	65.91%
Contractual Services	9,325	1,600.00	7,275	66.59%
Materials and Supplies	1,200	-	1,239	103.24%
Total	\$231,077	\$3,800	\$155,321	66.13%
Revenue Collection				
Personnel Services	203,390	-	121,053	59.52%
Contractual Services	34,446	-	11,081	32.17%
Materials and Supplies	1,850	-	1,522	82.27%
Total	\$239,686	\$0	\$133,656	55.76%

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through February 29, 2024**

Expenditure	Fiscal Year 2023-2024			
	Budget	Transfers	February	Percent
Registration/Elections				
Personnel Services	57,495	-	22,316	38.81%
Contractual Services	14,650	-	10,250	69.96%
Materials and Supplies	550	-	288	52.33%
Total	\$72,695	\$0	\$32,853	45.19%
Town Comm. & Service Agencies				
Contractual Services	75,131	-	53,131	70.72%
Total	\$75,131	\$0	\$53,131	70.72%
Planning and Development				
Personnel Services	270,788	2,050.00	179,578	65.82%
Contractual Services	6,328	-	3,747	59.21%
Materials and Supplies	1,000	-	560	56.01%
Total	\$278,116	\$2,050	\$183,885	65.63%
Information Technology				
Contractual Services	238,600	-	198,992	83.40%
Total	\$238,600	\$0	\$198,992	83.40%
Town Hall Building				
Personnel Services	18,500	-	9,300	50.27%
Contractual Services	62,880	-	40,621	64.60%
Materials and Supplies	2,800	-	4,700	167.86%
Capital Outlay	14,848	-	14,848	100.00%
Total	\$99,028	\$0	\$69,469	70.15%
Economic Development				
Personnel Services	92,500	2,100.00	61,832	65.36%
Contractual Services	9,100	-	3,682	40.46%
Materials and Supplies	500	-	648	129.57%
Total	\$102,100	\$2,100	\$66,163	63.50%
Highway Division Supervision				
Personnel Services	199,329	2,050.00	131,472	65.29%
Contractual Services	5,570	-	1,982	35.58%
Materials and Supplies	600	-	209	34.85%
Capital Outlay	11,714	-	11,714	100.00%
Total	\$217,213	\$2,050	\$145,377	66.30%
Engineering				
Personnel Services	432,085	2,650.00	286,353	65.87%
Contractual Services	14,550	-	1,786	12.27%
Materials and Supplies	8,500	-	5,681	66.84%
Capital Outlay	11,274	-	11,274	100.00%
Total	\$466,409	\$2,650	\$305,094	65.04%

# TOWN OF KILLINGLY

## Estimated Expenditure Summary

### Monthly Report Through February 29, 2024

Expenditure	Fiscal Year 2023-2024			
	Budget	Transfers	February	Percent
Central Garage				
Personnel Services	251,100	-	112,312	44.73%
Contractual Services	123,300	-	58,511	47.45%
Materials and Supplies	313,500	-	183,142	58.42%
Capital Outlay	6,067	-	6,067	100.00%
Total	\$693,967	\$0	\$360,032	51.88%
Highway Maintenance				
Personnel Services	915,800	-	584,364	63.81%
Contractual Services	62,600	-	14,866	23.75%
Materials and Supplies	72,250	-	53,463	74.00%
Capital Outlay	1,653,213	-	1,653,213	100.00%
Total	\$2,703,863	\$0	\$2,305,907	85.28%
Highway Winter Maintenance				
Personnel Services	115,000	-	64,520	56.10%
Contractual Services	9,000	-	3,455	38.39%
Materials and Supplies	185,000	-	133,848	72.35%
Total	\$309,000	\$0	\$201,823	65.31%
Recreation Admin. & Program				
Personnel Services	418,055	2,070.00	304,903	72.57%
Contractual Services	66,340	-	57,916	87.30%
Materials and Supplies	17,000	-	9,154	53.85%
Capital Outlay	3,053	-	3,053	100.00%
Total	\$504,448	\$2,070	\$375,026	74.04%
Parks and Grounds				
Personnel Services	184,155	-	119,488	64.88%
Contractual Services	47,275	-	30,865	65.29%
Materials and Supplies	39,200	-	22,515	57.44%
Capital Outlay	34,313	-	34,313	100.00%
Total	\$304,943	\$0	\$207,181	67.94%
Public Library				
Personnel Services	440,164	17,250	301,952	66.01%
Contractual Services	151,650	-	113,547	74.87%
Materials and Supplies	13,200	-	7,926	60.04%
Capital Outlay	3,901	-	3,901	100.00%
Total	\$608,915	\$17,250	\$427,326	68.24%
Civic & Cultural Activities				
Contractual Services	3,500	-	-	0.00%
Total	\$3,500	\$0	\$0	0.00%



# TOWN OF KILLINGLY

## Estimated Expenditure Summary

### Monthly Report Through February 29, 2024

Expenditure	Fiscal Year 2023-2024			
	Budget	Transfers	February	Percent
Community Center				
Personnel Services	18,200	-	10,813	59.41%
Contractual Services	78,160	-	44,633	57.11%
Materials and Supplies	7,450	-	3,069	41.20%
Total	\$103,810	\$0	\$58,516	56.37%
Other Town Buildings				
Contractual Services	14,635	-	9,492	64.86%
Materials and Supplies	700	-	1,103	157.58%
Total	\$15,335	\$0	\$10,595	69.09%
Building Safety & Inspections				
Personnel Services	349,923	850.00	226,116	64.46%
Contractual Services	7,375	-	3,147	42.67%
Materials and Supplies	1,350	-	725	53.67%
Capital Outlay	22,871	-	22,871	100.00%
Total	\$381,519	\$850	252,858	66.13%
Animal Control				
Contractual Services	66,533	-	48,899	73.50%
Materials and Supplies	60	-	-	0.00%
Total	\$66,593	\$0	\$48,899	73.43%
Law Enforcement				
Personnel Services	1,108,260	-	582,681	52.58%
Contractual Services	249,991	-	43,119	17.25%
Materials and Supplies	49,900	-	26,522	53.15%
Capital Outlay	95,144	-	95,144	0.00%
Total	\$1,503,295	\$0	\$747,466	49.72%
Law Enforcement/Administration Building				
Personnel Services	9,100	-	-	0.00%
Contractual Services	13,350	-	2,153	16.12%
Materials and Supplies	2,250	-	51	2.28%
Total	\$24,700	\$0	\$2,204	8.92%
Community Development				
Personnel Services	101,610	1,960.00	67,758	65.42%
Contractual Services	27,100	-	12,500	46.13%
Materials and Supplies	650	-	218	33.50%
Total	\$129,360	\$1,960	\$80,476	61.28%
Human Service Subsidies				
Contractual Services	727,120	-	529,449	72.81%
Total	\$727,120	\$0	\$529,449	72.81%

**TOWN OF KILLINGLY**  
**Estimated Expenditure Summary**  
**Monthly Report Through February 29, 2024**

Expenditure	Fiscal Year 2023-2024			
	Budget	Transfers	February	Percent
Employee Benefits				
Contractual Services	1,933,807	-	1,178,633	60.95%
Total	\$1,933,807	\$0	\$1,178,633	60.95%
Insurance				
Contractual Services	712,000	-	534,504	75.07%
Total	\$712,000	\$0	\$534,504	75.07%
Special Reserves & Programs				
Contractual Services	407,000	(43,830)	248,103	68.32%
Total	\$407,000	(\$43,830)	\$248,103	68.32%
<b>General Town Operating Expenditures</b>	<b>\$14,097,123</b>	<b>\$0</b>	<b>\$9,484,316</b>	<b>67.28%</b>
Debt Service	3,981,471	-	1,334,329	33.51%
Total	\$3,981,471	\$0	\$1,334,329	33.51%
Solid Waste Disposal Fund Subsidy	234,801	-	234,801	100.00%
	234,801	\$0	\$234,801	100.00%
Capital Projects Fund	1,800,000	-	1,800,000	100.00%
	1,800,000	\$0	\$1,800,000	100.00%
Due To CNR Education	354,782	-	354,782	100.00%
	354,782	\$0	\$354,782	100.00%
<b>TOTAL OPERATIONS &amp; DEBT SERVICE</b>	<b>\$20,468,177</b>	<b>\$0</b>	<b>\$13,208,228</b>	<b>64.53%</b>
General Fund - Education	46,805,118	-	24,182,766	51.67%
	46,805,118	\$0	\$24,182,766	51.67%
<b>Total Expenditures</b>	<b>\$67,273,295</b>	<b>\$0</b>	<b>\$37,390,994</b>	<b>55.58%</b>

Town of Killingly  
Town Manager's Report  
March 12, 2024

1. Legislative Updates

I have submitted testimony (copy attached) on the following two bills.

HB-5212 – An Act Concerning Education Funding

The Governor's budget shifted funding from Educational Cost Sharing (ECS) to Early Childhood Education. This resulted in a decrease in ECS funding for many municipalities. Killingly was not impacted by this shift. However, I submitted testimony on this for several reasons. First, shifting funds from ECS to Early Childhood Education does not promote improved funding for critical educational programs. It may allow for more early childhood opportunities but then causes an undue burden on property taxes for the remainder of the education. Secondly, I took this opportunity to remind our legislatures of the inequity in funding of the Alliance Districts.

SB-334 – An Act Requiring Pensions for Police Officers and Firefighters Employed by Municipalities

This bill would require Towns to join the Connecticut Municipal Employee Retirement System (CMERS) or (MERS). The MERS system has been fraught with challenges. The State has not modified the return rates, life expectancy or ratios for this plan. This has resulted in a severe underfunding of the program. Most municipalities in this program have been fighting for legislative revisions for years. Killingly is not a member of MERS. It would be very costly for Killingly to join, and it is an unsustainable program. Secondly, and most importantly, this legislation removes the local choice to determine what is a sustainable, affordable pension option for its employees and community. Killingly's pension for law enforcement is a defined contribution plan. The employees contribute a percentage of their wages, and the Town matches that contribution.

Additionally, I participated in a virtual meeting with an Engineering Association group that has been trying to have legislation proposed that would change the procurement process for "professional services" relating to engineers, architects, etc for projects that have State grant funding. Their proposal is to require a qualifications-based selection. This process would require the municipality to only evaluate qualifications with no cost information during that selection process. Once the Town selected the firm, they would then receive cost information and "negotiate" price. This is detrimental to the Town as cost is a part of the equation. While qualifications are important, so is price. Also, under this selection process, the Town goes into negotiations blindly. The bid process is to allow the municipality to compare the market. The Town would have no basis of comparison for acceptable rates, amount of time dedicated to a task, etc. The group of municipal leaders that participated in this meeting along with CCM and COST were very clear in our opposition to any legislation on this matter. This hasn't been proposed for this session but might for the next session. I will continue to keep an eye on this matter.

2. Northeast District Department of Health

We communicated the rescission of withdrawal to the Board. The Board is proceeding with contracting with the State Department of Health for assistance until they onboard a new director. The Board has asked if I will participate as a member of the interview panel for the new director position. I anticipate that process starting in the next few weeks.

3. Solid Waste Fund – Proposed Budget and Fee Increases

As discussed at your February 21<sup>st</sup> meeting, I have attached the proposed Solid Waste Fund budget for FY 24/25. This budget is based on an increase to user fees as follows:

	<u>Existing Fee</u>	<u>Proposed Fee</u>	
Permit Fee	\$80/year	\$95/year	no change for seniors
Bag Stickers	\$5/sticker	\$6/sticker	
Bulky Waste Fee	\$0.10/lb	\$0.15/lb	
3 Trip Pass	\$20/pass	\$30/pass	

These increases reduce the General Fund subsidy from \$234,801 to \$130,200. There are operational expense increases of approximately 3% that have been reflected in the budget for the corresponding expense line.

4. Cat Hollow Park

Town staff met with several master gardeners and Donna Bronwell to discuss their vision for improvements to Cat Hollow Park. Some of the conversation was to assist the group in understanding what the Town currently does for ongoing maintenance, such as, evaluation of dead/dangerous trees, vegetation overgrowth and trash removal. The group will be working with Town staff to clear areas near the walking path to plant flowering perennials, native shrubs and promote pollinator species. They will be looking for volunteers to assist in the development of a second kiosk for the entrance at Valley Road, creating plant species identification signs and signs documenting the history of the area. The group is planning a multi-year project.

5. Chase Reservoir Forestry Management

The Town has been in communication with the Natural Resources Conservation Services division of USDA. They have assigned a forester from their division to assist the Town in evaluation and exploring funding options. Their forester walked the property in the last two weeks. She also attended a forestry meeting at CT DEEP which included discussions for possible funding opportunities for municipalities to develop forest management plans and implement those plans. We have reached out to CT DEEP to schedule a meeting to discuss the conditions at Chase Reservoir and potential funding opportunities.

6. Meetings Attended

Weekly KMS Project planning meeting  
Weekly Westfield Ave Project planning meetings  
CCM Legislative Meeting  
COST Board of Directors Meeting  
NECCOG Regular Meeting

CIRMA Board of Directors Meeting  
NECCOG Special Legislative Meeting  
  
CCM Board of Directors Meeting  
Chamber Breakfast – Congressman Courtney



# TOWN OF KILLINGLY

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Office of the Town Manager  
172 Main Street, Killingly, CT 06239  
Tel: 860 779-5300 ext. 7 Fax: 860 779-5394

## Testimony

### HB 5212 – An Act Concerning Education Funding

February 27, 2024

Submitted by Mary T. Calorio, Town Manager

Dear Members of the Committee:

As a community leader I write in **SUPPORT** to HB-5212 which proposes an increase from the Governor's proposed budget of Educational Cost Sharing Grant funding. I also request the committee also consider the inequity of Educational Cost Sharing Grant Funding to Alliance District municipalities.

Under current law the 30 lowest performing school districts were identified in 2012 as Alliance Districts. The State created an Alliance Grant to assist these districts by funding new initiatives to improve the districts performance. This sounds great. However, at the same time, the base Educational Cost Sharing Funding to the district was frozen at the amount funded in 2012. Any additional Educational Cost Sharing Funding allocated to these districts in the State budget is considered Alliance Grant funding to the district. That grant funding cannot be used to supplant the operating budget of the district. This means the State has not shared in any inflationary or basic operating cost increases in these low performing districts in 12 years! The burden for all of these basic operating cost increases has been borne by the residents of the municipality.

I urge you to consider the impact of freezing the operational funding to school districts that are struggling to perform. The districts are forced to reduce base educational services due to local budgetary constraints. This is not a supportive formula to raise educational goals and efficiencies by freezing the Educational Cost Sharing funding to these districts.

The Town of Killingly is designated as an Alliance District. The Education budget has increased from \$36,536,876 in 2012 to \$46,805,118 in 2024. This is an increase of \$10,268,242. The Educational Cost Sharing grant received by the Town remains at \$15,245,633. Our funding rate has decreased from 41.7% to 32.6% over the course of 12 years.

I urge you to SUPPORT HB-5212 and take corrective action on the inequity of funding to the base operational funding for Alliance Districts across the state.

Thank you for the opportunity to comment. Please feel free to reach out to me with any questions.



# TOWN OF KILLINGLY

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Office of the Town Manager  
172 Main Street, Killingly, CT 06239  
Tel: 860 779-5300 ext. 7 Fax: 860 779-5394

## Testimony

### **SB 334 – An Act Requiring Pensions For Police Officers and Firefighters Employed By Municipalities**

March 4, 2024

Submitted by Mary T. Calorio, Town Manager

Dear Members of the Committee:

As a community leader I write in **OPPOSITION** to SB 334. If imposed, SB 334 would be a significant unfunded mandate on towns. Retirement benefits for employees need to remain within the local collective bargaining process or local decision-making process. Each municipality should have the ability to implement a benefit program that best supports their employees and their communities, while ensuring the cost and structure to provide those benefits are within the fiscal constraints of the municipality.

Killingly is not a member of MERS. If enacted, this bill would require the Town to join MERS or provide equivalent benefits which would be a significant increase in cost. This increased cost would be borne solely by our property taxpayers.

SB 334 represents another unfunded mandate on Connecticut's property taxpayers while undermining the collective bargaining process or local decision-making process.

I urge you to **OPPOSE** SB-334.

Thank you for your time. Please feel free to reach out to me with any questions.



# TOWN OF KILLINGLY

## SOLID WASTE DISPOSAL FUND - 227

### DESCRIPTION

The Town operates a recycling center, waste transfer station using the services of a sub-contractor. The facility is open to permit holders Thursday and Saturday from 8:00 a.m. to 3:15 p.m. The Recycling Center accepts several recyclables including: newsprint and other paper products, glass, plastics, cardboard, scrap metal, batteries, anti-freeze, waste oil and numerous other items.

### BUDGET VARIANCE DETAIL

Increases in Contractual Services Support are based on projected disposal fees as per the current disposal contract.

2022-23	2023-24		REVENUE ITEM	2024-25		\$ Change	% Change
Actual	Approved	Estimate		Dept	Manager	Approved	Approved
14,809	16,000	16,000	Commercial Waste	16,000	16,000	-	0.0%
25,651	40,000	43,000	Residential Permit Fees	88,500	88,500	48,500	121.3%
56,148	40,000	40,000	Bags/Stickers	64,991	64,991	24,991	62.5%
40,677	35,000	35,000	Residential Bulky Waste	93,000	93,000	58,000	165.7%
1,130	1,000	2,600	Recycling	1,000	1,000	-	0.0%
1,749	1,000	600	Tires	1,200	1,200	200	20.0%
49,093	39,090	-	Fund Balance Contribution	12,000	12,000	(27,090)	-69.3%
\$ 189,257	\$ 172,090	\$ 137,200	TOTAL REVENUES	\$ 276,691	\$ 276,691	\$ 104,601	60.8%
2022-23	2023-24		EXPENDITURES	2023-24		\$ Change	% Change
Actual	Approved	Estimate		Manager	Council	Approved	Approved
CONTRACTURAL SERVICES - 002							
430	2,500	500	Printing	2,500	2,500	-	0.0%
-	500	250	Advertising	500	500	-	0.0%
293,894	360,000	330,000	Contractual Services - Support	360,000	360,000	-	0.0%
3,817	10,000	10,000	Contractual Services - M&E	10,000	10,000	-	0.0%
22,090	28,000	24,000	Professional Services	28,000	28,000	-	0.0%
\$ 320,231	\$ 401,000	\$ 364,750	TOTAL	\$ 401,000	\$ 401,000	\$ -	0.0%
MATERIALS & SUPPLIES - 003							
-	250	250	Operating Supplies	250	250	-	0.0%
\$ -	\$ 250	\$ 250	TOTAL	\$ 250	\$ 250	\$ -	0.0%
CAPITAL OUTLAY - 004							
5,641	5,641	5,641	Due to CNR	5,641	5,641	-	0.0%
\$ 5,641	\$ 5,641	\$ 5,641	TOTAL	\$ 5,641	\$ 5,641	\$ -	0.0%
\$ 325,872	\$ 406,891	\$ 370,641	TOTAL EXPENDITURES	\$ 406,891	\$ 406,891	\$ -	0.0%
\$ (136,615)	\$ (234,801)	\$ (233,441)	EXCESS OF REVENUES OVER EXPENDITURES	\$ (130,200)	\$ (130,200)	\$ (104,601)	-44.5%

Dr. Sue Nash-Ditzel  
Superintendent  
snash@killinglyschools.org



Mr. Jeffrey Guiot  
Assistant Superintendent  
jguiot@killinglyschools.org

February 15, 2024

Mary Calorio, Killingly Town Manager  
172 Main Street  
Danielson, CT 06239

Dear Mary,

In accordance with the Memorandum of Understanding between the Town Council of the Town of Killingly and the Killingly Board of Education, regarding the management of the Unexpended Education Funds Account or Non-Lapsing Account, please consider this letter as notification that on February 14, 2024 the Board of Education unanimously, passed the following motion:

MOTION: Kevin Marcoux, seconded by Misty Murdock to approve using \$109,472.50 from the Non-Lapsing Account to fund the new bathroom doors at Killingly High School.  
Yes, 9 Unanimous  
Motion Carries.

Please feel free to share this with members of the Town Council. If there any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to be "Susan Nash-Ditzel".

Dr. Susan Nash-Ditzel  
Superintendent of Schools

Cc: Christine Clark, KPS Manager of Business Affairs  
Mike Vassar, KPS Operations and Maintenance Supervisor

Dr. Sue Nash-Ditzel  
Superintendent  
snash@killinglyschools.org



Mr. Jeffrey Guiot  
Assistant Superintendent  
jguiot@killinglyschools.org

February 29, 2024

Mary Calorio, Killingly Town Manager  
172 Main Street  
Danielson, CT 06239

Dear Mary,

In accordance with the Memorandum of Understanding between the Town Council of the Town of Killingly and the Killingly Board of Education, regarding the management of the Unexpended Education Funds Account or Non-Lapsing Account, please consider this letter as notification that on February 28, 2024 the Board passed a motion, unanimously, to use an additional \$7,823.00 from the non-lapsing account to complete the replacement of the bleachers at KMS.

Please feel free to share this with members of the Town Council. If there any questions or concerns, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan Nash-Ditzel".

Dr. Susan Nash-Ditzel  
Superintendent of Schools

Cc: Christine Clark, Manager of Business Affairs  
Mike Vassar, KPS Operations and Maintenance Supervisor

## AGENDA ITEM COVER SHEET

**ITEM:** Consideration and action on a resolution authorizing the Town Manager to execute a one-year extension of the temporary land access agreement between the Town of Killingly and Richard Fedor for the use of land at 187 Pratt Road.

**ITEM SUBMITTED BY:** Mary T. Calorio, Town Manager

**FOR COUNCIL MEETING OF:** March 12, 2024

**TOWN MANAGER APPROVAL:**



**ITEM SUMMARY:** The Town Council approved a three-year temporary access agreement in February 2021 to Richard Fedor to use Town land at 187 Pratt Road to access his lot for forest management practices. Richard Fedor owns land locked property at 93 Pratt Road, which is forested. Mr. Fedor is working with the USDA Natural Resource Conservation Service to execute forestry best management practices on this parcel. Nearly all the timber to be pulled out of Richard's lot is dead standing wood, a result of the multi-year gypsy moth infestation. Removal of dead standing wood will allow for forest regeneration to occur. All work will be done under the guidance of a CT state certified Forester and executed by a professional logging company. Richard's forest management plan (attached) identifies approximately 50-80 cords of wood to be removed from 12 acres of his land. They will need access to an old forestry road that runs through the Town's property on Pratt Road. The staff at the USDA-NRCS have worked with Richard to identify the most reasonable and feasible route, taking into consideration natural resources, topography, and existing clearings; there will be no creation of new roads or trails through Town property. The agreement allows for a forestry landing to be created on Town land, approximately 50-100 feet off Pratt Road. Improvements to the entrance of this access way and landing from Pratt Road include the deposition of gravel by the entrance to accommodate the logging equipment. The landing area temporarily stores the 50-80 cords of wood pulled from Richard's forest lot and Richard is required by USDA-NRCS to grade and seed any disturbed areas to prevent soil erosion and re-establish vegetation. Due to migratory bird and bat restrictions, the work will have to be done between August 1, 2023 and March 1, 2024 to prevent the take of the concerned species. It was anticipated the operation would take several months. However, due to weather impacts, this project has taken longer. Mr. Fedor is requesting a one-year extension of the access agreement so he can complete the project. The current agreement expires on March 31, 2024. This project will be monitored by both USDA-NRCS staff and town staff for its compliance with the agreed upon conditions. Mr. Fedor is a Killingly Conservation Commission steward of the Town of Killingly conservation land on Pratt Road and a longtime resident of Pratt Road.

**FINANCIAL SUMMARY:** There is no cost to the Town for this item

**STAFF RECOMMENDATION:** Approval of resolution

**TOWN ATTORNEY REVIEW:** Reviewed

**COUNCIL ACTION DESIRED:** Action on Resolution

**SUPPORTING MATERIALS:** Resolution

Temporary Land Use Agreement

Property Map

Resolution # 24-13

**RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO EXECUTE A ONE-YEAR EXTENSION OF A TEMPORARY LAND ACCESS AGREEMENT BETWEEN THE TOWN OF KILLINGLY AND RICHARD FEDOR FOR THE USE OF LAND AT 187 PRATT ROAD**

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is authorized to execute a one-year extension to a temporary land access agreement between the Town of Killingly and Richard Fedor for the use of land at 187 Pratt Road.

KILLINGLY TOWN COUNCIL

Jason Anderson  
Chairman

Dated at Killingly, Connecticut  
this 12<sup>th</sup> day of March 2024

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on March 12, 2024, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

\_\_\_\_\_  
Elizabeth Wilson, Town Clerk

\_\_\_\_\_  
Date

**FOR RECORDING PURPOSES ONLY:**

PARTY #1 – Town of Killingly

PARTY #2 – Richard W. Fedor

DOC TYPE – Temporary Land Access Agreement

ADD'L INFO – 187 Pratt Road

GIS MAP # 93, LOT 1

Corrected

**TEMPORARY LAND ACCESS AGREEMENT ACROSS 187 PRATT ROAD****BY AND BETWEEN****THE TOWN OF KILLINGLY AND****RICHARD W. FEDOR**

This Land Access Agreement ("Agreement") dated as of the 18<sup>th</sup> day of February, 2021 ("Effective Date"), by and between the Town of Killingly ("Town"), with its primary place of business located at 172 Main Street, Killingly, CT 06239, and Richard W. Fedor ("Mr. Fedor"), with a mailing address of 139 Pratt Road, Killingly, CT 06241, regarding that real estate located at 187 Pratt Road ("Town's Property" ) (GIS MAP 93; Lot 1) as follows;

**WITNESSETH:**

**WHEREAS**, Mr. Fedor is an owner of real estate located at 183 Pratt Road ("Fedor Property") (GIS Map 93, Lot 2) and said real estate is landlocked and an undeveloped forested lot; and

**WHEREAS**, it is Mr. Fedor's intent to harvest trees within said Fedor Property and is working with the USDA-Natural Resource Conservation Service ("USDA-NRCS") to execute forestry best management practices on said real estate; and

**WHEREAS**, USDA-NRCS, along with Mr. Fedor, taking into consideration the topography, equipment to be used, and distance from Pratt Road have identified the most reasonable route for his forestry activities including, but not limited to, the movement of the harvested trees and wood from Fedor Property to Pratt Road, is an old forestry road that runs through the Town's Property to Pratt Road; and

**WHEREAS**, the eastern most end of said old forestry road is a level location along Pratt Road that can be used as a forestry landing area; and

**WHEREAS**, to remove the harvested wood from the Fedor Property, Mr. Fedor is requesting ingress and egress access across the Town's Property by and between the Fedor Property and Pratt Road proper; and

**WHEREAS**, the Town wants to encourage proper forestry management throughout the town and encourage forestry owners to work with USDA-NRCS to ensure that best management practices are followed.

**NOW THEREFORE**, and in consideration of mutual covenants herein contained and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, the Town of Killingly and Richard W. Fedor agree as follows:

The Town of Killingly hereby grants Richard Fedor permission to access town owned land to implement a forestry project under the Environmental Quality Incentives Program ("EQIP"). Mr. Fedor also has permission to skid the wood out of Fedor Land using the existing "old forestry road" system and install a landing area on the edge of Pratt Road. The Town further grants Mr. Fedor permission to access the Fedor Property through the Town Property for the life of EQIP contract; however, the time frame of this agreement shall not exceed three (3) years beyond March 31, 2021. Therefore, this agreement shall expire on March 31, 2024, unless extended by both parties by mutual written agreement. Said agreement shall be evidenced by a written, executed agreement by both parties and recorded and said agreement shall be recorded in the Killingly Town Clerk's Land Records in the same manner as the original agreement. Upon the completion of the job, Mr. Fedor, or his logger, shall grade, seed, and install water bars in the skid trails in accordance with those CT DEEP Forestry Best Management Practice specifications that are in place as of the time of the grading, seeding and installation of the water bars.

This agreement is further based upon the following conditions:

- 1) Some gravel or tailings must be brought in and installed at the landing site along Pratt Road to accommodate the machinery entering and exiting the landing site and the old forestry road; and
- 2) Upon the completion of this project or the end of this agreement whichever is first in time, the old forestry road used for ingress and egress for the skidding of the wood shall be graded and seeded in the manner described above to prevent soil erosion; and

3) Upon the completion of this project or the end of this agreement whichever is first in time, the landing site must be restored to as good as or better condition as it was prior to the beginning of the project. For example, removal of gravel, and the landing area shall be graded and seeded in the manner described above to prevent soil erosion; and

4) The hours of entry on and to the Fedor Property through the Town Property for the length of this agreement shall be limited to 7:00 am to 5:00 pm Monday through Friday; and 9:00 am to 3:00 pm on Saturday; no entry shall be allowed on Sunday.

5) Mr. Fedor, and/or his logger shall conduct their activities in a professional manner, shall take care to prevent waste or damage to the Town Property, and shall comply with all applicable laws in carrying out their activities on the Town Property. The Town will not materially interfere with the normal operation and activities of the use of the Fedor Property.

6) The old forest road on the Town Property shall be maintained by Mr. Fedor and/or his logger as to allow access to the Fedor Property by emergency vehicles, at all times.

7) The time frame of this agreement shall not exceed three (3) years beyond March 31, 2021.

Therefore, this agreement shall expire on March 31, 2024, unless extended by mutual agreement of both parties. Said agreement shall be evidenced by a written and executed agreement between the parties and said agreement shall be recorded in the Killingly Town Clerk's Land Records, in the same manner as this agreement is recorded.

Miscellaneous:

1) **Limited Rights:** This agreement gives Mr. Fedor a license only and, notwithstanding anything to the contrary in this agreement, does not constitute a grant of any ownership, leasehold, easement, or other property interest or estate whatsoever in any portion of the Town Property.

2) **Inspection:** The Town retains its right to inspect both the Fedor Property and the Town Property at any reasonable time to inspect the activities upon and the condition of the Fedor Property and the Town Property and to ensure compliance with the terms and conditions of this agreement. Reasonable time



shall refer to the normal working hours of the Town's Inspectors, and in an emergency such as forest fire, etc.

**3) Insurance:** Mr. Fedor and/or his logger shall maintain all insurance as required by USDA-NRCS or the state and shall provide the Town with a copy of an insurance binder thereof. The Town shall be named as an additional insured on such insurance and shall be provided with evidence of insurance at any time upon request.

**4) Indemnification:** The Town does not waive its right to subrogation. To the fullest extent permitted by law, Mr. Fedor, his logger, and all of their subcontractors and agents shall at all times defend, indemnify and hold harmless the Town, its officers, agents, and/or employees from and against any and all claims, demands, damages, losses, judgments, costs, workers' compensation payments; litigation expenses and counsel fees arising out of or alleged to arise out of injuries to the person (including death), or damage to the property, from the performance of this agreement, and any damages resulting from breach of contract that alleged to have been sustained. This indemnification provision shall survive termination of this agreement.

The existence of insurance shall in no way limit the scope of this indemnification. Mr. Fedor further undertakes to reimburse the Town for damages to the Town Property caused by his employees, agents, invitees, subcontractors, or materialmen or by faulty, defective, or unsuitable material or equipment used by him or them.

**5) Governing Law:** This agreement shall be construed and in accordance with, and governed by, the laws of the State of Connecticut.

**6) Counterparts:** This agreement may be executed in one or more counterparts, each of which will be deemed an original and all of which will be taken together and deemed to be one instrument. One originally executed counterpart shall be recorded in the Killingly Town Clerk's Land Records.

**7) Exhibits and Attachments:** All exhibits and attachments are referenced hereto and incorporated herein and are considered provisions of the agreement as if the information was stated within the body of the agreement.

Attachment A – GIS MAP of the proposed skid trail through the Town Property; and  
Attachment B – Legal description of the Town Property; and  
Attachment C – Legal description of the Fedor Property; and  
Attachment D – EQIP Contract

**8) Notices:** All notices and communications which are required or desired to be given by either party to the other under this agreement shall be in writing and shall be (a) hand delivered; (b) sent by US registered or certified mail, postage prepaid, return receipt requested, or (c) sent by a reputable overnight courier service, to the appropriate party at its address set forth below. Notices shall be deemed given when delivered.

To the Town of Killingly:

Attn: Town Manager's Office  
Killingly Town Hall  
172 Main Street  
Killingly, CT 06239

To Richard Fedor:

Mr. Richard W. Fedor  
139 Pratt Road  
Killingly, CT 06241

**9) Early Termination of Agreement:** The Town of Killingly shall have the right to early termination of the agreement based upon default by Mr. Fedor hereunder by giving Mr. Fedor 45 day written notification, said notification must state the reason for the early termination of agreement, and shall give Mr. Fedor the ability to correct the reason for early termination if such a correction can be made.


Mr. Fedor shall have the right to early termination of this agreement based upon the completion, or the inability to complete, the proposed forestry work on the Fedor land. Mr. Fedor shall give the Town 30 day written notification. Upon the Town's receipt of the early termination from Mr. Fedor, the Town shall set an inspection date with Mr. Fedor to verify that all restoration work is completed and done to the Town's satisfaction.

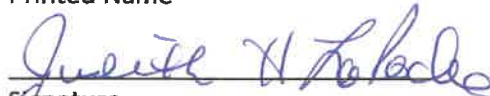
If the restoration work is not completed, or is not done to the Town's satisfaction, the Town may request a bond to make sure the cost of the restoration is covered. The bond shall be returned to Mr. Fedor upon the completion of the restoration work to satisfaction of the Town. If Mr. Fedor is unwilling,

or unable to complete the restoration work within a certain agreed upon time, dependent upon the time year, the Town shall keep the bond to cover the costs of the restoration work. In the event there is no bond, or the amount of the bond is insufficient to cover the costs of the restoration work, the Town may pursue all legal remedies available to collect such deficiency or expense.

**IN WITNESS WHEREOF**, the parties have executed this Temporary Land Access Agreement intending to be legally bound hereby as of the Effective Date, which is the date of the last signature on this agreement which should be the same date listed on the front page of this document.

**WITNESSES:**

  
Signature  
Denise E. Rockwood-Berny  
Printed Name

  
Signature  
Judith H. La Roche  
Printed Name

**TOWN OF KILLINGLY**

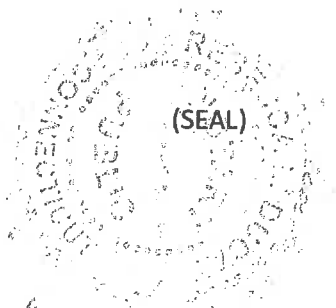
By:   
Mary T. Calorio, Town Manager

**STATE OF CONNECTICUT  
COUNTY OF WINDHAM**

**SS: Town of Killingly**

On the 18<sup>th</sup> day of February, 2021, before me personally appeared Mary T. Calorio, the Town Manager of the Town of Killingly, the duly authorized signer and sealer of the foregoing instrument and acknowledged the same to be her free act and deed as such Town Manager of the Town of Killingly, before me.

IN WITNESS WHEREOF, I hereunto set my hand and affixed my official seal on the day and year first written above.



(signatures continued next page)

  
Signature  
Rebecca L. Ducat  
Printed Name  
1-31-2026  
Date My Commission Expires  
**REBECCA L. DUCAT**  
NOTARY PUBLIC  
State of Connecticut  
My Commission Expires  
January 31, 2026

**WITNESSES:**

[Signature]  
Signature  
St Rockwood Berry  
Printed Name

[Signature]  
Signature  
Judith H. LaRoche  
Printed Name

**RICHARD W. FEDOR**

[Signature]  
Richard W. Fedor

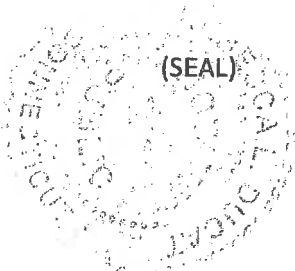
**STATE OF CONNECTICUT**

**COUNTY OF WINDHAM**

**SS: Town of Killingly**

On the 18<sup>th</sup> day of February, 2021, before me personally appeared Richard W. Fedor, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he executed the same for purposes therein contained and of his own free act and deed.

IN WITNESS WHEREOF, I hereunto set my hand and affixed my official seal on the day and year first written above.



[Signature]  
Signature  
Rebecca L Ducat  
Printed Name  
1-31-2026

Date My Commission Expires  
**REBECCA L. DUCAT**  
NOTARY PUBLIC  
State of Connecticut  
My Commission Expires  
January 31, 2026



# Map Title

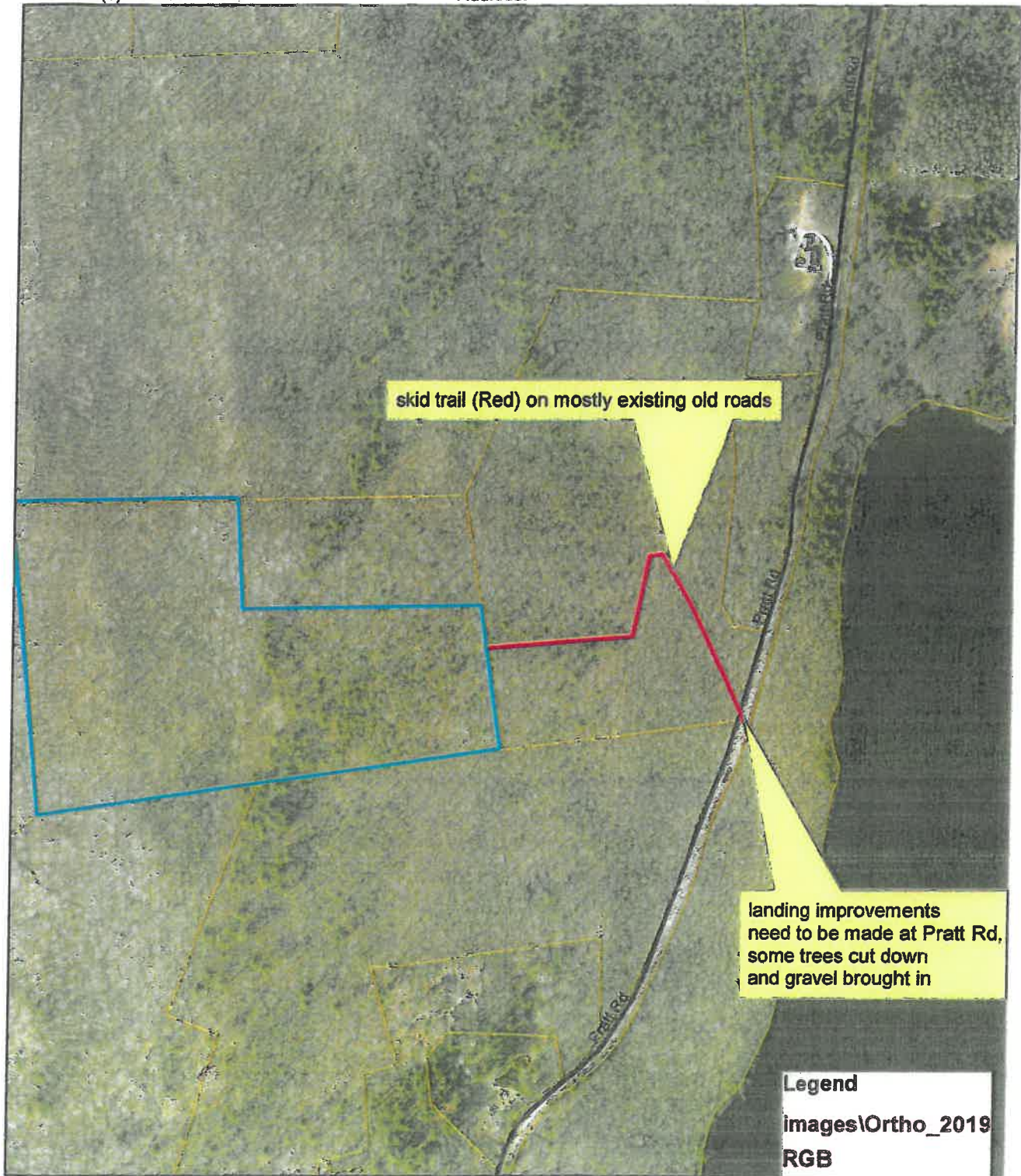
Date: 10/27/2020

Agency: USDA NRCS

Assisted By: WILLIAM PURCELL

Customer(s): Richard Fedor

Address:



N Prepared with assistance  
from the USDA  
Natural Resources  
Conservation Service

1:4,514

210 0 210 420 630 840 Feet

## Legend

images\Ortho\_2019

RGB

Red: Band\_1

Green: Band\_2

Blue: Band\_3

USDA is an equal opportunity provider, employer and lender