TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER
172 Main Street
Killingly, CT 06239
Tel: 860-779-5300, ext. 7 Fax: 860-779-5382

TOWN COUNCIL
REGULAR MEETING AGENDA

DATE: Tuesday, February 14, 2023
TIME: 7:00 PM
PLACE: Town Meeting Room
172 Main Street, Killingly

This meeting will be in person. It can also be viewed on Facebook Live or Channel 22. Go to www.killinglyct.gov click on Facebook Live

RECEIVED
TOWN CLERK, KILLINGLY, CT
2023 FEB 10 AM 8:25
Elizabeth M. Wilson

1. CALL TO ORDER

2. PRAYER

3. PLEDGE OF ALLEGIANCE TO THE FLAG

4. ROLL CALL

5. ADOPTION OF MINUTES OF PREVIOUS MEETINGS
   a) Special Town Council Meeting – January 3, 2023
   b) Regular Town Council Meeting – January 10, 2023

6. PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS
   a) Killingly Parks & Recreation Volunteer of the Year Award
   b) Proclamation recognizing the week of February 18th – 25th as National FFA Week
   c) Proclamation recognizing February 2022 as Black History Month
   d) Proclamation recognizing February 2022 as Teen Dating Violence Prevention and Awareness Month

7. UNFINISHED BUSINESS FOR TOWN MEETING ACTION

8. CITIZEN'S STATEMENT AND PETITION
   Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

   Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All written public comments must be received prior to 2pm the day of the meeting. Written public comment will be posted on the Town's website www.killinglyct.gov.

9. COUNCIL/STAFF COMMENTS

10. APPOINTMENTS TO BOARDS AND COMMISSIONS
    a. None

11. REPORTS FROM LIAISONS
    a) Board of Education Liaison
    b) Borough Council Liaison

12. DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS
    a) Summary Report on General Fund appropriations for Town government
    b) System Object Based on Adjusted Budget for the Board of Education

13. CORRESPONDENCE/COMMUNICATIONS/REPORTS
    a) Town Managers Report

14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION
    a) Consideration and action on a resolution authorizing the issuance of a letter supporting KB Ambulance's application for non-emergency transportation licensing.

15. NEW BUSINESS
    a) Consideration and action on a resolution setting the dates, times, and places of the public hearing, the Annual Town Meeting, and the adjourned Annual Town Meeting machine vote on the 2023-2024 budget ordinance

    b) Consideration and action on a resolution to authorize the execution of an Operating Agreement regarding operating costs of the Killingly Sewerage Treatment and other Joint Services between the Town of Brooklyn and the Town of Killingly.

    c) Consideration and action on a resolution authorizing the Town Manager to execute and implement an Affirmative Action Policy Statement

    d) Consideration and action on a resolution authorizing the Town Manager to execute and implement an Armstrong/Walker "Excessive Force" Certification

    e) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan

    f) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Compliance Statement with Title VI of the Civil Rights Act of 1964

    g) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Fair Housing Plan

    h) Consideration and action on a resolution affirming a Fair Housing Resolution

i) Consideration and action on a resolution authorizing the Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low- and moderate-income persons and businesses when using federal funds

16. COUNCIL MEMBER REPORTS AND COMMENTS

17. EXECUTIVE SESSION
    a) None

18. ADJOURNMENT

2. On Roll Call, all counselors were present except Mr. Grandelski, who was absent with notification. Town Manager Calorio and Finance Director Hawkins were also present.
3. Citizens' Statements and Petitions
There were no Public Comments.
4. New Business
4a. Discussion with KB Ambulance, Day Kimball Hospital, Fire Chiefs regarding KB Ambulance contracting with Day Kimball Hospital for transport services
Councilors discussed the issues with KB Ambulance contracting with Day Kimball Hospital for transport services.
5. Adjournment
Mr. Wood made a motion, seconded by Mr. Kerttula, to adjourn the meeting.
Voice Vote: Unanimous. Motion passed.
The meeting ended at 9:47 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

KILLINGLY TOWN COUNCIL
SPECIAL TOWN COUNCIL MEETING

DATE: Tuesday, Jan 3, 2023
TIME: 7:00 P.M.
PLACE: Town Meeting Room
Killingly Town Hall

AGENDA
KILLINGLY TOWN COUNCIL

The Town Council of the Town of Killingly held a Special Meeting on Tuesday, Jan 3, 2023, at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **Call to Order**
2. **Roll Call**
3. **Interviews of Board/Commission applicants**
   a. Joshua Bullock – Appointment to the Historic District Commission
   b. Kevin Thompson – Appointment to the KB Ambulance Board
4. **Citizens' Statements and Petitions**
Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's

presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.
Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 2 p.m. the day of the meeting. Public comment will be posted on the Town's website www.killinglyct.gov

5. Old Business - None

6. New Business

a. Discussion with a representative from AMR regarding their proposal for transportation services to Day Kimball Hospital.

7. Executive Session

8. Adjournment

1. Chairman Anderson called the Special Meeting to order at 7:00 p.m.
2. On Roll Call, all counselors were present. Town Manager Calorio, Finance Director Hawkins, and Council Secretary Buzalski were also present.
3. Interviews for Boards/Commissions:

3a. Joshua Bullock – Appointment to the Historic District Commission
Council Members interviewed Joshua Bullock. Mr. Bullock is interested in being appointed as a Regular Member of the Historic District Commission.

3b. Kevin Thompson – Appointment to the KB Ambulance Board
Council Members interviewed Kevin Thompson. Mr. Mr. Thompson is interested in being appointed as a Regular Member of the KB Ambulance Board.

4. Citizens' Statements and Petitions
There were no Public Comments.

6. New Business

6a. Discussion with a representative from AMR regarding their proposal for transportation services to Day Kimball Hospital
Councilors discussed with Chris Chaplan, representative from AMR, the AMR proposal for transportation services to DKH.

7. Executive Session – None
8. Adjournment
Mr. Grandelski made a motion, seconded by Mr. Wood, to adjourn the meeting.
Voice Vote: Unanimous. Motion passed.
The meeting ended at 7:52 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

DRAFT

KILLINGLY TOWN COUNCIL
REGULAR MEETING

DATE: TUESDAY, Jan 10, 2023
TIME: 7:00 P.M.
PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, Jan 10, 2023, at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut. The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
   a) Special Town Council Meeting – December 6, 2022
   b) Regular Town Council Meeting – December 13, 2022
   c) Special Town Council Meeting – December 20, 2022
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **CITIZEN'S STATEMENTS AND PETITIONS**
   Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council. Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All written public comment must be received prior to 2 p.m. the day of the meeting. Written public comment will be posted on the Town's website, www.killinglyct.gov.
9. **COUNCIL/STAFF COMMENTS**
10. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
    a) Joshua Bullock – Appointment to the Historic District Commission
    b) Kevin Thompson – Appointment to KB Ambulance Board
11. **REPORTS FROM LIAISONS**
    a) Board of Education Liaison
    b) Borough Council Liaison
12. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
    a) Summary Report on General Fund Appropriations for Town Government
    b) System Object Based on Adjusted Budget for the Board of Education
13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**
    a) Town Manager Report

14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**
    a) Consideration and action on a resolution authorizing the deactivation of the Electric Vehicle charging station at the Town Hall
    b) Consideration and action on a resolution authorizing the issuance of a letter supporting KB Ambulance's application for non-emergency transportation licensing
15. **NEW BUSINESS**
16. **COUNCIL MEMBER REPORTS AND COMMENTS**
17. **EXECUTIVE SESSION**
    a) Contract negotiation – Lake road generating Pilot Agreement
18. **ADJOURNMENT**

REGULAR MEETING

1. Chairman Anderson called the meeting to order at 7:01 p.m.
2. Prayer by Mr. Wood.
3. Pledge of Allegiance to the flag.
4. Upon roll call all Councilors were present except Ms. George, who arrived at 7:03 p.m., and Ms. Murphy, who arrived at 7:17 p.m. Mr. Kerttula attended virtually. Also present were Town Manager Calorio, Finance Director Hawkins, and Council Secretary Buzalski.
5. Adoption of minutes of previous meetings

5a., 5b, & 5c.
Ms. Wakefield made a motion, seconded by Mr. Wood, to adopt the minutes of the Special Town Council Meeting of December 6, 2022, the Regular Town Council Meeting of December 13, 2022, and the Special Town Council Meeting of December 20, 2022.
Discussion followed.
Ms. Tiik-Barclay noted that the Dec 13th meeting minutes, page 445 did not have any corrections.
Voice Vote: Unanimous. Motion passed, with corrections.

6. Presentations, proclamations, and declarations: None
7. Unfinished Business for Town Meeting Action: None
8. Citizens' Statements and Petitions:

There were no written comments received.
Fred Jacobi, 23 Raymond Rd, President of the Dayville Fire District, feels that after 20 years, that Lake Road Generating should no longer receive a special tax rate.
Caydan Jonasch, 16 Sawmill Hill Rd, student from KHS, asked for some examples of a non-emergency transport that would require licensing and the reason for deactivating the EV charging station at the Town Hall.
3. Gabriella Zink, 718 Cook Hill Rd, student from KHS, wants to learn about local government proceedings.

9. Council/Staff Comments:

Ms. Wakefield was glad to see student participation. Mr. Anderson noted that a student showed up for the IWWC meeting, but they did not have a quorum, so the meeting was cancelled.
Mr. Wood explained what "non-emergent transport" is.
Mr. Anderson commented on the reasoning behind the deactivation of the EV charging station at the Town Hall.

10. Appointments to Boards and Commissions:
10a. Joshua Bullock – Appointment to the Historic District Commission
Ms. Tiik-Barclay made a motion, seconded by Mr. Wood, to appoint Joshua Bullock as an Alternate Member of the Historic District Commission. The term would run from 04/01/2022 through 03/31/2025.
Discussion followed.
Voice vote: Majority, Ms. Murphy abstained. Motion passed, 8-0.
10b. Kevin Thompson – Appointment to KB Ambulance Board
Ms. Tiik-Barclay made a motion, seconded by Mr. Wood, to appoint Kevin Thompson as a Regular Member of the KB Ambulance Board. The term would run 5/1/22 through 4/30/24.
Discussion followed.
Voice vote: Unanimous. Motion passed.
11. Reports from Liaisons:
11a. Report from the Board of Education Liaison: No report
11b. Report from the Borough Liaison:
Ms. Wakefield reported on various activities of the Borough of Danielson.
12. Discussion and Acceptance of Monthly Budget Reports:
12a. Summary Report on General Fund Appropriations for Town Government:
Mr. Grandelski made a motion, seconded by Ms. Tiik-Barclay, to accept the summary report on general fund appropriations for Town Government.
Discussion followed.
Voice Vote: Unanimous. Motion passed.
12b. System Object Based on Adjusted Budget for the Board of Education:
Ms. George made a motion, seconded by Mr. Wood, to accept the system object based on adjusted budget for the Board of Education.
Discussion followed.
Voice Vote: Unanimous. Motion passed.
13. Correspondence/Communications/Reports:
13a. Town Manager Report
Town Manager Calorio discussed her report and responded to comments and questions from Council Members.
14. Unfinished Business for Town Council Action:
14a. Consideration and action on a resolution authorizing the deactivation of the Electric Vehicle charging station at the Town Hall
Mr. Wood made a motion, seconded by Ms. Wakefield to adopt the following:

RESOLUTION AUTHORIZING THE DEACTIVATION OF THE ELECTRIC VEHICLE CHARGING STATION AT THE TOWN HALL

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is herein authorized to deactivate the electric vehicle charging station at the Town Hall.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 10th day of January 2023

Discussion followed.
Voice vote: Unanimous. Motion passed.

14b. Consideration and action on a resolution authorizing the issuance of a letter supporting KB Ambulance's application for non-emergency transportation licensing

RESOLUTION AUTHORIZING THE ISSUANCE OF A LETTER SUPPORTING KB AMBULANCE'S APPLICATION FOR NON-EMERGENCY TRANSPORTATION LICENSING

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Council Chairman is herein authorized to execute the attached letter of support for KB Ambulance's application to the State for non-emergency transport licensing. Said letter shall be transmitted to the Connecticut Office of Emergency Medical Services for inclusion in KB Ambulance's application.

KILLINGLY TOWN COUNCIL
Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 10th day of January 2023

Mr. Grandelski made a motion, seconded by Ms. Murphy, to suspend the rules, allowing representatives from KB Ambulance and Day Kimball Hospital to speak.
Voice vote: Unanimous. Motion passed.
Councilors discussed the issues with the resolution with representatives from KB Ambulance and DKH.
The resolution was tabled.
15. New Business: None
Mr. Grandelski made a motion, seconded by Mr. Wood, to move agenda item 17 forward.
Voice vote: Unanimous. Motion passed.
17. Executive Session:
17a. Contract negotiation – Lake Road Generating Pilot Agreement
Ms. George made a motion, seconded by Mr. Wood, to move to Executive Session with Town Manager Calorio, the Town Attorney, Jim Wheeler and Jocelyne Barette from Sansousey Associates, and Finance Director Hawkins to discuss contract negotiation on the Lake Road Generating Pilot Agreement.
Voice vote: Unanimous. Motion passed.
Moved to Executive Session at 10:15 p.m. and returned at 10:57 p.m.
Ms. Wakefield left the meeting at 10:40 p.m.
Mr. Grandelski made a motion, seconded by Ms. George, to extend the meeting by no more than 15 minutes.
Voice vote: Unanimous.
16. Council Member Reports and Comments:
Mr. Kerttula reported that the PBC has been receiving and opening bids for the projects at the schools.
Ms. Murphy reported on the WPCA meeting and the Ag Commission meeting.
Mr. Anderson presented the LUCAS devices at the Fire Chiefs' meeting and discussed with the Chair of the IWWC changing the number of members on the Commission.
Ms. Tiik-Barclay reported on the P&Z workshop.

18. Adjournment:
Mr. Wood made a motion, seconded by Mr. Grandelski to adjourn the meeting.
Voice Vote: Unanimous. Motion passed.
The meeting ended at 11:02 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

DRAFT

Agenda Item # 6 (a)

Killingly Parks and Recreation

PROCLAMATION HONORING
2022 VOLUNTEER OF THE YEAR

WHEREAS, the Killingly Parks and Recreation programs are an integral part of our community. While Scott Derosier has run many seasons of the Killingly Youth Basketball Program as a per diem staff member, Scott took a different role for the 2021/2022 Youth Hoop season. Scott moved to a complete voluntary role in assisting the department to organize, referee and provided coaching assistance to the many volunteer coaches. Scott contributed more than 80+ volunteer hours to the "*Killingly Youth Basketball Program*" during a very challenging basketball season.

WHEREAS, Youth Hoop would not be possible without the tremendous number of volunteer coaches and individuals like Scott Derosier. Scott's youth sports expertise has a tremendous impact on the positive experiences for the volunteer coaches, players, parents, and seasonal personnel. Scott Derosier leads with example and is quick to help coordinate, officiate and facilitate within the program.

NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY, recognizing Scott Derosier as the recipient of the 2022 Volunteer of the Year Award for the Killingly Parks and Recreation Department.

BE IT FURTHER PROCLAIMED that the Town Council urges all citizens to see how they can help their community by volunteering their time and knowledge.

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of February 2023

Agenda Item #6 (b)

PROCLAMATION RECOGNIZING
NATIONAL FFA WEEK FEBRUARY 18-25, 2023

WHEREAS, the FFA and agricultural education programs provide a strong foundation for the youth of America and the future of the food, fiber and natural resources systems; and

WHEREAS, FFA promotes a positive difference in the lives of students by developing their potential for premier leadership, personal growth and career success among its members; and

WHEREAS, agricultural education and FFA ensures a steady supply of young professionals to meet the growing needs science, business and technology of agriculture; and

WHEREAS, the FFA motto "Learning to Do, Doing to Learn, Earning to Live, Living to Serve" gives direction of purpose to these students who take an active role in succeeding in agricultural education; and

WHEREAS, FFA promotes volunteerism, citizenship, patriotism and cooperation; and

NOW, THEREFORE, BE IT PROCLAIMED BY THE KILLINGLY TOWN COUNCIL that the week of February 18 - 25, 2023 be recognized as FFA Week.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of February 2023

Agenda Item #6 (c)

PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2023 AS BLACK HISTORY MONTH IN THE TOWN OF KILLINGLY

WHEREAS, Black History Month is observed annually across the United States in February. We celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, In 1915, Dr. Carter Godwin Woodson, a noted historian and author, second African American to earn a PH.D. from Harvard University, founded the Association for the Study of Negro Life and History, which was later renamed the Association for the Study of African American Life and History (ASALH); and

WHEREAS, Dr. Woodson initiated Black History Week on February 12, 1926; and for many years, the second week of February, chosen to coincide with the birthdays of Frederick Douglas and Abraham Lincoln, has been celebrated by African Americans in the United States; and

WHEREAS, in 1976, President Gerald Ford officially declared Black History Month as part of the nation's bicentennial, Black History Week was expanded and became established as Black History Month, and is now celebrated all across North America; and

NOW, THEREFORE, the Killingly Town Council does hereby proclaim the month of February 2023, as Black History Month which is a time for honoring the significant achievements, inspirations and contributions African Americans have made to our town, state, and nation.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of February 2023

Agenda Item #6 (d)

PROCLAMATION RECOGNIZING THE MONTH OF FEBRUARY 2023 AS TEEN DATING VIOLENCE PREVENTION AND AWARENESS MONTH IN THE TOWN OF KILLINGLY

WHEREAS, Teen Dating Violence Prevention and Awareness Month is a national effort to raise awareness about abuse in teen and young adult relationships and promotes programs that prevent this abuse during the month of February; and

WHEREAS, teen dating violence is a wide-spread problem, affecting youth in every community across the nation; and

WHEREAS, one in three young people are affected by physical, sexual, or verbal dating violence; one in ten in a serious relationship have reported being slapped, pushed, hit, threatened or coerced by their partner, and recognizing breakups are a time of greater risk, even when a relationship was never physically abusive; and

WHEREAS, young people can choose better relationships when they understand that healthy relationships are based on respect and learn to identify early warning signs of an abusive relationship; and

WHEREAS, elimination of dating violence must be achieved through cooperation of individuals, organizations, and communities and young people across the nation have organized to put a stop to dating abuse and work alongside their adult allies to educate young people about this violence; and

WHEREAS, Dating Violence Prevention and Awareness Month provides an excellent opportunity for citizens to learn more about preventing dating violence and to show support for the numerous organizations and individuals who provide critical advocacy, services and assistance to victims; now

THEREFORE, the Killingly Town Council does hereby proclaim the month of February 2023 as Dating Violence Prevention and Awareness Month in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of February 2023

TOWN OF KILLINGLY

FINANCE DEPARTMENT

172 Main Street, Killingly, CT 06239

Tel: 860-779-5339 Fax: 860-779-5363

Finance Department Budget Review

January 31, 2023

To: Mary Calorio, Town Manager

January 2023 Revenues

The Town's fiscal year 2022-2023 collections continue to be within expectations at 80.13% of the overall budget for general town revenue. In the prior year, January 2022 revenue collections represented 73.73%. Tax collections continue to remain within expectations. Revenues for building permits and conveyance tax continue to exceed expectations due to the current market conditions. Furthermore, year to date building permits include permits collected related to the Frito lay expansion project. In addition, the Town has received various State of CT grant payments for municipal stabilization, adult education, and educational cost sharing. The Town received additional funds included in municipal stabilization for municipal revenue sharing that was not committed to the Town at the time of the fiscal year 2023 budget process.

January 2023 Expenditures

Budget to actual results for total Town operations and debt service expenditures are currently at 57.49% for the month of January 2023, compared to 51.74% in the prior year (January 2022). There were no expenditure line items that have exceed expectations in terms of current month expenditures with significant year to date utilization. Capital Outlay transfers for amounts Due to CNR have been made for the year in this past current month as planned, based on those amounts which were budgeted for the year. These line items likewise reflect a 100% utilization which is within our budgeted expectations as no other expenditures will be made from these line items. Overall line items that have had significant year to date utilization as discussed in the prior months are as follows:

Prior Month(s) Discussion:

1. Town Hall Building - Contractual Services
   Current month costs include a service call related to the Town Hall Building heating and cooling system that was outside the scope of the Town's contracted maintenance agreement. In addition, during the current year, the Town entered into an agreement for pest management services for regular insect control. At this time, it is anticipated that overall annual costs will remain within budgeted expectations.

2. Highway Maintenance- Materials and Supplies
   Current expenditures reflect purchases for supplies for line striping and drainage projects on various Town roadways for repairs conducted during the summer/fall season. These costs were planned initiatives reflective of what has been approved in the current year budget.

January 2023 Expenditures (*Continued*)

Prior Month(s) Discussion (Continued):

3. Highway Winter Maintenance – Materials and Supplies
   Year to date costs represent commitments made for road treatment products (salt and sand) for the upcoming winter season. Overall costs are expected to remain within budgeted expectations.

4. Building Safety & Inspections – Contractual Services
   Year to date costs include the purchase of knowledge and reference materials related to updated code books released by the State in October 2022

5. Town Manager - Contractual Services
   Year to date costs represent annual dues and subscriptions which become due and payable for the entire fiscal year. The year-to-date budget to actual is consistent with expectations and the prior year.

6. Assessor – Contractual Services
   Consistent with budget expectations, year to date budget to actual includes costs related to knowledge and reference materials, such as motor vehicle pricing guides, necessary for departmental operations.

7. Registration/Elections - Contractual Services
   Current expenditures represent the costs associated with the annual maintenance contract for the Town's voter/elections systems is renewable each fiscal year in July.

8. Recreation Admin and Program - Contractual
   Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.

9. Town Council - Contractual Services
   Year to date costs represent annual dues for the Town's memberships and affiliations which become due and payable in July for the entire fiscal year. The year-to-date budget to actual is consistent with expectations and the prior year.

10. Town Commissions and Service Agencies
    Current expenditures are paid quarterly, semi-annually or as requested for the Town's Commissions and Service Agencies.

11. Information Technology – Contractual Services
    Current expenditures for information technology included certain annual and quarterly installments for many of the Town's IT software products. Current costs to date remain with budgeted expectations.

12. Recreation Admin and Program - Personnel Services
    Consistent with budget expectations, year to date budget to actual includes the seasonal staff for summer programs and these costs are also consistent with the prior year.

13. Recreation Admin and Program - Contractual
    Consistent with budget expectations, year to date budget to actual includes costs related to summer programs and are consistent with the prior year.

January 2023 Expenditures (*Continued*)

Prior Month(s) Discussion (Continued):

14. Public Library - Contractual Services
    Costs related to data processing are renewed annually and are within budget expectations.

15. Animal Control – Contractual Services
    Animal control services are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

16. Human Service Subsidies
    A majority of the Town's human service subsidy contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

17. Employee Benefits
    The Town's portion of the contributions made to certain employee's health savings accounts as required by contract are made in July and January each year. Current costs do date remain consistent within budgeted expectations.

18. Insurance
    Insurance contracts are paid in quarterly installments. Costs are consistent with the prior year and are within current budget expectations.

TOWN OF KILLINGLY

Estimated Revenue Detail

Monthly Report Through January 31, 2023

REVENUE ITEM	Fiscal Year 2022-2023 Budget	January	Percent
TAXES			
Current Property Taxes	37,509,792	30,442,178	81.16%
Back Taxes	520,000	272,330	52.37%
Penalty Fees	6,500	3,770	58.01%
Tax Interest	275,000	138,276	50.28%
Supplemental Motor Vehicle	375,000	313,338	83.56%
Remediation Financing	(150,595)	(75,298)	50.00%
TOTAL	$38,535,697	31,094,594	80.69%
LICENSES & PERMITS			
Building Permits	235,000	507,821	216.09%
P&Z Permits	17,000	4,842	28.48%
Other Permits	12,000	6,480	54.00%
Airplane Tax	1,500	1,850	123.33%
TOTAL	$265,500	$520,993	196.23%
FINES & FEES			
Library Fines & Fees	10,000	4,677	46.77%
Alarm Reg Fees and Fines	6,000	3,975	66.25%
Dog Licenses	500	2,044	408.80%
TOTAL	$16,500	$10,696	64.82%
USE OF MONEY & PROPERTY			
Interest Income	85,000	194,014	228.25%
Louisa E. Day Trust	60	-	0.00%
Thomas J. Evans Trust	30	-	0.00%
Sewer Plant Lease	-	8,000	100.00%
Communication Tower Lease	116,000	57,892	49.91%
TOTAL	$201,090	$259,906	129.25%
STATE GRANTS IN LIEU OF TAXES			
State-Owned Property	237,555	237,555	100.00%
Disability Exemption	5,096	5,415	106.27%
Veteran's Exemption	9,916	11,000	110.93%
Municipal Stabilization Grant	268,063	528,621	197.20%
	$520,630	$782,591	150.32%
OTHER STATE GRANTS			
Municipal Grants - In - Aid	1,228,578	-	0.00%
Connecticard	-	-	0.00%
Adult Education	109,923	78,598	71.50%
TOTAL	$1,338,501	$78,598	5.87%

TOWN OF KILLINGLY

Estimated Revenue Detail

Monthly Report Through January 31, 2023

REVENUE ITEM	Fiscal Year 2022-2023 Budget	January	Percent
CHARGES OF SERVICE			
Community Development	65,000	-	0.00%
Town Clerk	200,000	66,189	33.09%
Conveyance Tax	260,000	181,251	69.71%
Elderly Housing - Sewer PILOT	29,498	-	0.00%
Recreation	136,000	42,093	30.95%
District Collections	15,286	-	0.00%
TOTAL	705,784	289,533	41.02%
OTHER REVENUES			
Miscellaneous	85,000	93,818	110.37%
Sewer Assessment Fund	15,000	-	0.00%
Sewer Operating Fund	2,280,023	2,280,023	100.00%
PILOT - Telecommunications	43,000	-	0.00%
Law Enforcement - SRO Reimbursement	84,000	-	0.00%
School Capital Contribution	213,750	203,400	95.16%
TOTAL	2,720,773	2,577,241	94.72%
GENERAL TOWN REVENUE	**$44,304,475**	**$35,614,151**	**80.38%**
SCHOOL			
Educational Cost Sharing	15,245,633	7,622,816	50.00%
Vocational Agriculture	645,860	550,338	85.21%
Non-Public School - Health	24,357	24,795	101.80%
Tuition:			
Regular	1,381,965	781,659	56.56%
Special Ed-Voluntary	250,000	-	0.00%
Vocational-Agriculture	941,574	701,307	74.48%
TOTAL	$18,489,389	9,680,915	52.36%
Fund Balance	2,045,000	-	0.00%
	64,838,864	**45,295,066**	**69.86%**

TOWN OF KILLINGLY

Estimated Expenditure Summary

Monthly Report Through January 31, 2023

Expenditure	Fiscal Year 2022-2023 Budget	Transfers	December	Percent
GENERAL GOVERNMENT				
Town Council				
Personnel Services	13,500	-	5,250	38.89%
Contractual Services	30,500	-	16,612	54.47%
Materials and Supplies	800	-	36	4.47%
Total	$44,800	$0	$21,898	48.88%
Town Manager				
Personnel Services	268,305	-	120,863	45.05%
Contractual Services	23,850	-	11,425	47.90%
Materials and Supplies	2,500	-	273	10.94%
Total	$294,655	$0	$132,561	44.99%
Legal Services				
Contractual Services	99,200	-	50,798	51.21%
Total	$99,200	$0	$50,798	51.21%
Town Clerk				
Personnel Services	168,010	-	102,071	60.75%
Contractual Services	32,250	-	15,175	47.05%
Materials and Supplies	1,800	-	868	48.22%
Total	$202,060	$0	$118,113	58.45%
Finance				
Personnel Services	250,070	-	164,576	65.81%
Contractual Services	55,710	-	22,043	39.57%
Materials and Supplies	1,600	-	744	46.48%
Total	$307,380	$0	$187,362	60.95%
Assessor				
Personnel Services	184,105	-	108,752	59.07%
Contractual Services	7,620	-	6,267	82.24%
Materials and Supplies	1,300	-	759	58.39%
Total	$193,025	$0	$115,777	59.98%
Revenue Collection				
Personnel Services	200,925	-	117,618	58.54%
Contractual Services	33,660	-	9,081	26.98%
Materials and Supplies	2,000	-	807	40.33%
Total	$236,585	$0	$127,506	53.89%
Registration/Elections				
Personnel Services	57,000	-	25,535	44.80%
Contractual Services	15,750	-	9,808	62.27%
Materials and Supplies	500	-	733	146.58%
Total	$73,250	$0	$36,076	49.25%
Town Comm. & Service Agencies				
Contractual Services	82,282	-	54,186	65.85%
Total	$82,282	$0	$54,186	65.85%

TOWN OF KILLINGLY

Estimated Expenditure Summary

Monthly Report Through January 31, 2023

Expenditure	Fiscal Year 2022-2023 Budget	Transfers	December	Percent
Planning and Development				
Personnel Services	257,090	-	137,927	53.65%
Contractual Services	6,800	-	1,667	24.51%
Materials and Supplies	1,000	-	621	62.09%
Total	$264,890	$0	$140,215	52.93%
Information Technology				
Contractual Services	227,340	-	178,750	78.63%
Total	$227,340	$0	$178,750	78.63%
Town Hall Building				
Personnel Services	18,500	-	9,592	51.85%
Contractual Services	67,180	-	48,076	71.56%
Materials and Supplies	3,700	-	1,977	53.44%
Capital Outlay	20,569	-	20,569	100.00%
Total	$109,949	$0	$80,214	72.96%
Economic Development				
Personnel Services	90,000	-	53,427	59.36%
Contractual Services	9,100	-	2,813	30.91%
Materials and Supplies	500	-	425	84.90%
Total	$99,600	$0	$56,665	56.89%
Highway Division Supervision				
Personnel Services	205,145	-	110,733	53.98%
Contractual Services	6,070	-	2,437	40.15%
Materials and Supplies	600	-	239	39.85%
Capital Outlay	11,714	-	11,714	100.00%
Total	$223,529	$0	$125,123	55.98%
Engineering				
Personnel Services	416,153	-	205,159	49.30%
Contractual Services	14,550	-	5,727	39.36%
Materials and Supplies	10,000	-	2,685	26.85%
Capital Outlay	11,274	-	11,274	100.00%
Total	$451,977	$0	$224,846	49.75%
Central Garage				
Personnel Services	245,975	-	138,834	56.44%
Contractual Services	123,800	-	34,946	28.23%
Materials and Supplies	310,200	-	158,363	51.05%
Capital Outlay	6,067	-	6,067	100.00%
Total	$686,042	$0	$338,210	49.30%
Highway Maintenance				
Personnel Services	892,850	-	485,931	54.42%
Contractual Services	55,250	-	15,798	28.59%
Materials and Supplies	74,750	-	43,411	58.07%
Capital Outlay	1,659,145	-	1,659,145	100.00%
Total	$2,681,995	$0	$2,204,285	82.19%

TOWN OF KILLINGLY

Estimated Expenditure Summary

Monthly Report Through January 31, 2023

Expenditure	Fiscal Year 2022-2023 Budget	Transfers	December	Percent
Highway Winter Maintenance				
Personnel Services	115,000	-	29,854	25.96%
Contractual Services	9,000	-	940	10.44%
Materials and Supplies	260,000	-	207,750	79.90%
Total	$384,000	$0	$238,544	62.12%
Recreation Admin. & Program				
Personnel Services	392,940	-	248,640	63.28%
Contractual Services	54,250	-	40,195	74.09%
Materials and Supplies	15,400	-	9,537	61.93%
Capital Outlay	3,053	-	3,053	100.00%
Total	$465,643	$0	$301,424	64.73%
Parks and Grounds				
Personnel Services	180,520	-	118,059	65.40%
Contractual Services	46,275	-	27,086	58.53%
Materials and Supplies	39,200	-	20,376	51.98%
Capital Outlay	34,313	-	34,313	100.00%
Total	$300,308	$0	$199,834	66.54%
Public Library				
Personnel Services	454,616	-	253,912	55.85%
Contractual Services	127,450	-	114,736	90.02%
Materials and Supplies	12,400	-	9,641	77.75%
Capital Outlay	3,901	-	3,901	100.00%
Total	$598,367	$0	$382,190	63.87%
Civic & Cultural Activities				
Contractual Services	3,500	-	3,500	100.00%
Total	$3,500	$0	$3,500	100.00%
Community Center				
Personnel Services	18,000	-	10,332	57.40%
Contractual Services	78,350	-	45,316	57.84%
Materials and Supplies	7,050	-	4,735	67.16%
Total	$103,400	$0	$60,383	58.40%
Other Town Buildings				
Contractual Services	14,635	-	8,910	60.88%
Materials and Supplies	700	-	179	25.58%
Total	$15,335	$0	$9,089	59.27%
Building Safety & Inspections				
Personnel Services	326,540	-	193,564	59.28%
Contractual Services	8,175	-	4,152	50.78%
Materials and Supplies	1,450	-	338	23.28%
Capital Outlay	22,871	-	22,871	100.00%
Total	$359,036	$0	220,924	61.53%
Animal Control				
Contractual Services	58,535	-	43,902	75.00%
Materials and Supplies	60	-	-	0.00%
Total	$58,595	$0	43,902	74.92%

TOWN OF KILLINGLY

Estimated Expenditure Summary

Monthly Report Through January 31, 2023

Expenditure	Fiscal Year 2022-2023 Budget	Transfers	December	Percent
Law Enforcement				
Personnel Services	670,500	-	352,835	52.62%
Contractual Services	465,600	-	17,687	3.80%
Materials and Supplies	41,400	-	19,518	47.15%
Capital Outlay	72,144	-	72,438	0.00%
Total	$1,249,644	$0	$462,479	37.01%
Community Development				
Personnel Services	122,855	-	45,576	37.10%
Contractual Services	6,300	-	16,860	267.61%
Materials and Supplies	500	-	34	6.81%
Total	$129,655	$0	$62,469	48.18%
Human Service Subsidies				
Contractual Services	640,650	-	465,151	72.61%
Total	$640,650	$0	$465,151	72.61%
Employee Benefits				
Contractual Services	1,691,130	-	1,072,194	63.40%
Total	$1,691,130	$0	$1,072,194	63.40%
Insurance				
Contractual Services	712,000	-	533,154	74.88%
Total	$712,000	$0	$533,154	74.88%
Special Reserves & Programs				
Contractual Services	387,000	-	147,511	38.12%
Total	$387,000	$0	$147,511	38.12%
General Town Operating Expenditures	**$13,376,822**	**$0**	**$8,395,332**	**62.76%**
Debt Service	4,552,762	-	1,163,585	25.56%
Total	$4,552,762	$0	$1,163,585	25.56%
Solid Waste Disposal Fund Subsidy	234,801	-	234,801	100.00%
	234,801	$0	$234,801	100.00%
Capital Projects Fund	1,300,000	-	1,250,000	96.15%
	1,300,000	$0	$1,250,000	96.15%
Due To CNR Education	344,680	-	344,680	100.00%
	344,680	$0	$344,680	100.00%
TOTAL OPERATIONS & DEBT SERVICE	**$19,809,065**	**$0**	**$11,388,398**	**57.49%**
General Fund - Education	45,029,799	-	19,573,503	43.47%
	45,029,799	$0	$19,573,503	43.47%
Total Expenditures	**$64,838,864**	**$0**	**$30,961,901**	**47.75%**

#7

MEMO: Robert Angeli, Superintendent of Schools

FROM: Christine Clark, Manager of Business Affairs

RE: Monthly Financial Report (December 2022)

DATE: January 9, 2023

Attached please find the financial report (dated 12/30/22) for the month of December, the sixth month of fiscal year 2022-2023, which reflects expenditures and encumbrances of $21,799,383 or 48.41% of the $45,029,799 budget.

1. **BUDGET STATUS:** Most budget accounts are at expected levels of expenditures and encumbrances for this point in time. Projections of salaries and benefits continue to be challenging, due to employee turnover and staffing of positions more complex than normal. They will remain a primary focus of the budget review over the course of the year. Vacancies and temporary staffing situations have been valued with placeholders of estimated costs and durations. Projected costs for special education outplacements as of 12/31/22 are within the budget appropriations. Details of the projected costs are provided in the **OTHER** section below. Based on a review of the system object report, there are several account groups worthy of note for their current or expected status as follows:

SALARIES:

The expenditures include fourteen payroll periods (out of 27) or 51.85% for our full year (twelve month) employees. Central Administration (5111), School Administration (5112), and Finance/HR/Computer (5114) are at the expected expenditure levels. Salary projections as of 12/31/22 include placeholders for position vacancies and turnover we continue to experience beyond the usual start of the school year.

Projections of School Administration (5112) salaries show a preliminary budget surplus of approximately $6,358 based on administrative position changes effective 1/4/23 within Killingly High School and the Pupil Services department.

Analysis of the Teachers' Salaries (5113) accounts as of 12/31/22 shows a preliminary budget surplus of approximately $437K. Several placeholders have been included for positions not yet filled or filled with uncertified staff. This figure continues to change over time as vacancies are filled and certifications are received.

Secretarial/Clerical (5121), Operations & Maintenance (5124), and Computer Maintenance (5131) salaries are projected using the budgeted pay rates, pending the calculation and payment of retroactive pay to 7/1/22 at rates approved in December with the collective bargaining agreement between Killingly Board of Education and AFSCME Local 1303-149 of Council #4. The new rates were put into effect for the 12/30/22

payroll. The financial impact for the 2022-2023 budget will be determined when retroactive payments are made, expected in February.

Paraprofessionals (5122)- Projection of paraprofessional salaries reflects an anticipated budget surplus of approximately $80K as of 12/31/22, primarily due to staff turnover and position vacancies. As of the end of December approximately sixteen budgeted special education paraprofessional positions were open, as four part-time vacancies have been combined to two full-time hirings, reducing the number of positions, but retaining the same Full-Time Equivalents (FTEs).

Transportation (5125)- A projection of transportation salaries based on the activity and rate of spending as of 12/31/22 indicates a certain line-item deficit. The wage for bus drivers of $25.00/hour pursuant to the recently settled collective bargaining agreement exceeds the wages budgeted of $19.00-$22.00/hour for 2022-2023 by approximately 25%. While the magnitude of the deficit is difficult to predict, projection of the average daily spend for the sixty-nine school days paid as of 12/30/22 over the remainder of the year indicates a line-item deficit between $200,000-$300,000 depending on the provision made for summer transportation expenditures. Factors affecting driver hours such as driver vacancies, absences, training for new drivers, and changes in routing will continue to change throughout the year and determine the final line-item balance.

Substitutes (5126)- With 54.69% of the line-item expended as of 12/31/22, the rate of spending for substitutes has increased over last month increasing the potential deficit by year-end. A purely mathematical projection of Substitutes based on current year spending of $218,615 for student days through 12/23/22 indicates that the line-item could be over budget by $175,000-$275,000 by 6/30/23. Monitoring will continue for changes in absences, for the usual sick days and FMLA (Family and Medical Leave Act) and child-rearing leaves, and replacements and their effect on the budget. Longer-term substitute stints for teacher vacancies usually mean higher rates of pay and overall spending.

BENEFITS:

Health/Dental Insurance (5210)- Contributions to the self-insurance fund for health/dental insurance for all enrolled employees are projected to total $4.4M, with a line-item surplus of $518,000 expected from budgeted insurance packages not taken by employees and enrollment changes through the year. A provision in the projection has been made for additional enrollments within the second half of the year, due to staff changes and qualifying events in employees' families.

HSA Contributions (5212)- The second annual payment of HSA contributions will be made in January for most HSA account holders, except for newly hired employees. It is projected that the unexpended balance will be approximately $57,000 at year-end, in line with budgeted and unused health insurance packages.

Disability Insurance (5217)- The full year premium for the Board of Education's share (66%) of administrator disability insurance has been encumbered.

HRA Funding (Health Reimbursement Account) (5218)- HRA funding is provided as an alternative to HSA contributions for employees enrolled in Medicare and ineligible to contribute to a health savings account. In lieu of the 50% funding of the health plan deductible, health expenditures up to the annual contribution amount are paid through an administrative service agreement with Stirling Benefits. Health reimbursement account expenditures are recorded in the month incurred. As of 12/31/22, total reimbursements of $728.09 have been recorded as expenditures through the month of November. If all currently enrolled participants use their maximum contributions and rollover balances from the prior year, there will be a line-item budget surplus of $1,625 at year-end.

Pension (5231)- Contribution to the defined benefit pension plan for non-certified staff is actuarially determined and will be booked by the Town by year-end. The actual amount is not known at this time.

Unemployment Compensation (5250)- As of 12/31/22 no invoices for unemployment compensation have been received or paid. The State of Connecticut rolled out a new tax and benefit system, ReEmployCT, in July 2022. As a reimbursable employer, Killingly Public Schools was to be switched from monthly to quarterly billing, with the first quarterly bill to be sent in July 2022 with charges for April, May, and June 2022. This bill for the last quarter of 2021-2022 was received and paid in December.. The first quarterly bill for 2022-2023 has not yet been received. Experian, our employer services provider, is investigating the issue.

Workers' Compensation (5260)- The full year premium has been encumbered for 2022-2023, leaving an available balance of $1,832. This balance is not expected to materially change.

OTHER:

Utilities (5410)- If current conditions continue, it is likely the utilities line-item will reflect a surplus at year-end. The 2022-2023 budget was prepared with the expectation natural gas service would be operational for Killingly High School and Killingly Central School by the end of summer 2022. The heating oil previously budgeted in Heat Energy (5620) was removed and replaced with natural gas budgeted in Utilities (5410). Due to unexpected conditions, natural gas service has not begun at either school as of 12/31/22. With the uncertainty surrounding the natural gas service and lack of historical information to base estimates on, oil purchases for the rest of 2022-2023 have been projected, rather than natural gas. The resulting line-item surplus for Utilities (5410) of $244K serves to partially offset the anticipated line-item deficit of $(476K) in the Heat Energy (5620) line-item.

Pupil Transportation (5510)- The need for outside transportation providers remains the same for this month as last. While expenditures of $7,390 were made as of the 12/31/22 report, outside transportation providers are being used to meet several special education runs and encumbrances of $11,575 have been recorded. The 2022-2023 line-item budget of $30,000 was prepared with the assumption that most runs would be covered with in-district staffing. For the most part, we are currently covering the regular education runs with in-district staffing and will continue to replace outsourced bus runs with our staff when possible. This is an area requiring continued monitoring.

Tuition (5560)- Tuition costs of $228,128 for magnet schools were expended as of 12/31/22, for both regular and special education tuition charges. This is unchanged from last month with a projected line-item surplus of $99,000. Any changes in enrollment or services provided during the second semester will impact the anticipated line-item surplus.

Local and Agency Placement Tuition (5561) and (5562)- Local and agency outplacements per the December 31 report reflect balances of $(89,717) and $168,699 respectively. Approximately $4,540,822 of expenditures and encumbrances for local and agency placement tuition has been recorded for known placements, within the budgeted appropriations of $4,574,412. Transportation costs related to these placements have been encumbered where contracted. Excess cost reimbursements for these placements have been calculated with a reimbursement rate of 70%, but not applied, since the budget appropriations are sufficient to cover the projected expenditures. The excess cost grant payment was modified during last year's legislative session, to include three tiers of reimbursement percentages based on a town's wealth ranking. The reimbursements range from 70% to 76.25% of costs in excess of 4.5 times the net current expenditures per pupil (NCEP). We received notice from the State Department of Education there may be an issue with the new language which may be addressed with a proposed legislative fix. Further information will be provided in the coming months. Analysis of these accounts will be ongoing as the variables change throughout the year.

The following table illustrates the projected costs and budget impact of the available excess cost reimbursement. As of December 31, 2022, total outplacement costs are projected to be within budget; therefore, none of the estimated excess cost reimbursement would be applied to the expenditures. Since the budget appropriation is sufficient for the costs related to the high-cost special education students, the Town would retain the excess cost reimbursement received from the State.

As of December 31, 2022	Budget Impact **without** Excess Cost Reimbursement	Budget Impact **with** Excess Cost Reimbursement
Budgeted Local Placement Costs	$4,384,412	$4,384,412
Total Projected Local Placement Costs	$4,519,521	$4,519,521
Excess Cost Reimbursement-Local Placements	$0	$0
Net Local Placements	**($135,109)**	**$(135,109)**
Budgeted Agency Placement Costs	$190,000	$190,000
Total Projected Agency Placement Costs	$21,301	$21,301
Excess Cost Reimbursement- Agency Placements	$0	$0
Net Agency Placements	**$168,699**	**$168,699**
Net Outplacements	**$33,590**	**$33,590**

Heat Energy (5620)- The 2022-2023 budget of $3,500 was prepared with the expectation natural gas service would be operational for Killingly High School and Killingly Central School by the end of summer 2022. The heating oil previously budgeted in this line item was removed and replaced with natural gas budgeted in Utilities (5410). Due to unexpected conditions, natural gas service has not begun at either school as of 12/31/22. The line-item balance of $(76,061) as of 12/31/22 reflects the purchases of heating oil and propane. Through December, oil purchases of 17,500 gallons were made at a price of $3.51-$4.03/gallon. Propane purchases of $11,372 were made as of 12/31/22 at a price of $1.80-$2.03/gallon. Additional heating oil and propane purchases will be needed for some portion of the year at either or both schools. Due to the uncertainty surrounding the natural gas service and lack of historical information to base estimates on, oil purchases for the rest of 2022-2023 have been projected. The resulting line-item deficit anticipated for Heat Energy (5620) of $(476K) is partially offset by the surplus of $244K in the Utilities (5410) line-item.

Contingency (5900)- The 2022-2023 budget was approved at $1 over the 2021-2022 budget of $45,029,798 in consideration of unexpended funds from prior years' appropriations. A portion of the reduction required to the Board of Education's proposed budget, or $275,671, was allocated to the Contingency line item. It represents potential expenditures from the Unexpended Education Funds account (non-lapsing fund), if needed.

2. **BUDGET TRANSFERS:** No transfers in excess of $10,000 requiring Board of Education approval were made during the month. The following transfers were made in December.

From:	100-140-00-12000-5731 PPS Instructional Equipment	$ 1,137.00
To:	100-140-25-12360-5612 PPS Instructional Supplies	$ 625.00
To:	100-140-27-12250-5612 PPS Instructional Supplies	$ 512.00

To transfer PPS department funds for purchase of mats and carpet squares to be installed in intensive learning program (ILP) classrooms

From:	100-120-20-24000-5691 KIS Office Supplies	$ 909.00
To:	100-120-20-10000-5420 KIS Contracted Maintenance Services	$ 630.00
To:	100-120-20-10100-5330 KIS Professional/Technical Services	$ 164.00
To:	100-120-20-10100-5612 KIS Instructional Supplies	$ 115.00

To transfer KIS administrative department funds for shredding services and to the Technical Education department for the purchase of a 3-D printer replacement part and software

From:	100-155-00-22100-5322 II Instructional Improvement	$ 3,150.00
From:	100-155-20-22100-5322 II Instructional Improvement	$ 2,850.00
To:	100-155-00-22100-5330 II Professional/Technical Services	$ 6,000.00

To transfer Instructional Improvement department funds for the presenter fees for an administrative workshop

From:	100-130-30-10150-5612 KCS Instructional Supplies	$ 21.78
To:	100-130-30-10130-5612 KCS Instructional Supplies	$ 21.78

To transfer KCS instructional supplies funds from Social Studies to Science department for purchase of flashlights for star exploration, a Grade 1 Science standard

From:	100-110-10-10101-5580 KHS Travel	$ 505.00
To:	100-110-10-10101-5810 KHS Dues and Fees	$ 505.00

To transfer KHS Video Tech department funds for price increase in Student Television Network convention registration fees

3. **2021-2022 STATUS:** As of 12/31/22 there are 18 outstanding purchase orders totaling $34,543 that remain open from fiscal year 2021-2022. Most represent purchases or services not received in their entirety, with many items backordered. Efforts continue to resolve the remaining issues.

4. **QUARTERLY REPORTS ON EXPENDITURES AND REVENUES:** Pursuant to Section 290 of Public Act 19-117, the second quarterly report for 2022-2023 expenditures and revenues has been prepared for submission to the Town.

5. **SUBSTANTIAL DONATIONS:** In accordance with BOE policy, the following substantial donations were reported to the Business Office during December 2022:

Slater Hill Tool LLC	$ 1,000.	Donation	Student Hardship
Christian Family Construction	$ 500.	Donation	KHS Backpack Food Program
KCS PTO	$ 9,980.	Sound System	KCS Gymnatorium

If you have any questions or would like to discuss this report, please let me know.

Killingly Public Schools
System Object

7

Report # 114920

Statement Code: Sys Object

Account Number / Description	Adopted Budget 7/1/2022 - 6/30/2023	Transfers 7/1/2022 - 6/30/2023	Revised Budget 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Requisitions	Expenditures 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Expended
111 Central Administration	$354,520.03	$0.00	$354,520.03	$0.00	$0.00	$179,945.61	$174,574.42	50.76 %
112 School Administration	$1,954,894.83	$0.00	$1,954,894.83	$0.00	$0.00	$1,011,182.03	$943,712.80	51.73 %
113 Teachers' Salaries	$15,818,354.24	$(86,043.00)	$15,732,311.24	$0.00	$0.00	$5,426,707.57	$10,305,603.67	34.49 %
114 Finance/HR/Computer	$401,136.58	$0.00	$401,136.58	$0.00	$0.00	$206,951.00	$194,185.58	51.59 %
115 Tutoring	$101,560.00	$0.00	$101,560.00	$0.00	$0.00	$2,806.00	$98,754.00	2.76 %
119 Co-Curricular Stipends	$383,653.30	$0.00	$383,653.30	$0.00	$0.00	$105,662.63	$277,990.67	27.54 %
120 Non-Certified Salaries	$360,323.46	$0.00	$360,323.46	$0.00	$0.00	$112,905.94	$247,417.52	31.33 %
121 Secretarial/Clerical	$1,355,521.87	$0.00	$1,355,521.87	$0.00	$0.00	$696,731.44	$658,790.43	51.40 %
122 Para-Professionals	$2,381,396.37	$0.00	$2,381,396.37	$0.00	$0.00	$878,054.59	$1,503,341.78	36.87 %
123 Medical/Health	$586,576.65	$0.00	$586,576.65	$0.00	$0.00	$198,103.41	$388,473.24	33.77 %
124 Operations & Maintenance	$1,860,085.90	$0.00	$1,860,085.90	$0.00	$0.00	$905,960.72	$954,125.18	48.71 %
125 Transportation	$1,088,865.58	$0.00	$1,088,865.58	$0.00	$0.00	$515,212.67	$573,652.91	47.32 %
126 Substitutes	$400,000.00	$0.00	$400,000.00	$0.00	$0.00	$218,765.96	$181,234.04	54.69 %
127 Student Services	$22,000.00	$0.00	$22,000.00	$0.00	$0.00	$14,269.29	$7,730.71	64.86 %
128 Temporary	$158,550.00	$0.00	$158,550.00	$0.00	$0.00	$29,435.78	$129,114.22	18.57 %
130 Overtime	$198,900.00	$0.00	$198,900.00	$0.00	$0.00	$117,188.29	$81,711.71	58.92 %
131 Computer Maintenance	$215,255.00	$0.00	$215,255.00	$0.00	$0.00	$73,041.37	$142,213.63	33.93 %

Killingly Public Schools
System Object

Report # 114920

Account Number / Description	Adopted Budget 7/1/2022 - 6/30/2023	Transfers 7/1/2022 - 6/30/2023	Revised Budget 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Requisitions	Expenditures 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Expended
200 Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
210 Health/Dental Insurance	$4,897,413.22	$(16,841.43)	$4,880,571.79	$0.00	$0.00	$2,132,646.60	$2,747,925.19	43.70 %
212 HSA Contributions	$509,916.67	$(1,125.00)	$508,791.67	$0.00	$0.00	$225,231.22	$283,560.45	44.27 %
213 Life Insurance	$28,606.56	$(48.12)	$28,558.44	$0.00	$0.00	$13,505.73	$15,052.71	47.29 %
214 Benefits- Early Retirees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
215 Post-Employment Benefits	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
217 Disability Insurance	$5,158.32	$0.00	$5,158.32	$2,579.16	$0.00	$2,579.16	$0.00	100.00 %
218 HRA Funding	$10,625.00	$0.00	$10,625.00	$0.00	$0.00	$728.09	$9,896.91	6.85 %
220 FICA	$466,172.92	$0.00	$466,172.92	$0.00	$0.00	$199,793.44	$266,379.48	42.86 %
225 Medicare	$398,371.95	$(1,247.62)	$397,124.33	$0.00	$0.00	$146,656.28	$250,468.05	36.93 %
230 ERIP Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
231 Pension	$165,000.00	$0.00	$165,000.00	$0.00	$0.00	$0.00	$165,000.00	0.00 %
232 Annuity Contributions	$7,000.00	$0.00	$7,000.00	$0.00	$0.00	$3,208.48	$3,791.52	45.84 %
250 Unemployment Compensation	$50,000.00	$0.00	$50,000.00	$0.00	$0.00	$0.00	$50,000.00	0.00 %
260 Workers' Compensation	$360,000.00	$0.00	$360,000.00	$89,543.29	$0.00	$268,624.67	$1,832.04	99.49 %
322 Instructional Improvement	$30,000.00	$(6,000.00)	$24,000.00	$1,685.00	$314.00	$10,220.97	$12,094.03	49.61 %
323 Pupil Services	$130,126.00	$0.00	$130,126.00	$0.00	$0.00	$42,726.75	$87,399.25	32.83 %

Killingly Public Schools
System Object

Account Number / Description	Adopted Budget 7/1/2022 - 6/30/2023	Transfers 7/1/2022 - 6/30/2023	Revised Budget 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Requisitions	Expenditures 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Expended
324 Field Trips	$115,875.00	$0.00	$115,875.00	$0.00	$1,316.69	$53,062.08	$62,812.92	45.79 %
326 Testing	$34,850.00	$(3,970.33)	$30,879.67	$1,970.35	$0.00	$5,307.80	$23,601.52	23.57 %
330 Professional/Technical Services	$505,622.00	$111,607.97	$617,229.97	$251,448.25	$6,215.00	$225,451.37	$140,330.35	77.26 %
410 Utilities	$1,558,822.04	$0.00	$1,558,822.04	$19,768.65	$0.00	$479,704.56	$1,059,348.83	32.04 %
420 Contracted Maintenance Services	$810,573.45	$630.00	$811,203.45	$256,153.51	$6,625.00	$522,989.81	$32,060.13	96.05 %
430 Repairs & Maintenance Services	$490,582.00	$(4,690.09)	$485,891.91	$62,472.23	$18,454.70	$120,353.82	$303,065.86	37.63 %
432 Technology-Related Repairs/Maintenance	$25,000.00	$(870.00)	$24,130.00	$0.00	$0.00	$0.00	$24,130.00	0.00 %
440 Rentals	$25,400.00	$0.00	$25,400.00	$1,023.17	$0.00	$1,232.83	$23,144.00	8.88 %
510 Pupil Transportation	$30,000.00	$0.00	$30,000.00	$11,575.00	$0.00	$7,390.00	$11,035.00	63.22 %
520 Insurance	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
529 Other Insurance & Judgments	$18,000.00	$0.00	$18,000.00	$0.00	$0.00	$16,375.00	$1,625.00	90.97 %
530 Communications	$566,905.92	$(1,569.80)	$565,336.12	$48,446.04	$0.00	$348,438.44	$168,451.64	70.20 %
531 Postage	$26,000.00	$0.00	$26,000.00	$0.00	$0.00	$20,441.39	$5,558.61	78.62 %
532 Telephone	$75,900.00	$0.00	$75,900.00	$0.00	$0.00	$31,794.99	$44,105.01	41.89 %
540 Advertising	$12,500.00	$(400.00)	$12,100.00	$450.00	$0.00	$3,891.00	$7,759.00	35.88 %
550 Printing & Binding	$29,110.50	$(1,840.00)	$27,270.50	$3,122.49	$0.00	$6,822.54	$17,325.47	36.47 %
560 Tuition	$326,975.00	$325.00	$327,300.00	$0.00	$0.00	$228,128.00	$99,172.00	69.70 %

Killingly Public Schools
System Object

Report # 114920

Account Number / Description	Adopted Budget 7/1/2022 - 6/30/2023	Transfers 7/1/2022 - 6/30/2023	Revised Budget 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Requisitions	Expenditures 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Expended
561 Local Placement Tuition	$4,384,411.97	$0.00	$4,384,411.97	$2,739,236.82	$47,600.28	$1,734,892.22	$(89,717.07)	102.05 %
562 Agency Placement Tuition	$190,000.00	$0.00	$190,000.00	$17,422.51	$0.00	$3,878.88	$168,698.61	11.21 %
580 Travel	$65,911.00	$(4,865.00)	$61,046.00	$0.00	$0.00	$13,519.20	$47,526.80	22.15 %
590 Other Purchased Services	$203,290.00	$0.00	$203,290.00	$0.00	$0.00	$95,182.00	$108,108.00	46.82 %
611 Instructional Supplies- Warehouse	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
612 Instructional Supplies	$169,242.72	$8,351.33	$177,594.05	$18,755.06	$2,558.06	$62,161.47	$96,677.52	45.56 %
613 Custodial & Maintenance Supplies	$141,320.00	$0.00	$141,320.00	$2,004.06	$732.69	$39,500.04	$99,815.90	29.37 %
520 Heat Energy	$3,500.00	$0.00	$3,500.00	$0.00	$0.00	$79,560.64	$(76,060.64)	2,273.16 %
526 Motor Fuels & Oils	$205,000.00	$0.00	$205,000.00	$0.00	$0.00	$86,824.50	$118,175.50	42.35 %
527 Transportation Supplies	$137,300.00	$0.00	$137,300.00	$89.24	$0.00	$86,663.94	$50,546.82	63.19 %
541 Textbooks	$3,256.00	$1,000.00	$4,256.00	$99.20	$0.00	$1,580.03	$2,576.77	39.46 %
542 Library Books/Periodicals	$50,274.63	$0.00	$50,274.63	$22,225.19	$0.00	$4,979.18	$23,070.26	54.11 %
591 Office Supplies	$26,210.60	$(1,183.75)	$25,026.85	$3,209.35	$16.99	$7,366.53	$14,450.97	42.26 %
592 Health Supplies	$18,000.00	$(300.00)	$17,700.00	$3,609.44	$0.00	$4,238.97	$9,851.59	44.34 %
595 Computer Software & Supplies	$30,000.00	$0.00	$30,000.00	$2,477.60	$0.00	$22,995.77	$4,526.63	84.91 %
730 Non-Instructional Equipment	$26,600.00	$4,396.84	$30,996.84	$299.95	$0.00	$19,492.25	$11,204.64	63.85 %
731 Instructional Equipment	$32,800.50	$4,456.00	$37,256.50	$3,601.27	$7,287.92	$14,851.48	$18,803.75	49.53 %

Killingly Public Schools
System Object

Report # 114920

Account Number / Description	Adopted Budget 7/1/2022 - 6/30/2023	Transfers 7/1/2022 - 6/30/2023	Revised Budget 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Requisitions	Expenditures 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Expended
732 Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	---
734 Computer Hardware	$41,000.00	$0.00	$41,000.00	$1,302.39	$0.00	$37,905.94	$1,791.67	95.63 %
810 Dues & Fees	$114,948.97	$227.00	$115,175.97	$373.00	$2,080.00	$69,811.07	$44,991.90	60.94 %
890 Other Objects	$110,303.00	$0.00	$110,303.00	$16,521.49	$596.61	$22,285.61	$71,495.90	35.18 %
900 Contingency	$(275,670.75)	$0.00	$(275,670.75)	$0.00	$0.00	$0.00	$(275,670.75)	0.00 %
00 General Fund	$45,029,799.00	$0.00	$45,029,799.00	$3,581,463.71	$93,797.94	$18,217,919.04	$23,230,416.25	48.41 %
RAND TOTAL	$45,029,799.00	$0.00	$45,029,799.00	$3,581,463.71	$93,797.94	$18,217,919.04	$23,230,416.25	48.41 %

KILLINGLY PUBLIC SCHOOLS
Current and Projected Revenues 2022-2023
As of December 31, 2022

TOWN BUDGET BOOK	TOWN BUDGET CODE	TOWN 2022-2023 BUDGET	REVENUES RECEIVED AS OF 12/31/22	PROJECTED REVENUES to 6/30/23 as of 12/31/22	2022-2023 BUDGET TO PROJECTION
OTHER REVENUES					
School Capital Contribution	40410	213,750	201,600	207,000	(6,750)
TOTAL		**213,750**	**201,600**	**207,000**	**(6,750)**
SCHOOL REVENUES					
Education Cost Sharing (ECS)	40216	15,245,633	3,811,408	15,245,633	-
School Transportation	40217	-	-	-	-
Agriculture Science and Tech Ed Operating Cost Grant	40219	645,860	366,892	733,784	87,924
Tuition:					
Regular	40411	1,381,965	663,343	1,338,324	(43,641)
Special Ed-Voluntary (Other Districts)	40412	250,000	-	250,000	-
Vocational-Agriculture	40413	941,574	666,217	886,990	(54,584)
F-1 Student	40417	-	-	-	-
Non-Public School-Health	40220	24,357	-	24,357	-
Non-Public School-Transportation	40221	-	-	-	-
		-		-	-
TOTAL SCHOOL REVENUES ONLY		**18,489,389**	**5,507,860**	**18,479,088**	**(10,301)**
TOTAL ALL REVENUES		**18,703,139**	**5,709,460**	**18,686,088**	**(17,051)**

Information provided per Section 290 of Public Act 19-117 (effective 7/1/19)

Killingly Public Schools
Current and Projected Expenditures by Object Code 2022-2023
As of December 31, 2022

Account Number / Description	Revised Budget 7/1/2022 - 6/30/2023	Expenditures & Encumbrances 7/1/2022 - 12/31/2022	Amount Remaining 7/1/2022 - 12/31/2022	Estimated Expenditures to 6/30/23	Projected Balance 6/30/2023
5111 Central Administration	$354,520.03	$179,945.61	$174,574.42	$171,949.42	$2,625.00
5112 School Administration	$1,954,894.83	$1,011,182.03	$943,712.80	$937,354.69	$6,358.11
5113 Teachers' Salaries	$15,732,311.24	$5,426,707.57	$10,305,603.67	$9,868,740.09	$436,863.58
5114 Finance/HR/Computer	$401,136.58	$206,951.00	$194,185.58	$194,185.58	$0.00
5115 Tutoring	$101,560.00	$2,806.00	$98,754.00	$30,194.00	$68,560.00
5119 Co-Curricular Stipends	$383,653.30	$105,662.63	$277,990.67	$278,586.20	($595.53)
5120 Non-Certified Salaries	$360,323.46	$112,905.94	$247,417.52	$202,851.77	$44,565.75
5121 Secretarial/Clerical	$1,355,521.87	$696,731.44	$658,790.43	$668,407.18	($9,616.75)
5122 Para-Professionals	$2,381,396.37	$878,054.59	$1,503,341.78	$1,422,688.72	$80,653.06
5123 Medical/Health	$586,576.65	$198,103.41	$388,473.24	$330,439.74	$58,033.50
5124 Operations & Maintenance	$1,860,085.90	$905,960.72	$954,125.18	$915,734.17	$38,391.01
5125 Transportation	$1,088,865.58	$515,212.67	$573,652.91	$803,652.91	($230,000.00)
5126 Substitutes	$400,000.00	$218,765.96	$181,234.04	$431,234.04	($250,000.00)
5127 Student Services	$22,000.00	$14,269.29	$7,730.71	$13,583.21	($5,852.50)
5128 Temporary	$158,550.00	$29,435.78	$129,114.22	$39,114.22	$90,000.00
5130 Overtime	$198,900.00	$117,188.29	$81,711.71	$162,856.76	($81,145.05)
5131 Computer Maintenance	$215,255.00	$73,041.37	$142,213.63	$114,801.93	$27,411.70
5200 Benefits	$0.00	$0.00	$0.00	$0.00	$0.00
5210 Health/Dental Insurance	$4,880,571.79	$2,132,646.60	$2,747,925.19	$2,230,160.78	$517,764.41
5212 HSA Contributions	$508,791.67	$225,231.22	$283,560.45	$226,287.50	$57,272.95
5213 Life Insurance	$28,558.44	$13,505.73	$15,052.71	$13,968.53	$1,084.18
5214 Benefits- Early Retirees	$0.00	$0.00	$0.00	$0.00	$0.00
5215 Post-Employment Benefits	$0.00	$0.00	$0.00	$0.00	$0.00
5217 Disability Insurance	$5,158.32	$5,158.32	$0.00	$0.00	$0.00
5218 HRA Funding	$10,625.00	$728.09	$9,896.91	$8,271.91	$1,625.00
5220 FICA	$466,172.92	$199,793.44	$266,379.48	$266,389.66	($10.18)
5225 Medicare	$397,124.33	$146,656.28	$250,468.05	$242,377.08	$8,090.97
5230 ERIP Contributions	$0.00	$0.00	$0.00	$0.00	$0.00
5231 Pension	$165,000.00	$0.00	$165,000.00	$165,000.00	$0.00
5232 Annuity Contributions	$7,000.00	$3,208.48	$3,791.52	$3,791.52	$0.00
5250 Unemployment Compensation	$50,000.00	$0.00	$50,000.00	$50,000.00	$0.00
5260 Workers' Compensation	$360,000.00	$358,167.96	$1,832.04	($1.95)	$1,833.99

Killingly Public Schools
Current and Projected Expenditures by Object Code 2022-2023
As of December 31, 2022

Account Number / Description	Revised Budget 7/1/2022 - 6/30/2023	Expenditures & Encumbrances 7/1/2022 - 12/31/2022	Amount Remaining 7/1/2022 - 12/31/2022	Estimated Expenditures to 6/30/23	Projected Balance 6/30/2023
5322 Instructional Improvement	$24,000.00	$11,905.97	$12,094.03	$12,094.03	$0.00
5323 Pupil Services	$130,126.00	$42,726.75	$87,399.25	$87,399.25	$0.00
5324 Field Trips	$115,875.00	$53,062.08	$62,812.92	$62,812.92	$0.00
5326 Testing	$30,879.67	$7,278.15	$23,601.52	$23,601.52	$0.00
5330 Professional/Technical Services	$617,229.97	$476,899.62	$140,330.35	$157,930.35	($17,600.00)
5410 Utilities	$1,558,822.04	$499,473.21	$1,059,348.83	$814,995.00	$244,353.83
5420 Contracted Maintenance Services	$811,203.45	$779,143.32	$32,060.13	$32,060.13	$0.00
5430 Repairs & Maintenance Services	$485,891.91	$182,826.05	$303,065.86	$303,065.86	$0.00
5432 Technology-Related Repairs/Mainte	$24,130.00	$0.00	$24,130.00	$24,130.00	$0.00
5440 Rentals	$25,400.00	$2,256.00	$23,144.00	$23,144.00	$0.00
5510 Pupil Transportation	$30,000.00	$18,965.00	$11,035.00	$1,035.00	$10,000.00
5529 Other Insurance & Judgments	$18,000.00	$16,375.00	$1,625.00	$0.00	$1,625.00
5530 Communications	$565,336.12	$396,884.48	$168,451.64	$168,451.64	$0.00
5531 Postage	$26,000.00	$20,441.39	$5,558.61	$5,558.61	$0.00
5532 Telephone	$75,900.00	$31,794.99	$44,105.01	$46,208.72	($2,103.71)
5540 Advertising	$12,100.00	$4,341.00	$7,759.00	$7,759.00	$0.00
5550 Printing & Binding	$27,270.50	$9,945.03	$17,325.47	$17,325.47	$0.00
5560 Tuition	$327,300.00	$228,128.00	$99,172.00	$0.00	$99,172.00
5561 Local Placement Tuition	$4,384,411.97	$4,474,129.04	($89,717.07)	$45,391.96	($135,109.03)
5562 Agency Placement Tuition	$190,000.00	$21,301.39	$168,698.61	$0.00	$168,698.61
5580 Travel	$61,551.00	$13,519.20	$48,031.80	$28,031.80	$20,000.00
5590 Other Purchased Services	$203,290.00	$95,182.00	$108,108.00	$86,537.00	$21,571.00
5611 Instructional Supplies- Warehouse	$0.00	$0.00	$0.00	$0.00	$0.00
5612 Instructional Supplies	$177,594.05	$80,916.53	$96,677.52	$96,677.52	$0.00
5613 Custodial & Maintenance Supplies	$141,320.00	$41,504.10	$99,815.90	$99,815.90	$0.00
5620 Heat Energy	$3,500.00	$79,560.64	($76,060.64)	$400,288.00	($476,348.64)
5626 Motor Fuels & Oils	$205,000.00	$86,824.50	$118,175.50	$166,635.44	($48,459.94)
5627 Transportation Supplies	$137,300.00	$86,753.18	$50,546.82	$50,546.82	$0.00
5641 Textbooks	$4,256.00	$1,679.23	$2,576.77	$2,576.77	$0.00
5642 Library Books/Periodicals	$50,274.63	$27,204.37	$23,070.26	$23,070.26	$0.00
5691 Office Supplies	$25,026.85	$10,575.88	$14,450.97	$14,450.97	$0.00
5692 Health Supplies	$17,700.00	$7,848.41	$9,851.59	$4,851.59	$5,000.00
5695 Computer Software & Supplies	$30,000.00	$25,473.37	$4,526.63	$4,526.63	$0.00

Killingly Public Schools
Current and Projected Expenditures by Object Code 2022-2023
As of December 31, 2022

Account Number / Description	Revised Budget 7/1/2022 - 6/30/2023	Expenditures & Encumbrances 7/1/2022 - 12/31/2022	Amount Remaining 7/1/2022 - 12/31/2022	Estimated Expenditures to 6/30/23	Projected Balance 6/30/2023
5730 Non-Instructional Equipment	**$30,996.84**	**$19,792.20**	**$11,204.64**	$11,204.64	$0.00
5731 Instructional Equipment	**$37,256.50**	**$18,452.75**	**$18,803.75**	$18,803.75	$0.00
5732 Vehicles	**$0.00**	**$0.00**	**$0.00**	$0.00	$0.00
5734 Computer Hardware	**$41,000.00**	**$39,208.33**	**$1,791.67**	$1,791.67	$0.00
5810 Dues & Fees	**$114,670.97**	**$70,184.07**	**$44,486.90**	$39,486.90	$5,000.00
5890 Other Objects	**$110,303.00**	**$38,807.10**	**$71,495.90**	$66,495.90	$5,000.00
5900 Contingency	**($275,670.75)**	**$0.00**	**($275,670.75)**	$0.00	($275,670.75)
100 General Fund TOTAL	**$45,029,799.00**	**$21,799,382.75**	**$23,230,416.25**	$22,741,374.68	$489,041.57

Information provided per Section 290 of Public Act 19-117 (effective 7/1/19)

Town of Killingly
Town Manager's Report
February 14, 2023

1. UCONN Municipal Assistance Program
   Killingly has been selected to be a recipient under UCONN TAB's Municipal Assistance Program again this Spring. This program will provide a review of the Bailey Hill Mill site for possible contamination and identify any previous remediation efforts conducted on the site. This is an important initial step in developing a path forward for this site. This is the second time Killingly has been successfully selected to participate in this program. Killingly had been selected in the Summer of 2022 for the Ballouville Mill.

2. Frontier Fiber Project
   Dave Capacchione, Town Engineer, and I met with Frontier to review their fiberoptic expansion project. Frontier will be installing fiberoptic throughout Killingly. The service will be 500Mbps up to 2.0G service. They expect to perform most of the work on existing overhead lines and in existing underground substructures. The project is anticipated to begin this spring and will take several months to complete. I've attached their presentation slides which includes their residential pricing.

3. Chase Reservoir – Hiking Trails
   The Chase Reservoir property has been significantly impacted by tree damage. Large areas of trees have succumbed to disease or drought damage. This has left a significant amount of standing dead wood on the property. Due to the heavy wind storms there are now many trees that have fallen on and over the hiking trail making the trail impassible. This spring the Highway crew will need to spend some time opening the trails. Attached are pictures of some of the conditions.

   CT DEEP has a Forestry program which can provide consultation services (up to 8 hours per year) on a property. The forester comes to the property, evaluates the conditions and then provides a written report with recommendations on how to move forward. The CT DEEP Forester visited the site in middle of January. We are awaiting the report with his findings. The Town will be able to use this report in the development of an RFQ/P for the development of a forest management plan. This plan will be critical to develop an action plan on how to address the current conditions and improve the property.

4. Eddy Pray Reservoir Dam
   The owner of the Eddy Pray Reservoir Dam, Wright Investors Service Holdings, Inc (WISH), notified the Town the dam has experienced a failure and excessive water was flowing under the dam. They recommended closing the road as a protection measure due to the uncertainty of the condition of the dam. The Town closed the road on Quinns Road at the dam and the road remains closed. WISH has had their dam engineers evaluating the conditions and communicating with the Town and CT DEEP on their response. Attached are pictures Alec Either, Engineering Tech, took of the water funnel. It is our understanding; WISH has submitted a request to CT DEEP to allow the water to drain to the bottom of the dam. Then once the water level stabilizes, WISH would seek to breach the dam, essentially eliminating the dam and creating an overflow spillway which would flow into Middle Reservoir. At this time CT DEEP is evaluating their plan and will provide them direction and determine additional requirements. The Town has been in communication with CT DEEP regarding the safety of the Town roadway and Town infrastructure. WISH will be required to

submit engineering plans to the Town for review. CT DEEP has requested WISH to notify the abutters. As of the writing of this, WISH was compiling a list of abutters to send out notices.

5. 2023 Legislative Session

This is a very active session. There are many bills we are following. However, there are two bills that I am participating in providing testimony during the public hearing portion:

HB 6574 – An Act Concerning Municipal Summer Camps

This proposed bill would require municipal summer camps to become licensed through the Office of Early Childhood (OEC) similar to how a private daycare is licensed. Unlike private daycare providers, municipal summer camps have several layers of direct oversight at the local level including full time Recreation Director, Town Manager, Fire Marshal, Building Official and local health department inspections. The Town already performs full background checks of all camp staff. However, we do not utilize OEC's direct system. OEC is also short staffed and would potentially not have the ability to inspect all camp sites in a very short period of time. Both Bucky, Recreation Director, and I submitted testimony in opposition to this bill (attached). CCM, COST and many municipalities also submitted testimony in opposition to this bill.

SB 935 – An Act Requiring Pensions For Police Officers and Firefighters Employed by Municipalities

This bill would require towns to provide police officers and firefighters with pensions through the State's pension program CMERS (CT Municipal Employee Retirement System) or another pension system that offers comparable or superior benefits. This bill is problematic for several reasons. One reason is pension benefits should be in the control of the local municipality in determining what level of pension investment the community can support. This should not be dictated by legislation. The Town is not part of CMERS. We have an independent defined benefit plan which has been fully funded for many years. The Town shifted about 15 years ago (as did many municipalities) to offering a defined contribution plan to our employees. A defined contribution plan is substantially more sustainable than a defined benefit plan. Again, this type of benefit should be determined by the municipality not dictated by statute. Another reason is that while Killingly's police force is not union many municipal police/fire units are union. The pension benefits are a significant portion of negotiation and both parties have agreed to those benefits as an overall compensation package. To legislate the pension benefits would bypass the negotiation process. I will be submitting testimony in opposition to this bill.

6. Projects with Board of Education

The Town Engineering Department is assisting the Board of Education in the creation and implementation of several Request for Qualifications/Proposal (RFQ/P) processes. The Town has substantial experience in preparing and administering RFQ/P processes. These projects are as follows:

a. Operator of the Drinking Water System at the Killingly High School

The High School operates on a well system. Due to the size of the school, the system is considered by State Department of Health a public drinking water system. Under those regulations the BOE is required to have a certified operator to operate the drinking water system. This includes the monitoring and treatment of the drinking water. BOE Administration expressed a need to complete an RFQ/P process to select a certified operator.

b. HVAC Systems Evaluation

In the last year the State made funds available for HVAC system upgrades for schools. However the submission timeline for the projects was very short and only allowed for "shovel

ready" projects to be submitted. It appears there may be another round of funding for these projects. To better position Killingly schools to participate in those funding opportunities, an HVAC systems evaluation needs to be performed of each of the schools. The evaluation will determine the condition of the existing systems and make recommendations (including estimated pricing) for how to upgrade those systems. This would allow Killingly to potentially submit projects for funding in the next funding cycle.

c. On call Engineering Services
An On-Call Engineering Service could assist the BOE in providing scope and cost estimates for infrastructure projects.

7. Owen Bell Park Improvements
The Town has been pursuing several improvement projects for Owen Bell Park. The first project is the dredging of the pond. This project would increase the capacity of the pond and improve the health of the waterbody. Secondly, the family of Joyce Ricci has raised $11,000 towards in installation of a new pavilion at Owen Bell in her honor. The cost of a pavilion is estimated to be $38,000. The Town would use Town labor and equipment for installation. The third project we have been evaluating is the installation of a toddler splash pad near the existing splash pad. The existing splash pad is a huge success and highly utilized. However, the water features are geared for older children and many little children are uncomfortable playing in the water features. We have found over the years that many of the much younger children play at the edges of the splash pad by digging holes and playing in the accumulated water in the holes. This causes a number of issues with the utilization of the splash pad. So, to provide a more productive play area for those little members of our community, we are proposing to install a secondary splash pad that would have features focused completely on children under the age of 5. The water pressure would be lower, and the features would be much lower to the ground.

Senator Mae Flexer reached out to me in December looking to assist Killingly in seeking funding for these projects. I have submitted a funding request to her for consideration (attached).

8. Killingly Police Communications
Buddy Conroy, Public Safety Administrator, has developed the attached form for our officers to use when an event occurs within a neighborhood. Our officers would hand out this form when canvassing a neighborhood. It provides two functions. First it notifies the neighbors of an event that is being investigated and seeks their help. Secondly it provides tips on steps residents can take to prevent being a victim. Many law enforcement departments use similar forms for this type of outreach. This form will assist residents to report potentially related activity.

9. Meetings Attended
Bi-weekly KMS Project planning meeting
Bi-weekly Westfield Ave Project planning meeting
NECCOG regular meeting
Killingly Business Association meeting
Permanent Building regular meeting
CCM Legislative Committee & Board of Director meeting

FRONTIER FIBEROPTIC

BRINGING FIBER TO MORE COMMUNITIES

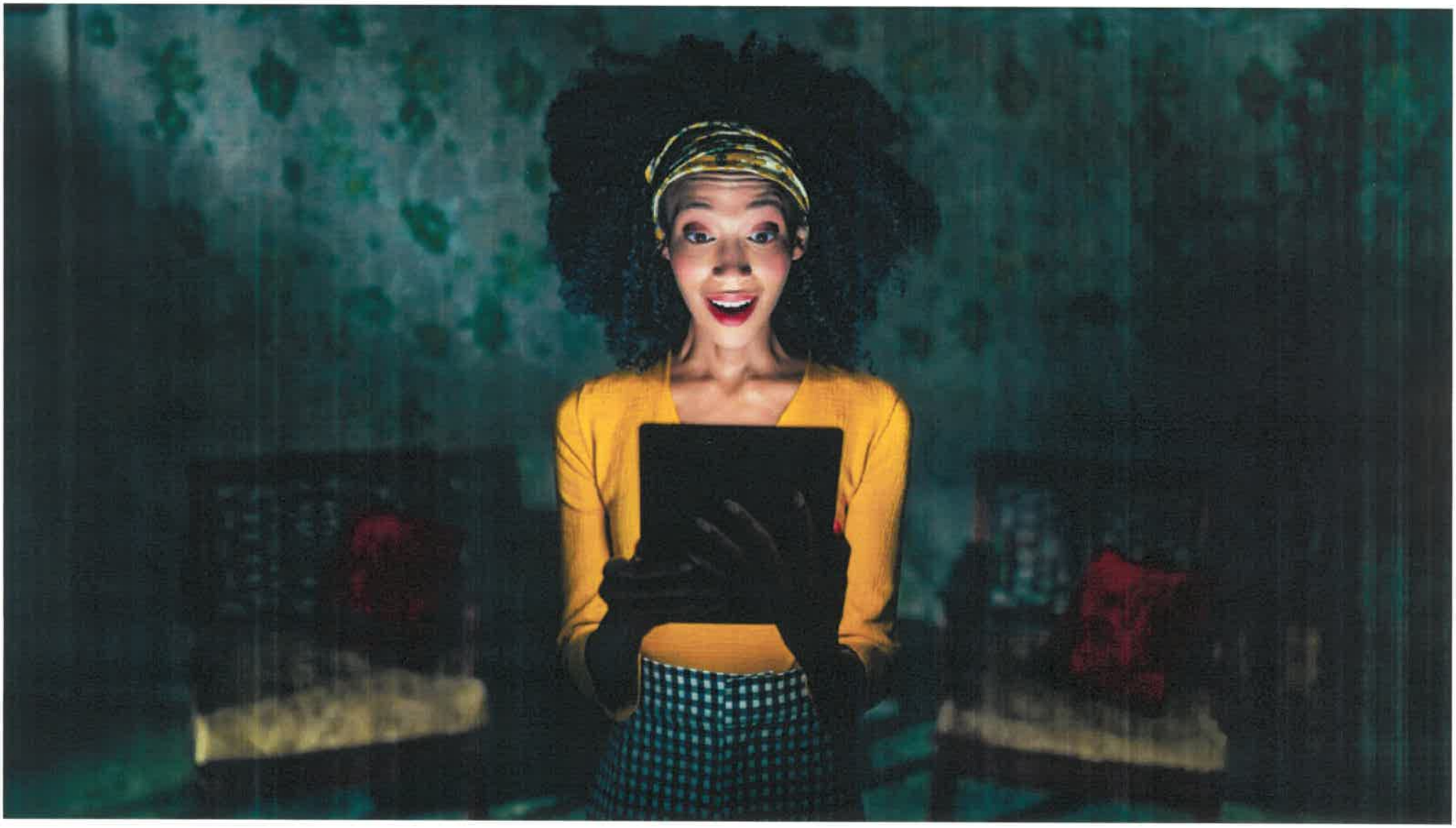
FRONTIER COMMUNICATIONS

Town of Killingly

January 19, 2023

Frontier Proprietary and Confidential

FRONTIER



Frontier Fiber Optic Project

Killingly Highlights

- Upgrades through fiber–to-the-premise expansion
- 2023 build will serve approx. 6,700 SFU's / SBUs
- Fiber can provide unlimited additional future services
- Frontier FiberOptic- 500Mbps up to 2.0 Gigabit service.
- Majority of work to be performed will be on existing overhead lines and in existing underground substructures

Frontier fiber benefits the community as a whole

Connectivity that delivers measurable economic and social benefits

Higher Quality of Life

- Better learning outcomes for students
- Improved healthcare access
- Enhanced recreation activities
- Supports better Public Safety access – NextGen911

Increased Economic Vitality

- Increased job opportunities and stronger wage growth
- Higher rates of new business formation
- Lower unemployment rates

Strengthened Communities

- Stronger tax base
- Higher Property Values
- Increased connection via connectivity
- Improved provision of and access to local services

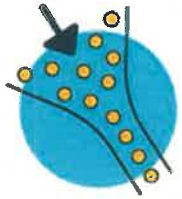
Frontier Fiber is 100% Fiber – Central Office to Customer

Frontier Fiber Optic Project

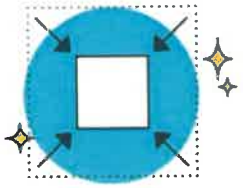
Why Frontier FiberOptic Targeted Expansion Makes Sense

Super Fast Speeds

Better Reliability
(Voice, Data, IPTV)

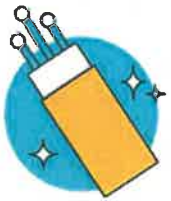


No Bottle-Necking



Smaller & Discreet Equipment

Better Network Elements to Support Future Growth



Less Chance for Degradation

Less Expensive & More Cost-Effective to Deploy

Doesn't Experience Interference

Frontier Proprietary and Confidential

FRONTIER

Frontier Fiber Optic Project

What Frontier Will Ask of Our Partner Communities

Please Help Us Expedite Excavation Permitting

Electronic if possible

Please Work With Us on Municipal Projects

Minimizing Costs/Conflicts

Please Help Inform Residents About Our Products

Residential & Business

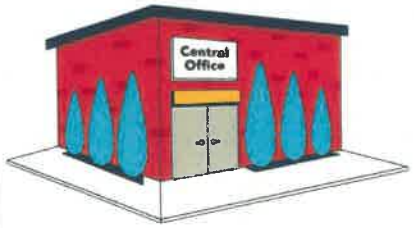
Thank you for your partnership!

FRONTIER

How Frontier FiberOptic Reaches You

1

The fiber connection begins in our Central Office . . .

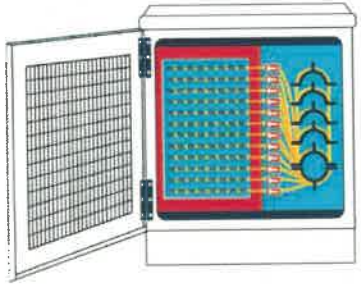


FIBER CABLE

FIBER CABLE

2

. . . and arrives at the Fiber to the Neighborhood Hub.



3

Next, it connects to the Fiber Terminal . . .

FIBER DROP

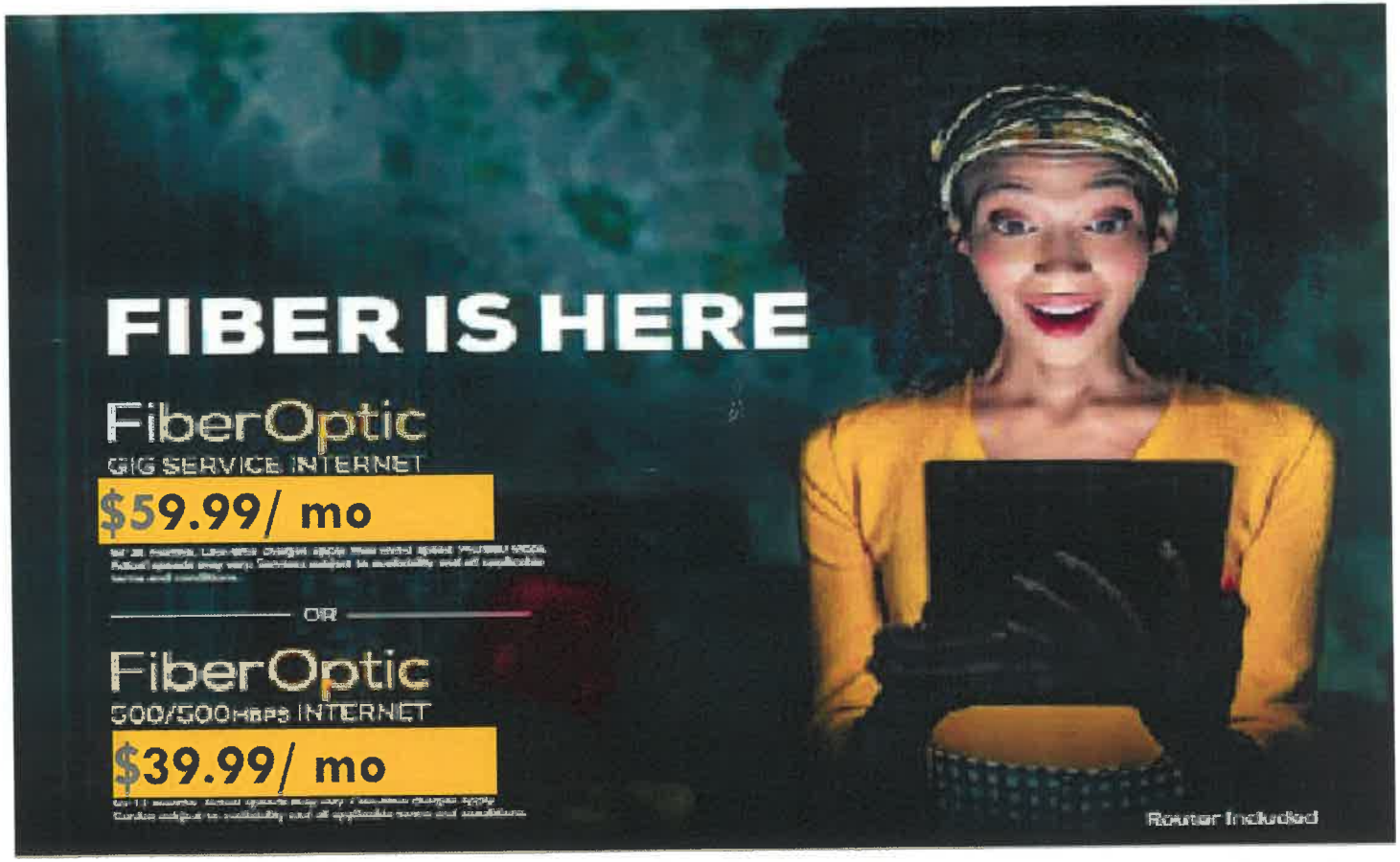
4

. . . and is sent straight to the customer's location.

FRONTIER

Aerial Fiber Distribution Hub (FDH)

Frontier FiberOptic- Residential Pricing



THANK YOU!

FRONTIER

www.Frontier.com

The wait is over, Killingly. Frontier® Fiber Internet is coming to your neighborhood!

Access to high-speed internet is critical to everyone. Frontier is expanding the reach of its fiber network so homes and businesses can benefit from their mission to build Gigabit America™.

Frontier now offers internet service as fast as 2 gigabit per second, allowing consumers to upload videos and files up to 50 times faster than the broadband service offered by cable companies in Connecticut. That means more people in the same household can enjoy great speeds at the same time, while working from home, home schooling, streaming, or just surfing the web.

Please note, this is a wired fiber-optic infrastructure project; it is not a 5G wireless project.

You'll notice a lot of activity in your surrounding areas, including increased truck traffic during the construction process. Before they bring fiber to your neighborhoods, they will:

- Secure local permits;
- Locate other utilities to avoid impacting their facilities;
- Create a path for the network and set up connection points to bring fiber to customers; and
- Conduct technical and engineering work in their central office facilities and on the network itself.

If you are interested in knowing if your address qualifies for Frontier® Fiber service, contact 1-855-887-0992 (residential), 1-888-534-1751 (business), or visit getfrontierfiber.com for more information. If you have any questions, contact Frontier's Senior Construction Manager Keith Casey at 203.694.4065.

Parkside Utility Construction, LLC On Behalf of Frontier Communications

Dear Resident, Parkside will be placing buried communication lines in your area. Work will be done in the utility easement or right of way.

If you have a sprinkler system, "invisible" dog fence, or other private buried facilities, please see the back for more information.

Please feel free to call the CT FTTH's Concern Line if you have any questions.

Concern Line:
1-800-320-8862

Thank you!

Sprinkler with a Sidewalk:

Our main work will take place in the grass strip between the curb and the sidewalk. We may need to get to the front lawn side to access a utility box area to replace or add a new box.

If you have any sprinklers in these areas, please mark the sprinkler head with white or blue paint or white flags.

Sprinkler without a Sidewalk:

Our main work will take place approximately 3-4 feet off the curb. We may need to access a utility box area that could be up to 8 feet off the curb, depending on town or city right of way.

Underground Pet Fence:

If there is an underground pet fence in the utility row, up to 8 feet off the curb, please mark it with flags.

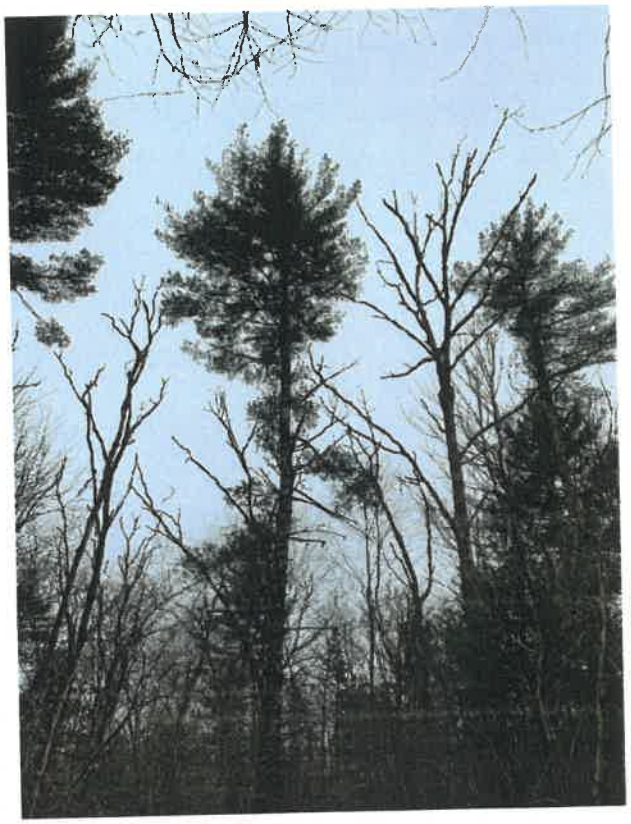
Other Private Utilities:

If you think you have any other private utility in the public row (IE septic, lamp post, etc.) Please contact us at your earliest convenience.

Damage & Restoration:

If you find damage and are concerned about restoration, please know that we use (seed, soil, and straw) and this may take a few visits to settle however, we will restore your property to how it was before we arrived.

Chase Reservoir – January 2023



TOWN OF KILLINGLY

PARKS & RECREATION
KILLINGLY COMMUNITY CENTER
185 Broad Street, Killingly, CT 06239
Tel: 860-779-5390 Fax: 860-779-2758

Testimony

HB 6574 An Act Concerning Municipal Summer Camps

Submitted by Bucky Lohbusch, Parks & Recreation Director

February 6, 2023

Dear Members of the Committee:

As the Director of Killingly Parks & Recreation I would like to share my deep concerns and impacts with the Proposed Bill HB 6574 An Act Concerning Municipal Youth Camps and write in **OPPOSITION** to HB 6574. Our community depends on affordable camp programming during the summer months. With increased living costs over the past several years Recreation departments in surrounding area towns have already had to pass additional costs off to participants. The list below are concerns and impacts this bill would have if passed on municipal recreation programming for the summer:

- An increase in staffing needs at the municipal level for administrative staff
- Increase in cost for nursing and physician consultants who are currently stretched thin and over worked across our area.
- The increase in costs will be passed on to families in the form of higher tuition rates.
- More pressure on OEC background check systems
- With a lack of staff, OEC inspectors will have more sites to inspect in a very short amount of time.
- CIT programs which are valuable to the growth of staff will be eliminated in towns to cut costs.
- This change would require all background checks done by OEC through their website at $88.25 a person. These costs keep increasing and have the potential to increase the need for fingerprinting.

Municipal camps including the Town of Killingly already have several layers of oversight for summer camp staff including full time Recreation supervisors, specialists, Recreation Directors, HR Directors, and Town Manager oversight. The need for these programs every year is growing and with minimum wage increases we really can no longer continue to add additional fees onto the families.

If you have any questions, please contact me at blohbusch@killinglyct.gov or 860-779-5390

TOWN OF KILLINGLY

Office of the Town Manager
172 Main Street, Killingly, CT 06239
Tel: 860 779-5300 ext. 7 Fax: 860 779-5394

Testimony

HB 6574 An Act Concerning Municipal Summer Camps

February 6, 2023

Submitted by Mary T. Calorio, Town Manager

Dear Members of the Committee:

As a community leader I write in **OPPOSITION** to HB 6574. Our community depends on affordable camp programming during the summer months. HB 6574 as proposed would significantly increase the cost to families which would make summer camp unaffordable. Below is a list of several concerns I share with many leaders across the State:

- Increase in cost for nursing and physician consultants. There is a shortage of individuals able to perform these functions. This would drive the cost of those services higher or even prevent a camp from operating.
- More pressure on the Office of Early Childhood background check system. The Town performs background checks on all staff. However, we do not utilize the OEC system. This bill would force all those background checks to be performed at a higher cost and would potentially overwhelm the OEC system. If background checks are not able to be performed timely, staff can not start work. This would leave camps unable to open and parents with no alternative for summer months.
- It is also unclear whether the Office of Early Childhood has the staff and resources to process licenses and perform the inspections required under the bill. Again, without these inspections, summer camps would not be able to open.
- Municipal youth camps that receive a state subsidy under the Care for Kids program are required to pass a health and safety inspection by the Office of Early Childhood and ensure that staff members complete orientation training and ongoing professional development, including health and safety training in First Aid, CPR and medication administration. As such the bill would impose duplicative standards on such programs.

Municipal summer camps are already subject to several layers of oversight on the local level, including full-time program coordinators, Recreation Directors, Town Managers, HR Directors and Town Councils. Municipal facilities are subject to oversight by the Fire Marshal, Building Official and local Health Department.

Although the bill is well-intentioned, HB-6574 will significantly increase costs for towns and campers, pricing families out of safe, affordable, convenient and enriching camp programs. I urge you to OPPOSE HB-6574.

Thank you for your time. Please feel free to reach out to me with any questions.

TOWN OF KILLINGLY

Office of the Town Manager
172 Main Street, Killingly, CT 06239
Tel: 860 779-5300 ext. 7 Fax: 860 779-5394

February 9, 2023

Senator Mae Flexer

Re: Improvements to Owen Bell Park

Dear Senator Flexer:

Owen Bell Park is one of the cornerstone parks of not just the Killingly community but all of Northeastern Connecticut. The park offers a wide variety of recreational activities from sporting events and walking paths to playgrounds and a splash pad. Community members of every age can enjoy activities. As with all parks improvements are needed at times. Below is an outline of capital improvements proposed for the park:

Joyce Ricci Memorial Pavilion

Joyce Ricci was a prominent member of the Killingly community. She served on many boards and commissions including serving as a Town Council member for 12 years. Ms. Ricci was an ardent supporter of education and recreational opportunities for our youth. In honor of her dedication to the Killingly community, her family has raised funds to assist in the installation of a much needed pavilion at Owen Bell. The Town will be using Town staff to do site preparation for the pavilion installation. Below is an outline of the project costs and funding request:

Pavilion	$38,000
Funds raised by family	(11,000)
Remaining Funds Needed	$27,000

Estimated Town contribution of Labor and Equipment for site preparation and installation - $17,500

Dredging of Pond

A significant feature of Owen Bell Park is a pond centrally located within the park. The pond offers a quiet space for the public to enjoy nature. It also provides necessary irrigation to all the athletic fields at the park. This has allowed baseball, softball, soccer, lacrosse, cross country, track & field and many other events to play successfully throughout the playing season on healthy grass turf. As with all ponds, silt and sediment slowly build up over time and it becomes necessary for the health of the pond to remove this. This pond has reached this time of needed

investment. The proposed project will dredge the pond to remove the existing sediment and increase the volume capacity of the pond from approximately 1million gallons to approximately 4 million gallons. This will provide a longer life span to the pond and allow for sustainable water use even during dry weather. The Town had identified this project in our capital improvement plan in 2021 and planned the use of some LOCIP funding for the project. Below is an outline of the project costs, allocated funding and funding request:

Dredging costs	$ 175,000
LoCIP funds allocated	(50,000)
Local funds allocated	(78,494)
Remaining Funds Needed	$ 46,506

Toddler Splash Pad

The splash pad feature is one of the most utilized features of the entire park. Currently, this is the only splash pad feature in the region. On any given summer day you can find many children playing and laughing on this feature. Since this has been installed, we have identified several improvements that would be beneficial to the community. The existing splash pad was designed for older children (ages 6-12+). However, many families have very young children with them. The young toddlers are hesitant to enjoy the splash pad as the water is at a high volume than what is comfortable for them. So, the little children typically play in puddles around the concrete pad area of the feature. This has caused holes to be formed around the splash pad that can be dangerous. We would like to address both situations in this solution. We are proposing to install splash pad turf around the existing feature and install a new toddler splash pad to provide water play activities to our youngest population. Town staff perform the installation of the splash pad and water features including drainage. Below is an outline of the project costs:

Splash Pad Fixtures	$ 33,860
Playground Turf	33,000
New Well and pump house	38,000
Shade structures (3)	23,276
Site work materials	8,200
Funding Requested	$136,336

Local In-Kind contribution of labor and equipment for installation - $40,428

Below is a summary of the three project requested:

Pavilion	$ 27,000
Dredging	46,506
Toddler Splash Pad	136,336
Total Funding Request	$ 209,842

Local in-kind contribution of labor and equipment for installation - $57,928

I'd like to thank you for your consideration of these requests. Owen Bell Park is a shining star for many families in the region. We hope that you will support these projects which will allow this park to shine for generations to come.

I'm available at any time to further discuss any of these projects. Thank you again for your time and consideration.

Sincerely,

Mary T. Calorio
Town Manager

ATTENTION

The Killingly Police Need Your Help

Your neighborhood has been the target of criminal activity.

A residence in your area has been the target of: _____

Between (Date/Time): _____

Please report any of the following suspicious activity to the Killingly Police as soon as possible;

* Any suspicious people recently observed in your neighborhood
* Any suspicious vehicles recently observed in your neighborhood
* Suspicious persons approaching you and asking for directions, making inquiries about certain persons living in the area, or any other out of the ordinary contact.
* Persons selling items door to door
* Anything observed that you believe is out of the ordinary or suspicious.

Tips to prevent being the next victim of a burglary include:

* Locking all doors and windows to homes and vehicles.
* Leave lights and radios on when not at home.
* Check and activate burglar alarms when not at home.
* Do not leave ladders, tools or other items unsecured and available to aid criminals in gaining access to your home.
* Be alert to conversations around you and report information you hear to the State Police.

KILLINGLY POLICE OFFICERS ARE WORKING HARD TO KEEP YOUR NEIGHBORHOOD SAFE
TOGETHER WE CAN MAKE A DIFFERENCE!

Phone Number: _____ **Case Number:** _____

Investigating Officer: _____ **Text-a-Tip: Text 274637 Code: TIP711**

KPD-033 REV23

ATTENTION

The Killingly Police Police Need Your Help

Your neighborhood has been the target of criminal activity.

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TOGETHER WE CAN MAKE A DIFFERENCE!

Phone Number: _____ **Case Number:** _____

Investigating Officer: _____ **Text-a-Tip: Text 274637 Code: TIP711**

KPD-033 REV23

Agenda Item #14(a)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the issuance of a letter supporting KB Ambulance's application for non-emergency transportation licensing**

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Calorio

ITEM SUMMARY: KB Ambulance is in the process of submitting an application to the State requesting approval to expand services to include non-emergency transportation services. The application process requires a letter of support from the municipality.

As requested by the Town Council, Day Kimball Hospital and KB Ambulance have shared their Letter of Intent which outlines their current commitments/agreements. The document has been redacted by the entities to remove the financial enumeration.

FINANCIAL SUMMARY: N/A

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: Reviewed Letter of Support

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:
Resolution
Letter of Support
DKH/KB Ambulance Letter of Intent

Resolution # 23-2

RESOLUTION AUTHORIZING THE ISSUANCE OF A LETTER SUPPORTING KB AMBULANCE'S APPLICATION FOR NON-EMERGENCY TRANSPORTATION LICENSING

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Council Chairman is herein authorized to execute the attached letter of support for KB Ambulance's application to the State for non-emergency transport licensing. Said letter shall be transmitted to the Connecticut Office of Emergency Medical Services for inclusion in KB Ambulance's application.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut,
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on January 10, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk Date

(Seal)

Agenda Item #15(a)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution setting the dates, times and places of the public hearing, the Annual Town Meeting, and the adjourned Annual Town Meeting machine vote on the 2023-2024 budget ordinance**

ITEM SUBMITTED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Ca

ITEM SUMMARY: This item is required by Section 701 and Sections 1005 and 1007 of the Town Charter. The Charter stipulates that the Town Council shall hold one or more public hearings not later than the fifteenth day of April in each year at which time any elector or taxpayer shall have an opportunity to be heard regarding appropriations for the ensuing fiscal year. The Charter further stipulates that the Town Council shall schedule an all-day machine vote for a budget ordinance referendum not less than seven (7) days nor more than fourteen (14) days after the Annual Town Meeting. This year's public hearing is proposed for Thursday, April 13, 2023, at 7:00 p.m., at the Killingly High School. Absent a two-thirds (2/3) vote of the Town Council to change the date, the Annual Town Meeting to consider the budget ordinance adopted by the Town Council will be held on Monday, May 1, 2023, at 7:00 p.m., in the Killingly High School auditorium. Therefore, the proposed date of the all-day machine vote following the Annual Town Meeting is Tuesday, May 9, 2023, from 6:00 a.m. to 8:00 p.m. In the event the Town Meeting fails to adopt the budget, by Charter, the Town Meeting will convene on the following Monday for discussion and referral to an all-day machine vote, which will take place eight days later, unless such date is a holiday or immediately follows a holiday, in which case the process moves forward by a week. Connecticut General Statute 9-140 stipulates that absentee ballots must be issued to electors or property owners in person because the machine vote is held within 21 days of the Annual Town Meeting.

FINANCIAL SUMMARY: None

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

Resolution #23 - 03

RESOLUTION SETTING THE DATES, TIMES AND PLACES OF THE PUBLIC HEARING, ANNUAL TOWN MEETING AND ADJOURNED ANNUAL TOWN MEETING ALL-DAY MACHINE VOTE ON THE 2023-2024 BUDGET ORDINANCE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, pursuant to Sections 701, 1005 and 1007 of the Town Charter, the following dates, times and places be set for public hearing, Annual Town Meeting, and an all-day machine vote on the 2023-2024 General Government and Education Budgets ordinance, as adjourned from the Town Meeting of May 1, 2023, and such other questions as required by the Town Charter:

Public Hearing: Thursday, April 13, 2023, 7:00 p.m., Killingly High School Auditorium, 226 Putnam Pike, Killingly

Annual Town Meeting: Monday, May 1, 2023, 7:00 p.m., Killingly High School Auditorium, 226 Putnam Pike, Killingly

Adjourned Town Meeting (all-day machine vote):

Date:	Tuesday, May 9, 2023	
Time:	6:00 a.m. to 8:00 p.m.	
Places:	Districts 1, 3 & 5:	Board of Education Central Office (Cafeteria) 79 Westfield Ave Killingly, CT 06239
	Districts 2 & 4:	Killingly High School (Gymnasium) 226 Putnam Pike Killingly, CT 06241

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____

Elizabeth Wilson, Town Clerk Date
(Seal)

Agenda Item #15(b)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution to authorize the execution of an Operating Agreement regarding operating costs of the Killingly Sewerage Treatment Plant and other Joint Services between the Town of Brooklyn and the Town of Killingly**

ITEM PREPARED BY: Mary T. Calorio, Town Manager

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Ca

ITEM SUMMARY: The Killingly Water Pollution Control Authority (WPCA) voted on January 18, 2023 to recommend approval of a revised Operating Agreement with the Brooklyn WPCA regarding accepting wastewater from properties within Brooklyn at the Killingly wastewater treatment plant. The primary addition to the revised Operating Agreement requires Brooklyn to notify Killingly of any new connection. It also increases Brooklyn's average daily flow capacity from 0.30 mgd to 0.36 mgd. This increase is based on their current average daily flow. The remaining revisions clarify language and re-state dates and other time sensitive provisions. The agreement is for a 5 year term.

FINANCIAL SUMMARY: N/A

STAFF RECOMMENDATION: Approval of the Resolution

TOWN ATTORNEY REVIEW: Reviewed

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

Resolution #R23 - 04

RESOLUTION TO AUTHORIZE THE EXECUTION OF AN OPERATING AGREEMENT REGARDING OPERATING COSTS OF THE KILLINGLY SEWERAGE TREATMENT PLANT AND OTHER JOINT SERVICES BETWEEN THE TOWN OF BROOKLYN AND THE TOWN OF KILLINGLY

WHEREAS, the Town of Brooklyn has no sewerage treatment facilities and desires to enter into a revised agreement with the Town of Killingly for the treatment of sanitary sewerage, commercial wastewater and industrial wastewater, and

WHEREAS, the Killingly Water Pollution Control Authority voted on January 18, 2023 to recommend approval of said revised agreement, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is herein authorized to execute a revised Operating Agreement with the Town of Brooklyn regarding operating costs of the Killingly Sewerage Treatment Plant and other joint services.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____

Elizabeth Wilson, Town Clerk Date
(Seal)

OPERATING AGREEMENT

THIS OPERATING AGREEMENT made and concluded effective the ____ day of December, 2022 ("Agreement") by and between the TOWN OF BROOKLYN, a municipal corporation organized and existing under the laws of the State of Connecticut, acting through its Water Pollution Control Authority, duly authorized (collectively, "Brooklyn"); and the TOWN OF KILLINGLY, a municipal corporation organized under the laws of the State of Connecticut, acting through its Water Pollution Control Authority, duly authorized (collectively "Killingly"), and both acting pursuant to Chapter 103 of the Connecticut General Statutes, as amended, enter into this Agreement with respect to Brooklyn's use of the Killingly Sewage Treatment Plant and other Joint Facilities (as those terms are defined hereunder). Killingly and Brooklyn are referred to in this agreement as a" Party" and collectively as the "Parties." This Agreement shall have an effective date of _____, 2019.

A. BACKGROUND

WHEREAS, Killingly operates a Sanitary Sewer System and a Sewage Treatment Plant (as those terms are defined hereunder) in the Town of Killingly, and

WHEREAS, Brooklyn has no facilities for sewage treatment and desires to enter into an agreement with Killingly for the treatment of its Sanitary Sewage, Septage, Commercial Wastewater and Industrial Wastewater (as those terms are defined hereunder), and

WHEREAS, Killingly is willing to receive and treat Sanitary Sewage, Septage and Commercial Wastewater and Industrial Wastewater from Brooklyn provided that Brooklyn equitably contributes to the certain costs associated with the Sewage Treatment Plant and Joint

Facilities as set forth in this Agreement.

NOW THEREFORE, in consideration of the foregoing, the Parties agree as follows:

B. DEFINITIONS

For purposes of this Agreement, the following words or phrases shall mean:

1. Average Daily Flow: The average daily flow of all Wastewater for each Party shall be calculated by dividing the total flow attributable to each Party (including Contract Flow) over the last complete fiscal year by 365 days.
2. Commercial Wastewater: The liquid wastes from commercial or retail facilities, as distinct from Sanitary Sewage.
3. Contract Flow: The amount of Wastewater received by the Sanitary Sewer System or the Sewerage Treatment Plant by contract with Killingly which was not generated in Brooklyn.
4. Facility Upgrade Project: The Water Pollution Control Facility Comprehensive Upgrade Project approved by the Connecticut Department of Energy and Environmental Protection on May 24, 2018.
5. Industrial Wastewater: The liquid wastes from industrial processes as distinct from Sanitary Sewage.
6. Joint Facilities: Any part of the Sanitary Sewer System or Sewage Treatment Plant located within the Town of Killingly and used jointly by Brooklyn and Killingly regardless of the percentage of use by either Party.
7. Mgd: Millions of gallons per day.
8. Operating and Maintenance Costs: The costs for operation and maintenance of the Sanitary Sewer System and Sewage Treatment Plant, including direct costs of

labor, materials, chemicals, power, fuel, equipment replacement, and other expenses directly attributable to the proper operation and maintenance of the Sanitary Sewer System and Sewage Treatment Plant.

9. Plant Improvement Costs: The costs of expanding or improving the current Sewage Treatment Plant or Sanitary Sewer System beyond its current design, including but not limited to the Facility Upgrade Project, and those related to volumetric capacity, treatment capability, or enhanced plant operation and efficiency.

10. Sanitary Sewage: The common wastewaters and water-carried wastes from human dwellings and from residential toilet and lavatory fixtures, kitchens, laundries, and similar facilities of commercial and industrial buildings.

11. Sanitary Sewer System: A system of pipes, pumping stations, force mains and appurtenant structures (e.g., manholes) for collecting and transporting Sanitary Sewage and Commercial and Industrial Wastewaters to the Sewage Treatment Plant for treatment.

12. Septage: The mixed liquid and solid contents pumped from septic tanks and dry wells (cesspools).

13. Sewage Treatment Plant or STP: The arrangement of Killingly's devices and structures used for treating Sanitary Sewage, Septage and Commercial and Industrial Wastewaters.

14. Wastewater: The combined flows from the Sanitary Sewage, Septage and Commercial and Industrial Wastewaters.

C. TREATMENT OF BROOKLYN'S WASTEWATER

Killingly has constructed and does operate and maintain a Sewage Treatment Plant to provide secondary sewage treatment for a maximum design flow of 8.0 mgd of Wastewater. Subject to other conditions and provision herein, Killingly agrees to receive and treat Wastewater from Brooklyn up to an Average Daily Flow of 0.36 mgd.

Other than those sources of ~~Commercial and Industrial~~ Wastewater discharging from the Town of Brooklyn as of the date of this Agreement, Brooklyn shall not introduce or allow the introduction of any new ~~(Commercial or Industrial)~~ Wastewater from any source into Killingly's Sanitary Sewer System or Sewage Treatment Plant without prior written approval from Killingly. Killingly's approval of additional ~~Commercial or Industrial~~ Wastewater sources shall not be unreasonably withheld, delayed or conditioned, provided that the new ~~Commercial or Industrial~~ Wastewater proposed to be discharged from Brooklyn complies with the requirements of the Killingly Code of Ordinances, as may be amended, and the requirements of all state and federal agencies having jurisdiction over the operations of the Sewage Treatment Plant. Costs incurred as a result of ~~a~~ Brooklyn's failure to comply with the foregoing laws shall be borne by Brooklyn.

Killingly agrees that treatment of all Wastewater by the Sanitary Sewerage Facilities shall be in accordance with and comply with the standards, specifications and requirements of state and federal agencies having jurisdiction over plant operations. Costs incurred by the failure of Killingly to comply with the requirements of all Killingly Code of Ordinances, as may be amended and the requirements of all State and Federal agencies having jurisdiction over the operations of the Sewer Treatment Plant, including but not limited to the terms incorporated in

Killingly' s then applicable National Pollutant Discharge Elimination System ("NPDES") permit to the extent they are not attributable to Brooklyn or that are otherwise not allocated between Brooklyn and Killingly under the terms of this Agreement shall be borne by Killingly.

Should any modification of the Sewage Treatment Plant or additional treatment of Wastewater be required, in addition to the Facility Upgrade Project, as a result of state or federal statutes or regulations or requirements or directives of state or federal administrative agencies issued and becoming effective after the effective date of this Agreement, then the cost of constructing such additional modifications or providing such additional treatment shall be allocated solely as provided for in accordance with the provisions of ***Section H.2.***

Notwithstanding the foregoing or anything else to the contrary in this Agreement:

1) In no event shall Brooklyn be responsible for all or a portion of any costs: a) associated with any modification or expansion of the Sewage Treatment Plant (including but not limited to the Facility Upgrade Project) or additional treatment of Wastewater, Joint Facilities, Operating and Maintenance Costs or New Facilities (as that term is defined below) which costs are obtained or recovered by Killingly from any federal and/or state aid (including grants but excluding loans and associated interest paid) or b) incurred due to the volume, timing of flow, or treatability of or otherwise with respect to any Contract Flow not attributable to Brooklyn; and

2) In no event shall Killingly be responsible for all or a portion of any costs associated with any modification or expansion of the Sewage Treatment Plant or additional treatment of Wastewater, Joint Facilities, Operating and Maintenance Costs or Plant Improvement Costs which are incurred due to the discharge of Wastewater from Brooklyn and which cannot be conveyed and treated in the normal course by the Sewerage Treatment Plant due to its volume or treatability.

D. ACCEPTANCE OF BROOKLYN SEPTAGE

Killingly agrees to accept Septage taken from property within Brooklyn at the Sewage Treatment Plant. The fees to be charged by Killingly for treatment of Brooklyn Septage shall be the same rate as Killingly charges for treatment of Septage from comparable sources located in Killingly.

E. STORM WATER AND SURFACE WATER

Brooklyn and Killingly agree that neither party will intentionally introduce storm water, groundwater, water directed from foundation drains, sumps or surface water into the Sanitary Sewer System. The intentional introduction of storm water or surface water into the Sanitary Sewer System by either Party shall be cause for assessment of liquidated damages in the total amount of $5,000.00 for each substantially similar or related offense (i.e., not per day) to be paid by the offending Party to the other party. Any such damages claim must be proceeded by prompt written notice to the offending Party and all such damages shall be paid within sixty (60) days of notice. Each instance of intentional introduction of surface or storm water shall be remedied within ninety (90) days or shall constitute a new and separate offense under the provisions of this Section E. "Intentional Introduction" shall not include the failure to repair a leak in the Sanitary Sewer System.

Non-intentional introduction of storm water or surface water shall be remedied by the offending Party as soon as reasonably practicable.

F. ALLOCATION AND PAYMENT OF OPERATING AND MAINTENANCE COSTS and FACILITY UPGRADE COSTS

1. Operating and Maintenance Cost Sharing Formula for Joint Facilities: Brooklyn agrees to pay Killingly a share of the Operating and Maintenance Costs of the Joint Facilities. Brooklyn's share of the Operating and Maintenance Costs of the Joint Facilities shall be based upon the following formula:

a. Annual O&M Cost Calculation

i) Definitions

"a" is Total amount in gallons of Wastewater Treatment Plant Flow as measured as having been received at the Killingly Sewerage Treatment Plant (STP) during the relevant fiscal year.

"b" is the total amount in gallons of Wastewater as measured through the flume and received from Brooklyn at the STP during the relevant fiscal year.

"b/a" is Brooklyn's percentage use by volume of the STP for the relevant fiscal year

"c" is the total STP Operating and Maintenance Costs in dollars for the relevant fiscal year

ii) Non-Joint Facilities

"d" is annual costs incurred for Killingly sewer line maintenance for the relevant fiscal year

"e" is annual Debt Service incurred for Killingly Wastewater collection system projects for the relevant fiscal year

"f" is annual costs incurred for capital projects for Killingly

Wastewater collection system for the relevant fiscal year

iii) "g" Operating Costs less Non-Joint Facilities

$g = c-d-e-f$

iv) "h" is Brooklyn's share of Operating and Maintenance Costs

$h=g.x\ (b/a)$

Flows shall be flows as metered by the flow metering devices installed for such purpose. Killingly shall electronically transmit and send a hard copy via first class mail to Brooklyn, a monthly spreadsheet (as then compiled for Killingly's purposes) of the measured flows of Brooklyn's Wastewater. Brooklyn shall pay for and Killingly shall conduct annual calibration of the flow metering device(s). Should Killingly discover a malfunction in any metering device, it shall immediately notify Brooklyn in writing. The defective metering device shall then be repaired or replaced as expeditiously as possible at Brooklyn's expense. Absent documentation of some other event or condition which would have materially altered the flow results, the actual metered flows from the preceding year for the period for malfunction shall be used for purposes of the current year's final rate calculation.

2. Facility Upgrade Project Cost Calculation.

"i" is the STP design flow as stated by CT DEEP in the current NPDES permit (currently 8 mgd)

"J" is Brooklyn's max daily flow (currently 0.36 mgd) stipulated in this Agreement

J/i is Brooklyn's percentage share of the Facility Upgrade Project costs (currently 0.045)

"k" is the actual cost for the debt retirement of the completed design and construction work identified in the Facility Upgrade Project plans, based on bidding documents and agreements approved by CT DEEP,

"l"=(J/i) x k and is Brooklyn's Share of the Facility Upgrade Project costs

Unless sooner paid, Brooklyn's Share of the Facility Upgrade Project costs shall be prorated over twenty (20) years and billed annually in accordance with Killingly's repayment schedule with the CT DEEP.

In the event the CT DEEP changes the current design flow in subsequent NPDES permits the parties hereby agree to re-evaluate Brooklyn's applicable share of the Facility Upgrade Project Costs. Brooklyn's obligation to share in the costs of the Facility Upgrade Project shall continue for the term of the Clean Water Fund Loan of twenty (20) years commencing on the date the Facility Upgrade Project loan closes, unless sooner paid in full.

3. Non-Joint Facilities.

Killingly and Brooklyn shall separately bear the cost of operating and maintaining its own non-joint facilities. Each party shall take care of its own flow meters. To the extent that Killingly incurs costs to inspect and/or maintain and repair Brooklyn's non-joint facilities, it shall maintain separate records and accounts thereof and periodically bill Brooklyn as such costs are incurred.

4. Billing and Payment.

Estimated Billing for the Current Fiscal Year ending on June 30: Operating and Maintenance Costs to be paid by Brooklyn to Killingly for each fiscal year shall be estimated and billed annually no sooner than August 1and no later than October 31 of the current fiscal year. The estimate will be based on the gallonage of flows from Brooklyn for the last complete fiscal year for which gallonage figures have been calculated plus budgeted operation and maintenance costs

for the current fiscal year. Any disputes as to billing shall be made within ninety (90) days of the invoice date. All undisputed portions of any invoice shall be paid in full within one hundred twenty (120) days of the date of invoice. All previously disputed portions of any invoice shall be paid in full within sixty (60) days of resolution. An 18% per annum late charge shall be added to each invoice not timely paid in accordance with this section as long as the invoices were provided within the August – October timeframe. If the original estimated billing invoice was untimely, the rate of interest for failing to promptly pay shall be 6% per annum.

5. Final Billings/Adjustments.

Killingly shall compute the final billing for the current fiscal year as soon as practicable after the cost and gallonage records necessary to perform such calculations have been generated, but in no case later than May 31 of the next fiscal year. Killingly shall provide Brooklyn in writing with a complete breakdown of its rate calculation, showing (in addition to the specific items noted in the above formula) an itemized breakdown of expenses and gallonage records, together with a breakdown of all non-joint costs that are being separately billed to Brooklyn and Killingly. Provided such billing and related records are provided timely, Brooklyn shall have sixty (60) days from the date of Brooklyn's next regularly scheduled WPCA meeting to notify Killingly in writing if it intends to audit Killingly's cost and gallonage records and ninety (90) days from the date of said meeting within which to conduct its audit and present any objection it may have to the billing. Such objection shall be in writing and shall specifically state the nature of any objection and the reasons therefore. Any objection not made in accordance with the foregoing procedures shall be deemed waived and the billing shall be final and binding and paid within ninety (90) days of receipt of such invoice. A bill shall be deemed to be delivered 5 days after the date mailed or the date of hand delivery, whichever is sooner. In no event shall Killingly

seek or be due any additional sums or interest from Brooklyn unless and until Killingly has provided to Brooklyn the documentation required under this Section F.

Any additional sums found due to Killingly as a result of such timely final billing and not paid within ninety (90) days of such billing becoming final shall bear interest at the annual rate of 12%. Notwithstanding anything to the contrary in this Agreement, in no event shall interest run or accrue against Brooklyn if the Parties agree that (i) the amount initially billed by Killingly to Brooklyn is found to have been incorrect and in excess of the amount owed by Brooklyn; (ii) the calculations were incorrect; or (iii) for any period of time during which Killingly failed to provide Brooklyn with the documentation required under this Section F. The inability of the Parties to agree on the final bill may be subject to dispute resolution under the terms of this Agreement. Any overpayment by Brooklyn based on the estimated billing for the same period shall be credited to the next estimated billing.

6. Interest on Payments to Brooklyn.

Any monies found due and payable to Brooklyn from Killingly under this Agreement shall bear interest at the annual rate of 12% if not credited to a future bill or otherwise paid within thirty (30) days.

7. Escrow.

To the extent Brooklyn elects to contest a bill provided or calculations performed by Killingly and not be unnecessarily subject to having interest imposed, Brooklyn shall have the option of providing payment for the amount of the bill to counsel selected by Killingly, who shall serve as escrow agent. To the extent an agreement is reached between the parties or a decision of the arbitrator(s) under the dispute resolution provisions of Section J of this Agreement is favorable to Killingly, Killingly shall receive such amount of such bill plus interest as provided for in this

Agreement. To the extent such an agreement or decision is favorable to Brooklyn, it shall receive such amount back along with applicable interest paid by Killingly.

8. Inspections and Testing.

Brooklyn shall have the right to inspect the Sewage Treatment Plant and/or the Sanitary Sewer System and/or to test flow meters at reasonable times upon forty-eight (48) hours written notice.

G. AUDIT

Killingly agrees to keep books and records of all expenditures and disbursements concerning any facility covered by this Agreement and any Contract Flows, in accordance with good accounting practices, and shall also render to Brooklyn, at least semi-annually, a financial statement setting forth a summary of such receipts and disbursements, upon request of Brooklyn.

Killingly also agrees that all of its books, records, accounts, statements and any other memoranda concerning the construction, maintenance and operating of any facility covered by this Agreement and any Contract Flows and the records of costs thereof, shall be subject to inspection and audit of Brooklyn at all reasonable times.

H. FACILITY IMPROVEMENT COSTS

1. New Facilities. Subject to the conditions contained in this agreement and to the extent required by applicable law, Killingly agrees to design and construct, within a reasonable time, additional plant facilities as may be required by state law or CTDEEP. Killingly's ability and obligation to expand or supplement current facilities are contingent upon obtaining all necessary local, state and federal approvals including necessary arrangements for financing Killingly's share, and Brooklyn's share (if any), of the costs of design and Construction for New Facilities. New Facilities shall not include the Facility Upgrade Project which costs are included

under Section F.

2. Cost Sharing. To the extent costs for such New Facility design and construction are to be shared under the terms of this Agreement, the Parties agree that a cost sharing formula for such design and construction may be calculated in one of three ways prior to making binding commitments for their construction. The cost of such design and construction of New Facilities shall be equitably allocated between the Parties based first on the reason(s) for the necessity of the New Facilities and then on an estimate of the Parties' and others' respective anticipated usage of and need for such New Facilities and the volume and treatability of their respective flows attributable to each Party, all in a manner consistent with the provisions of this agreement.

a. Method One. The parties will pay for the new improvements by allocating the debt service for the facilities in accordance with the normal estimation process as set forth in Section F, based on the volume allocated to each user not the actual volume used annually. A usage estimate shall be calculated yearly for all users based on a comparison of yearly gallonage together with an analysis of sewage content relative to the function of the new facilities, including, but not limited to, the need for and uses of the new facilities by any Contract Flow. Killingly's actual plant-related debt service expense will then be multiplied by the actual percentage difference of use for each user.

b. Method Two. The Parties shall negotiate a percentage allocation of the capital costs of the new improvements. When construction is complete,

Brooklyn shall have the option of paying its percentage of the total cost in a lump sum, or through the annual budgeting process, as set forth above.

c. Method Three. In the event the Parties are unable to mutually agree on an appropriate allocation of costs, or if there is a dispute over whether Brooklyn is responsible for cost sharing, the Parties shall submit the allocation or other dispute for resolution under the provisions of Section J.

Notwithstanding anything to the contrary in this Agreement, Brooklyn shall not be responsible for any costs to increase the volumetric capacity of the Sewage Treatment Plant unless and only to the extent Brooklyn' s average daily flow exceeds 0.36 mgd.

I. TERMINATION OR EXPIRATION

This Agreement may be terminated by Brooklyn after receiving written approval from the appropriate state and federal agencies, allowing them to terminate and after providing ninety (90) days written notice to Killingly, provided that either a replacement agreement has been agreed to between the Parties hereto or Brooklyn has made other arrangements for the processing of its Wastewater and has ceased to use Killingly's facilities at the time of termination.

If at the time of such termination and cessation of usage Killingly has constructed or substantially embarked upon the design or construction of New Facilities based in whole or in part on Killingly's anticipation of Brooklyn's continued sharing of Joint Facilities, including but not limited to the Facilities Upgrade Project, in a manner and to the extent consistent with the

terms of this Agreement, then an equitable adjustment shall be made in favor of Killingly, consistent with the provisions of Section H.2., to compensate it for excess costs incurred in anticipation of Brooklyn' s continued usage, except that in the event that method 1 is chosen, Brooklyn is responsible for all costs incurred including debt retirement of said costs.

If the Agreement is terminated or expires by its terms, Brooklyn shall immediately cease using Killingly's Sanitary Sewerage System and shall pay Killingly within sixty (60) days of Brooklyn's receipt of an invoice for its proportionate share of the costs associated with the Facility Upgrade Project and any maintenance, operations and New Facilities costs to the Sewer Treatment Plant and Joint Facilities calculated in accordance with Section F or Section H as the case may be plus seven and one half (7.5) percent. This provision shall survive the termination or expiration of the Agreement.

Notwithstanding the forgoing, nothing herein shall be construed to prevent Killingly, upon termination or expiration of this Agreement, except if contract negotiations, commenced pursuant to Section L, are still ongoing, from seeking legal relief, including but not limited to injunctive relief prohibiting Brooklyn from using the STP, in the event the Agreement is terminated or expires by its terms and no new agreement has been reached.

J. DISPUTES

The Parties hereto agree that any dispute between Killingly and Brooklyn arising out of or in any way relating to this Agreement, that cannot be resolved by the Parties themselves, or through a mutually agreeable non-binding mediation, shall be submitted to arbitration in accordance with the rules of the American Arbitration Association. A decision by the arbitrator(s) shall be final and binding. The Parties may also agree to have certain technical

disputes resolved by an expert mutually agreed upon by the Parties, or alternatively, if the Parties wish to have an expert resolve a technical dispute but cannot agree on an expert, each Party shall select one expert and the technical dispute will be resolved by a third expert selected by those two experts.

K. MERGER

This Agreement supersedes all prior agreements related to the subject matter herein, and any claims related to or arising under any prior agreement, arrangement or contract between Killingly and Brooklyn with respect to Brooklyn's Wastewater have been fully resolved or are null and void.

L. FUTURE NEGOTIATIONS

Unless a modification of this provision is mutually agreed to in writing, the Parties hereto agree that negotiations will commence in good faith to extend or amend this Agreement in January 2021. Failure to extend or amend this Agreement within that timeframe will result in termination of this Agreement at the end of its term.

M. TERM

This Agreement and all requirements and obligations hereunder (except to the extent otherwise explicitly provided for herein) **shall expire 5 years from the effective date of this Agreement (December 31, 2022).**

TOWN OF BROOKLYN AND THE TOWN OF BROOKLYN WATER POLLUTION CONTROL AUTHORITY

Date:_____ **By:**_____

Austin tanner
First Selectman
Duly Authorized

Date:_____ **By:**_____

Robert Kiley
Chairperson of Brooklyn Water Pollution Control Authority
Duly Authorized

TOWN OF KILLINGLY AND THE TOWN OF KILLINGLY WATER POLLUTION CONTROL AUTHORITY

Date:_____ **By:**_____

Mary Calorio
Town Manager
Duly Authorized

Date:_____ **By:**_____

Patrick McLaughlin
Chairperson of Killingly Water Pollution Control Authority
Duly Authorized

Agenda Item # 15(c)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement an Affirmative Action Policy Statement**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Ca

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Affirmative Action/Equal Employment Opportunity Resolution with the Affirmative Action Policy Statement. The Resolution and attached Statement reaffirm the Town's commitment as an equal opportunity employer dedicated to a policy of nondiscrimination. The Statement further pledges that Town employees, contractors and Town-sponsored programs shall also abide by nondiscrimination policies.

FINANCIAL SUMMARY: The failure to adopt Affirmative Action Policy Statement would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Affirmative Action Policy Statement

Resolution # 23 - 05

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT AN AFFIRMATIVE ACTION POLICY STATEMENT

WHEREAS, all American citizens are afforded a right to employment opportunities based solely on the basis of job-related skills, ability and merit; and

WHEREAS, State and Federal Equal Employment Opportunity laws prohibit employment discrimination based on race, color, religion, creed, gender, national origin, age, disability, marital status, veteran status, sexual orientation, gender identity or expression, or any other legally protected status; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Action Policy Statement publicly endorsing the right of all people to nondiscrimination in employment on any basis prohibited by law, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement an Affirmative Action Policy Statement to ensure a policy of nondiscrimination in employment on any basis prohibited by law; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, acting as the Equal Employment Opportunity Officer, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal discriminatory employment practice in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____

Elizabeth Wilson, Town Clerk Date
(Seal)

Agenda Item # 15(d)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement an Armstrong/Walker "Excessive Force" Certification**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Ca

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Armstrong/Walker "Excessive Force" Certification. The Resolution and attached certification reaffirm the Town's policy to prohibit the use of excessive force by law enforcement agencies within the jurisdiction against any individual(s) engaged in nonviolent civil rights demonstrations.

FINANCIAL SUMMARY: The failure to adopt an Armstrong/Walker "Excessive Force" Certification would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Armstrong/Walker "Excessive Force" Certification

Resolution #23 - 06

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT AN ARMSTRONG/WALKER "EXCESSIVE FORCE" CERTIFICATION

WHEREAS, the Town of Killingly wishes to prohibit the use of excessive force by law enforcement agencies against any individual engaged in nonviolent civil rights demonstrations; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing excessive force, and realizes that a Certification must supplement these laws, now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement the Armstrong/Walker "Excessive Force" Certification; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of excessive force by law enforcement in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____
Elizabeth Wilson, Town Clerk Date

(Seal)

Agenda Item # 15(e)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement a Relocation Policy and Residential Anti-displacement and Relocation Assistance Plan**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL:

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Relocation Plan. The Resolution and attached Plan reaffirm the Town's policies regarding the financial assistance available for persons displaced because of activities financed with funds provided by the U.S. Department of Housing and Urban Development. The policies comply with all state and federal requirements for relocation assistance for permanent displacement and temporary relocation.

FINANCIAL SUMMARY: The failure to adopt a Relocation Plan would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Relocation Policy
- Residential Anti-displacement and Relocation Assistance Plan

Resolution #23 - 07

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT A RELOCATION POLICY AND RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

WHEREAS, the Town of Killingly wishes to minimize the displacement of persons when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing relocation and displacement, and realizes that a Relocation Policy Statement must supplement these laws; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement a Relocation Policy and Residential Anti-Displacement and Relocation Assistance Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal displacement in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____
Elizabeth Wilson, Town Clerk Date

(Seal)

Agenda Item # 15(f)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement a Compliance Statement with Title VI of the Civil Rights Act of 1964**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL:

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Compliance with Title VI of the Civil Rights Act of 1964 Statement. The Resolution and attached Statement reaffirm the Town's commitment as an equal opportunity employer dedicated to a policy of nondiscrimination in the administration of its programs and contractual agreements.

FINANCIAL SUMMARY: The failure to adopt Title VI Compliance Statement would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Compliance Statement with Title VI of the Civil Rights Act of 1964

Resolution #23 - 8

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT A COMPLIANCE STATEMENT WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

WHEREAS, all American citizens are afforded a right to equal opportunities in programs and activities receiving federal financial assistance; and

WHEREAS, State and Federal laws prohibit discrimination based on race, color, religion, or national origin in any program; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by a Title VI Compliance Statement publicly endorsing the right of all people to nondiscrimination in all programs; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement a Title VI of the Civil Rights Act of 1964 Compliance Statement to ensure a policy of nondiscrimination in the administration of its programs and contractual agreements as required by law.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____
Elizabeth Wilson, Town Clerk Date

(Seal)

Agenda Item # 15(g)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement a Fair Housing Plan**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL: Mary T. Ca

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Fair Housing Plan. The Resolution and attached Plan reaffirm the Town's commitment to encourage the development of a living environment whereby individuals of similar income levels seeking housing in the same market area have the identical range of housing options, without discrimination.

FINANCIAL SUMMARY: The failure to adopt a Fair Housing Plan would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to renovate the Domestic Violence Shelter.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Fair Housing Plan

Resolution #23 - 9

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT A FAIR HOUSING PLAN

WHEREAS, all American citizens are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, State and Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, national origin, ancestry, marital status, age, mental or physical disability, lawful source of income, sexual orientation, familial status, gender identity or expression be given equal access to rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of Killingly is committed to upholding these laws, and realizes that these laws must be supplemented by a Fair Housing Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement a Fair Housing Policy Statement to ensure equal opportunity for all persons to rent, purchase and obtain financing for adequate housing of their choice on a non discriminatory basis; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, acting as the Fair Housing Officer, or his designated representative, is responsible for responding to any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

Elizabeth Wilson, Town Clerk **(Seal)** Date

Agenda Item # 15(h)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution affirming a Fair Housing Resolution**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL:

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Fair Housing Resolution. The Resolution reaffirm the Town's commitment to encourage the development of a living environment whereby individuals of similar income levels seeking housing in the same market area have the identical range of housing options, without discrimination.

FINANCIAL SUMMARY: The failure to adopt a Fair Housing Plan would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution

Resolution #23 - 10

FAIR HOUSING RESOLUTION
TOWN OF KILLINGLY

WHEREAS, all persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and

WHEREAS, Federal fair housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing related opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, Connecticut fair housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful source of income, familial status, learning disability, physical or mental disability, sexual orientation or gender identity or expression be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and

WHEREAS, the Town of KILLINGLY is committed to upholding these laws, and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Killingly hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase, obtain financing and enjoy all other housing-related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED, that the Town Manager of the Town of Killingly or his/her designated representative is responsible for responding to and assisting any person who alleges to be the victim of an illegal discriminatory housing practice in the Town of Killingly and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the U.S. Department of Housing and Urban Development (HUD) or to seek assistance from the FT Fair Housing Center, legal services, or other fair housing organizations to protect his/her right to equal housing opportunities.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____
Elizabeth Wilson, Town Clerk Date

(Seal)

Agenda Item # 15(i)

AGENDA ITEM COVER SHEET

ITEM: **Consideration and action on a resolution authorizing the Town Manager to execute and implement a Section 3 Plan to provide feasible economic opportunities to low- and moderate-income persons and businesses when using federal funds**

ITEM SUBMITTED BY: Mary Bromm,
Community Development Administrator

FOR COUNCIL MEETING OF: February 14, 2023

TOWN MANAGER APPROVAL:

ITEM SUMMARY: The State of Connecticut requires that each Small Cities Community maintains and annually updates its Civil Rights affirmations to comply with grant requirements. One of the Civil Rights affirmations is the Section 3 Plan. The Resolution and attached Plan reaffirm the Town's policies to provide economic opportunities to the greatest extent feasible to low- and moderate-income persons and businesses when contracting, in connection with the expenditure of federal funds received through the U.S. Department of Housing and Urban Development. The policies comply with all state and federal requirements governing Section 3 of the Housing and Community Development Act of 1968, as amended.

FINANCIAL SUMMARY: The failure to adopt a Section 3 Plan would result in the Town being ineligible for Small Cities Community Development Block Grants. In recent years, the Town has received $810,000 to upgrade the Domestic Violence Shelter in Danielson.

STAFF RECOMMENDATION: Approval of Resolution

TOWN ATTORNEY REVIEW: N/A

COUNCIL ACTION DESIRED: Action on the Resolution

SUPPORTING MATERIALS:

- Resolution
- Section 3 Plan

Resolution #23 - 11

RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE AND IMPLEMENT A SECTION 3 PLAN TO PROVIDE FEASIBLE ECONOMIC OPPORTUNITIES TO LOW- AND MODERATE-INCOME PERSONS AND BUSINESSES WHEN USING FEDERAL FUNDS

WHEREAS, the Town of Killingly wishes to provide economic opportunities to low- and moderate-income persons and businesses to the greatest extent feasible when using funds provided directly or indirectly by the U. S. Department of Housing and Urban Development; and

WHEREAS, the Town of Killingly is committed to upholding the laws governing federal procurement and contracting, and realizes that a Section 3 Plan must supplement these laws; now

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to execute and implement a Section 3 Plan; and

BE IT FURTHER RESOLVED that the Town Manager of the Town of Killingly, or his designated representative, is responsible for responding to any person who alleges to be the victim of non-compliance with the Section 3 Plan in the Town of Killingly.

KILLINGLY TOWN COUNCIL

Jason Anderson
Chairman

Dated at Killingly, Connecticut
this 14th day of February 2023

Attest: I, Elizabeth Wilson, Town Clerk of the Town of Killingly, do hereby certify that the above is a true and correct copy of a resolution adopted by the Killingly Town Council at its duly called and held meeting on February 14, 2023, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect. I further certify that Mary T. Calorio now holds the office of Town Manager and that she has held that office since March 11, 2019.

_____ _____

Elizabeth Wilson, Town Clerk Date

(Seal)