

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

**Meeting
Wednesday, January 20, 2021 at 6:00 PM**

**Killingly Town Hall
Town Meeting Room
172 Main Street, Danielson CT**

**The Public can view the meeting on Facebook Live.
Go to <https://www.facebook.com/Killingly/TM/>**

CITIZEN’S STATEMENT AND PETITION

Pursuant to Governor’s Executive Order 7B, all public comment can be emailed to publiccomment@killinglyct.gov or mailed to Town of Killingly, 172 Main Street, Killingly, CT 06239 on or before the meeting. All public comment received prior to the meeting will be posted on the Town’s website www.killinglyct.gov.

MINUTES

1. **Roll Call** – Acting Chair, Joseph Higgins called the Meeting to order at 6:01 p.m.
David Capacchione, Director of Engineering and Facilities did the roll call.

Members Present:

Gerard CinqMars
Andrew Danna
Joseph Higgins
Patrick McLaughlin was present via Webex
Arlene Gauthier was absent with notice.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez Project Manager
Joe Couture, Suez Assistant Project Manager
Jennifer Hawkins, Finance Director

Also Present:

Ed Grandelski, Town Council Liaison

2. Citizen Participation (on items not subject to public hearing)

Mr. Capacchione stated that no comments had been received.
3. Town Council Liaison Participation
4. Ed Grandelski reported on the recent actions and discussions of the Town Council.
5. Adoption of Meeting Minutes December 16, 2020

Motion was made by Gerard CinqMars to accept the Minutes of the Regular Meeting of December 16, 2020. Second by Andrew Danna. No discussion.

Roll Call Vote: Gerard CinqMars – yes; Joseph Higgins – yes; Andrew Danna –yes; Patrick McLaughlin – yes. Motion carried unanimously (4-0-0).

6. Finance Report

a. Monthly Finance Report

Jenn Hawkins reported:

- She explained about the updated credit rating regarding refinancing some of the old USDA sewer loans (2001 and 2013). The successful closing was today. This will be an annual debt service savings of \$30,000-\$45,000 to the WPCA's budget (starting with the 2021-2022 budget).
- Collections for sewer use charges are slightly better than average for this year-to-date period.
- There were very few applicants for the referral program which is offered as an extension. There have been no new applications as of this date.
- Expenditures are on target.
- There are no issues or concerns at this time.

7. Report of Project Manager

Mark Cataldo reported:

- Slight increase this past month due to rain and snow.
- No violations for the month.
- As of the end of December, a primary tank, the wet wells, the sludge thickening tank, and a grit tank were down due to construction.
- No odor complaints.
- Nitrogen 197 lbs. average for the year and 58 lbs. for the month of December. Mr. Cataldo referred to the Nitrogen Chart. Internal recycle pumps are online and Suez is still working with them to improve nitrogen which is decreasing every month.

8. Frito-Lay Representation – No representation.

9. Unfinished Business

a. Facilities Project Update

David Capacchione reported:

- Work in the wet wells is proceeding, centrifuge installation, test and start-up, electrical work.
- Photos showing corrosion/deterioration (more than anticipated) in the wet wells were displayed as Mr. Capacchione explained work that needs to be done. Most of this work is outside of the base bid. At this time they are proceeding on a time-and-materials basis (no estimate for total cost for this extra work). There was discussion. Joe Couture and Mr. Capacchione explained about the process for cleaning grit and scum out. There is enough money in Contingency to cover these repairs.
- The cover page for the AIA form for the December invoice was included in packets to Authority Members.
- They are past the original contract time (ended before Christmas) which is a concern.

b. Inflow / Infiltration Study

David Capacchione reported:

- Graphs of flow from the flow meter testing conducted in December were included in packets to Authority Members. It shows that there is a direct correlation to an increase in flow after a rain event. They will be doing more testing in February to try to identify the problem areas. A report will come in the spring. A map was also included in packets to Authority Members.

There was discussion and it was decided to send information electronically so it is received in a more timely manner.

- There was discussion regarding the amount of rain matching up at the plant. Mr. Capacchione said that Wright-Pierce is investigating this because they do not match up exactly. One of the meters may have a problem with calibration or the sensor.

10. New Business

a. Brooklyn agreement

David Capacchione explained that, due to the current COVID-19 situation, Brooklyn has requested that contract extension/renewal discussions be put off several months (perhaps next fall). Mr. Capacchione feels that this is reasonable. There was discussion and there was agreement expressed among Authority Members to start discussions during the summer as it has taken a lot longer than anticipated to reach agreement in the past. This will stay on the agenda for each month and tabled until it gets closer to summer.

b. Prospect Avenue

David Capacchione reported:

- To keep Authority Members updated, a map indicating which houses have been connected and which have applied for applications was included in their packets. They are making progress.
- Also included in packets was a letter explaining the Town Ordinance for connection. Mr. Capacchione expressed that he does not feel that they should be held to the 150 days to connect as he is concerned that people won't connect and there will be a line that the Town can no longer maintain. They need to look at the legal implications of not maintaining that line without formally abandoning it. Mary Bromm will be sending packets of information to those who have not yet connected or applied for the programs that have been made available.

There was discussion.

Motion was made by Patrick McLaughlin to send the letter regarding the Prospect Avenue Sewer Replacement Project which explains how the Ordinance requires connection to the new sewer line that has been installed.

Second by Andrew Danna.

There was discussion regarding the date that they would need to be connected by. Mr. Capacchione explained that it would be 150 days from the date that the letters are mailed.

Roll Call Vote: Gerard CinqMars – yes; Joseph Higgins – yes; Andrew Danna –yes; Patrick McLaughlin – yes.

Motion carried unanimously (4-0-0).

c. 18 Potter Street

David Capacchione explained that the single-family house in front is vacant, but has not been condemned. The building in back, which is also vacant, is more of an apartment and a garage and has been condemned. The owner of the property requests that the sewer use fees be waived until he completes the restoration. His goal is to complete at least one of the buildings by July 2021. A copy of the letter dated January 8, 2021, as well as a copy of the sewer usage bill and a map were also included in packets to Authority Members.

Mr. Capacchione stated that the sewer lines have not been disconnected and he suspects that they are both connected to the same lateral because they are on the same lot with the same owner. He does not believe the lot can be subdivided (only 50 feet of road frontage and .11 acres). There was discussion. Mr. Capacchione explained that, in the past, the Authority has not waived the sewer use fees unless the building has been disconnected or condemned or deemed uninhabitable. He said that it would be reasonable to waive the building in the back until July and hold off on the building in the front until further information is available.

Motion was made by Gerard CinqMars to waive the sewer use fees for the building in the back (18 Potter Street) until July and wait for further information on the building in the front at 18 Potter Street as to whether it will be disconnected or deemed uninhabitable. Second by Andrew Danna.

Discussion: Patrick McLaughlin stated that he agrees with Mr. Capacchione's recommendation.

Roll Call Vote: Gerard CinqMars – yes; Joseph Higgins – yes; Andrew Danna –yes; Patrick McLaughlin – yes.

Motion carried unanimously (4-0-0).

11. Correspondence

Mr. Capacchione stated that a letter of resignation had been received from Arlene Gauthier.

12. Other

Joe Couture explained that there had been a bearing failure on one of the return pumps and they had to put into place the backup pump which left them with nothing. New England Pump & Valve took care of it. Mr. Couture tried to get three additional quotes but was only able to get two (the lowest being from New England Pump & Valve - \$9,100 for one pump and \$36,000 to do all four). There was a bearing failure on one of the other return pumps. Since they were all original equipment with the Plant, they feel it is advantageous to finish completing rebuilding the set and maybe get another 20 years out of it. He said parts are difficult to get for these antiquated pumps, so this could be the last time. Removal and installation is done by Suez.

Motion was made by Andrew Danna to authorize New England Pump & Valve to do the rebuild of the four return pumps at a cost of \$38,000 to come out of Capital. Second by Patrick McLaughlin. No discussion.

Roll Call Vote: Gerard CinqMars – yes; Joseph Higgins – yes; Andrew Danna –yes; Patrick McLaughlin – yes.

Motion carried unanimously (4-0-0).

13. Adjournment

Motion was made by Andrew Danna to adjourn at 6:51 p.m. Second by Gerard CinqMars. No discussion. Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary