

**TOWN OF KILLINGLY**  
**WATER POLLUTION CONTROL AUTHORITY**  
**Regular Meeting**  
**Killingly Wastewater Treatment Facility Conference Room**  
**31 Wauregan Road, Danielson CT**  
**Wednesday, June 20, 2018 at 6:00 PM**

**MINUTES**

1. **Roll Call** –Chairman, Gerard CinqMars called the Meeting to order at 6:00 p.m. and did the roll call.

**Members Present:**

Gerard CinqMars  
Patrick McLaughlin  
Joseph Higgins  
Andrew Danna

Arlene Gauthier was absent with notice.

**Staff Present:**

David Capacchione, Director of Engineering and Facilities  
Mark Cataldo, Suez, Project Manager

**Also Present:**

Ed Grandelski, Town Council Liaison  
Heather Belanger, Frito-Lay  
Leonard Zadora

2. Citizen Participation (on items not subject to public hearing)

**Leonard Zadora**, Leonard Zadora & Sons, LLC, asked about the following:

- Regarding laterals and mains, in general and also at Alexander's Lake. He asked, when connecting to the stub, is the Town responsible from the stub to the main or from the house to the main.  
Mr. Capacchione answered that the property owner is responsible from the house to the main.

Mr. Zadora asked why Mr. Morrisette on Soap Street cannot connect to the main. He has a failed septic which is located in his back yard. The main is further down by the River. Thirteen to fifteen feet down, there is a manhole in the middle of the yard. Mr. Morrisette would like to connect to that manhole.

Mr. CinqMars explained that it must be within bounds.

Mr. Capacchione stated that Mr. Zadora had spoken with him regarding this issue several times in the past and he explained that it is the interceptor that runs down behind the property on Soap Street and that it is greater than 200 feet away from the residence. The main is very deep there (12-to-13 feet deep) and likely below the water table. It parallels the River. He explained that he is reluctant to ask people to tie into it because of the age of the pipe and the conditions associated with it and trying to keep groundwater infiltration to a minimum. If you core a hole in the pipe even if you seal it, it is very difficult to keep it watertight. Mr. Zadora had proposed coring into the manhole to do a drop inside the manhole. Mr. Capacchione explained that it had been done in the past, but they are trying not to make any more penetrations into the manholes than they have to. Mr. Capacchione stated that he is always skeptical about tying into the interceptor with a single lateral. The conditions are expensive to either tie in with an outside drop on the manhole or to core into it. He stated that he had explained to Mr. Zadora that he preferred that the septic system be repaired rather than coring a hole into the interceptor. Discussion ensued.

Mr. Capacchione will research to see if he can find out whether there is a stub or not. He said that it is preferable to keep it above the water table and, if the Authority allows the tie in to the manhole, it would have to be determined that there are no problems with that cone and maybe replace it with a new section.

The Authority will make a decision at next month's meeting.

- There was discussion regarding Call-Before-You-Dig. Mr. Zadora asked who is responsible if a sewer line is hit and it wasn't marked out. Mr. Cataldo and Mr. Capacchione explained that private property is not marked out and, if there is a question, the contractor is responsible to call for more information..
3. Town Council Liaison Participation
- Regarding Mr. Zadora's issue - Mr. Grandelski read from the Ordinance regarding Maintenance of Connection Laterals. He said that anything from the edge of the street to the main is the WPCA's responsibility and that there is language in the Ordinance that property owners should give access.
  - Regarding Call Before You Dig – Mr. Grandelski read from the Ordinance. WPCA is responsible and may need to do investigative work to locate. He suggested that a locator be purchased to find where stubs go into the mains. Mr. Capacchione explained that they work well for metal pipe, but not so well for plastic or concrete. They don't have much information on many of the old lines. Call-Before-You-Dig puts the onus on the contractor. Mr. Grandelski stated that he has cored many manholes in Town and there has never been an issue. Mr. Grandelski stated that, if Mr. Zadora is going to be kept from going into the manhole, there should be a standard.

Mr. Grandelski reported:

- Council discussed regarding changes at the Transfer Station (3-year contract extension vs. 1-year contract extension. Postponed to next Council meeting.
  - Resolution to authorize removal of an oil tank at KCS.
  - Took action to remove a restrictive covenant that had been placed on property at 20 Water Street.
  - Discussion regarding whether to continue investing the Killingly Community Center. Looking for a larger room for the Veterans' Coffeehouse.
  - Town Manager's yearly evaluation.
  - July 3<sup>rd</sup> Special Meeting was cancelled
  - Volunteers are needed for the Charter Revision Commission.
  - DOT Main Street paving has been delayed due to P&W Railroad re-doing the crossing.
  - Working on the final contract for the Main Street Façade Improvement Project.
  - Negotiations to buy the Imperial Room parking lot.
  - NECCOG has not officially voted on the purchase of the land where their building is located in Town.
  - Working on the Hutchinson Purchase Sale Agreement regarding the old Borough Treatment Plant.
  - Highway Director, Travis Serrine has resigned.
  - Officer Sharkey has resigned.
  - Finance Director has resigned.
  - PZC to discuss POCD at July 16<sup>th</sup> public hearing.
  - Approved sale of open-space land on Pleasant View Drive. Proceeds from the sale to go into the Open-Space Acquisition Fund.
  - Board of Ed expects a good surplus this year. To take care of the overdue balance on the food-service fund.
4. Adoption of Minutes, Public Hearing & Regular Meeting May 16, 2018

Motion was made by Patrick McLaughlin to approve the Minutes of the Public Hearing & Regular Meeting of May 16, 2018. Second by Joseph Higgins.

Heather Belanger suggested the following corrections:

- Page 3, Item 7, second and third sentences to read as follows: "She stated that there was a power flick last night that sent out Mission alarms. Mr. Couture said that they received a notification on the SCADA because it reads the Missions."

Motion carried unanimously (4-0-0) with the noted corrections.

5. Finance Report

- a. Monthly Finance Report (May Report included in packets to Authority Members)  
Mr. Capacchione stated that the Report shows a deficit in the revenues and a slight increase in expenditures. Year-end is not closed and all of the revenues for the sewer-use fees are not in, but, as stated for several months, the Special Work is down for the septage receiving.

Mr. Grandelski asked if a special meeting will be needed before the end of the year to go to the balance fund. Mr. Capacchione answered not that he is aware of and he explained that the money is in the account and that it doesn't need a supplemental appropriation.

Mr. Capacchione noted that the Revenue Office has sent notices out to those who have late payments due.

6. Report of Project Manager  
Mark Cataldo reported:

a. Cleaning of Collection System

Approximately 94 percent done (approx. 50 miles of the collection system done) and expect to be completed by the end of the year. Under the contract, they have until June 2020.

- In compliance for the month of May.
- An operator resigned last week. An apprentice is coming in for the summer from Ellis Tech (which will make seven staff).

Patrick McLaughlin asked about the dates at the bottom of the Nitrogen Removal Chart as well as the concentration number (393) which he felt should have driven the average up more than four points. He asked if the nitrogen can be brought under control.

Mr. Cataldo stated that it should have been from February 17<sup>th</sup> to May and that he will check on it. Mr. Cataldo explained that two weeks ago a 1,200 BOD came in from Frito-Lay and TSS was 1,000. The Plant runs, but it is hard with those big fluctuations. He explained that the MLS needs to be raised up to get rid of the ammonia and nitrogen and do the nitrification. He hopes that things will improve with the warmer weather. Discussion continued.

- Mr. Cataldo read a memo from Joe Couture regarding a quote from Aaron Associates (dated June 11, 2018) for the Centrifuge PLC (\$16,896.00). SUEZ recommends going with the new PLC and the boards as they feel it is a good investment, it will save approximately \$2,900, and the architecture will work with the architecture of the new upgrade.

There was discussion. Mr. Capacchione explained the timeframe and that the order of operations for installing the new centrifuge cannot be determined at this time. Mr. Higgins suggested that Wright-Pierce be consulted for their recommendation.

Mr. Grandelski asked about what happens if the centrifuge goes down. It was explained that liquid loads are hauled by trucks (which costs 2.5 times as much).

Motion was made by Patrick McLaughlin to go with Option 2 – New PLC Architecture as described in Joe Couture's Memo and Quote (dated June 11, 2018) from Aaron Associates (\$16,896.00 to come out of Capital) contingent upon written recommendation from Wright-Pierce. Second by Andrew Danna. Motion carried unanimously (4-0-0).

7. Frito-Lay Representation

Heather Belanger stated that there were no operational issues to report at this time. Foam Study is required by the State as part of their permit. Copies of the plan were received by Mr. Capacchione and Mr. Cataldo today regarding what needs to be submitted to the State. Two studies: one with Suez shutting the de-foamer off; one with Frito-Lay shutting the de-foamer off; and one with both shutting the de-foamer off. This is to be done during first, second and third shifts and normal production, high production and sanitation. It will take a few weeks because they will do PC sanitation and corn sanitation to see the difference in the sanitation water with and without the starch.

Frito-Lay will also schedule another dye test (mid-July on a Tuesday which is a full production day). They have 20 weeks after approval to finish a whole study.

8. Unfinished Business

- a. Facilities Plan Update
 

Mr. Capacchione reported:

  - Out to bid (a list of people who got plans was included in the packets to Authority Members).
  - Tomorrow is the pre-bid meeting.
  - Opening is July 20, 2018.
  
- b. Rogers Pump Station Update
 

Mr. Capacchione reported:

  - Completed (this can be removed from the agenda).
  
- c. Sewer Line Replacement, Prospect Street Area
 

Mr. Capacchione reported:

  - Design is going forward
  - Met with CLA Engineers two weeks ago and made revisions to the plan and expects to see it by next week.
  - Could go out to bid late July or early August for construction.
  - Connection of laterals/houses: Many are connected through creative plumbing techniques out the backyard. Some people are happy, some ask who will pay for it, some people don't care. Mr. Capacchione spoke with Legal Counsel to see if there is any case law/history. He does not want to end up in an argument with the property owners in the area.  
There are several ways to address:  
As Discussed – New sewer lines installed in front and run laterals to just inside the property line (as part of the Project);  
Condemn existing line and force them to connect through a Court Order;  
Assessments;  
Extend the lateral to the house and make the property owner responsible for the final connection. Mr. Capacchione suggests researching legal implications further.  
Discussion ensued regarding options.  
Mr. Grandelski suggested that Community Development Director, Mary Bromm, be consulted to see if there is grant money that could be used for this purpose. Discussion continued.  
Mr. CinqMars stated that this could be discussed further at the next meeting after more information is gathered.
  
- d. Hutchinson Precision Sealing Systems
 

Mr. Capacchione reported:

  - He met with a Representative from Hutchinson Precision and a map survey and description of the old Borough Treatment Plant for transfer were received today. Legal Counsel is drafting an agreement for the transfer of the property and demolition.
  
- e. Bio-Filter Media Replacement
 

Mr. Capacchione reported:

  - Completed.

9. New Business

- a. 49 Cottage Street
 

Mr. Capacchione reported:

  - Letter from Rick Ouellette (dated May 16, 2018) included in packets to Authority Members.

Motion was made by Patrick McLaughlin to extend the waiver to Rick Ouellette for another year as long as the building at 49 Cottage Street remains unusable. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

- b. 140 Main Street
 

Mr. Capacchione reported:

  - Letter from Elsie Bisset (dated May 22, 2018) included in packets to Authority Members.  
There was discussion.

Motion was made by Patrick McLaughlin to extend the waiver for another year as long as the building at 140 Main Street remains unusable.

Discussion: This property is owned by the Town and it is being leased.

Second by Joseph Higgins. Motion carried unanimously (4-0-0).

10. Correspondence

- a. Letter from DEEP dated May 24, 2018 (included in packets to Authority Members for informational purposes).
- b. Letter from DEEP dated May 14, 2018 (included in packets to Authority Members for informational purposes).

11. Executive Session

- a. Contract Renewal

Motion was made by Joseph Higgins to enter into Executive Session at 7:23 p.m. Second by Andrew Danna. Motion carried unanimously (4-0-0).

Included in Executive Session: Gerard CinqMars, Patrick McLaughlin, Joseph Higgins, Andrew Danna, David Capacchione.

Motion was made by Patrick McLaughlin to come out of Executive Session at 7:30 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

12. Other

Mark Cataldo stated that there is an issue with the railings and asked if there is any money left in the budget to earmark for the railings. Approximately 30 holes have been fixed. He is concerned about the safety issue. Suez can do the work (materials and labor) which would be out of their scope. Mr. Higgins commented that labor for maintenance of the rails is part of Plant maintenance. There is a contractor who has given a quote of about \$2,000 per day vs. other 25,000 - \$30,000 per day.

The Authority Members would like to see three quotes from three different contractors. Put it on the agenda for the next meeting.

13. Adjournment

Motion to adjourn by Patrick McLaughlin to adjourn at 7:34 p.m. Second by Joseph Higgins. Motion carried unanimously (4-0-0).

Respectfully submitted,

J.S. Perreault  
Recording Secretary