

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT
Wednesday, December 20, 2017 6:00 PM**

MINUTES

1. **Roll Call** – Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

Members Present:

Gerard CinqMars, Chairman
Patrick McLaughlin
Joseph Higgins
Arlene Gauthier

Jason Hoffman was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
Joe Couture, Suez, Assistant Project Manager

Also Present:

Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay
David Heap, Normandie's Park

2. Citizen Participation (on items not subject to public hearing)
David Heap asked if there were any questions regarding Normandie's Park.

Motion was made by Patrick McLaughlin to move the following Item:

8. Unfinished Business
 - g. Normandies Park
- up on the Agenda to after Item:
2. Citizen Participation (on items not subject to public hearing)
- Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

There were no other citizens' comments.

8. Unfinished Business
 - g. Normandies Park

Dave Capacchione provided copies of a revised map (dated November 2017) which indicates where a stub had been provided to the property line (when the sewer line was run for the new High School). The Park's previous owner had reported that they had been having septic system failures and Health Department issues. The map also showed the 200-foot radius from the stub. Mr. Capacchione noted that house #292 and #280 are separate parcels. Copies of the Town Ordinance regarding when connection is required were included in packets to the Authority Members.

Mr. Capacchione explained that the previous owner had extended the line to between #286 and #282. The results of the dye test that had been performed showed that #286 and #282 were not connected, however, they are within the 200-foot radius. The previous owner also installed a line to the #6 trailer (which somehow goes behind #286 and through the woods). Trailer #6 is connected. The line that comes from Route 12 is 8-inch and the line that goes from #286 to trailer #6 is 6-inch.

Mr. Heap is asking that the sewer use fees, interest, and lien fees that have not been paid (by the previous owner) since 2012 on the trailers that are not connected be waived (approximately \$26,000.00 based on eight units). There are six trailers (all occupied) on the property and #6 is the only one that is connected. Mr. Heap plans on putting 20 more trailers

in the Park and it is his intent to connect all of them. He is working with the former owner, Charlie Pappas, on the expansion of the Park.

Mr. Capacchione explained that when Mr. Pappas extended the line to #6, his intention was to connect all of the units and the Town began to bill for eight units. The bills were never paid and the Town was never approached as to why they were being billed.

There was discussion regarding assessments.

Mr. Heap explained how he discovered that the previous owner was being billed for eight units, but only one unit is actually connected. He stated that he is requesting a reduction in fees from eight units to one unit.

There was discussion.

Consensus was for Mr. Capacchione to consult Murtha Cullina for a legal opinion.

3. Town Council Liaison Participation

Ed Grandelski reported:

- John Cessolini is the new Town Council Chairman and Jason Anderson is the new Vice Chair.
- Looking into extending the agreement with Verizon Wireless for leasing a cell tower at the Highway Garage.
- RFP out for a new Town Attorney as Attorney St. Onge has retired.
- Looking into a Resolution regarding 44 Pleasant View Drive (Town owned, open-space property).
- Nothing happened with the Collective Bargaining Agreement with the BOE Administrators.
- Resolution regarding a Subdivision on Tucker District Road (removal of conservation easement).
- Public Hearing/Town Council Meeting approving \$4.6 million appropriation regarding BOE.

Mr. Grandelski asked if Normandie's Park meets the Town Ordinance requirements for a lateral with multiple units. He asked if it would be a Town lateral. Mr. Capacchione did not know. Mr. Grandelski suggested getting legal advice. There was discussion. Mr. Grandelski suggested that there be language to the effect that the WPCA is not responsible for maintenance.

4. Adoption of Minutes, Regular Meeting November 15, 2017

Motion was made by Arlene Gauthier to adopt the Minutes of the Regular Meeting of November 15, 2017. Second by Joseph Higgins.

There was discussion regarding septage rates. Fairfield and Norwich were the only two that replied to Mr. Capacchione's request for information (a handout was provided to Authority Members). Mr. Capacchione does not recommend reducing the rates. He will research cost to treat for the next meeting and he will try to get septage rates from other towns also.

Motion to approve the Minutes as presented carried unanimously (4-0-0).

5. Finance Report

- a. Monthly Finance Report (included in the packets to Authority Members).
Dave Capacchione reported that nothing, except septage, is tracking out of the ordinary. Septage will need to be monitored.

6. Report of Project Manager

Mark Cataldo reported:

- A CT DEEP Representative visited the Plant regarding the diesel spill that happened at the High School. It did not reach the Facility as far as they could determine.
 - They were in compliance for the month.
 - Phosphorus season is over.
- a. Cleaning of Collection System – No discussion.

7. Frito-Lay Representation

Heather Belanger reported that there were no operational issues at the Facility to report at this time.

8. Unfinished Business

a. Facilities Plan Update

Dave Capacchione reported:

- Comments from the State DEEP regarding the 90 percent plans and specs were included in packets to the Authority Members. Wright-Pierce is working on incorporating the comments into the plans and specs. Most of the comments are text changes.
- On schedule with what was projected in the Consent Order.
- Consent Order - Working on getting SOP together for possible foaming issues.
- Anticipates bidding in January 2018.

b. Rogers Pump Station Update

Dave Capacchione reported:

- There were some changes (credits/additions) roughly 8 percent.
- Has been operational since before Thanksgiving.
- Still doing testing and training, but the system is functioning.

c. Killingly NPDES Draft Permit / Consent Order

Dave Capacchione reported:

- In compliance with the Consent Order and working on the SOP.
- He is hopeful that it will be completed by next month.

d. Laurel Point Pump Station

Dave Capacchione reported:

- NTE is active again and is talking about implementing the design/modification plans for the Pump Station.
- Still planning on using potable water for source of cooling water.
- NTE to pay for design as well as construction and to use Wright-Pierce per Mr. Capacchione's suggestion.

e. Sewer Line Replacement, I&I Study, Prospect St Area

Dave Capacchione reported:

- Results of bid RFP were in the packets to Authority Members (National Water Main Cleaning Co. and Inland Waters Pipeline Service). Neither one included traffic control in their bids. The Highway Department can be used for traffic control.
- It should be done within the next couple of weeks (weather permitting).

Motion was made by Patrick McLaughlin to award the work for the Sewer Line Replacement in the Prospect Street Area to Inland Waters Pipeline Services for an amount not to exceed \$4,000.00 (to come from Contractual Services). Second by Arlene Gauthier. There was discussion and it was noted that work above the quoted amount of \$3,640.00 would be upon approval of the Town Engineer. Motion carried unanimously (4-0-0).

f. 55 Dog Hill Road

Dave Capacchione reported:

- Legal Opinion supports the Authority's decision of no action regarding the request of Mr. O'Keefe (Memo dated December 12, 2017, from Kari L. Olson from Murtha Cullina was included in the packets to Authority Members).

Motion was made by Joseph Higgins to recommend that no amendment be made to the Town Ordinance regarding the request for 55 Dog Hill Road. Second by Patrick McLaughlin. Motion carried unanimously (4-0-0).

g. Normandies Park – See Above.

h. Hutchinson Precision Plastics

Dave Capacchione reported:

- Plan (revision date 12/8/2017) was included in packets to Authority Members showing their proposed sewer line going out the back of the buildings, tying into a manhole on Route 12, and coming to the head works of the Plant. He has full-size plans in his office.

- Mr. Capacchione has no issues with the plan. Some changes have been made to it. He suggested that there are too many angles coming out of the building.
- When they are capping the lines, they need to make sure that they do not interfere with the construction of the upgrades to the Facility. It is a coordination issue.
- They need to get an IWWC permit for the work in the back.
- Flat, but it is gravity.

There were no objections from the Authority Members.

i. Frito – Lay Flow Testing

Dave Capacchione reported:

- Flow Testing is completed. The dye took longer than anticipated to come into the Facility (more than 5.5 hours). But, may have come in undetected.

Mr. Cataldo stated that the suggestion of putting packing peanuts in with the dye would not work because they would get caught in the siphon rather than go with the flow. He suggested that maybe someone would need to stay at the siphon to watch for the color, or to start the test early (4 a.m. or 5 a.m.).

j. Woodward Street Sewer Line Cleaning

Dave Capacchione reported:

- National Water Main cleaned the line in Woodward Street and the Siphon Chamber. It needed to be cleaned.
- Cleaned (a lot of sand and sediment) and camera'd (took three days). Waiting for report.
- Siphon chamber needed to be cleaned, but wasn't that bad.
- New locking system is still in place as of last week.
- Work is complete.

9. New Business

a. Al Weiss - Hartford Pike / Pleasant Street User Fee Adjustment Request

Dave Capacchione reported:

- E-mail from Patricia Monahan, Revenue Collector, was included in the packets to Authority Members.
- Mr. Capacchione had toured the properties, some of which are uninhabitable, and some should be adjusted as to number of units, but Mr. Weiss is reluctant to do this.
- A bill can only be adjusted if there is a disconnection to the sewer line or if the number of units is adjusted.
- Assessor visited the site a week or so ago and made some adjustments based on the condition of the properties. He did not change numbers of units. He said that some units looked like they had been recently occupied (Rented? Free of charge? Squatters? It is not known.)
- There was some damage from trees from a storm.

There was discussion. Consensus was to take no action.

b. Neuros Blower Maintenance

Dave Capacchione reported.

- Blowers were installed approximately five years ago and the warranty has expired. A proposal for a Maintenance Agreement (dated February 10, 2017) to extend the warranty for one year was included in the packets to Authority Members.

There was discussion. There are two Neuros Blowers and one Continental (stand-by) Blower. This warranty only covers the Neuros Blowers. Suez does filter changing and vacuuming on the Neuros Blowers, but cannot do the more technical maintenance.

Motion was made by Patrick McLaughlin to approve the proposal from Neuros (APGN Inc.) for a one-year, Extended Routine Maintenance (ERM) for the two Neuros Blowers at a cost of \$7,125.00 (to come out of Contractual Services). Second by Arlene Gauthier. Motion carried unanimously (3-0-1). Joseph Higgins was opposed.

Joseph Higgins stated that he is opposed because he feels that Suez should be doing the maintenance. Mr. Couture explained that they do not have the technology or the equipment to do that type of maintenance.

c. 120 South Shore Road

Dave Capacchione reported:

- There is an individual who connected to the sewer system, but did not obtain a permit to connect.
- An Intent to Lien needs to be issued for the property for failing to pay the sewer connection fee for the connection that had been made without obtaining a permit. The Revenue Collector cannot lien someone that she did not issue a bill to. Therefore, it must come from the WPCA since the \$700 fees are collected at the Sewer Plant where the permits are issued.
- This is a legal issue.
- E-mail from Patricia Monahan, Revenue Collector, (dated December 12, 2017) was included in the packets to Authority Members.

There was discussion. It was suggested that there should be a penalty for connection without a permit, however, it is not in the Ordinance. There was discussion regarding how it was discovered. Discussion continued.

Consensus was to get the opinion of the Town Manager as to whether the Revenue Collector can send a bill to the property owner.

11. Correspondence (Number 10 was omitted on the Agenda for this Meeting.)

- E-mail from Brooklyn WPCA, Chairman, Bob Kiley, (dated December 7, 2017) adopting the new rates effective January 1, 2018.
- Letter from Sherri A. Soucy, Administrative Assistant for the Brooklyn WPCA (dated December 7, 2017).

12. Executive Session

a. Brooklyn Contract Renewal

Motion was made by Arlene Gauthier to enter into Executive Session at 7:15 p.m. Second by Joseph Higgins.

Included in Executive Session: Gerard CinqMars; Patrick McLaughlin; Arlene Gauthier; Joseph Higgins; David Capacchione, Town Engineer.

Motion was made by Patrick McLaughlin to come out of Executive Session at 7:35 p.m. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

13. Other

Patrick McLaughlin asked if the Town had received any notice of legal action regarding the Prospect Street area. Mr. Capacchione stated that they had not.

Gerard CinqMars congratulated Arlene Gauthier on her re-appointment to the WPCA.

Mr. CinqMars asked the Authority Members to think about if there are any Parliamentary procedures they would like incorporated into the By-Laws. Discussion ensued.

14. Adjournment:

Motion by Arlene Gauthier to adjourn at 7:41 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary