

4c. Discussion of Board of Education activities with the BOE Superintendent of Schools Kevin Farr

Council members discussed Board of Education activities with the BOE Superintendent of Schools Kevin Farr. Superintendent Farr explained the bus situation and what his team is doing to correct the situation.

5. Executive Session: None

6. Adjournment:

Mr. Aleman made a motion, seconded by Ms. LaBerge, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 8:29 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary

**KILLINGLY TOWN COUNCIL
REGULAR MEETING**

DATE: TUESDAY, September 8, 2015

TIME: 7:30 P.M.

PLACE: TOWN MEETING ROOM
KILLINGLY TOWN HALL

AGENDA

1. **CALL TO ORDER**
2. **PRAYER**
3. **PLEDGE OF ALLEGIANCE**
4. **ROLL CALL**
5. **ADOPTION OF MINUTES OF PREVIOUS MEETINGS**
 - a) Special Town Council Meeting: August 4, 2015
 - b) Regular Town Council Meeting: August 11, 2015
6. **PRESENTATIONS, PROCLAMATIONS AND DECLARATIONS**
 - a) Presentation to the Town by Ron Coderre, on behalf of the Regional Community YMCA Advisory Board
7. **UNFINISHED BUSINESS FOR TOWN MEETING ACTION**
8. **DISCUSSION AND ACCEPTANCE OF MONTHLY BUDGET REPORTS**
 - a) Summary Report on General Fund Appropriations for Town Government
 - b) System Object Based on Adjusted Budget for the Board of Education
9. **REPORTS FROM LIAISONS**
 - a) Board of Education Liaison
 - b) Borough Council Liaison

10. CORRESPONDENCE TO COUNCIL**11. CITIZEN'S STATEMENTS AND PETITIONS**

Pursuant to the Town Council's Rules of Procedure, Article IV, Section 2, all presentations by citizens shall be limited to an aggregate of forty-five (45) minutes and each citizen's presentation shall not exceed five (5) minutes unless otherwise indicated by a majority vote of the Town Council.

12. COUNCIL/STAFF COMMENTS**13. APPOINTMENTS TO BOARDS AND COMMISSIONS****14. UNFINISHED BUSINESS FOR TOWN COUNCIL ACTION:****15. TOWN MEETING BUSINESS:****16. NEW BUSINESS:**

- a) Consideration and action on a resolution authorizing fiscal year 2014-2015 budgetary transfers
- b) Consideration and action on a resolution approving the transfer of fiscal year 2014-2015 unexpended funds from the Killingly Conservation Commission, Killingly Inland Wetlands and Watercourses Commission and Killingly Agriculture Commission appropriations to the Open Space Land Acquisition Fund
- c) Consideration and action on a resolution authorizing the closing of the School Administration Offices Capital Project, with recognition of related fixed assets, and transferring the balance of the appropriation, in the amount of \$27,706.54, to the Armory Building Capital Project
- d) Consideration and action on a resolution authorizing the Town Manager to execute a contract with the State of Connecticut for Resident Trooper services for the period July 1, 2015 through June 30, 2017
- e) Consideration and action on a resolution authorizing the Town Manager to apply for and administer a fiscal year 2016-2017 Neglected Cemetery Account grant
- f) Consideration and action on a resolution referring certain BoE school renovation projects to the Permanent Building Commission
- g) Discussion and decision on the Town's participation in the next regional revaluation through NECCOG

17. COUNCIL MEMBER REPORTS AND COMMENTS

- 18. COMMUNICATIONS:** Town Manager
 Town Attorney

19. EXECUTIVE SESSION:

- a) Land acquisition

20. ADJOURNMENT**KILLINGLY TOWN COUNCIL**

Tuesday, September 8, 2015

- 1. Chairperson Hallbergh called the meeting to order at 7:30 p.m.
- 2. Prayer by Ms. Wakefield.
- 3. Pledge of Allegiance to the flag.
- 4. Upon roll call all Councilors were present. Also present were Town Manager Hendricks, Town Attorney St. Onge, Board of Education Liaison Burns and Council Secretary Buzalski.

Ms. Ricci made a motion, seconded by Mr. Alemian, to add agenda item 16h) Discussion of Emergency Intercept Service

Discussion followed.

Voice vote: Unanimous. Motion passed.

5. Adoption of minutes of previous meetings

5a. Ms. LaBerge made a motion, seconded by Mr. Alemian, to adopt the minutes of the Special Town Council Meeting of August 4, 2015.

Discussion followed.

Voice Vote: Majority, Ms. Wakefield and Mr. Sarantopoulos abstained. Motion passed.

5b. Mr. Alemian made a motion, seconded by, Ms. Ricci to adopt the minutes of the Regular Town Council Meeting of August 11, 2015.

Discussion followed. Voice vote: Majority, Mr. Sarantopoulos abstained. Motion passed.

6. Presentations, proclamations and declarations:

a) Presentation to the Town by Ron Coderre, on behalf of the Regional Community YMCA Advisory Board

Ron Coderre gave an update on the progress on the YMCA project and donated basketballs and t-shirts to the Killingly Rec Dept.

7. Unfinished Business for Town Meeting Action: None

8. Discussion and Acceptance of Monthly Budget Reports:

8a. Summary Report on General Fund Appropriations for Town Government:

Ms. Wakefield made a motion, seconded by Ms. LaBerge, to accept the summary report on general fund appropriations for Town Government.

Discussion followed.

Voice vote: Unanimous. Motion passed.

8b. System Object Based on Adjusted Budget for the Board of Education:

Mr. Sarantopoulos made a motion, seconded by Mr. Gosper, to accept the system object based on adjusted budget for the Board of Education.

Discussion followed.

Voice vote: Unanimous. Motion passed.

9. Reports from Liaisons:

9a. Report from the Board of Education Liaison:

Board of Education Liaison Burns reported on activities of the Board of Education and the Schools and responded to questions and comments from Councilors.

9b. Report from the Borough Liaison:

Council Member LaBerge said there was no Borough meeting.

10. Correspondence to Council:

Town Manager Hendricks received a letter from a citizen praising the building officials, a letter of congratulations from the Northeast Connecticut Chamber of Commerce on the success of Killingly Bike Night., a letter from a citizen enquiring about the rules in Killingly on the discharge of firearms, and the Town's insurance carrier sent a dividend check.

Mr. Grandelski had comments on road maintenance and the sewer project. The transcript of his comments can be seen in the Town Manager's office.

Mr. Alemian received an email to point out that the meeting dates for the Regular Town Council is listed incorrectly on the Town's web page.

11. Citizens' Statements and Petitions:

Frank Anastasio, 30 Sawmill Hill Rd, commented on his pending reappointment.

Fred Rhudean, 255 Mashentuck Rd, spoke in support of Frank Anastasio.

Dale Dauphnaïs, 204 Wright Rd., spoke in support of Frank Anastasio.

Ann Dauphnaïs, 204 Wright Rd, spoke in support of Frank Anastasio. She also commented on the ambulance service.

Adam Griffis, 98 Griffis Rd, an Alternate Member of the Agriculture Commission, spoke in support of Frank Anastasio.

Cristel Shaw, 297 Cranberry Bog Rd, an Alternate Member of the Agriculture Commission, spoke in support of Frank Anastasio.

David Griffis, 70 Griffis Rd spoke in support of Frank Anastasio.

12. Council/Staff Comments:

Ms. Ricci was glad to see so much support for Mr. Anastasio.

13. Appointments to Boards and Commissions:

Mr. Alemian made a motion, seconded by Mr. Grandelski, to reappoint **Frank Anastasio**, 30 Saw Mill Hill Rd, as a Regular Member of the Agricultural Commission. The new term begins November 1, 2015 and runs through October 31, 2018.

Discussion followed.

Mr. Grandelski made a motion, seconded by Ms. Ricci to move the question.

Voice vote: Majority 8-1, Mr. Sarantopoulos opposed. Motion passed.

On the original motion, voice vote: Majority 8-1, Mr. Sarantopoulos opposed. Motion passed.

M. Sarantopoulos made a motion, seconded by Mr. Grandelski to reappoint **Carol Wood**, 217 Green Hollow Rd, Killingly as an Alternate Member of the Conservation Commission. The new term begins November 1, 2015 and runs through October 31, 2017.

Discussion followed.

Voice vote: Unanimous. Motion passed.

Ms. Ricci made a motion, seconded by Mr. Sarantopoulos to reappoint **Patrick McLaughlin**, 471 Wauregan Rd, Killingly, as a Regular Member of the Water Pollution Control Authority Commission. The new term begins November 1, 2015 and runs through October 31, 2018.

Discussion followed.

Voice vote: Unanimous. Motion passed.

14. Unfinished Business for Town Council Action: None

15. Town Meeting Business: None

16. New Business:

16a) Consideration and action on a resolution authorizing fiscal year 2014-2015 budgetary transfers

Mr. Cesolini made a motion, seconded by Ms. Ricci, to adopt the following:

RESOLUTION AUTHORIZING 2014-2015 BUDGETARY TRANSFERS

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager has requested the sum of Forty-Six Thousand, Eight Hundred and Fifteen Dollars (\$46,815) be transferred within the fiscal year 2014-2015 Town Operating Budget as follows:

From:

| | | |
|---------------------|----------------------|----------|
| Town Manager | Contractual Services | \$ 9,440 |
| Town Hall | Contractual Services | \$ 5,600 |
| Highway Supervision | Contractual Services | \$ 3,200 |
| Highway Supervision | Materials & Supplies | \$ 600 |

| | | |
|------------------------------|----------------------|------------------|
| Highway Supervision | Capital Outlay | \$ 110 |
| Central Garage | Materials & Supplies | \$ 8,560 |
| Central Garage | Capital Outlay | \$ 350 |
| Highways | Personal Services | \$ 9,865 |
| Other Town Buildings | Contractual Services | \$ 450 |
| Building Safety & Inspection | Contractual Services | \$ 3,900 |
| Building Safety & Inspection | Materials & Supplies | \$ 850 |
| Law Enforcement | Contractual Services | \$ 3,400 |
| Contingency | | \$ 490 |
| | | \$ 46,815 |

To:

| | | |
|------------------------------|----------------------|------------------|
| Town Manager | Personal Services | \$ 9,440 |
| Town Hall | Personal Services | \$ 4,000 |
| Town Hall | Materials & Supplies | \$ 1,600 |
| Highway Supervision | Personal Services | \$ 3,910 |
| Central Garage | Personal Services | \$ 225 |
| Central Garage | Contractual Services | \$ 10,125 |
| Highways | Materials & Supplies | \$ 8,425 |
| Other Town Buildings | Materials & Supplies | \$ 450 |
| Building Safety & Inspection | Personal Services | \$ 5,240 |
| Law Enforcement | Capital Outlay | \$ 3,400 |
| | | \$ 46,815 |

WHEREAS, the Town Manager has further certified that said sum of \$46,815 is unencumbered within the accounts specified; and

WHEREAS, such transfers are for necessary expenditures in the accounts specified;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the sum of \$46,815 is hereby transferred as described above.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,

This 8th day of September, 2015.

Discussion followed.

Voice vote: Unanimous. Motion passed.

16b) Consideration and action on a resolution approving the transfer of fiscal year 2014-2015 unexpended funds from the Killingly Conservation Commission, Killingly Inland Wetlands and Watercourses Commission and Killingly Agriculture Commission appropriations to the Open Space Land Acquisition Fund

Mr. Grandelski made a motion, seconded by Mr. Sarantopoulos, to adopt the following:

**RESOLUTION APPROVING THE TRANSFER OF FISCAL YEAR 2014-2015
UNEXPENDED FUNDS FROM THE KILLINGLY CONSERVATION COMMISSION,
KILLINGLY INLAND WETLANDS AND WATERCOURSES COMMISSION AND
KILLINGLY AGRICULTURE COMMISSION APPROPRIATIONS TO THE OPEN
SPACE LAND ACQUISITION FUND**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the unexpended funds for fiscal year 2014-15 from the Killingly Conservation Commission (account #09-50264) in the amount of \$1,286.78, the Killingly Inland Wetlands and Watercourses Appropriations (account #09-50258) in the amount of \$915.95 and the Killingly Agriculture Commission (account #09-50298) in the amount of \$412.94 be transferred to the Open Space Land Acquisition Fund (account #23310).

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
This 8th day of September, 2015

Discussion followed.

Voice vote: Unanimous. Motion passed.

16c) Consideration and action on a resolution authorizing the closing of the School Administration Offices Capital Project, with recognition of related fixed assets, and transferring the balance of the appropriation, in the amount of \$27,706.54, to the Armory Building Capital Project

Ms. Ricci made a motion, seconded by Mr. Gosper, to adopt the following:

**RESOLUTION AUTHORIZING THE CLOSING OF THE SCHOOL
ADMINISTRATION OFFICES CAPITAL PROJECT, WITH RECOGNITION OF
RELATED FIXED ASSETS, AND TRANSFERRING THE BALANCE OF THE
APPROPRIATION, IN THE AMOUNT OF \$27,706.54, TO THE ARMORY BUILDING
CAPITAL FUND**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is authorized to close the School Administration Office capital project, to recognize the related fixed assets and to transfer the balance of appropriation in the amount of \$27,706.54 to the Armory Building capital project.

BE IT FURTHER RESOLVED that the balance of \$27,706.54 from the appropriation for the

closed School Administration Office project (acct. 57011) be transferred to the Armory Building project.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
This 8th day of September, 2015
Discussion followed.
Voice vote: Unanimous. Motion passed.

16d) Consideration and action on a resolution authorizing the Town Manager to execute a contract with the State of Connecticut for Resident Trooper services for the period July 1, 2015 through June 30, 2017

Ms. Wakefield made a motion, seconded by Mr. Alemian, to adopt the following:

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE A
CONTRACT WITH THE STATE OF CONNECTICUT FOR
RESIDENT TROOPER SERVICES FOR THE PERIOD JULY 1, 2015 THROUGH JUNE
30, 2017**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that Town Manager Sean Hendricks is herein authorized to sign and execute a contract with the State of Connecticut Department of Public Safety, Division of State Police on behalf of the Town of Killingly to continue services for four (4) Resident State Troopers for the period July 1, 2015 to June 30, 2017.

BE IT FURTHER RESOLVED that the Killingly Town Council hereby adopts as a policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes, Sections 4a-60(a)(1) and 4a-60a(a)(1), as amended in State of Connecticut Public Act 07-245 and sections 9(a)(1) and 10(a)(1) of Public Act 07-142 and that Town Manager Sean Hendricks be and hereby is authorized to sign and execute a nondiscrimination certification in the form required by the Connecticut Attorney General.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
This 8th day of September, 2015.

Discussion followed.
Voice vote: Unanimous. Motion passed.

16e) Consideration and action on a resolution authorizing the Town Manager to apply for and administer a fiscal year 2016-2017 Neglected Cemetery Account grant

Ms. Ricci made a motion, seconded by Ms. LaBerge, to adopt the following:

RESOLUTION AUTHORIZING THE TOWN MANAGER TO APPLY FOR AND ADMINISTER A FISCAL YEAR 2016-2017 NEGLECTED CEMETERY ACCOUNT GRANT

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that the Town Manager is authorized to apply for a Neglected Cemetery Account grant, and if the Town is awarded said grant, the Town Manager is authorized to sign such documents as are required by the State of Connecticut to accept and administer said grant.

KILLINGLY TOWN COUNCIL
John Hallbergh
Chairman

Dated at Killingly, Connecticut,
This 8th day of September, 2015.

Discussion followed.

Voice vote: Unanimous. Motion passed.

16f) Consideration and action on a resolution referring certain BoE school renovation projects to the Permanent Building Commission

Mr. Grandelski made a motion, seconded by Mr. Sarantopoulos, to adopt the following:

RESOLUTION REFERRING CERTAIN BOE SCHOOL RENOVATION PROJECTS TO THE PERMANENT BUILDING COMMISSION

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF KILLINGLY that, in accordance with Section 2-154 of the Town of Killingly Code of Ordinances, the Killingly Memorial School Roof Replacement Project, the Killingly Memorial School Window Replacement Project, the Killingly Intermediate School Roof Replacement Project and the Goodyear School partial Roof Replacement Project are referred to the Permanent Building Commission; and

BE IT FURTHER RESOLVED that that Killingly Town Council hereby authorizes the Permanent Building Commission to investigate the scope of work required for each project and develop detailed cost estimates. The Permanent Building Commission will inform the Town Manager as soon as possible the estimated cost of any consultation required to determine said scope of work and detailed cost estimates; and

BE IT FURTHER RESOLVED that the Permanent Building Commission shall report its findings to the Town Council not later than December 31, 2015.

BE IT FURTHER RESOLVED that, in the event funds are appropriated to the project, the Permanent Building Commission is hereby authorized to prepare drawings and specifications for each project and expend said funds on the projects; and

BE IT FINALLY RESOLVED that the Town Manager is authorized to enter into contracts and agreements relative to said projects.

KILLINGLY TOWN COUNCIL

John Hallbergh

Chairman

Dated at Killingly, Connecticut,
This 8th day of September, 2015.

Discussion followed.

Ms. Ricci made a motion, seconded by Mr. Grandelski, to amend the motion to change the wording from “Killingly Memorial School Window Replacement Project” to “Killingly Central School Window Replacement Project”

Voice vote: Unanimous. Motion passed.

On the original motion, voice vote: Unanimous. Motion passed, as amended.

16g) Discussion and decision on the Town’s participation in the next regional revaluation through NECCOG

Council members discussed the benefits and drawbacks of participating in the next regional revaluation through NECCOG or using an independent company.

Mr. Cesolini made a motion, seconded by Mr. Gosper, to authorize the Town Manager to execute an agreement with Tyler if they honor the price and contract terms offered to NECOG.

Discussion followed.

Voice vote: Unanimous. Motion passed.

16h) Discussion of Emergency Intercept Service

Town Manager Hendricks gave an overview of the current status of the application for Killingly to use KB Ambulance as their provider for Emergency Intercept Service. Council members asked questions and made comments.

17. Council Member Reports:

Mr. Sarantopoulos reported on the Water Pollution Control Authority meeting, the Housing Authority meeting and the Permanent Building Commission meeting.

Ms. Wakefield reported on the Special Commission on Law Enforcement Strategies meeting.

Ms. LaBerge reported on the Recreation Department. On Saturday, September 26th at 1:30 p.m. the Natchaug River Detachment of Young Marines will give a presentation to the Historical Society.

Mr. Gosper commented on the Regional YMCA and the donation of basketballs.

Mr. Alemian commented on the skate park being “well used” and asked if there might be plans to expand. He also commented on the Tomato Fest and announced a 9/11 Remembrance Ceremony by the Elks in Davis park Friday at 6pm.

Ms. Ricci made a comment on the YMCA.

Mr. Cesolini asked about fees for the YMCA.

Mr. Hallbergh reported on the Economic Development Commission meeting and the Ribbon cutting for Highlights Salon. There is a Sep 15 ribbon cutting for the new Chamber of Commerce office.

18. Communications:

18a. Town Manager: None

18b. Town Attorney: None

19. Executive Session: Mr. Cesolini made a motion, seconded by Ms. Wakefield, to move to Executive Session to discuss a possible land acquisition, to include Elsie Bisset, Director of Economic Development, and Town Attorney St. Onge.

Voice vote: Unanimous. Motion passed.

The Council moved to Executive Session at 10:26 p.m.

20. Adjournment:

Mr. Alemian made a motion, seconded by Ms. Wakefield, to adjourn the meeting.

Voice Vote: Unanimous. Motion passed.

The meeting ended at 10:55 p.m.

Respectfully submitted,

Elizabeth Buzalski
Council Secretary
