

**TOWN OF KILLINGLY
WATER POLLUTION CONTROL AUTHORITY**

Public Hearing & Regular Meeting

Wednesday, May 16, 2018 at 6:00 PM

**Killingly Wastewater Treatment Facility Conference Room
31 Wauregan Road, Danielson CT**

**PUBLIC HEARING ON SEWER RATE INCREASE
ITEM #8a WILL START PROMPTLY at 6:00 P.M.**

**REGULAR MEETING TO START IMMEDIATELY FOLLOWING THE PUBLIC
HEARING**

MINUTES

Chairman, Gerard CinqMars opened the Public Hearing on the Sewer Rate Increase at 6:00 p.m.

Members Present:

Gerard CinqMars
Patrick McLaughlin
Joseph Higgins
Arlene Gauthier
Andrew Danna

Staff Present:

David Capacchione, Director of Engineering and Facilities
Mark Cataldo, Suez, Project Manager
Joe Couture, Suez, Assistant Project Manager

Also Present:

Ed Grandelski, Town Council Liaison
Heather Belanger, Frito-Lay
Richard Ouellette

Public Comment:

Richard Ouellette wanted confirmation that the rate increase was to be ten percent per year for four years as he had read in the newspaper a year ago. He stated that the numbers on WINY's Facebook this morning were incorrect. Mr. Capacchione confirmed that the proposed increase is ten percent. There was discussion.

Motion was made by Patrick McLaughlin to close the public hearing for the purpose of increasing user rates for the sewerage system at 6:03 pm. Second by Joseph Higgins. Motion carried unanimously (5-0-0).

The Regular Meeting of the Killingly WPCA started at 6:03 p.m.

1. Roll Call - Chairman, Gerard CinqMars did the Roll Call. Mr. Ouellette left after the close of the public hearing, otherwise, attendance was the same as above for the Public Hearing.
2. Citizen Participation (on items not subject to public hearing) – None.
3. Town Council Liaison Participation
Ed Grandelski reported:
 - There was no Council representation at last month's WPCA meeting due to a conflict with a budget meeting.
 - Tim Eves from NTE stated that they will be proposing a substantial increase in the size of their Plant (increase the capacity). It may affect the pump station.
 - Resolution to authorize the Revenue Collector to suspend uncollectible taxes.
 - Set a Public Hearing to sell Town Property (open-space land off of Pleasant View Drive).
 - Ordinance to regulate raffles, bazaars and bingo games.
 - Authorized a change in the Pension Trust to Hooker, Holcomb Investment Advisers and they will take questions directly from employees/retirees regarding pensions.
 - Looking at a stabilization agreement with CIRMA for insurance rates.
 - Forming a Charter Revision Commission.

4. Adoption of Minutes, Regular Meeting April 18, 2018

Motion was made by Arlene Gauthier to adopt the Minutes of the Regular Meeting of April 18, 2018. Second by Joseph Higgins.

Corrections noted:

- Page 3, second to last sentence on the page, should read, "Mr. Capacchione explained that it would have to be reconnected to allow time for people to connect to the stubs out front."

Motion carried with the noted correction (5-0-0).

5. Finance Report

- a. Monthly Finance Report (included in packets to Authority Members).

David Capacchione reported:

- There is a shortfall anticipated in Special Work (septage receiving) as previously discussed.
- There is also a shortfall in Sewer Use Charges (more on the commercial end). There was discussion.
- Putnam is accepting septage (\$.08). Montville is also accepting septage (\$.05).
- Will need to watch expenditures and adjust accordingly.

6. Report of Project Manager

Mark Cataldo reported:

- They were in compliance last month.
- They are trying to get back to normal operation after the upsets. It is getting better.
- Calculation for cleaning of the collection system was incorrect on page 3 of the report. They are close to 88 percent complete. There is a section-and-a-half left to do. They hope that, by the end of the season, they will be meeting the contract obligation.
- Flottweg: Looking at replacing the Diverter Valve and PLC Cards (for the Centrifuge) which they expect to cost more than \$6,000.00. They are checking with the manufacturer for pricing. They used the last spares that they had. It takes two-to-three days for them to come in. They will be asking or payment to be approved at the next meeting. There was discussion.
- Flow Meter at the Rogers Pump Station went online today. They will be getting actual readings rather than estimates.

a. Cleaning of Collection System

Mr. Cataldo stated that there had been a calculation error and they are about 88 percent complete. They are hoping that by the end of the season, they should be on schedule.

7. Frito-Lay Representation

Heather Belanger reported that there are no operational issues to report at this time. She stated that there was a power flick last night that sent out emission alarms. Mr. Couture said that they received a notification on the SCADA because it reads the emissions. Ms. Belanger stated that everything is running well.

There was discussion regarding de-foamer testing, flow equalization study and the transit time (dye test). The State wants them to do the tests during different hours. Frito-Lay's consultant is working on it and will send a report.

8. Unfinished Business

a. Sewer Rate Increase – Public Hearing (See Attached)

Motion was made by Patrick McLaughlin to approve the proposed user rates for the sewerage system as published:

	Existing	Proposed
Single-family Residence	\$382.78	\$421.06
Multi-family Unit	\$331.08	\$364.18
Flow metered (per gallon)	\$0.005807	\$0.006388
Septage (per 1000 gallon)	\$124.18	\$124.18

Second by Arlene Gauthier. Motion carried unanimously (5-0-0).

Heather Belanger asked, regarding the flow meter, what their rates are going to be. Mr. Capacchione stated that it is based on the agreement with the flows and loads.

b. Facilities Plan Update

Mr. Capacchione reported:

- 100 percent plans and specifications were submitted to the DEEP several months ago. Comments from the DEEP were received approximately two weeks ago (copies included in packets to Authority Members – dated April 26, 2018). Wright-Pierce is addressing those comments. Yvonne Hall stated, today, that it is getting close.
- 100 percent plans will need to be resubmitted for review. The deadline for this was March 29, 2018 (which had been set by the DEEP).
There was discussion regarding bid process.

c. Rogers Pump Station Update

Mr. Capacchione reported:

- The Pump Station has been operational since Thanksgiving.
- Problems with the door closing.
- Snow guards not on the side of the generator. They were not shown on the plans for that side. Quotes were provided to install snow guards on the back roof area of the pump house from West Enterprise dated March 28, 2018 (low bid) \$1,165.00. There was discussion. The Authority Members did not see a need for the snow guards since there is no safety hazard. Mr. Capacchione commented that it would protect the equipment.

d. Sewer Line Replacement, Prospect St Area

Mr. Capacchione reported:

- Project is under design.
- In-house surveys for the elevations of the laterals where they exist the residences. Some notices came back address unknown (the property may have new owners).
- One property owner on Buck Street refused to allow access to the basement. They will estimate. The property owner may need to put a pump in afterwards. There was discussion. Legal issue?
- Options for abandonment of the common line that runs behind the houses on Prospect and exits onto Buck Street were discussed:
Option #1 - Extend lateral stubs to just inside the property line for the houses, leaving that line connected to the new main, issue letters stating that the property owners are responsible to connect according the Ordinance, and that the Town will no longer be servicing the common line in the back of the houses.
Option #2 - Make the actual connections and charge the residents.

Consensus to continue with Option #1. However, there is a question regarding whether there may be a legal issue if the common line is no longer serviced.

Joe Couture left at approximately 7:40 p.m.

e. Hutchinson Precision Sealing Systems

- Has not heard anything, but still going forward with the property acquisition/survey.
- Nothing finalized yet.

f. Bio-Filter Media Replacement

- Mat Dube was the contact while Mr. Capacchione was on vacation.
- Removing stone.
- Suez is cleaning the pipes for the header system.
- Will do some as-built drawings.
- Adding some extra drainage to allow water to drain faster through the system. Also adding more ventilation to have better air flow.
- Should be completed next week (weather permitting).

9. New Business

Mark Cataldo stated that they have been cleaning out some equipment at the loading dock area and asked how the Authority Members would like to dispose of an old 3-inch trash pump that is on a small trailer/cart (original to the Plant), an old compressor with an attachment (on wheels), and 4 old pumps that were used for polymer (but are no longer used). Auction/scrap them/website for government equipment? There was discussion. Consensus to run through the website for government equipment (there is no charge for this).

10. Correspondence

Mr. Capacchione announced that the WPCA Members are scheduled to attend a Special Town Council Meeting on June 5, 2018, at 7 p.m. Mr. Grandelski explained that it is to have open discussion between Commissions and Town Council. There was discussion.

11. Executive Session
a. Contract Renewal

Motion was made by Arlene Gauthier to enter into Executive Session at 6:52 p.m. Second by Joseph Higgins.
Motion carried unanimously (5-0-0).

Included in Executive Session: Gerard CinqMars, Patrick McLaughlin, Arlene Gauthier, Joseph Higgins, Andrew Danna, David Capacchione.

Motion was made by Joseph Higgins to come out of Executive Session at 7:07 p.m. Second by Arlene Gauthier.
Motion carried unanimously (5-0-0).

12. Other – None.
13. Adjournment

Motion was made by Arlene Gauthier to adjourn at 7:09 p.m. Second by Andrew Danna. Motion carried unanimously (5-0-0).

Respectfully submitted,

J.S. Perreault
Recording Secretary