TOWN OF KILLINGLY

OFFICE OF THE TOWN MANAGER
172 Main Street
Killingly, CT 06239
Tel: 860-779-5300, ext. 5   Fax: 860 779-5382

SPECIAL TOWN COUNCIL
MEETING AGENDA

DATE: Saturday, March 9, 2024
TIME: 8:00AM – 12:00PM
PLACE: Town Meeting Room
Killingly Town Hall

Meeting will be in person.

1. **Call to Order**

2. **Roll Call**

3. **Citizens' Statements and Petitions**
   Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five minutes (45) and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

   Public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment must be received prior to 12pm Friday, March 8, 2024. Public comment will be posted on the Town's website www.killinglyct.gov.

4. **New Business**
   a) Discussion of Town Council goals

5. **Adjournment**

The Town Council adopted the following goals. I've included a status update on each item.

1. To continue efforts to improve communication to the public through:
   a) Improved signage for elections/referendums
      - Status update – This is an ongoing effort. The Town has utilized the digital signage available, reminders on social media and the Town website, hard signs put out at high visibility intersections the week prior and a sidewalk board in front of Town Hall.
   b) Improvements to town website
      - The Town has selected a new website platform. Community engagement efforts are underway to get information on how to design a more user-friendly site. The Council will be having a workshop on March 26th to provide input on design. The Town is also conducting a community survey to incorporate that information into the design.
   c) Increased frequency of meeting with boards/commissions and receive regular updates on POCD progress
      - The Council meets with one or two commissions each month. There have been additional meetings with commissions as needed.
      - Staff has prepared a written update on the status of the goals set in the POCD. This is an ongoing process as many of the goals/initiatives outlined in the POCD are ongoing.

2. Continue support of Public Safety by:
   a) Continued support of the Constabulary program.
      - The Town Council and the Community have supported the continued growth of the Constabulary program in the budget process. The Town currently has seven officers and will be onboarding the eighth officer in the next few weeks.
   b) Create long and short-term goals for Constabulary Program
      - The initial goal of the program was to onboard 10 Constables and reduce the Resident State Trooper program to 1 Trooper. The Town has not yet achieved this initial goal. We have currently budgeted for nine constables and 1 Trooper.
      - The Town Council might consider establishing a committee or charging the Public Safety Committee to evaluate the status and develop the next set of short-term, mid-term and long-term goals for this program.
   c) Evaluate the duties of the Public Safety Committee.
      - The Town Council has not evaluated the duties of this committee. There are no seated members of this committee.

3. To promote infrastructure projects including:
   a) To increase road improvement projects, and
      - The Town Council and community have leveraged the use of Fund Balance over the last two years to invest in the pavement management plan. The Council received an update on that plan at the February 13th meeting.
      - The Council also invested in a study of the storm drainage system in the downtown area. This study has provided significant insight into the condition of

the system. The Town has performed several initial repairs based on the findings of this study.

b) To address bridge improvement projects, and
- The Town submitted grant applications for 7 bridges under a new infrastructure grant program that provides 100% for the replacement of bridges. We received a commitment notification for 4 of the bridges. We are awaiting further communication on final funding availability and next steps.

c) To coordinate with the Board of Education to prioritize capital projects for school building improvements, and
- The Town and Board of Education have been focused on the renovate as new for the Killingly Memorial School. This project is approximately 60% complete.

d) To expand repairs and maintenance programs for Town Buildings.
- The Town Council and community supported the addition of a second building maintainer position. This has allowed for staff to complete many projects in the Town buildings. Projects completed include new flooring and repaint the first floor of Town Hall, renovations in the Town Manager's office, correcting water infiltration at the Library and Bugbee buildings, plumbing repairs at the Community Center.

4. Develop a long-term vision for the Town by creating a Visioning Committee to develop recommendations on future direction of the Town.

5. To continue efforts to expand economic development opportunities with an emphasis on:
   a) Supporting opportunities to expand and fill available retail space, brownfield spaces, and
   - The Town has been awarded several grant opportunities for environmental testing and research on several brownfield locations in Town. These grants have performed phase 1 and phase 2 environmental reviews. The Town Council allocated ARPA funds for the remediation of a brownfield on the parcel at the Industrial Park.
   b) Explore the potential location of a new industrial park
   - The focus has been on filling available commercial and industrial spaces.

Other goals discussed during the goal setting session include:

Recognize KMS as a memorial to veterans – this has been included in the KMS renovation project. The memorial wall is under construction.

Provide a detailed listing of how COVID funding has been expended – This detailed listing was provided.

Have General Ledger activity posted on the Town website – the Town is in the final implementation stage of the transparency software. We anticipate this software to be accessible from the Town website by the end of March.