

TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT
Wednesday, November 15, 2017 6:00 PM

MINUTES

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

Members Present:

Gerard CinqMars, Chairman
Patrick McLaughlin
Joseph Higgins
Arlene Gauthier

Jason Hoffman was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Joe Couture, Suez, Assistant Project Manager

Also Present:

Ed Grandelski, Town Council Liaison

At this time, Mr. CinqMars explained that there is a question as to whether Mr. Hoffman is eligible to attend meetings as a Member of the Authority or if his place on the Authority may be filled with an alternate member. There have been numerous attempts to contact Mr. Hoffman. Mr. CinqMars had suggested to the Town Council that Mr. Hoffman's term not be renewed until a meeting to discuss the situation with Mr. Hoffman takes place and the Council had agreed. There was discussion.

Mr. Grandelski explained that Mr. Hoffman was on the Town Council's Agenda for its Meeting on November 14th under Boards and Commissions. Mr. Hoffman did not attend that meeting. There was discussion regarding how to proceed.

Mr. CinqMars asked the Members of the Authority to review the information in their packets regarding this subject and to give thought to it as well as the discussion tonight and to relay any recommendations within the next two weeks. There was discussion and there was agreement to seek legal counsel on how best to proceed.

2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation
Ed Grandelski reported on the November 14th Town Council Meeting:
- Commission appointments: Arlene Gauthier to WPCA; Andrea Jacobi to Housing Authority; and Tom Weaver to the Permanent Building Commission.
 - No representation from the Board of Education.
 - Roofs at KMS, KCS and Goodyear are substantially complete. There are leaks at KMS due to air handlers. There is enough money in the roof budget to fix it. Supplemental appropriation not needed.
 - Resolution to adjust the Town Manager's salary (2 ½ increase on pension).
 - The trail leading from the Whetstone Brook Bridge in Cat Hollow Park was named the Bradford Gauthier Trail. The Bridge is installed.
 - NTE Community Benefits Agreement and Tax Stabilization Agreement.
There had been comments regarding putting changes on the website so that the public is aware of them before Council votes.

4. Adoption of Minutes, Regular Meeting October 18, 2017

Motion was made by Arlene Gauthier to adopt the Minutes of the Regular Meeting of October 18, 2017. Second by Joseph Higgins.

Changes suggested:

- Page 3 – Top of page, first bullet point – Replace “Someone” with Susan Unger. (Her name was not known at the time of the meeting.)
- Page 5 – Typos:
Second paragraph, change “in” to “is.” Paragraph to read as follows: “Discussion continued. Mr. Cataldo answered questions from Mr. Griffiths regarding how this type of situation is dealt with in other Towns.”
Fifth paragraph, insert “be.” Paragraph to read as follows: “There was discussion and Mr. Capacchione explained why work will be done by a subcontractor. We do not have the cameras.”
Item f, third paragraph, last sentence, insert “be.” Sentence to read as follows: “He feels that pumping to a manhole at 600 feet would be a significant hardship on any buyer and would not be a feasible alternative.”

Motion carried unanimously with the suggested changes (4-0-0).

5. Finance Report

a. Monthly Finance Report (for the month of October)

Mr. Capacchione reported that things are tracking as expected. Septage receiving is down, but may pick up in the spring. It will be monitored. It is thought that a contractor from Massachusetts may have bought out a lot of smaller septage haulers. A contractor is now bringing their septage to Willimantic. There was discussion. Mr. Capacchione will check and compare septage rates/cost-to-treat with Willimantic and other towns.

6. Report of Project Manager

Joe Couture reported:

- Nothing has been received yet regarding the regulatory inspection that took place due to the complaint (not processing properly) that had been filed.
 - Number 1 influent pump is out being repaired and he expects it to be back next week.
 - Phosphorus and nitrogen numbers are down low. Finally out of the phosphorus penalty season.
- a. Cleaning of Collection System
- Up to 61 percent.

Patrick McLaughlin asked about the peak flow of 16 million gallons. Mr. Couture explained that last month the influent flow meter rotted off and fell into the channel. It was not an accurate reading, but they had to report it. There was discussion. Mr. Couture will research why the chart on page 9 of the Report does not coincide with the Operations Summary on page 5.

7. Frito-Lay Representation – There was no representation.

8. Unfinished Business

a. Facilities Plan Update

Dave Capacchione reported:

- 90 percent plans and specs have been submitted to the State. They are in his office if anyone would like to look at them.
- Met with Wright-Pierce and took a site walk through the Facility to be sure the plans match the anticipated work.

- Waiting on approval from the State. If there are any comments, they will have to be incorporated.
 - He expressed concern regarding the possible loss of funding for the project.
- b. Rogers Pump Station Update
Dave Capacchione reported:
- Work on building is completed except punch list items.
 - Equipment is installed. They are wiring.
 - The transformer was supposed to be delivered, but it did not arrive. They need power to the facility for testing. J. K. Muir is coordinating the testing.

Mr. CinqMars commented that they did a very good job on the building. There was discussion regarding what to do about security.

- c. Killingly NPDES Draft Permit / Consent Order
Dave Capacchione reported:
- The correspondence (copies of which were included in last month's packets to the Authority Members) from Yvonne Hall of the DEEP had been forwarded to the Town Manager for signature. They are now waiting for the signed copy to return from the DEEP. A check was sent for advertising and, hopefully, it will be issued after the 30-day review period.
- d. Laurel Point Pump Station
Dave Capacchione reported:
- He has not heard from NTE.
- e. Sewer Line Replacement, I&I Study, Prospect St Area & Evaluation of Interceptor
Dave Capacchione reported:
- RFP's went out and are due back next week for review for bid opening. (National Water Main, the company that did Woodward Street, took out a set of bid documents).
 - Included work: cleaning and camera-ing, they also may need to do some dye testing if weird laterals are found. No smoke testing.
 - Engineering Department to do the house inspections.

There was discussion. Mr. Capacchione explained that they are trying to do everything within the easements area within the roadways. The goal is to get everything out of the right of private property. Due to the complexity of the situation in that area, it may need to be phased into sections. USDA money is not available. Once the work is determined, it can be investigated whether Clean Water money would be available (only loans). However, it would be a lengthy approval process. Discussion continued regarding the "creative plumbing techniques" in that area.

- f. 55 Dog Hill Road
Dave Capacchione reported:
- He has not spoken with any legal authorities regarding last month's presentation (to modify the Ordinance) by Mr. O'Keefe and Attorney Mark E. Block. Mr. Capacchione asked for feedback from the Authority Members.

Motion was made by Joseph Higgins to take no action regarding 55 Dog Hill Road. Second by Patrick McLaughlin. Motion carried unanimously (4-0-0).

- g. Normandies Park
Dave Capacchione reported:
- Mr. Capacchione explained that when the sewer line was being installed for the new High School, the trailer park had been having problems with the Health Department (failed septic

systems) and an 8-inch stub had been provided for them to connect at that time. The property owner at that time did some connection work and the houses/trailers were charged sewer use fees. However, not all of them are connected and the current owner, D. Scott Heap, is asking for an abatement of the past due sewer use fees. A lot of the units more than 200 feet from the road.

- There are currently two houses and six trailers. Mr. Heap wants to expand and would like to have all of the units hooked up to the sewer system.
- Results of the dye testing: The houses/trailers that were dye tested did not go into the lateral that was installed.

There was discussion and it was decided to continue with dye testing/investigating to see what really exists out there. Mr. Capacchione thinks that some modifications had been made, but no final connection was made to the sewer stub that had been provided. However, he believes that something is connected. Mr. Capacchione will check with the NDDH again and also with the State Health Department to see if there has been any history of questionable test results in the area. He will also speak with the owner to clarify the total amount he is asking for.

h. Hutchinson Precision Plastics

Dave Capacchione reported:

- They provided preliminary plans to re-route their discharge line to tie-in to a manhole. Mr. Capacchione explained that they had tied-in to the line that comes directly into the wet well (which the Authority had advised against). The plans are in his office if anyone is interested in looking at them.

There was discussion. They will be hauling their process wastewater off-site. They are interested in leasing the well.

i. Frito – Lay Flow Testing

Dave Capacchione reported:

- Authorization has been received from the State to do the dye test to determine the transit time from Frito-Lay to the Plant.
- It was supposed to occur this week, but Mr. Couture has not heard anything yet.

j. Woodward Street Sewer Line Cleaning

Dave Capacchione reported:

- Due the storm last week (and other events) the Highway Department had not been able to do the work. They were hoping to do it this week (weather permitting). When they are done, National Water Main will be contacted to come to do their work.

9. New Business

a. 2017 Brooklyn Sewer Maintenance Rates

Mr. Capacchione explained that the 2013 list of rates (not in the previous agreement) that Brooklyn has been charged for on-call services provided may have been a memo of understanding. He suggested that the rates need to be adjusted. A sheet of existing and proposed rates was provided to Authority Members for consideration. The proposed rates are based on Suez' hourly fees for manpower. There was discussion.

Motion was made by Patrick McLaughlin to accept the sewer maintenance rates for service calls to Brooklyn as proposed. Second by Arlene Gauthier.

Discussion: Rates have not been adjusted since 2013. Killingly send bills to Brooklyn.

Motion carried unanimously (4-0-0).

There was discussion regarding when the new rates would become effective.

Patrick McLaughlin amended his motion to accept the sewer maintenance rates for service calls to Brooklyn as proposed to include an effective date of January 1, 2018. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

Mr. Capacchione will send a letter to Brooklyn to notify them of the new rates.

There was discussion regarding record keeping.

b. Set 2018 WPCA Meeting Dates

Motion was made by Patrick McLaughlin to accept the Schedule of Meeting Dates for 2018, with one adjustment: The meeting scheduled for November 21, 2018 be changed to November 14, 2018. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

10. Correspondence – None.

12. Executive Session

a. Brooklyn Contract Renewal

Arlene Gauthier to enter into Executive Session at 7:29 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

Included in Executive Session: Gerard CinqMars; Patrick McLaughlin; Arlene Gauthier; Joseph Higgins; David Capacchione, Town Engineer.

Motion was made by Patrick McLaughlin to come out of Executive Session at 7:36 p.m. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

13. Other

Mr. Capacchione explained that there is a vendor with an overdue balance of \$11,048.05 for septage receiving. He asked for direction from the Authority. There was discussion and it was decided that Mr. Capacchione will call them to see if they would want to set up a payment plan before taking other action.

14. Adjournment:

Motion was made by Arlene Gauthier to adjourn at 7:40 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary