

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
Regular In Person Meeting
Wednesday, October 19, 2022
5:00 PM
Water Pollution Control Facility
31 Wauregan Road, Killingly CT**

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TOWN CLERK, KILLINGLY, CT
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Elizabeth M. Wilson

MINUTES

1. **Roll Call** – Chair, Patrick McLaughlin called the meeting to order at 5:00 p.m.

Members Present:

Donald Aubrey
Brian Briere
Joseph Higgins
Patrick McLaughlin
Andrew Danna was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Joe Couture, WPCF Assistant Plant Superintendent

Also Present:

Michelle Murphy, Town Council Liaison
Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay

2. **Citizen Participation** (on items not subject to public hearing) – None.

3. **Town Council Liaison Participation**

Michelle Murphy reported on recent actions of the Town Council:

- Approved projects for ARPA Funds
- Approved drainage easements at 249 Bailey Hill Road and 146 Pineville Road.
- Approved for Town Manager to transfer funds to Open Space Acquisitions.
- Approved Phase One of Litchfield property environmental review.
- Town to do a road scan.
- Town Council gave Mary Calorio, Town Manager, a good review.

4. **Adoption of the Meeting Minutes September 21, 2022**

Motion was made by Joseph Higgins to adopt the Minutes of the Regular Meeting of September 21, 2022, as presented.

Second by Donald Aubrey. There was discussion:

Mr. McLaughlin noted a correction to page 2, Item 6, last paragraph, last sentence. To read as follows: "We are still below 10 milligrams per liter."

Motion carried by voice vote (3-0-1). Brian Briere abstained as he was not at that meeting.

5. Finance Report (included in packets to Authority Members).
 - a. Monthly Finance Report
David Capacchione reported:
 - Things are tracking as expected at this time.
 - Ms. Hawkins modified the expenditures per request of the Authority last month. Broke out for salaries, fringe benefits, etc.
There was discussion about worker's comp.
6. Report of Plant Superintendent
Joe Couture reported:
 - The September 16th e-coli testing is documented in the report.
 - Still working on revising the SOP's and OSHA regulating procedures.
 - They have one more primary tank to fix.
 - They started installing the emissions radios since all of the equipment has come in.
 - Numbers for last month are a little skewed because the Plant went out of balance when Frito-Lay was shut down for four days. He said that this is the first full week that the Plant is back operating the way that it is supposed to. Everything looks good.
 - Although the last phosphorus sample was a little high, they are still below the seasonal average.
 - He explained what he had to do for the State to accept the nitrogen removal chart.
 - Industrial Park Pump Station equipment has started to come in. He is hoping that the pumps come in soon.

Joseph Higgins asked about jetting of the collection system. Mr. Couture explained that they have not had an opportunity to do it this month due to having to take tanks down.

There was discussion regarding when Frito-Lay goes down.

There was discussion regarding the increase in septage receiving.

7. Frito-Lay Representation
Heather Belanger reported that there were no operational issues at the Facility.
8. Unfinished Business
 - a. Administration Building HVAC Project
David Capacchione reported:
 - Received plans last week, reviewed them, have a conference call with them tomorrow to make final edits/revisions to go out to bid. Bid time anticipated about a month. He explained that he doesn't see anything happening until spring. Sixty days construction.
 - b. I Park Pump Station
See above, Item 6 – Report of Plant Superintendent.
 - c. North River lane to Maple Street Sewer Line
David Capacchione provided quotes for tree clearing on North River Lane. Tasmanian Tree Devil, Pages and Roy's Tree Service. Roy's Tree Service was the lowest. There was discussion. Mr. Capacchione indicated the location on the map.

Motion was made by Donald Aubrey to award clearing of the trees for the easement at North River Lane to Roy's Tree Service per their quote. To come out of Sewer Line Maintenance, Contractual Services.

Second by Joseph Higgins. No discussion.

Motion carried unanimously by voice vote (4-0-0).

There was discussion regarding what happens after the trees are cleared. Mr. Capacchione explained that they will have to get in with a camera and decide if we can line or if we have to overcut. Discussion continued.

d. Onan Generator Replacement

David Capacchione provided a quote and explained that only one response, from California, was received to our bid advertisement. It was advertised in the newspaper and on the Town's website. Looking at a March delivery. Mr. Capacchione noted that the bid does not include any start-up, but he expects to receive a price for this tomorrow. Mr. Capacchione stated that he reached out to a couple of local companies to see if they would be interested. There was discussion.

Motion was made by Donald Aubrey to accept the bid from LG Leete (dated October 13, 2022) for the Onan Generator Replacement, not to exceed \$40,000, to come out of Capital.

Second by Joseph Higgins. No discussion.

Motion carried unanimously by voice vote (4-0-0).

9. New Business

a. Plant Superintendent

David Capacchione explained that there were five applicants and two withdrew. They had two interviews and the Town Manager will come forward next month with a recommendation.

10. Correspondence – None.

11. Other – None.

12. Adjournment

Motion was made by Joseph Higgins to adjourn at 5:30 p.m.

Second by Donald Aubrey. No discussion.

Motion carried unanimously by voice vote (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary