**TOWN COUNCIL**

**REGULAR MEETING**

 **DATE:** TUESDAY, October 9, 2018, 2018

 **TIME:** 7:00 P.M.

 **PLACE:** TOWN MEETING ROOM

 KILLINGLY TOWN HALL

**AGENDA**

The Town Council of the Town of Killingly held a Regular Meeting on Tuesday, October 9, 2018 at 7:00 p.m. in the Town Meeting Room of the Killingly Town Hall, 172 Main Street, Killingly, Connecticut.  The agenda was as follows:

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**

a) Special Town Council Meeting: 09/04/18

b) Regular Town Council Meeting: 09/11/18

c) Special Town Council Meeting: 09/18/18

1. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**

a) Proclamation recognizing Breast Cancer Awareness Month

b) Proclamation recognizing Red Ribbon Week

c) Award recognizing John Navarro

1. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
2. **CITIZEN’S STATEMENTS AND PETITIONS**

Pursuant to the Town Council’s Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen’s presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

1. **COUNCIL/STAFF COMMENTS**
2. **APPOINTMENTS TO BOARDS AND COMMISSIONS**
3. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**

a) Summary Report on General Fund Appropriations for Town Government

b) System Object Based on Adjusted Budget for the Board of Education

12. **REPORTS FROM LIAISONS**

a) Board of Education Liaison

b) Borough Council Liaison

13. **CORRESPONDENCE/COMMUNICATIONS/REPORTS**

14. **UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION**

15. **NEW BUSINESS**

a) Consideration and action on a resolution regarding 2017 – 2018 budgetary transfers

b) Consideration and action on a resolution regarding non-union salary and benefit adjustments for fiscal year 2018 - 2019

 c) Discussion on the CIPA Town Policy

 d) Discussion regarding the Occupational Safety and Health Administration inspection

e) Discussion and possible action appointing three Town Council members as representation to the BoE’s Strategic Planning Committee

 f) Discussion and possible action on funds appropriated for Owen Bell Park

g) Consideration and action on amending the resolution creating a Charter Revision Commission

 h) Consideration and action on appointments to the Charter Revision Commission

16. **COUNCIL MEMBER REPORTS AND COMMENTS**

17. **EXECUTIVE SESSION**

18. **ADJOURNMENT**

**KILLINGLY TOWN COUNCIL**

1. Chairman Cesolini called the meeting to order at 7:01 p.m.
2. Prayer by Ms. LaBerge.
3. Pledge of Allegiance to the flag.

4. Upon roll call all Councilors were present except Mr. Dillon, Mr. Anderson, and Mr. Grandelski who were absent with notification, and Ms. Wakefield, who was absent. Also present were Acting Town Manager Hopkins, Board of Education Liaison Burns and Council Secretary Buzalski.

5. Adoption of minutes of previous meetings

5a. Ms. LaBerge made a motion, seconded by Mr. D. Griffiths, to adopt the minutes of the Special Town Council Meeting of September 4th, 2018.

Discussion followed.

Voice Vote: Unanimous. Motion passed.

5b. Ms. LaBerge made a motion, seconded by Mr. D. Griffiths, to adopt the minutes of the Regular Town Council Meeting of September 11th, 2018.

Discussion followed. Mr. Kerttula noted a correction on page 221, Council Member reports in that he reported on the Permanent Building Commission, not Board of Education. Ms. LaBerge made a correction on page 319 on the start of the Special Town Meeting.

Voice Vote:  Unanimous. Motion passed, with corrections.

5c. Ms. LaBerge made a motion, seconded by Mr. D Griffiths, to adopt the minutes of the Regular Town Council Meeting of September 18th, 2018.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

6. Presentations, proclamations and declarations:

6a. Proclamation recognizing Breast Cancer Awareness Month

Ms. LaBerge read the following:

**PROCLAMATION RECOGNIZING OCTOBER 2017 AS
BREAST CANCER AWARENESS MONTH**

**WHEREAS**, breast cancer is the second most diagnosed form of cancer for women in the United States and is expected to be detected in 1 out of 8 women in America every year; and

**WHEREAS**, early detection is important to ensure the most effective diagnosis and treatment possible; and

**WHEREAS**, it is vital to educate women on the risk factors and the causes of breast cancer, as well as possible preventative measures and annual mammography screening for women over 40; and

**WHEREAS,** researchers, scientists, numerous nonprofit organizations, and breast cancer survivors are dedicated to discovering the cure for breast cancer and educating women about breast cancer; and

**WHEREAS**, all breast cancer survivors should be recognized for their determination and courage and acknowledge that these survivors give us hope for a better future for those affected by this disease;

**NOW, THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the month of October hereby be recognized as Breast Cancer Awareness Month; and

**BE IT FURTHER PROCLAIMED** that all citizens learn the facts about breast cancer and along with practicing a healthy life style, obtain regular breast cancer screenings.

KILLINGLY TOWN COUNCIL

 Jonathan Cesolini
 Chairman

Dated at Killingly, Connecticut
this 9th day of October 2018

6b. Proclamation recognizing Red Ribbon Week

Mr. Kerttula read the following:

**PROCLAMATION RECOGNIZING**

**NATCHAUG RIVER YOUNG MARINES**

2018 National Young Marine Unit of the Year

Red Ribbon Week 2018

**WHEREAS,** Red Ribbon Week is a campaign to show support for ridding communities of illicit drug use and those that traffic and profit from illicit drugs; and

**WHEREAS,** Red Ribbon Week will take place October 23rd through October 31st; and

**WHEREAS,** the Natchaug River Young Marines located in Killingly, CT along with the Young Marines from many surrounding towns, will actively participate in this nationally recognized illicit drug awareness event; and

**WHEREAS,** the Natchaug River Young Marine proudly stand in support of an are committed to the fight against illegal drugs and those that promote their use; and

**WHEREAS**, the Young Marine program promotes good citizenship and a healthy lifestyle is through education and awareness and the best way to educate is to lead by example; and

**THEREFORE, BE IT PROCLAIMED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the Natchaug River Young Marines should be recognized as an outstanding opportunity and example for our local youth and for their continuing efforts to educate and promote a healthy, drug-free lifestyle; and

**BE IT FURTHER PROCLAIMED** that the Young Marine program should receive the support of the Town Council and the residents of our Town for their positive impact on our youth and our community by wearing a red ribbon during Red Ribbon Week.

 KILLINGLY TOWN COUNCIL

 Jonathan Cesolini

 Chairman

Dated at Killingly, Connecticut,

this 9th day of October 2018

6c. Award recognizing John Navarro

Mr. Cesolini read the award to John Navarro recognizing his dedicated service as a member of the Permanent Building Commission.

7. Unfinished Business for Town Meeting Action: None

8. Citizens’ Statements and Petitions:

Kathy Fedor, 107 Primrose Crossing, expressed her concerns about the homeless population in Killingly and suggested reinstating the town social worker position.

John Yolda, 27 John St, asked questions about the town-wide trash pickup.

Denise Archambault, 259 North Shore Rd, again stated that the Town should consider reflective strips on stop signs. She also stated that the Town should petition to the State for paint on the highway showing that the far-right lane is for Rte. 101. Her final comment was about needing an address to send in donations for the school lunch program.

9.  Council/Staff Comments:

Mr. A. Griffiths stated that the plan is to see if there is any interest in curbside pickup. Ms. LaBerge further clarified the intent of the Solid Waste Subcommittee about the curbside pickup.

10. Appointments to Boards and Commissions:

Mr. A. Griffiths made a motion, seconded by Mr. D. Griffiths, to reappoint Frank Anastasio to the Agricultural Commission for a period of three years beginning 11/01/18 and ending on 10/31/21.

Voice vote: Unanimous. Motion passed.

Mr. A. Griffiths made a motion, seconded by Mr. D. Griffiths, to reappoint Byron Martin to the Agricultural Commission for a period of three years beginning 11/01/18 and ending on 10/31/21. Voice vote: Unanimous. Motion passed.

11.  Discussion and Acceptance of Monthly Budget Reports:

11a.   ­Summary Report on General Fund Appropriations for Town Government:

Mr. Kerttula made a motion, seconded by Mr. A. Griffiths, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

11b. System Object Based on Adjusted Budget for the Board of Education:

Ms. LaBerge made a motion, seconded by Mr. Kerttula, to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice Vote:  Unanimous. Motion passed.

12.  Reports from Liaisons:

12a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

12b. Report from the Borough Liaison:

Council Member LaBerge reported on various activities of the Borough of Danielson.

13.  Correspondence/Communications/Reports:

Assistant Town Manager Hopkins met with DEEP with regard to Prym Mill and the cleanup needed. The property on 20 Water Street looks to be closing soon. The property at 11 Maple St is on the market for $19,900. The Town may have to remediate that property at a cost of about $35k to $40k. The Town Manager’s office is currently understaffed because of employee health issues. He has contacted a temp service to help alleviate the situation. Finally, Killingly is no longer listed as a Distressed Municipality.

14.  Unfinished Business for Town Council Action: None

15.  New Business:

 15a. Consideration and action on a resolution regarding 2017 – 2018 budgetary transfers

Mr. D. Griffiths made a motion, seconded by Mr. Kerttula, to adopt the following:

**BUDGETARY TRANSFERS**

**BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the Town Manager has requested the sum of Forty Thousand, One Hundred Forty Dollars ($40,140) be transferred within the fiscal year 2017-2018 Town Operating Budget as follows:

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**WHEREAS**, the Town Manager has further certified that said sum of $40,140 is unencumbered within the accounts specified; and

**WHEREAS**, such transfers are for necessary expenditures in the accounts specified;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY** that the sum of $40,140 is hereby transferred as described above.

KILLINGLY TOWN COUNCIL

Jonathan Cesolini

 Chairman

Dated at Killingly, Connecticut,

this 9th day of October 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

15b. Consideration and action on a resolution regarding non-union salary and benefit adjustments for fiscal year 2018 – 2019

Mr. D. Griffiths made a motion, seconded by Ms. LaBerge, to adopt the following:

**RESOLUTION authorizing salary adjustments for non-union employees AND MANAGEMENT STAFF for Fiscal Year 2017-2018**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is hereby authorized to implement a compensation increase of 2.25% for part-time Library employees, full-time Town employees who are not represented by a collective bargaining unit (not including the Town Manager), and for department heads, effective July 1, 2018.

BE IT FURTHER RESOLVED that the Town Manager is herein authorized to transfer a total amount not to exceed $32,000 from the contingent account (63-50241) to the Personal Services and related employee benefits accounts impacted by the herein proposed increases in compensation.

KILLINGLY TOWN COUNCIL

 Jonathan Cesolini

 Chairman

Dated at Killingly, Connecticut

This 9th day of October 2018

Discussion followed.

Voice vote: Unanimous. Motion passed.

15c. Discussion on the CIPA Town Policy

Acting Town Manager Hopkins discussed the CIPA Town Policy with the Council.

15d. Discussion regarding the Occupational Safety and Health Administration inspection

Acting Town Manager Hopkins discussed the recent OSHA inspection.

15e. Discussion and possible action appointing three Town Council members as representation to the BoE’s Strategic Planning Committee

Council members discussed the appointment of three Council members to the BoE’s Strategic Planning Committee.

15f. Discussion and possible action on funds appropriated for Owen Bell Park

Council members discussed possible funds appropriations for Owen Bell Park.

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to suspend the rules to allow Director of Parks and Recreation Tracy Mason to speak.

Voice vote: Unanimous. Motion passed.

Ms. Mason explained the need for electrical upgrades at Owen Bell Park. Councilors discussed options for funding.

Mr. A. Griffiths made a motion, seconded by Mr. D. Griffiths, to use $19,651 from the Unrestricted Recreation Trust Fund for the electrical upgrade project at Owen Bell Park.

Voice vote: Unanimous. Motion passed.

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to use $24,843 from the Landscape and Outdoor Recreational Trust Fund for the electrical upgrade project at Owen Bell Park.

Mr. A. Griffiths modified the motion, seconded by Ms. LaBerge, to read “up to $24,843”.

Discussion followed.

Voice vote: Unanimous. Motion passed, as modified.

Mr. A. Griffiths made a motion, seconded by Ms. LaBerge, to use up to $31,000 from the Ernest Joly Sand and Gravel Lot Fund for the electrical upgrade project at Owen Bell Park.

Discussion followed.

Voice vote: Unanimous. Motion passed.

15g. Consideration and action on amending the resolution creating a Charter Revision Commission

Mr. D. Griffiths made a motion, seconded by Mr. A. Griffiths, to amend the resolution creating a Charter Revision Commission from five members to seven members.

Discussion followed.

Voice vote: Unanimous. Motion passed.

15h. Consideration and action on appointments to the Charter Revision Commission

Councilors voted by paper ballot, picking seven of the eight candidates for the Charter Revision Commission.

Chairman Cesolini called a recess at 9:01 p.m. to tally the votes.

The Council meeting resumed at 9:06 p.m.

Mr. A. Griffiths made a motion, seconded by Mr. D Griffiths, to appoint Donald R. Aubrey, Teresa Barton, Jonathan Blake, Benjamin Chase, Elizabeth Hayden, Keith Thurlow, and Dan Rovero to the Charter Revision Commission.

Discussion followed.

Voice vote: Unanimous. Motion passed.

16. Council Member Reports and Comments:

Ms. LaBerge reported on the P&Z, Historic District Commission, Board of Recreation, Economic Development, KBA, and the Solid Waste Subcommittee meetings.

Mr. D. Griffiths reported on the Veterans Coffeehouse, NDDH and the Personnel Subcommittee.

Mr. A. Griffiths reported on the Personnel Subcommittee.

17.  Executive Session: None

18.  Adjournment:

Mr. D. Griffiths made a motion, seconded by Mr. Kerttula to adjourn the meeting.

Voice Vote:  Unanimous. Motion passed.

The meeting ended at 9:21 p.m.

                                                                                                       Respectfully submitted,

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                                                                                                       Elizabeth Buzalski

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