

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT
Wednesday, April 18, 2018, 6:00 PM**

MINUTES

1. **Roll Call** –Chairman, Gerard CinqMars called the Meeting to order at 6:05 p.m. and did the roll call.

Members Present:

Gerard CinqMars
Patrick McLaughlin
Joseph Higgins
Arlene Gauthier

Jason Hoffman was absent.

Staff Present:

David Capacchione, Director of Engineering and Facilities
Joe Couture, Suez, Assistant Project Manager

Also Present:

Heather Belanger, Frito-Lay

2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation – No Representation.
4. Adoption of Minutes, Regular Meeting March 21, 2018

Motion was made by Arlene Gauthier to adopt the Minutes of the Regular Meeting of March 21, 2018.
Second by Joseph Higgins.

Discussion:

Mr. CinqMars asked Joe Couture for a brief report regarding the \$26,000.00 that had been approved last month for repairs to the centrifuge. Mr. Couture stated that all of the parts have been received except for two of the stators for two of the pumps. One stator is in, the VFD is in, the motor is in and the flottweg is up and running.

Motion carried unanimously (4-0-0).

5. Finance Report

- a. Monthly Finance Report

David Capacchione reported:

- Nothing tracking out of the ordinary.
- Some revenue is coming in from sewer use charges.
- Septage receiving is down (as previously discussed). There has been interest from a company from Rhode Island that is moving to this area. There was discussion

regarding whether to send letters to get business back. It was decided not to send letters as cost seems to be the problem.

6. Report of Project Manager

Joe Couture reported:

See above for report on centrifuge repairs.

a. Cleaning of Collection System

- Four sections (3 to 4 miles) done so far.
- They were hauling liquid loads when the centrifuge was down (\$30,000 for one week), but are hauling cake again now.
- Flows were high when they were out of compliance, but everything is better than normal now. Next month, you will see a difference.

7. Frito-Lay Representation

Heather Belanger stated that there are no operational issues to report.

- The new API (oil/water separator) that they installed has been up and running since January 28th. It should reduce TSS. It is supposed take out 90 percent more oil than before with the oily waste clarifier. The oil gets recycled. They will be doing modifications to the oily waste clarifier. Last month, approximately 25,000 to 27,000 pounds of oil/water were removed and she said that it is better this month because they have already taken out 25,000 pounds. A rendering plant takes away the waste at no cost.
- There will be a major Plant shutdown from October 6th thru the Columbus Day Holiday for electrical/switchgear tie-ins.

Mr. Couture was asked if the Plant has noticed any difference with the oil/water separator. He stated that they had not yet. Ms. Belanger explained that it is starting to slowly go down. She hasn't noticed that much of a change for oil and grease effluent to the Town. They do FOG testing every week (oil/water separator and effluent).

Ms. Belanger continued:

- No word from the State regarding flow testing, the equalization study or the foam study. They are complying with the Consent Order.

8. Unfinished Business

a. Facilities Plan Update

David Capacchione reported:

- No change since last month. He calls the DEEP every week.
- They have the revisions to their comments on the 90 percent plans since January.
- According to the Consent Order, they were supposed to have authorization by March 29th.
- Regarding timing, the bidding climate may be good.

b. Rogers Pump Station Update

David Capacchione reported:

- Ran into some logistical problems with punch list items. Some equipment that was shipped was incorrect.
- Filed for an extension with the State and it will run into May.
- Some extra closing fees (\$12,000.00).
- Pump Station is functioning.
- Final paving may not be completed this month due to weather conditions.

Joe Higgins asked about operations and maintenance logs. Wright-Pierce and Suez review them.

Training was in November/December.

- Mr. Capacchione offered a tour for those who may be interested.
- c. Laurel Point Pump Station
David Capacchione reported:
- No word from NTE.
 - It was suggested that this item be removed from the agenda for a while.
- d. Sewer Line Replacement, Prospect St Area
David Capacchione reported:
- Two maps were provided to Authority Members (both dated November 2017). Mr. Capacchione explained that the map show the breakdown of the bid. One map showed the results from camera/tv/video/cleaning/inspection that Inland Waters performed. The other map showed Phase I and Phase II. He had asked for prices for Phase I and Phase II for design. Given an estimated construction cost of approximately \$300 per foot, he is not sure that it makes sense to go forward with the Phase II design, at this point, as there is no money to construct it. When they put out the RFP, it had been made clear that Phase I was definite, but that Phase II would be awarded at the convenience of the Town. The idea is to address the real problem areas in that section of Town which coincides with a good percentage of the worst sewer lines that are there also.
 - Bids were opened for the design on April 17th. A sheet was provided to Authority Members showing the bids of six contractors. CLA Engineers was the low bidder for Phase I and Anchor Engineers was the low bidder for Phase I and Phase II combined.

There was discussion regarding the work that needs to be done on the various streets (also removal of clay line). Mr. Capacchione indicated the areas on the map. He explained that, while doing Phase I, they may uncover some things that may become applicable in Phase II that were not anticipated, so they could incorporate those into a proposal.

Motion was made by Patrick McLaughlin to award Phase I of the Sewer Line Replacement in the Prospect Street Area to CLA Engineers, Inc. based on their low bid of \$16,850.00 and past experience with their work in Killingly. Second by Arlene Gauthier.

Discussion:

Timeframe for Phase II could be several years, next year at the very earliest.

There was discussion as to whether someone who is not hooked up would be responsible to put in a lateral. Mr. Capacchione explained different options, but suggests providing a stub to just inside the property line for each separate house (so that they could use a gravity system). Letters could be sent notifying the property owners that new sewer lines were installed and current connection will no longer be maintained/operated by the Town. Give a certain amount of time to connect (according to the Ordinance). The connection from the stub to the house would be the property owners' responsibility. Discussion continued. If a new line is run down Prospect, and stubs are provided to the houses that have lines that go through their backyards, and then a line is run down Buck Street, do we reconnect that common lateral? Ms. Capacchione explained that it would have to be reconnected to allow time for people to connect to the stubs out front.

They may hold a public information meeting.

Joe Couture suggested that, for the five houses, the line be brought all the way to the house so that they just need to do the internal plumbing. There was discussion and it was decided that this would not be fair to others.

Motion carried unanimously (4-0-0).

e. Hutchinson Precision Plastics

David Capacchione reported:

- Correction: Hutchinson Precision Sealing Systems
- The plan is that Hutchinson is moving forward and paying for the survey of the fenced-in area of the old Borough Treatment Plant property, demolition at their cost.
- Once demolition is completed, they will fence-off the portion of the property that they need (full length of the property from the left side of the gate to the south side of the property) which is a little less than half. The remaining property will be deeded back to the Town to become parking areas for the ball field and the walking trail.
- They will continue to provide the potable water to the ball field at no cost to the Town. There will be a change to the faucet so that they will have control over it.
- It is hopeful that it will be approved in June.

There was discussion regarding hiring employees.

f. Frito – Lay Flow Testing

See discussion above, Item 7. Frito-Lay Representation.

g. Bio-Filter Media Replacement

David Capacchione reported:

- Work was supposed to start this week, but it was postponed until Monday, due to weather.

h. Rate Increase – Set a Public Hearing for May 16, 2018

David Capacchione reported:

- Proposed Notice of Public Hearing was included in packets to Authority Members. Ten percent increase for everything except septage.

Motion was made by Patrick McLaughlin to set the Public Hearing, to present the proposed rates as follows:

	Existing	Proposed
Single-family Residence	\$382.78	\$421.06
Multi-family Unit	\$331.08	\$364.18
Flow metered (per gallon)	\$0.005807	\$0.006388
Septage (per 1000 gallon)	\$124.18	\$124.18

for May 16, 2018, 6:00 p.m., at the Meeting Room of the Wastewater Treatment Facility, 31 Wauregan Road, Killingly, CT. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

9. New Business – None.

10. Correspondence

- Notice of the Connecticut Association of Water Pollution Control Authorities Spring Workshop to be held on May 4, 2018.

- Mr. CinqMars will attend.

11. Executive Session

a. Brooklyn Contract Renewal

Motion was made by Joseph Higgins to enter into Executive Session at 6:50 p.m. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

Included in Executive Session: Gerard CinqMars; Patrick McLaughlin; Arlene Gauthier; Joseph Higgins; David Capacchione.

Motion was made by Patrick McLaughlin to come out of Executive Session at 7:47 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

12. Other

Joe Couture explained that the final bill for the repair of the centrifuge was \$503.27 more than previously approved. It was not known, at the time that he put the quote together, what Delta's labor or what the shipping cost would be.

Motion was made by Patrick McLaughlin to authorize payment to cover the shortage of \$503.27, to come out of Contractual Services, for the repair of the centrifuge. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

13. Adjournment

Motion was made by Joseph Higgins to adjourn at 7:55 p.m. Second by Arlene Gauthier. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary